

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Vern Halter

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

John Moosey

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Jim Sykes, District 1  
Matthew Beck, District 2  
George McKee, District 3  
Steve Colligan, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Randall Kowalke, District 7

## ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, JANUARY 24, 2017**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 01/10/17

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

A D D I T I O N S	A M E N D M E N T S	P O S T P O N E N T S	D E F E A T E D

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Rail Freight Transportation Study

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Caswell FSA Board of Supervisors: 11/09/16
  - b. Caswell Lakes RSA Board of Supervisors: 10/05/16
  - c. Emergency Medical Services Board: 10/05/16
  - d. Enhanced 911 Advisory Board: 12/13/16
  - e. Greater Talkeetna RSA Board of Supervisors: 09/08/16, 11/10/16
  - f. MSB Fish and Wildlife Commission: 10/27/16, 12/15/16
  - g. Platting Board: 12/01/16
2. Community Council Minutes:
  - a. North Lakes Community Council: 01/28/16, 02/25/16, 09/29/16, 10/27/16
  - b. Susitna Community Council: 12/15/16
  - c. Talkeetna Community Council: 12/05/16

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 17-014:** Reporting Of Conclusion Of Contract For Bid No. 15-150P To Howdie, Inc. For The Fronteras Charter School Design-Build Project For The Final Contract Amount Of \$7,487,742.88.

VII. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**  
*(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)*
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**

1. **Ordinance Serial No. 17-006:** An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2017 Community

pp. 6-50

pp. 51-52  
Doty

pp. 53-59  
Beck

A D D I T I O N S	A M E N D M E N T S	P O S T P O N E D	D E F E A T E D

Revenue Sharing Program Funds In The Amount Of \$270,900 To Fund 475, Project No. 47033.

pp. 60-63

- a. **Resolution Serial No. 17-007:** A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2017 Community Revenue Sharing Program, Project No. 47033.
  - (1) IM No. 17-016

pp. 64-67  
Kowalke

- 2. **Ordinance Serial No. 17-007:** An Ordinance Amending MSB 2.12 Assembly; And MSB 2.08, Mayor; To Change Assembly And Mayoral Terms From 3 Years To 4 Years Without Affecting The Current Members Terms. *(Sponsored By Assemblymember Kowalke)*
  - a. IM No. 17-015

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

pp. 68-71  
Beck

- a. **Resolution Serial No. 17-010:** A Resolution Amending The Scope Of Work For Project No. 45040, Municipal Entitlement Lands To Include Trail Surveys.
  - (1) IM No. 17-023

2. ACTION MEMORANDUMS

pp. 72-76  
McKee

- a. **AM No. 17-008:** Award Of Bid No. 17-061B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$283,636 For South Canter Place And South Surrey Road Reconstruction.

pp. 77-83  
Mayfield

- b. **AM No. 17-009:** Vacate A 1-Foot By 3.5-Foot And A 1-Foot By 5.5-Foot Portion Of South Lake View Loop To Alleviate A Structural Setback Violation On Lot C, Gothberg Addition 1, Within Section 28, Township 17 North, Range 3 West, Seward Meridian.

VIII. UNFINISHED BUSINESS

pp. 84-89  
Mayfield

- A. **AM No. 17-003:** Authorize The Purchase Of Ongoing Geomatics Services From Survbase In The Amount Of \$475,000 For The Port Mackenzie Rail Extension Project.

pp. 90-91

- B. Appointment To The Central Mat-Su Fire Service Area Board of Supervisors.

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

1. Brian Davis

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 02/07/17, Assembly Chambers)

pp. 92-101  
Mayfield

1. **Ordinance Serial No. 17-012:** An Ordinance Requesting A Reappropriation Of \$4,874,486.64 From The Fire Service Area Capital Projects Budget, Fund 405, Project Nos. 10027, 10031, 10140, 45066, 45101, And 45268, To Project No. 10183, Fund 405, To Allow For The Construction Of The New Central Fire Station No. 62, Training Complex And Warehouse.

pp. 102-107

a. **Resolution Serial No. 17-008:** A Resolution Amending The Budgets For Project Nos. 10027, 10031, 10140, 45066, 45101, And 45268, And Approving The Scope Of Work And Budget For Project No. 10183 To Allow For The Construction Of The New Central Fire Station No. 62, Training Complex And Warehouse.  
(1) IM No. 17-021

B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 108-159

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**



**THE MINUTES ARE  
LOCATED AT THE  
BACK OF THE  
PACKET.**

Caswell Fire Service Area Board of Supervisors Minutes  
November 9, 2016

RECEIVED

JAN 13 2017

CLERKS OFFICE

The regular meeting of the Caswell Fire Service Area Board of Supervisors was called to order at 6:37 pm, Caswell Station 13-1, Willow, Alaska.

Board of Supervisors in attendance: Chairperson, Cheryl Newsome; Board Members Larry Cline and Ken Eggleston. Roll was called, a quorum was present, due notice had been published.

Also present: Ken Barkley, MSB Department of Emergency Services, Mahlon Greene, Chief, Caswell Fire Department; Garret Davidson, Captain, Caswell Fire Department; Tiffany Davidson, MSB Staff; Michael Stevenson, Greg Bietsch, Steve Gruber, Gerald Laubhan, Caswell Fire Department; Amber Holod, Cicely Boeve, Jon Grogan, Russell Johnson, Willow Fire Department; Tam Boeve, Sandi Eggleston, Guests; Linda Cline, Board Secretary.

#### APPROVAL OF AGENDA

MOTION: Ken Eggleston moved to approve the agenda, Larry Cline seconded the motion.

#### MINUTES OF PRECEEDING MEETING

Minutes of the August 10, 2016 meeting were reviewed.

MOTION: Ken Eggleston moved to accept the minutes. Larry Cline seconded the motion.

#### PERSONS TO BE HEARD

Garret Davidson, Caswell Fire Department Captain, presented his vision for a future northern FSA training facility with a possible location in the Caswell area somewhere between Willow and Sunshine. Construction and operating costs for such a training center could be shared by the three fire service areas it would serve: Willow, Caswell and Talkeetna. Benefits of a live-training facility and a basic building concept was presented in the form of a handout. Open discussion followed. Ken Barkley explained that all construction work for such a facility must be done by a licensed, bonded and insured contractor and the completed facility must be certified. Mr. Barkley agreed that a live-training facility is much needed in our area, but cost prohibitive at the present time, for during the next year or so our departments will experience larger than normal expenses due to cutbacks

Caswell Fire Service Area Board of Supervisors Minutes  
November 9, 2016

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in State funding. Cheryl Newsome encouraged Garrett to not give up on the idea and to consider less costly alternatives (e.g., possibly use roof and vent training props for training aids in the interim).

Borough owned properties which may be available for consideration:

- 1.61 acre parcel, 62440 S. Parks Highway;
- 20 acre parcel, Mile 85 S. Parks Highway
- 5 acre parcel, 19631 E. Deep Woods Way, site of Station 13-1.

#### UNFINISHED BUSINESS

- A). ISO review team results – July 25, 2016 site visit:  
Caswell FSA ISO score rating changed from 9/10 to 5-5Y/9.

Properties within 5 driving miles of Station 13-1 now have an ISO rating of 5.

Properties within Caswell fire service area, but outside five driving miles of Station 13-1 now have an ISO rating of 9.

Properties within 1,000 ft. of a certified water source which can be accessed by fire apparatus now have a rating of 5Y.

- B) Status of Finance Department figures showing various mil rate scenarios for planning a warm storage building at Mile 86.

