



MATANUSKA-SUSITNA BOROUGH TALKEETNA SEWER & WATER BOARD

for
SERVICE AREA NO. 36

Andrew Haag, Chair
James Kellard

Jane Steere, Vice Chair

Ryan Sheldon
Vacant

MINUTES

REGULAR MEETING

Talkeetna Public Library
24645 Talkeetna Spur Road
Talkeetna, AK 99676

Microsoft Teams
Meeting ID: 219 084 064 569
Passcode: Rwkjk6

October 1, 2025
1:05pm-1:58pm

I. CALL TO ORDER

This regular meeting of the Talkeetna Sewer & Water Board for Service Area No. 36 was held on Wednesday, October 1, 2025 at the Talkeetna Public Library at 24645 Talkeetna Spur Road in Talkeetna, Alaska and via Microsoft Teams. The meeting was called to order at 1:05pm by Andrew Haag.

II. ROLL CALL

Talkeetna Sewer & Water Board members present and establishing a quorum were:

Mr. Andrew Haag – present and on-time
Ms. Jane Steere – present and on-time
Mr. Ryan Sheldon – present and on-time
Mr. James Kellard – present and on-time

Also in attendance:

Chad Fry, O&M Division Manager
Joeshph Metzger, Land & Resource Management Division Manager

III. APPROVAL OF AGENDA

Motion to adopt the agenda by Ryan Sheldon. Seconded by Jane Steere.

IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS

A. Regular Meeting:

Minutes for the July 2, 2025, regular meeting and August 6, 2025, regular meeting were reviewed by the Board. Motion to approve the minutes by Ryan. Seconded by James Kellard.

No objections, minutes approved as presented.

V. STAFF REPORT

A. TSW Supervisor (Amanda Fleming)

- WW treatment plant discharging through the end of October; sludge pumping occurs this month as well.
- Hydrant flushing and testing occurred 9/30/25. Only half the distribution system was flushed but fire department was able to complete their maintenance.
- MEA electric meters – two were not recording usage and were disconnected. This results in a savings of \$13 for each meter per month.
- Power and communications for G Street lift station will be buried from the pole to the building this fall. This eliminates the concern of snow sliding and causing damage to the power line.
- New employee is provisionally certified for wastewater treatment and wastewater collections. He is taking a free, online course for water treatment this month. He still will not be fully certified for some time.
- Seasonal shutoffs in full swing.
- Working on establishing a leak adjustment policy. Customers will be able to submit a leak adjustment with documentation of a repaired leak; potentially annually or bi-annually.
- New MSB website -service oriented. Will go from matsugov.us to matsu.gov. The look of several things like Parcel Viewer has changed. Please contact Amanda if there are issues with any of the Talkeetna pages. There are links to the project pages for water and sewer for the public to view the Water Condition Assessment, for example.
- Question from Andrew – are there issues going on at the WW lagoons? He has noticed a strong odor the last few days. Answer from Amanda – we are experiencing what appears to be a late season turn over and having a harder time treating the wastewater than normal.

B. MSB Engineer (Mike Campfield)

- Water Condition Assessment – For how long the system has been installed, there were no significant defects identified. Ground conditions are not very

corrosive; no leaks identified. The system should be reassessed in 15-20 years. This assessment was only on the mainlines. The copper services lines were not assessed and may be impacted by corrosion, as observed by multiple service lines repaired over the years.

- The Headworks project is still pending land acquisition. The test well on the ARRC parcel is still representative of other parcels in the area, specifically the DNR parcels to the west that Land Management is pursuing. There is a 12" mainline that runs the length of Front Street from the water plant to G Street on the south side. Both sites would still require some additional sewer main lines.
- ADEC Loan was intended for the general water project, not specifically land purchase. The land acquisition requirement was not outlined in the original application; however, it was identified in the draft agreement. Funds are still approved but would need to be revisited with ADEC once land is acquired.
- As previously discussed, we have received \$4.7 million from the State Legislature. This money has been used for small tasks such as the Water Condition Assessment but is largely available. The \$5.1 million Congressional Directed Spending grant application is being finalized with MSB Finance.
 - Money from these grants is slotted to first address the headworks project including a storage tank. Any remaining funds could be used for sewer mainline repairs and adding hydrants to the Service Area. The Talkeetna Fire Department and Talkeetna Sewer & Water also submitted a request for additional funding for the hydrants on the State Legislative Priorities list however, this has not been confirmed available.
 - *Ryan asked if grant money could be used to pay down loan debt. Amanda will provide a confirmed answer at next meeting.*

VI. AUDIENCE PARTICIPATION

- A. None

VII. UNFINISHED BUSINESS

- A. **Service Area Rule & Rate Changes** – Amanda has received some feedback from Customers that the rates are too high (this has come from Customers in the top 5). It was noted with the Board last year that a rate change would likely cause frustration with higher users however, the rates were established with flexibility to adjust fees on an annual basis based on revenues and expenditures, as well as provide a more equitable rate for residential and commercial accounts. Amanda is in the process of updating the rate calculator spreadsheet with more recent meter data, new accounts, and account reclassifications. This spreadsheet will be provided at the next meeting for discussion. Additionally, an average residential household usage will be established to identify an average price/gallon for those Customers.

