



MATANUSKA-SUSITNA BOROUGH TALKEETNA SEWER & WATER BOARD

for
SERVICE AREA NO. 36

Andrew Haag, Chair
James Kellard

Jane Steere, Vice Chair

Ryan Sheldon
Vacant

AGENDA

REGULAR MEETING

Talkeetna Public Library
24645 Talkeetna Spur Road
Talkeetna, AK 99676

Microsoft Teams
Meeting ID: 219 084 064 569
Passcode: Rwkjk6

October 1, 2025
1:00 pm

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- I. CALL TO ORDER
 - II. ROLL CALL
 - III. APPROVAL OF AGENDA
 - IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS
 - A. Regular Meeting: July 2, 2025 and August 6, 2025
 - V. STAFF REPORT
 - A. TSW Supervisor (Amanda Fleming)
 - B. MSB Engineer (Mike Campfield)
 - VI. AUDIENCE PARTICIPATION
 - VII. UNFINISHED BUSINESS

- A. Service Area Rule & Rate Changes

VIII. NEW BUSINESS

- A. Land Acquisition for New Headworks and Storage Tank Project – Presented by
MSB Land & Resource Management Division Manager Joseph Metzger

IX. COMMENTS FROM THE BOARD

X. NEXT MEETING

- A. Regular Meeting: October 1, 2025, 1:00 pm, Talkeetna Public Library & Teams

XI. ADJOURNMENT



MATANUSKA-SUSITNA BOROUGH TALKEETNA SEWER & WATER BOARD

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MINUTES

REGULAR MEETING

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July 2, 2025
1:12pm-1:35pm

I. CALL TO ORDER

This regular meeting of the Talkeetna Sewer & Water Board for Service Area No. 36 was held on Wednesday, July 2, 2025 at the Talkeetna Public Library at 24645 Talkeetna Spur Road in Talkeetna, Alaska and via Microsoft Teams. The meeting was called to order at 1:12pm by Drew Haag.

II. ROLL CALL

Talkeetna Sewer & Water Board members present and establishing a quorum were:

Mr. Andrew Haag – present and on-time
Ms. Jane Steere – present and on-time
Mr. Ryan Sheldon – present and arrived late
Mr. James Kellard – absent

III. APPROVAL OF AGENDA

Motion to adopt the agenda by Ryan Sheldon. Seconded by Ryan Jane Steere.

No changes, agenda approved as presented.

IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS

A. Regular Meeting:

Minutes for the June 4, 2025, regular meeting were reviewed by the Board.
Motion to approve the minutes by Jane. Seconded by Ryan.

No objections, minutes approved as presented.

V. STAFF REPORT

A. TSW Supervisor (Amanda Fleming)

- June WW discharge met compliance. WW treatment plant shutdown for July; ponds were drawn down in June to prepare for that.
- Sludge pumping will occur this fall with Shamrock Septic; vendor was selected through the bidding process this year.
- Hydrant maintenance started, which includes painting.
- Found a leak on a Customer service that will be repaired this fall to minimize impacts to business operations.
- Water condition assessment provided operators the opportunity to access valves – several valves under the gravel roadways will be raised closer to grade for easier access in the future. Located several hydrant valves that had not previously been located before as well.
- Final reports from the water condition assessment will come in September. Approximately 15,000 linear feet were assessed; this data will be used to estimate the rest of the main lines life expectancy.
- Fiscal year final close out is still wrapping up and new fiscal year has barely started.
- Next month starts the new rate structure; test billing has indicated increased revenues during the summer months with increased consumption and a slight decrease in revenues during winter months because of decreased consumption and lower base rates. June statements had a bill message reminding Customers of the new rule and rate changes. Businesses required to install grease traps will receive separate communication regarding the rule change and next steps.

B. MSB Engineer (Mike Campfield) – absent, update presented by Amanda

- Land negotiations are still ongoing with ARRC, State of Alaska, and a private property owner in East Talkeetna. MSB Land Management is taking the lead on the acquisition. The water project is in a holding pattern until we have a confirmed site.

VI. AUDIENCE PARTICIPATION

- A. None

VII. UNFINISHED BUSINESS

- A. **Service Area Rule & Rate Changes** – MSB website has been updated to include the new Rules in addition to viewing the current rules. Grease trap requirement letter will be sent out to businesses this month.