Mahlon Greene reported-

Finance Department personnel were not available to compute the scenario calculations, therefore the following calculations compiled by Chief Greene using 2016 budget figures and a basis of 1 mil = \$95,000 in revenue will be the figures used in planning:

Presently Caswell stands at 3.21 mil= \$304,920 FSA revenue

Other scenarios give the following annual revenue estimates:

3.75 mil = \$356,250 FSA revenue

4.00 mil = \$380,000 FSA revenue

4.21 mil = \$399,950 FSA revenue

4.5 mil = \$427,500 FSA revenue

#### AGENDA TRACKING REPORT

Caswell Fire Service Area Board of Supervisors Minutes  
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Status of approximate \$30,000 in funds left from dry hydrant grant.

Mahlon Greene reported-

These grant funds were re-scoped to Caswell's new building after determination that dry hydrant installation was not feasible.

Chief Greene is working with the finance department to reallocate the funds to purchase 2 -3 additional air packs.

The much-needed air packs will supplement the eight presently in use.

#### FIRE CALLS ANSWERED

- A) Mahlon Greene presented the following incident report for August, September and October, 2016:
- 3 medical assists
  - 2 calls cancelled in route
  - 4 controlled burns
  - 1 unintentional call

#### REPORTS/CORRESPONDENCE

- A) Budget Report  
Mahlon Greene reported-  
Budget was reviewed. Ken Barkley stated he would check on account 445, showing transfer of \$10,640 to Debt Service. No other significant remarks. October 31, 2016 report reflects actual expenses at 30% which is 3% under budget.

#### NEW BUSINESS

2017 Board of Supervisors meeting schedule:

January 9, 2017	(Monday)
February 8, 2017	(Wednesday)
April 12, 2017	(Wednesday)
May 10, 2017	(Wednesday)
July 12, 2017	(Wednesday)
August 9, 2017	(Wednesday)
November 8, 2017	(Wednesday)



Caswell Fire Service Area Board of Supervisors Minutes  
November 9, 2016

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OTHER BUSINESS

A) None


BOARD COMMENTS

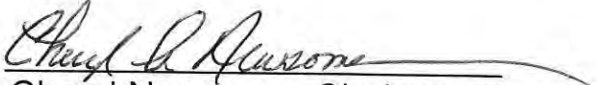
Next Board of Supervisors Meeting will be Monday, January 9, 2017 at 6:30pm, Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills, Willow, Alaska.

ADJOURNMENT

Meeting adjourned at 7:51 pm.

ATTEST:

  
Linda Cline, Secretary

  
Cheryl Newsome, Chairperson

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MINUTES

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:35 pm at the Caswell Fire Station, Willow, Alaska by Chairperson, Larry Cline,

II. ROLL CALL-DETERMINATION OF QUORUM

Board of Supervisors in attendance: Chairperson, Larry Cline, Board Members, Phil Johnson and Dave Korpi. Roll was called, a quorum was present, due notice had been published.

Also present: Paula Caywood, MSB; James Ross, JA Spain & Sons; Randall Kowalke, Assemblyman, District 7; Buddy Giddens, Willow resident; Linda Cline, Secretary.

III. APPROVAL OF AGENDA

MOTION: Chairperson, Larry Cline moved to accept the Agenda, Dave Korpi seconded the motion.

IV. APPROVAL OF MINUTES

Minutes of the August 3, 2016 meeting were reviewed.

MOTION: Chairperson, Larry Cline moved to accept the Minutes, Dave Korpi seconded the motion.

V. PERSONS TO BE HEARD

Buddy Giddens read a letter referencing the gate placed across the DNR right of way through Mr. Jim Skinner's property in Amundson Estates Subdivision.

VI. STAFF REPORTS-

- A) Spain and Sons, Inc. Road Maintenance update – James Ross  
Soft spots are being addressed which include a 10'x10' area at the intersection of GottaStrike and Bendapole Road; a side street off of Cutthroat; and the muddy area at the junction of Hidden Hills Road and Caswell Lakes Road.  
A lack of moisture has made it difficult to grade road surfaces before freeze up.

VII. REPORTS OF OFFICERS:

- A) Budget Report – Paula Caywood

Matanuska-Susitna Borough  
Caswell Lakes Road Service Area #15  
Board of Supervisors  
October 5, 2016

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VIII OLD BUSINESS

- A) Mat Su Borough code compliance posting, "Violation of Code" placed on Mr. Skinners gate positioned across the DNR right of way at the end of Amundson Road.  
This item was addressed under PERSONS TO BE HEARD by resident, Buddy Giddens in the letter he read from DNR.

IX NEW BUSINESS

- A) CIP – Paula Caywood reported:  
Two \$50,000 Capital Improvement Projects are proposed in the DRAFT.  
Priority #1 – Recondition roads, including the end of Kasusitna Drive.  
Priority #2 – Upgrade Susitna Drive with unused funds from the Wilderness Rim project unwanted by residents.  
RESOLUTION to approve and submit the CIP project list was read by Chair, Larry Cline.  
MOTION was made by Chair, Larry Cline to accept the Resolution.  
Motion was seconded by Phil Johnson.
- B) Board of Supervisors Vacant position status.  
Dave Korpi was introduced and welcomed as the 3<sup>rd</sup> member of the Board with term of office expiring December 31, 2018.
- C) Determination of 2017 Board of Supervisors quarterly meeting dates.  
The first Wednesday of January, April August and October were selected as meeting dates: January 4, April 5, August 2, and October 4, 2017.  
Chair, Larry Cline motioned to accept these dates, Motion was seconded by Phil Johnson.

X BOARD COMMENTS

None

XI NEXT MEETING

Next scheduled meeting, January 4, 2017, 6:30pm at Caswell Fire Station, 19631 E. Deep Woods Way, Willow, Alaska.


XI ADJOURNMENT

Chairperson, Larry Cline motioned to adjourn the meeting at 7:14 pm.

Matanuska-Susitna Borough  
Caswell Lakes Road Service Area #15  
Board of Supervisors  
October 5, 2016

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Larry Cline, Chairperson

  
Linda Cline, Secretary



MATANUSKA-SUSITNA BOROUGH  
EMERGENCY MEDICAL SERVICES BOARD MINUTES

RECEIVED  
JAN 03 2017  
CLERKS OFFICE

October 5, 2016

Chair Van Nice called the regular meeting of the EMS Advisory Board to order at 6:00 p.m. in the Cottonwood Public Safety Building.

The following members were present and established a quorum:

Jalan Van Nice, Butte;	Rebecca Frey, Dispatch
Roger Swingle, Medical Director;	Rachel Cote, Sutton Alt.
Nathan Durbin, Palmer;	Francine Bennis, Trapper Creek Alt.
Mia Mangione, Talkeetna;	Suzanne Stehlik, Dive Rescue
Pam Cook, Valley Hospital;	Ashley Cunningham, Willow
Dave Calvert, Fire Service Areas Alt.	

Other persons present include: DES EMS Deputy Director, Lisa Behrens; DES EMS Deputy Chief, Steven Heyano; EMS Quality Assurance, Laura Newton; EMS Training Coordinator, Glori Strickler; EMS Narcotics Control Officer, Bryan Emmons; Lake Louise EMS Chief, Mike Fassler; Talkeetna EMS Captain, Jennifer Hales; EMS MICP, Dane Wallace; and EOC Specialist, Jim Goodman

A quorum was established and due notice had been published.