Board would like to see water usage and revenue comparisons for current rates vs. old rates as well as the updated rate calculator spreadsheet at the next meeting.

Grease trap letters were mailed out to commercial accounts that will be required to have one installed. No businesses have contacted Amanda to-date.

VIII. NEW BUSINESS

- A. **Land Acquisition for New Headworks and Storage Tank Project (Joseph Metzger)**
– Currently pursuing a DNR parcel off East Front Street. An application along with a site plan was submitted in July to DNR through the Public and Charitable Good program; State statute allows the State to convey lands that would be used for public charitable good. LM investigated getting an early entrance lease or agreement, however that is not an option as this can interrupt or delay the ‘deliberative stage’ process for land conveyance. Timeline is unknown. MSB Management has met with the DNR Commissioner to request an expedited review.

Alaska Statute (AS) 38.05.810; *Joseph will provide Amanda a case #.*

Board may consider a resolution of support to send to DNR regarding the community’s interest in pursuing this parcel.

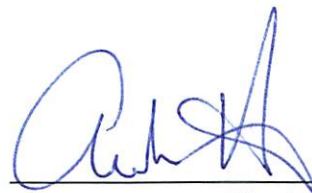
IX. COMMENTS FROM THE BOARD

X. NEXT MEETING

- A. Regular Meeting: November 5, 2025, 1:00pm, Talkeetna Public Library & Teams

XI. ADJOURNMENT

Meeting adjourned at 1:58pm.



Mr. Andrew Haag, Chair

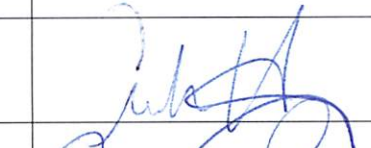
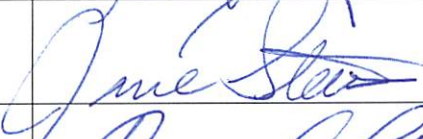
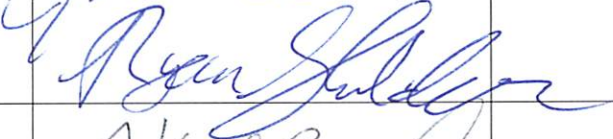
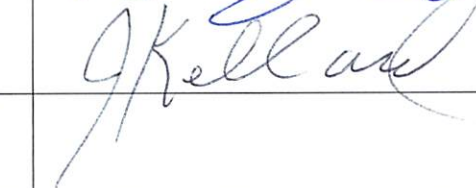
ATTESTED:

Ms. Amanda Fleming, Board Administrative Support

10/1/25
Date

Talkeetna Sewer & Water Board for Service Area No. 36

BOARD SIGN-IN SHEET

VOTING MEMBER	SIGNATURE	PHONE NUMBER	EMAIL
Andrew Haag		(907) 355-4808	drew@abovealaska.com
Jane Steere		(907) 414-9450	jsste@mtaonline.net
Ryan Sheldon		(907) 947-6678	ryansheldon99@gmail.com
James Kellard		(907) 355-1981	tkajim@icloud.com
Vacant			

Date _____

Talkeetna Sewer & Water Board for Service Area No. 36

Please print your name, email address, phone number, and subject you wish to speak about.

When speaking to the board, state your name for the record and the subject you wish to speak about.