- B. **Public Input Meeting** – no update

Motion by Jane to remove this topic from Unfinished Business. Seconded by Ryan.

No objections, approved.

VIII. NEW BUSINESS

- A. None

IX. COMMENTS FROM THE BOARD

- A. Ryan Sheldon – Inquired about preferred meeting procedures for the Borough; Robert's or Mason Rules. The Borough standard is Robert's Rules.

X. NEXT MEETING

- A. Regular Meeting: August 6, 2025, 1:00pm, Talkeetna Public Library & Teams

XI. ADJOURNMENT

Meeting adjourned at 1:35pm.

Mr. Andrew Haag, Chair

ATTESTED:

Ms. Amanda Fleming, Board Administrative Support



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MINUTES

REGULAR MEETING

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August 6, 2025
1:06pm-1:15pm

I. CALL TO ORDER

This regular meeting of the Talkeetna Sewer & Water Board for Service Area No. 36 was held on Wednesday, August 6, 2025 at the Talkeetna Public Library at 24645 Talkeetna Spur Road in Talkeetna, Alaska and via Microsoft Teams. The meeting was called to order at 1:06pm by Jane Steere.

II. ROLL CALL

Talkeetna Sewer & Water Board members present and establishing a quorum were:

Mr. Andrew Haag – absent
Ms. Jane Steere – present and on-time
Mr. Ryan Sheldon – present and on-time
Mr. James Kellard – present and on-time

Also in attendance:

Chad Fry, O&M Division Manager.

III. APPROVAL OF AGENDA

No agenda was presented.

IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS

A. Regular Meeting:

Minutes for the July 2, 2025, regular meeting were not presented.

No motion was made to approve minutes.

V. STAFF REPORT

A. O&M Division Manager (Chad Fry) on behalf of TSW Supervisor (Amanda Fleming – absent)

- System operations are good, no recent significant emergency repairs. A lift station pump was offline briefly but is back in operation.
- Seasonal compliance at the WW Lagoons has been within parameters – there is potential to request termination of the Compliance Order by Consent this winter.
- New billing of rates and fees have been implemented – haven't heard much feedback the public but everything went well on the admin processing side.
- Land acquisition – Land Management is looking at a DNR parcel as well as private parcels. ARRC negotiations have been ongoing but greater focus has been put on purchase of land vs. leasing options. Ultimately, O&M is not part of the land negotiations – everything is being looked at with Land Management.
 - Ryan Sheldon requested an update with justifications on each option from Land Management to discuss at the meeting.

VI. AUDIENCE PARTICIPATION

A. None

VII. UNFINISHED BUSINESS

A. **Service Area Rule & Rate Changes** – No update – topic was not presented given no agenda presented.

VIII. NEW BUSINESS

A. None

IX. COMMENTS FROM THE BOARD

X. NEXT MEETING

A. Regular Meeting: September 6, 2025, 1:00pm, Talkeetna Public Library & Teams

XI. ADJOURNMENT

Meeting adjourned at 1:15pm.

Mr. Andrew Haag, Chair

ATTESTED:

Ms. Amanda Fleming, Board Administrative Support

	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Actual	FY25 Actual	FY26 To Date	FY26 Adopted	FY27 Projected	FY28 Projected	FY29 Projected
Total Revenues	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,491,895.06	\$279,678.60	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Total Expenditures	(\$315,567.96)	(\$362,107.71)	(\$1,892,244.11)	(\$808,145.68)	(\$751,864.47)	(\$1,031,477.12)	(\$946,904.01)	(\$1,320,761.96)	(\$370,609.77)	(\$1,048,615.80)	(\$1,061,720.25)	(\$1,075,811.90)	(\$1,090,210.39)
	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51	\$171,133.10	(\$90,931.17)	\$389,384.20	\$405,039.75	\$420,283.30	\$435,806.71
Projected Revenues									\$279,678.60	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Projected Expenditures								(\$1,320,761.96)	(\$370,609.77)	(\$1,048,615.80)	(\$1,061,720.25)	(\$1,075,811.90)	(\$1,090,210.39)
Capital Projects								(\$14,023.38)	(\$18,130.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)
Loan - Principal payment								(\$337,254.06)	(\$331,313.00)	(\$377,095.44)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Actual adjustment to fund balance 6/30	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51						
Projected adjustment to fund balance at end of FY								(\$166,120.96)	(\$422,244.17)	\$12,288.76	\$68,736.75	\$78,914.30	\$89,295.71
Actual fund balance 6/30	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$1,662,504.55	\$2,037,629.23	\$3,092,711.74						
Projected fund balance at end of FY								\$2,926,590.78	\$2,504,346.61	\$2,938,879.54	\$3,007,616.29	\$3,086,530.59	\$3,175,826.30
WTP Loan Interest Payment										(\$686.73)			
WTP Loan Principal Payment										(\$45,782.44)			
WWTF Loan Interest Payment										(\$108,841.64)	(\$103,851.07)	(\$98,785.34)	(\$93,643.30)
WWTF Loan Principal Payment										(\$331,313.00)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Capital Funds Returned to Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$1,977.00	\$134,209.73				
Corrected Actual Revenues w/o Cap Project Returns	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,489,918.06	\$145,468.87				
Fund Balance w/o Cap Project Returns	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$905,578.55	\$2,015,922.15	\$2,606,065.86	\$2,924,613.78	\$2,370,136.88				
Sales Tax Revenues	\$163,591.04	\$1,083,732.41	\$667,123.68	\$596,972.98	\$1,034,675.93	\$928,250.93	\$1,055,472.88	\$1,048,662.38	\$3,235.55				
Rates & Fees Revenues	\$369,539.27	\$372,417.83	\$387,724.13	\$378,257.49	\$396,649.02	\$448,877.15	\$453,258.21	\$431,494.11	\$142,233.32				
Interest on Investments	\$146.00	\$221.00	\$499.00	\$258.00	\$1,625.00	\$4,311.00	\$4,241.00	\$0.00	\$0.00				
State PERS Relief	\$1,533.47	\$4,401.60	\$6,202.25	\$13,765.89	\$12,366.41	\$3,455.64	\$2,368.55	\$0.00	\$0.00				
Other Revenues	\$3,291.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$4,632.00	\$0.00				
Totals	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,484,788.49	\$145,468.87				
Totals minus Other	\$534,809.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,480,156.49	\$145,468.87				

YTD Updated 10/1/25



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Environmental
Conservation

DIVISION OF WATER
State Revolving Fund Program

555 Cordova Street
Anchorage, Alaska, 99501-2617
Main: 907.269.7502
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www.dec.alaska.gov

June 10, 2025

Mr. Mike Brown
Borough Manager
Matanuska Susitna Borough
350 E. Dahlia Avenue
Palmer, Alaska 99645

Re: Loan Withdrawal
ADWF Loan No. 561141-S Talkeetna Water System Upgrades

Dear Mr. Brown:

On March 14, 2025, the Alaska Department of Environmental Conservation (ADEC) State Revolving Fund (SRF) Program sent a \$1,500,000 loan agreement to the Matanuska-Susitna Borough (Borough) for the Talkeetna Water System Upgrades project (Loan No. 561141-S).

Subsequent to sending this loan offer, the Borough responded with questions about the land ownership conditions for the proposed project site that were included in the loan's standard terms and conditions. After further communication regarding the location and ownership status of the proposed site for the Talkeetna Water System Upgrades, the SRF Program understands that the Borough is currently exploring other options for locating this project.

Because the Borough is exploring other options for a site location at this time, the SRF Program is withdrawing the March 14, 2025 loan offer. The Talkeetna Water System Upgrade project will remain on the State Fiscal Year 2026 SRF Project Priority List with a loan request of \$1,500,000 and loan forgiveness of \$1,500,000.

When a site is selected for the proposed project, please contact the SRF Program. The environmental review for the proposed project may need to be re-evaluated for a different site, and a new loan application must be submitted.

If you have any questions, please do not hesitate to contact me at 907-269-7544 or young.ha@alaska.gov or Josh Alvey at 907-269-1065 or joshua.alvey@alaska.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Young Ha".

Young Ha
SRF Program Manager