#### APPROVAL OF AGENDA

Ms. Vitt stated that Item B under "New Business" as we are awaiting further direction.

GENERAL CONSENT: The agenda was approved without objections.

#### APPROVAL OF THE MINUTES

August 3, 2016

MOTION: Mr. Durbin moved and Mr. Calvert seconded, to approve the minutes as presented.

GENERAL CONSENT: There was no objection to the approval of the minutes.

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EMS Board

2016

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## PERSONS TO BE HEARD

There were no persons to be heard.

## ADMINISTRATIVE REPORTS

### EMS Deputy Director

Deputy Director Behrens reported that the first quarter of FY17 reports came last week. EMS Budget is less than a quarter of the way through the operational budget. She welcomed any board member to request a copy of the report if they wished.

### EMS Chief of Operations

Chief Heyano said that we received the most recent two ambulance remounts back and is already in service. The next two are now ready to be shipped out for remount.

EMS survived the summer staffing shortage. Staffing is coming back now and the schedule looks better.

EMS Charts training will be in the rural areas very soon. There is a training video available now. He said we are live with EMS Charts in the Core area with 704 charts for the month of September.

After some discussion regarding getting the CAD number from dispatch for the EMS Charts, it was determined that the standard operation would now be for ambulances to call in at “on location at the hospital” instead of “available in quarters”. Chief Heyano is getting additional licensing for an application so CAD information can be emailed to responders.

### Quality Assurance

Laura Newton is our new EMS Quality Assurance Manager. She explained that she is new enough at this point that she doesn't have anything to report.

### EMS Training Coordinator

Ms. Strickler said that the paramedic refresher begins tomorrow. She will try to put as much on “Go To Meetings” as possible. There will be a quiz on e-Pro afterwards to meet the state requirements.

We are setting up to be an American Heart Association (AHA) training center. There will be some ACLS and PALS refresher courses coming up as part of the process. Good participation is

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needed. We will be the EMS prototype for the nation to use Laerdal specialized pre-hospital equipment for the AHA training center. This will happen in January.

It is recertification time for state EMT's.

#### Medical Director

Dr. Swingle went over his recent quarterly reviews in the different service areas.

He is looking forward to the paramedic refresher course and hopes there will be good attendance for the excellent instructors that will be presenting.

Dr. Swingle said he will attend the ACLS class in October. He read through the new provider book and found it was a good match up to our medical standing orders. He will do the same with PALS when he takes that course.

He has another conference to attend along with the EMS Symposium to learn more new trends and practices.

#### Health & Safety

Mr. Edmison was not present to report.

### REPRESENTATIVE REPORTS

#### CISM –

There is not any new business with the CISM team at this point.

#### Butte –

Chair Van Nice reported that everything has been going well in Butte.

#### Willow –

Ms. Cunnington said that Willow is having an ACLS refresher on Monday evening. Anyone is welcome to attend and will be geared for all certification levels.

She said that they have been using the EMS Charts and everyone is getting used to the system.

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Sutton -

Ms. Cote reported that they made it through the summer with lots of help from Palmer Ambulance. They are short on drivers. Brian Anderson did an EMS Charts presentation for Sutton. She has tried it, but no one else has yet. We are two thirds of the way moved into the new station.

Talkeetna –

Ms. Mangione deferred to Jennifer Hales to report as she had been out on medical leave. Ms. Hales stated said she has taken on the role of Senior Captain and there are four other captains. She said Talkeetna had a great summer with the support of Medic 4. They are now transitioning into the slower time of year with tourists gone. The Station 11-2 ambulance shift will continue. Talkeetna responders are starting to use the EMS Charts now.

Lake Louise –

Mr. Fassler reported that the borough came out to install a radio at the station, which was not an easy project. Lake Louise is now able to talk from inside the building.

Palmer/Core –

Mr. Durbin reported for the “Core” area. He said they just got their new ambulance yesterday and are excited to have it. Their back up ambulance has been sent out to be remounted, but they do have another back up truck in the bay.

The camaraderie between EMS, Fire, police, and dispatch in Palmer area is going well. He suggested the possibility of doing some quarterly training to continue the good working relationships.

Water Rescue -

Ms. Stehlik reported that they had an interesting mud rescue incident. It was good for them to practice what they have learned in training. EMS was also on scene, but the patient refused treatment. Overall the summer went well.

Trapper Creek –

Ms. Bennis also stated that they have transitioned from the busy tourist season. They also appreciated having Medic 4 in the area.

She said that Talkeetna Fire and Rescue would be doing an ETT class. She feels it will be a good opportunity to work together. EMS plans to participate and help out as much as possible.

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Fire Service Areas –

Mr. Calvert said everything seems to be going well with Palmer Fire. He has not heard anything from Christian Hartley for a while. He said that Chief McNutt is back from service, but is currently out of town again.

Dispatch –

Ms. Frey said that morale is a little shaky with the unknown contract situation. She said that if any responders have issues with negativity from any dispatcher to please let her know.

She is also finalizing the policies and procedures.

One issue is that ambulances are not giving dispatchers their designators, especially in the core area. She also stated that Medic 1's are talking extremely fast and not allowing dispatch to copy everything. She said that brevity is great, but clarity needs some work.

Ms. Frey reported that Lakes Ambulance is causing really loud squelch sounds, but she isn't sure what the issue is for sure.

MSRMC (Valley Hospital) –

Ms. Cook said that Dr. Delduca had an EMS talk on anaphylaxis a few weeks ago that was well attended. The new allergy doctor in the valley also came to talk.

There is a new patient with LVAD (mechanical heart) in the valley. Natalie porter has offered up education to anyone if interested. Dr. Swingle said there will be training on that during the paramedic refresher. Ms. Frey said it would be good for dispatch to know patient names in case one of these patients calls into 911.

Ms. Cook is really enjoying the reports from EMS Charts!

COMMITTEE REPORTS

Bylaws Revision Workgroup -

Ms. Vitt explained that Director Behrens, Ms. Newton, Chief Williamson all helped with the clean-up and revisions of the bylaws. The revisions are all tracked on the document currently. She explained once the draft is cleaned up after another review, she will send it out to the board members for review.

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### Responder Recognition Program –

Chair Van Nice reported that we had our first meeting together just before this meeting. He said we have a good start and plan to meet again in a couple weeks. Ms. Stehlik will draft a nomination form to use. We will send an email out to all members with the official draft plan for further review.

### CONTINUING BUSINESS

#### Board Membership Update -

Ms. Vitt went over the board member vacancies. There are currently two vacant positions to fill. She also went over the expiring membership positions coming up.

#### Radio Communications –

Mr. Goodman said they have been trying to do the ambulance radio checks when rigs come in town for repairs. He noted that if responders see their antenna bent or damaged at all to go through chain of command to report. Mr. Goodman said he or Todd Richardson will make sure it is not damaged.

They have gone through the radio inventory and turned off AMLR radio function to the radios that were not accounted for.

He said we are starting to get the XTL 2500 radios in and will be replacing other models so they are all identical.

Some additional radio communication issues were brought up and discussed. Mr. Goodman reminded everyone to contact Chief Heyano if radios need repair. He asked for any feedback on the Radio Communications 101 course. The board gave positive feedback that it was very helpful.

Mr. Goodman offered to train anyone interested in becoming radio operators.

#### Dispatching Major Cross-Street Project/Protocol – Update

Ms. Frey didn't have more to add to this topic. Ms. Vitt asked if it should be removed from the agenda. The board agreed it should be removed.