[illegible]

	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Actual	FY25 Actual	FY26 To Date	FY26 Adopted	FY27 Projected	FY28 Projected	FY29 Projected
Total Revenues	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,491,895.06	\$279,678.60	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Total Expenditures	(\$315,567.96)	(\$362,107.71)	(\$1,892,244.11)	(\$808,145.68)	(\$751,864.47)	(\$1,031,477.12)	(\$946,904.01)	(\$1,320,761.96)	(\$370,609.77)	(\$1,048,615.80)	(\$1,061,720.25)	(\$1,075,811.90)	(\$1,090,210.39)
	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51	\$171,133.10	(\$90,931.17)	\$389,384.20	\$405,039.75	\$420,283.30	\$435,806.71
Projected Revenues									\$279,678.60	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Projected Expenditures								(\$1,320,761.96)	(\$370,609.77)	(\$1,048,615.80)	(\$1,061,720.25)	(\$1,075,811.90)	(\$1,090,210.39)
Capital Projects								(\$14,023.38)	(\$18,130.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)
Loan - Principal payment								(\$337,254.06)	(\$331,313.00)	(\$377,095.44)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Actual adjustment to fund balance 6/30	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51						
Projected adjustment to fund balance at end of FY								(\$166,120.96)	(\$422,244.17)	\$12,288.76	\$68,736.75	\$78,914.30	\$89,295.71
Actual fund balance 6/30	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$1,662,504.55	\$2,037,629.23	\$3,092,711.74						
Projected fund balance at end of FY								\$2,926,590.78	\$2,504,346.61	\$2,938,879.54	\$3,007,616.29	\$3,086,530.59	\$3,175,826.30
WTP Loan Interest Payment										(\$686.73)			
WTP Loan Principal Payment										(\$45,782.44)			
WWTF Loan Interest Payment										(\$108,841.64)	(\$103,851.07)	(\$98,785.34)	(\$93,643.30)
WWTF Loan Principal Payment										(\$331,313.00)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Capital Funds Returned to Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$1,977.00	\$134,209.73				
Corrected Actual Revenues w/o Cap Project Returns	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,489,918.06	\$145,468.87				
Fund Balance w/o Cap Project Returns	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$905,578.55	\$2,015,922.15	\$2,606,065.86	\$2,924,613.78	\$2,370,136.88				
Sales Tax Revenues	\$163,591.04	\$1,083,732.41	\$667,123.68	\$596,972.98	\$1,034,675.93	\$928,250.93	\$1,055,472.88	\$1,048,662.38	\$3,235.55				
Rates & Fees Revenues	\$369,539.27	\$372,417.83	\$387,724.13	\$378,257.49	\$396,649.02	\$448,877.15	\$453,258.21	\$431,494.11	\$142,233.32				
Interest on Investments	\$146.00	\$221.00	\$499.00	\$258.00	\$1,625.00	\$4,311.00	\$4,241.00	\$0.00	\$0.00				
State PERS Relief	\$1,533.47	\$4,401.60	\$6,202.25	\$13,765.89	\$12,366.41	\$3,455.64	\$2,368.55	\$0.00	\$0.00				
Other Revenues	\$3,291.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$4,632.00	\$0.00				
Totals	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,484,788.49	\$145,468.87				
Totals minus Other	\$534,809.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,480,156.49	\$145,468.87				

YTD Updated 10/1/25



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Environmental
Conservation

DIVISION OF WATER
State Revolving Fund Program

555 Cordova Street
Anchorage, Alaska, 99501-2617
Main: 907.269.7502
Fax: 907.269.7509
www.dec.alaska.gov

June 10, 2025

Mr. Mike Brown
Borough Manager
Matanuska Susitna Borough
350 E. Dahlia Avenue
Palmer, Alaska 99645

Re: Loan Withdrawal
ADWF Loan No. 561141-S Talkeetna Water System Upgrades

Dear Mr. Brown:

On March 14, 2025, the Alaska Department of Environmental Conservation (ADEC) State Revolving Fund (SRF) Program sent a \$1,500,000 loan agreement to the Matanuska-Susitna Borough (Borough) for the Talkeetna Water System Upgrades project (Loan No. 561141-S).

Subsequent to sending this loan offer, the Borough responded with questions about the land ownership conditions for the proposed project site that were included in the loan's standard terms and conditions. After further communication regarding the location and ownership status of the proposed site for the Talkeetna Water System Upgrades, the SRF Program understands that the Borough is currently exploring other options for locating this project.

Because the Borough is exploring other options for a site location at this time, the SRF Program is withdrawing the March 14, 2025 loan offer. The Talkeetna Water System Upgrade project will remain on the State Fiscal Year 2026 SRF Project Priority List with a loan request of \$1,500,000 and loan forgiveness of \$1,500,000.

When a site is selected for the proposed project, please contact the SRF Program. The environmental review for the proposed project may need to be re-evaluated for a different site, and a new loan application must be submitted.

If you have any questions, please do not hesitate to contact me at 907-269-7544 or young.ha@alaska.gov or Josh Alvey at 907-269-1065 or joshua.alvey@alaska.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Young Ha".

Young Ha
SRF Program Manager