### Narcotics Control Officer (NCO) Update –

Mr. Emmons reported in the last quarter there was one preliminary investigation by central for a controlled substance that was not accounted for. They found it was just improperly placed inside the vault, so it was accounted for.

He has been replacing the expiring midazolam and also dealing with a recall of the diazepam in all the ambulances.

Narcotics Control has been working with IT. Mr. Emmons said there will be a major network change to the cradle points. Currently they are independent Wi-Fi hot spots. Now, MSB's cellular provider is installing networking equipment in the DSJ building. The cradle points will then be extensions of the borough network instead of going through the internet.

### AED Registry –

Mr. Emmons said that he has stopped by the Curtis Menard Sports Complex to check on the status of the AED's there. They had low batteries so he informed management of the status.

The previous plan was to place some of the extra AED's in support vehicles. Mr. Emmons discussed with Chief Heyano the option of putting spare E-Series Zolls in the support vehicles instead. Anyone driving around in those vehicles should know how to use the Zolls thus freeing up the AED's for the community locations.

### NEW BUSINESS

#### EMS Terms/Definitions - (Ambulance Squad and Volunteer First Responder Squad – Performance Minimums; On-Call Responder Minimum Requirements)

Deputy Director Behrens prefaced stating this may be one of the biggest projects this advisory board has ever taken on. She explained that we have had quite a few issues to deal with the last few years regarding the 29.9 hour limitation due to PERS and Affordable Care Act. The stress on the on-call responder workforce is getting stronger and stronger.

She shared that in May 2015, we had 247 on-call EMS responders on the roster. She and the chiefs started going through their rosters and found many inactive responders. Currently, we have 120 on-call EMS responders. Of those, 44 are still inactive or minimally active. She said the board/work group needs to draw a clear picture of our EMS situation in MSB and prepare recommendations for solutions to present to our assembly. We need to show the assembly how we plan to better manage our budget and resources to serve the community.

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Behrens requested to have at least one representative from each ambulance squad on this work group. She said that Dane Wallace has offered to be part of the work group since he has experience in other parts of the United States who have dealt with similar issues.

It is coming up on budget planning time soon. Behrens asked if interested, to email Stephanie Vitt. She clarified that the work group can be EMS responders from outside this board.

There was further discussion on ideas and issues.

MSB EMS Advisory Board Representatives for Southern Region -

This item was postponed due to additional information needed from Director Gamble.

INFORMATIONAL ITEMS

No informational items were discussed.

NEXT MEETING


Chair Van Nice announced that the next meeting would be held on December 7, 2016 at 6:00 p.m. at Cottonwood PSB.

ADJOURNMENT

MOTION: Ms. Mangione motioned and Mr. Calvert seconded to adjourn the meeting.

All in favor

The meeting ended at 7:20 p.m.

  
Jalan Van Nice, Chair

ATTEST:

  
Stephanie Vitt, Secretary

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EMS Board

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MATANUSKA-SUSITNA BOROUGH  
Enhanced 911 ADVISORY BOARD MINUTES

December 13, 2016

RECEIVED  
JAN 13 2017  
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Rebecca Frey, Palmer Dispatch;	Joel Butcher, Wasilla Police;
Mark Baker, MSB IT;	Casey Cook, MSB DES;
Tom Dunn, AST; and	Ruth Josten, Wasilla Dispatch.

Also in attendance were: Eric Wyatt, MSB IT; Dee Williams, MTA; Dan Monarch, On3 Consultants; and John Rockwell, AST.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the November 8, 2016 minutes as presented.

PERSONS TO BE HEARD

New Business

Project Re-scope

Mr. Wyatt stated that: Projects 45184-2603, Reverse 911 Equipment, and 45184-2604 CAD to CAD APSIN Interface will be re-scoped to include operating expenses and wages. The legislation goes before the assembly December 20, 2016. The broadening of the project scopes is necessary to award the dispatch contract to the City of Wasilla. \$898,576 is the total needed to award the dispatch contract to the City of Wasilla for FY17. The funding breakdown is – \$573,000 E-911 projects, \$188,576 E-911 (fund balance or project funds), and \$137,000 areawide.

Mr. Wyatt stated that: Also on the assembly agenda for December 20, 2016 is a one year extension for the City of Palmer dispatch contract (1/1/17 – 12/31/17) at a cost of \$900,000. \$450,000 will be paid this fiscal year (FY17) and the funds are already identified. \$450,000 will be paid next fiscal year so the E-911 portion for next fiscal year (FY18) will need to be budgeted for.

Mr. Wyatt stated that: To assist the borough through the dispatch contract transition, we have hired Dan Monarch. We expect he will be on board at least through the beginning of July 2017.

Preparation of FY18 Budget

Revenue: The estimated FY18 revenue of \$2,409,726 is based on 100,405 subscribers @ 2.00 per month per subscriber unit, plus the estimated interest revenue of \$3,350, for a total estimated revenue of \$2,413,076.

Mr. Cook asked the finance department about the interest on the fund balance as well as projects that have been sitting for several years. He was advised that they do earn interest, but it is a very small amount due to the basis on which it is calculated.

Expenditures: The Fiscal Year 2018 expenses that were discussed:

• 411.100 - 411.300 Salaries & Wages	\$ 172,106.00
• 412.100 - 412.990 Benefits	\$ 115,287.00
• 413.100 - 413.400 Mileage Expense w/in Borough	\$ 461.00
• 414.100 - 414.900 Expenses Outside Borough	\$ 11,070.00
• 421.100 - Communications	\$ 56,989.20*
• 421.200 - Postage	\$ 15,000.00
• 422.000 - Advertising	\$ 27,000.00
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 520.00
• 426.600 - Computer Software	\$ 4,500.00*
• 426.900 - Other Professional Charges	\$ .00
• 427.100 – 427.500 - Property/Liability Insurance	\$ 450.00
• 428.300 - Equipment Maintenance Services	\$ .00*
• 428.500 - Communications Equipment Maint.	\$ .00*
• 429.200 - Training Reimb/Conf Fees	\$ 13,500.00
• 429.210 - Training/Instructor Fees	\$ 7,500.00
• 429.900 - Other Contractual	\$1,822,884.00*
• 431.300 - Equipment Maintenance Supplies	\$ .00
• 433.300 - Books/Subscriptions	\$ 250.00
• 433.900 - Other Supplies	\$ 16,000.00
• 434.000 - Computers under \$5,000	\$ 3,000.00
• 434.100 - Other Equipment Under \$5,000	\$ .00
• 451.100 - Equipment over \$5,000	\$ .00
• 453.000 - Miscellaneous-Reserve	\$ .00
• 446.500 - Transfer to Fund 480	\$ .00
Total expenses	\$2,272,517.20

\*421.100 Communications: Dee Williams advised that she was not able to put the numbers together for this meeting, but will have them available for the next meeting. She asked if we were budgeting for the other carriers that we pay service fees to (ACS, GCI, AT&T, Verizon, etc.). The board was not aware of any other carriers that we pay or that have ever billed us for circuit charges or service fees. We should have more information on this at the next meeting.

\*428.300 Equipment Maintenance Services: This expense will now be part of the dispatch contract and is rolled in to line 429.900.

\*428.500 Communications Equipment Maintenance Services: This expense will now be part of the dispatch contract and is rolled in to line 429.900.

\*429.900 Other Contractual: \$180,000 for call taker payments; \$1,135,534 Wasilla PD dispatch contract (7/1/17 – 6/30/18); \$307,350 Palmer PD Dispatch Contract (7/1/17 – 12/31/17); Ms. Frey presented a proposed figure of \$180,000 for Palmer PD to operate a stand-alone dispatch center – based on 7,500 subscribers at \$2 per month per year; \$20,000 project manager. Mr. Wyatt indicated that only the operating portion of the Wasilla dispatch contract (\$1,302,303) was subject to the historical split of 68.3% E-911 and 31.7% Areawide. The capital expenditures need to be looked at individually. He is unsure how much will be E-911 or other. Project funds will be split between E-911 and areawide. They will budget for some of the contract expenses in the areawide budget for FY18.

Mr. Wyatt stated that: He received an answer regarding the statute on E-911 funds. He has been told that the actual language in the statute is unconstitutional in that those funds can't be specifically earmarked. It can go in the general fund and be used for anything. However, since there is currently a statute written outlining the use of the funds, the statute has to be followed until it is revised or revoked.

#### NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be January 10, 2017 at the Cottonwood Public Safety Building.

#### ADJOURNMENT

  
\_\_\_\_\_  
Casey Cook, Chairman

ATTEST:

  
\_\_\_\_\_  
Casey Laughlin, Secretary



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Greater Talkeetna Road Service Board of Supervisors  
Minutes of Regular Meeting  
September 8, 2016

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Fire Hall on September 8, 2016. Board members John Strassenburgh and Billy FitzGerald were present. No members of the public attended.

- I. There was a quorum, and the meeting was called to order at 7:05 pm.
- II. Minutes of the August 11, 2016 meeting were approved.
- III. The only agenda item was preliminary discussion of the CIP for the summer of 2017. The Board reviewed the Summer 2017 draft projects list provided by Public Works, and also reviewed the RSA29 Fund 283 budget report as well as the Fund Balance and Additional Maintenance reports. Approximately \$6,800 of RSA funding and \$3,250 of grant funding, is apparently available. This, bolstered by a possible draw from Fund Balance or Additional Maintenance, should bring us to a similar allocation as last year to dust control and recondition gravel roads. That is probably all we can afford. The Board had several questions, and agreed to conduct more research and come to a CIP decision at our October meeting.
- IV. The Board briefly discussed the current status of the Beaver Gravel Pit operation with respect to the Airport Improvement Project.
- V. The meeting was adjourned at 8:35 pm.

Respectfully submitted,



John Strassenburgh  
RSA 29 Primary



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Greater Talkeetna Road Service Board of Supervisors  
Minutes of Regular Meeting  
November 10, 2016

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Fire Hall on November 10, 2016. Board members John Strassenburgh and Billy FitzGerald were present, as was Mike Lachelt, Borough Road Superintendent. No members of the public attended.

- I. There was a quorum, and the meeting was called to order at 7:08 pm.
- II. Minutes of the September 8, 2016 meeting were approved.
- III. John reported that, at last month's Local Road Service Area Advisory Board meeting, it was announced that the borough match money for dust control had been restored.
- IV. The Board discussed the 2017 CIP list. The current RSA 29 funds available in our Additional Maintenance, Fund Balance, and CIP accounts were reviewed. There was also discussion of the estimated cost of the repairs to the Yoder Road bridge over Montana Creek, which could reach over 40% of the total funds available to the RSA. Accordingly, the Board voted to recommend a mill rate to 3.12 from the current 3.01. The Board also voted to recommend a CIP list for summer of 2017 that is identical to the 2016 list, and adopted a resolution accordingly. This would give us the flexibility to direct funds as needed for summer of 2017. The Board also asked Mike to follow-up to try to obtain a realistic cost estimate for the Yoder Road bridge.
- IV. The Board then discussed the Beaver Road gravel pit, specifically with regard to remediation after the extraction operations have ended. There are topographic challenges that might make achieving the proper finished slope quite difficult to achieve. Mike will check.
- V. The meeting was adjourned at 8:20 pm.

Respectfully submitted,

  
John Strassenburgh  
RSA 29 Primary





**Matanuska-Susitna Borough**  
**FISH AND WILDLIFE COMMISSION**  
Thursday, October 27, 2016, 6:00pm

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**MINUTES**

**I. INTRODUCTIONS**

The meeting was called to order at 6:05pm by Chair Terry Nininger at MSB in Wasilla. Quorum was established with seven members present: Howard Delo, Andy Couch, Larry Engel, Terry Nininger, Jehnifer Ehmann, Jim Sykes and Mike Wood.

Also present: Bruce Knowles, Frankie Barker; Tim McKinley, Matt Miller, Andy Barclay, Chris Hebeck, Sam Ivey, Tim Baker, Pat Shields, Samantha Oslund and Nick DeCovich from ADF&G; Israel Payton and Al Kane, BOF members; and 10 other members of the public.

**II. APPROVAL OF AGENDA**

Larry made a motion to approve the agenda with a change to move Item V. up on the agenda. Howard seconded the motion. The motion was approved.

**III. 2016 SEASON SUMMARY**

Sam Ivey, ADF&G Mat-Su Sportfish Manager, gave a summary of sportfishing results from summer 2016. The overall strategy was to reduce harvest by 60% which is reduced from the harvest reduction of 75% in 2015. Fewer restrictions were applied on the Deshka River and kings made 60% of escapement goals. Coho started strong but ended up below average. There was no personal use fishery for sockeyes this year.

Pat Shields, ADF&G Commercial Fishery Manager, summarized the commercial fishery season. Kings were close to the 10 year average. Sockeye assessment was for 7.1 million, but ended up at 5.2 million. He distributed a handout summarizing the commercial season.

**IV. FWC QUESTIONS**

Commissioners submitted 12 questions to ADF&G in advance of the meeting. ADF&G distributed written responses to the questions and discussed their responses.

**V. MEMBER COMMENTS**

Commissioners commented on ongoing fish research projects.

**VI. PUBLIC COMMENTS**

Public members asked questions about pike, pinks and sonar counting.

**VII. ADJOURN**

Meeting was adjourned at 9:30pm.

ATTEST:   
FRANKIE BARKER, Staff

  
TERRY NININGER, Chair

**Matanuska-Susitna Borough**  
**FISH AND WILDLIFE COMMISSION**  
Thursday, December 15, 2016, 6:00pm

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**MINUTES**

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:00pm by Chair Terry Nininger at MSB in Palmer. Quorum was established with six members present: Howard Delo, Andy Couch (phone), Larry Engel, Terry Nininger, Jim Sykes and Mike Wood. Also present: Frankie Barker, Kenny Barber, Patty Barber, Bruce Knowles, Ray Beamesderfer (phone) and Kevin Delaney (phone).

**II. APPROVAL OF AGENDA**

Larry made a motion to approve the agenda. Howard seconded the motion. Terry asked to move Item X to the front of the agenda. The motion was approved with the agenda change.

**III. MINUTES OF PRECEEDING MEETING**

Larry made a motion to approve the minutes from October 13, 2016. Howard seconded the motion. The motion was approved.

**IV. CORRESPONDENCE/ ANNOUNCEMENTS**

James Hasbrouck with ADF&G sent a letter to Frankie on November 7, 2016 indicating that they are willing to collaborate with FWC on the project about the economic contribution of sport fishing in Cook Inlet. Sam Ivey with ADF&G (Palmer) sent an email to Patty Sullivan on December 13 about fish returns in 2016. Patty is starting to feature articles on the Borough's Facebook page introducing Mat-Su residents to fish issues. She welcomes suggestions and contributions for stories. Patty and Stefan created a six page flyer about Mat-Su fisheries. Jim Sykes attended the Legislator breakfast on December 13 and handed out the flyer about the BOF and fisheries issues. There were 3 representatives and 3 senators in attendance. All were supportive and interested in more information. Larry made a motion to invite legislators to have a preseason meeting. Howard seconded the motion. The motion was approved. Terry asked Frankie to draft a letter with Jim.

**V. PERSONS TO BE HEARD**

Mike mentioned that Bruce Knowles sent an email about transfer of BLM land to the Eklutna Tribe in the Knik Public Use Area as part of their native allotment. Kenny Barber indicated that the land transfer may have implications for recreational access and hunting, fishing and trapping activities.

Bruce Knowles arrived at 6:20pm.

**VI. BOF PREPARATION (February 23-March 8, 2017)**

Kevin Delaney spoke about the progress made in the last 10 years and the need to hold our own. He outlined three major themes; raising the management objective for Kenai sockeye, increasing late run king goal and preserving the conservation corridor. Larry said the primary goal is to ensure conservation corridor continues to give it a chance to work. He indicated that escapement goals should not be used for in-season management. Ray is working on a Table of Contents for



the BOF publication. Patty has a rough outline for a 50 page booklet. She distributed a schedule for the next two months showing check-in dates for review. She's anticipating the first draft to be done by January 23 for review by FWC. She's planning to print the booklet in Anchorage and mail individually to BOF members. Stefan asked about doing a slide show with graphics for the BOF meetings. Frankie will check with Glenn Haight of ADF&G to see if that's possible. Larry talked about the difference in return- for- spawner rates between the Kenai (4.1) and Mat-Su (1.5). Mike talked about people not being able to fish anymore and referenced Dr. Schindler's talk at the salmon symposium about the need to protect diverse habitats. He asked if there was any new genetics information coming from ADF&G. Terry suggested getting on the phone with genetics researchers. Larry proposed having a briefing book for FWC members to refer to during the BOF meetings. Jim suggested talking to Chambers of Commerce about BOF meetings.

#### **VII. ADF&G MEETING DEBRIEF**

The season summary meeting was held on Thursday, October 27 in Wasilla at 6:00pm. Commissioners appreciated the written responses from ADF&G. They suggested that next time the meeting should start with the commercial season summary presentation since that staff person usually has to leave early to get back to Kenai.

#### **VIII. FISH RESEARCH PROJECTS**

Frankie distributed a spread sheet showing the funds available and spent for each of the 10 projects in process. She sent out progress reports from the ARRI and CIAA projects in an earlier email. Andy suggested sending the RFP for the Economics project to Northern Economics in Anchorage.

#### **IX. TITLE 16 – SUSTAINABLE SALMON POLICY**

Mike indicated that the BOF is working on a draft letter to send to the Legislature in support of adding the Sustainable Salmon Policy to Title 16. They will vote on it at their next meeting in Kodiak. There is a public outreach campaign called "Stand for Salmon" starting to bring public awareness to this effort.

#### **X. TRAPPING ORDINANCE**

Frankie explained that a draft ordinance (handout) is being prepared by the Borough which would ban trapping in school areas and in Crevasse Moraine Park. It has been reviewed by the MSB Parks, Recreation and Trails Advisory Board and the MSB Animal Care Board. Kenny passed out two documents from PRTAB suggesting amendments of the ordinance. Kenny invited commissioners to the December 29, 2016 PRTAB meeting to discuss this.

#### **XI. FWC EXPENSES**

Frankie indicated that expenses for FWC members attending the October Soldotna meeting were around \$1,000. Contracts for BOF Publication and Coordination work should be within the amounts budgeted.

#### **XII. MEMBER COMMENTS**

Howard will be out of circulation in January/February due to a shoulder replacement and physical therapy. He will not be able to drive so will miss attending meetings in person. Larry mentioned that the most successful meetings with BOF members are informal meetings.

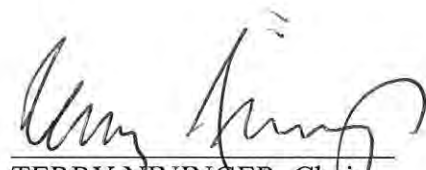


Frankie distributed a proposed calendar for 2017 and suggested additional meetings in January and February to prepare for the BOF meetings. Members agreed to add meetings on January 5 and February 2 to the schedule; same time and place as the regular meetings.

**XIII. ADJOURN**

Meeting was adjourned at 9:30pm.

ATTEST:   
FRANKIE BARKER, Staff

  
TERRY NININGER, Chair

**REGULAR MEETING**

**1:00 PM**

**December 1, 2016**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on December 1, 2016, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by the Chairman, Mr. Jay Van Diest.

**1. CALL TO ORDER**

**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chairman)
- Mr. LaMarr Anderson, District #2 (**Late**)
- Mr. Stan Gillespie, District #3 (**Excused Absence**)
- Mr. Jordan Rausa, District #4 (Vice Chairman)
- Vacant, District #5
- Mr. Patrick Johnson, District #6
- Vacant, District #7
- Mr. Marty Van Diest, Alternate 1 (**Late**)
- Mr. Gregory Pugh, Alternate 2

Staff in attendance:

- Ms. Sloan Von Gunten, Administrative Specialist
- Mr. Fred Wagner, Platting Officer
- Ms. Peggy Horton, Platting Technician

**B. THE PLEDGE OF ALLEGIANCE**

- The pledge of allegiance was led by Mr. Pugh.

**Mr. Marty Van Diest arrived at the meeting.**

**C. APPROVAL OF THE AGENDA**

The Chairman, Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved with the changes with no objections.

**2. APPROVAL OF MINUTES**

The Chairman, Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for November 17, 2016 were approved without objection.

**3. UNFINISHED BUSINESS**

**4. PUBLIC HEARINGS**

**A. EVANS**

Sloan Von Gunten (Administrative Specialist)

- Stated that 39 public hearing notices were mailed out on November 10, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case, # 2016-150.

**Mr. Anderson arrived at the meeting.**

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Skip Evans (Petitioner)

- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Evans, seconded by Mr. Marty Van Diest.

VOTE:

- The motion passed with all in favor. There are 7 findings.

**TIME: 1:19 P.M.**

**CD: 0:15:18**

**B. DOBKOWSKI**

Sloan Von Gunten (Administrative Specialist)

- Stated that 33 public hearing notices were mailed out on November 10, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case, # 2016-151.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

The Petitioner or the Petitioner's Representative was not present.

MOTION:

- Mr. Anderson moved to approve the preliminary plat for Dobkowski, seconded by Mr. Rausa. Add Finding #12.

FINDINGS:

- Add #12: The Army Corps of Engineers and MSB Environmental Planner stated there are significant wetlands on Lot 6 and a US Army Corp permit may be required.

VOTE:

- The motion passed with all in favor. There are 12 findings.

**TIME: 1:34 P.M.**

**CD: 0:30:47**

**Mr. Rausa recused himself from TD Business Park**

**C. TD BUSINESS PARK & PUE**

Sloan Von Gunten (Administrative Specialist)

- Stated that 94 public hearing notices were mailed out on November 10, 2016, to this date there have been 5 returns, no objections, 1 non-objection, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case, # 2016-155/156.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

John Shadrach (Petitioner's Representative)

- The Petitioner has filed with the City of Wasilla a Land Permit to start clearing.
- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for TD Business Park and the public use easement granted for access across an adjoining parcel, seconded by Mr. Paugh.

DISCUSSION:

- Discussion on naming convention.

VOTE:

- The motion passed with all in favor. There are 8 findings.

**TIME: 1:50 P.M.**

**CD: 0:46:44**

**Mr. Rausa Returned to his seat.**

**AUDIENCE PARTICIPATION** (*Three minutes per person, for items not scheduled for public hearing*)

**5. ITEMS OF BUSINESS & MISCELLANEOUS**

**Mr. Marty Van Diest Recused himself from Dewys Garden Add #5.**

**6. RECONSIDERATIONS/APPEALS**

**A. DEWYS GARDEN ADD #5**

Sloan Von Gunten (Administrative Specialist)

- Stated that 23 public hearing notices were mailed out on November 10, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case, # 2016-102.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

The Petitioner or the Petition's Representative was not present.

**MOTION:**

- Mr. Rausa moved to approve the public use easement across Tract A6-1, Dewy's Garden Addition 3, and the preliminary plat for Dewy's Garden Addition 5, seconded by Mr. Pugh. Add Finding #18.

**FINDINGS:**

- Add #18: There is an electrical utility box within the pole portion of Tract A6-1.

**VOTE:**

- The motion passed with all in favor. There are 18 findings.

**TIME: 2:14 P.M.**

**CD: 01:10:03**

**7. PLATTING STAFF & OFFICER COMMENTS**

- There will be 3 cases to be heard at the next platting board meeting.
- Went over the handout on the agenda example for Quasi-Judicial Actions.
- The Administrative Specialist will put in the next Agenda the statement the board agreed upon: "Does any board member need to disclose ex-parte contact or financial gain



conflict for this case.”

- The BOAA will be hearing Blue Grouse Hill on December 2, 2016. The platting board cannot attend due to the open meeting act & conflict of interest.
- The Administrative Specialist gave an update on the vacancy report and the new applications for the vacant seats.

**8. BOARD COMMENTS**

- No Comments


**9. ADJOURNMENT**

Adjourned: 02:30 P.M.

CD: 01:25:28



Sloan Von Gunten  
Administrative Specialist



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Jay Van Diest, Chairman



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President NLCC

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**Meeting Minutes 1-28-2016**

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**Board Members Present:** Michelle Latham, Thomas Whitstine, Kirsten Koivunen, Ed Kovich, Louis Calandri.

- I. **7:00 PM Call to Order** we have a quorum. 19 members attended. 5 Board members and 8 members. Officer Markos was a visitor.
- II. **Pledge of Allegiance.**
- III. **Presentation of agenda.** No amendments
- IV. **Approval of minutes** from November meeting. Minutes were accepted by with no amendments.
- V. **Reports**
  1. Treasurers Report. Ed Presented the treasurers report. \$16984 in Checking \$39088 in Savings. Ed will call Rent-a-Can and pay the final balance for 2015 of \$150. Treasurer's report was accepted.
  2. Road Service Report. None
  3. Fire Service Report. None
  4. Borough Assembly Report. None
- VI. **Unfinished Business:**
  1. None
- VII. **New Business:**
  1. Todd Bagetis showed his presentation. The highlights are below:
    - i. Presentation showed trash and possible drug use at the lake public access
    - ii. Showed pictures of unauthorized vehicles left at the access
    - iii. Showed video camera still shots of activities that shouldn't be taking place
    - iv. Todd suggested we might offer a reward for the arrest and conviction of offences in Cottonwood shores. Could get donations from community members and residents. Neighborhood watch with a reward
    - v. Post signs around Subd that rewards are offered for arrest and conviction. Could be independent of NLCC is necessary
    - vi. Police have been called to investigate suspicious activity at the public access 11 times in 2015. 5 arrests were made
    - vii. Another member discussed suspicious activity from just the prior week.
  2. Officer Markos from the Alaska State Troopers had a presentation
    - i. Markos described the process of how a call to emergency and non emergency 911 is processed
    - ii. Emergency 911 calls are routed to Palmer and criminal calls are routed through MATCOM. Non emergency calls go directly to MATCOM
    - iii. Officer Markos expressed you are never bothering the troopers when you make a call. You can call MATCOM and ask for a drive by.
    - iv. Cottonwood shores in general is very peaceful except maybe one house on Alder.
    - v. Bad areas around the valley include: Butte, KGB, Willow, Some areas of Big Lake
    - vi. Markos described how to protect home and property from theft and vandalism. Lock everything, Car, shed, house, vehicles. Criminals look for easy targets
    - vii. Bolt gun safes to the ground, Camera systems that record and are monitored or possibly game cameras.



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President NLCC

- viii. Social Media is a good way to get the message of a crime out.
- ix. Look for unusual traffic in the neighborhood or at your neighbors property.
- x. Communicate with your neighbors
- xi. Take photos of expensive possessions, jewelry, guns heirlooms
- xii. Lights, lots of lights. Timers work good.
- xiii. Don't throw out card board boxes of big purchases. Notifies the criminals of your possessions
- xiv. Individual mail boxes are vulnerable. Consider a cluster box
- xv. Get an alarm system. Preferable one that is monitored and has an audible alert
- xvi. CYMBL. Color, Year, Make, Body style, Location. This is what you need to observe with a suspicious vehicle
- xvii. IF it looks out of place it probably is.
- xviii. Contact the troopers with any suspicious activity
- xix. IF you leave town let your neighbors know
- xx. Hide your garage remote and remote key pad
- xxi. On Line safety: Only use credit cards with reputable companies, Never send anyone money because they say you owe them and there is a deadline. The IRS will not call you asking for a credit card. Don't give money to people you don't know.
- xxii. Online Footprint: Mat-su borough opt out forms to hide your personal info from the public database.
- xxiii. Be careful with any credit card readers. They have been popping up everywhere like 3 bears shell and other ATM's.
- xxiv. Questions: Kirsten asked what kind of home security is good. One that uses wifi and is monitored with a camera and monitor.
- xxv. Get a beware of dog sign even if you don't have a dog.
- xxvi. AK has the Castle rule
- xxvii. MATCOM dispatch phone number cards were handed out by Trooper Markos

Motion to Extend Meeting. Seconded. Unanimous.

3. Discuss Marijuana issue.

- i. Grow and distribute permits can be submitted through the end of February
- ii. 90 day public comment period
- iii. How does the public get noted about grow, distribute, dispense, facilities in our area>
- iv. Residential covenants will not bar a grower from being established because HOA rules and CCR's are civil and not criminal
- v. NLCC can organize and bring the issue up with the assembly
- vi. 4-25-16 is the first day a license can be issued
- vii. There is an October ballot issue of whether to just approve Hemp
- viii. Wasilla and Palmer has already taken action to limit grow, dispense, distribute operations.
- ix. Assembly will vote on amendments in March assy meeting.
- x. 15-088 is the October hemp vote only
- xi. If the amendment passes it will allow grow, distribute and dispense operations easier access
- xii. Email planning commission
- xiii. Ron Arvin is our Assy Rep





## North Lakes Community Council

Non-Profit Organization

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4. Motion for NLCC to send a memo to the Assy strongly opposed to Grow, Sale, distribute and dispense facilities in residential areas. Kirsten seconded. Motion received detailed explanation from NLCC member Koivunen. Group decided the explanation needed to be reworded before presenting to the borough.
5. Move to amend the motion above to clarify the language. Seconded. Motion carries
6. Motion to table until next meeting after the wording is corrected. Seconded. Motion will be put on NLCC FB page and website.
7. Time expired.

Meeting adjourned.

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Meeting Minutes 2-25-2016

**Board Members Present:** Ron Farnsworth, Michelle Latham, Thomas Whitstine, Kirsten Koivunen, Ed Kovich, Louis Calandri.

- I. **7:00 PM Call to Order** we have a quorum. 14 members attended. 6 Board members and 8 members. Guest David Wilson, Eugene H.
- II. **Pledge of Allegiance.**
- III. **Presentation of agenda.** Motion to amend the agenda, seconded. In New Business strike 1 & 3 from agenda. Revised agenda was approved.
- IV. **Approval of minutes** from November meeting. Minutes were available to the group but no one had a chance to look them over. Minutes will be mailed out to members and approved at the next NLCC meeting.
- V. **Reports**
  1. **Treasurers Report.** Ed Presented the treasurers report. Details can be seen on the report. Treasurer's report was accepted.
  2. **Road Service Report.** Gary Hessmer gave us an update of the RSA 25 issues
    - 2.i. Discussed noticed from the MSB requesting easement from Seldon to Bogard for Seward Meridian. Borough wants to establish a Right of Way for future Seward Meridian expansion.
    - 2.ii. Borough RSA25 needs 3 members on the board, only have 2 now. Need one more board member to represent RSA25. Volunteer position, Apply using the application from the borough website. Job duties are posted on the borough web site.
    - 2.iii. As of Jan 21 there are 4 outstanding projects in RSA25. 1) Ashmore run, Highline Drive construction will restart this spring. 2) Shaws Tri Lake Echo, Golf, Foxtrot paving project. Easement acquisition and utility alignment is ongoing. 3) Waldren Cove, Finger Cove, finger lake area. Design is complete acquiring utility and easement alignment. 4). Verboncoeur Drive, Lagoon Drive. Upgrade and pave. In design.
    - 2.iv. Williwaw Subd. Long term project for road upgrade to include establishing ROW's, drainage, abandoning dangerous roads, etc
    - 2.v. Phaze 2 of Seward Meridian may start in 2018. 90% federally funded 10% state funded. Still deciding on a bridge or culvert over Cottonwood creek. \$1million for a culvert, \$2million for a bridge. Additional light at Country Field Estates near Image Audio, Light instead of a round a about at Seward Meridian and Bogard. Talk to senator Huggins and Rep Gattis to get this project moving forward.





## North Lakes Community Council

**APPROVED**  
*Ray J. J. J.*  
**President NLCC**

### Non-Profit Organization

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2.vi. Contact the borough or state or the RSA25 board member to get a road service issue on the radar.

3. Fire Service Report. None

4. Borough Assembly Report. Michelle Latham went to the last meeting.

4.i. Marijuana issue has been moved to the March Meeting, the public hearing has been delayed. Member Barbra Doty is happy to move issue forward.

4.ii. Member Doty would like to see NLCC expand our members beyond Cottonwood Shores subd. She volunteered to help. It was pointed out that NLCC has many members outside of Cottonwood Shores subd.

4.iii. Consider sending out an annual mailer either by email or USPS to increase membership.

### VI. **Unfinished Business:**

1. Survey to establish Park Lane park boundaries. Brief discussion that the NLCC still wants to move forward with the survey.

2. Michelle Latham reminded the group that the board needs insurance if we are going to move forward on any projects.

Motion to Extend meeting 30 minutes. Seconded, Unanimous.

### VII. **New Business:**

1. Motion to advise assembly on Marijuana issue.

1.i. Motion to change language slightly and add storage facility to the list. Seconded, Motion passed 10 yes with one Nay. Yes carries.

1.ii. Motion to correct grammar error. Add comma. Seconded, Motion passed 10 yes with one Nay. Yes carries.

1.iii. Motion to amend first sentence to include State alcohol control board. Group discussed proper wording of the sentence. Lots of discussion back and forth. Motion did not carry.

1.iv. See Actual motion for final wording. Motion to advise assembly passed. 8 in favor 4 opposed.

Motion to Extend meeting 30 minutes. Seconded, Yes 10, No 2. Yes carries



## North Lakes Community Council

Non-Profit Organization

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**APPROVED**  
*[Signature]*  
**President NLCC**

2. Motion to table boundary expansion. Seconded, Unanimous. Boundary expansion tabled until next meeting.

Motion to Extend Meeting. Seconded. Unanimous.

### VIII. **Audience participation**

David Wilson, Wasilla city council member introduced himself and told the audience that all areas of the valley are facing some of the same issues and he would like the chance to help fix those issues. He is running for State District D, Charlie Huggins seat.

### IX. **Meeting adjourned.**



Barrowett  
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APPROVED  
  
President NLCC



## North Lakes Community Council

'Proud to Be Your Neighbors

### NLCC Meeting Minutes 9-29-2016

Board Members Present: Ron Farnsworth, Thomas Whitstine, Kirsten Koivunen, Ed Kovich, Louis Calandri,

**I. 7:00 PM Call to Order** we have a quorum. 13 members attended. 5 Board members and 8 members.

**II. Pledge of Allegiance.**

**III. Presentation of agenda.** Agenda passed.

**IV. Approval of minutes.** March minutes need to be sent to Ron. Note that March was an unofficial meeting because of the mix up in dates. .

**V. Reports:**

1. Treasurers Report. Ed Presented the treasurers report. Ed reconciled all the accounts. All looked good. Ed mentioned that there would likely be a considerable drop in revenue sharing from the state in the future because of the struggles with the state budget. Approximate balance as of Sept 29: Checking= \$16977, Savings= \$35081 Total= \$52058. Details can be seen on the report. Treasurer's report was accepted.
2. Road Service Report. Mr Hessmer gave a very thorough Road Service Report for RSA 25. Highlights are as follows. There are ongoing improvements in the RSA but less funding. There is no dust control money for next year. Dust control money helped with paving projects and applying calcium chloride.
  - i. Capital Improvement Projects 800k was allocated to upgrade Echo and Foxtrot. 400k was allocated for Finger Lake roads and Subd. 400k was allocated for Verboncour
  - ii. 160k is requested for Verboncour. 50k was requested for gravel road contract maintenance.
  - iii. Next RSA meeting is December 7<sup>th</sup> at 6:30pm at the MatSu Covenant Church.
  - iv. Reminder, any issues with roads or corner lights or stop signs, etc call the Hotline at 907.861-7755.
3. Fire Service Report. None this month.
4. Borough Assembly Report. None this month.

**VI. Unfinished Business:**

1. NLCC Park Update. All Points North completed the survey. Original survey was completed in 1973, no surveys since. Found all lot corners except for just a few. Most lot corners were right where they belonged. All boundaries measured within 1.5' of the original survey. The complete survey will be ready to record and give to the NLCC by the end of Oct.

**Motion to Extend meeting 30 minutes. Seconded, Unanimous.**

**VII. New Business:**

- Elections are next month: Michelle will run for Prez. Ed will run for Treasurer Louis will run for Member at large. Tom has retired and isn't sure how many meeting he will be able to make from here on out.

**VIII. Correspondence:** None discussed.

**IX. Audience participation:**

- Myron spoke about some maintenance needs at the Cottonwood Lake public access. Some fence posts need repair, a few railroad ties are needed. The dock needs some minor repair. Myron is looking for parts, bolts etc to repair the dock

**X. Meeting adjourned.**

**APPROVED**  
  
**President NLCC**

Robert  
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APPROVED

  
President NLCC



## North Lakes Community Council 'Proud to Be Your Neighbors'

### NLCC Meeting Minutes 10-27-2016

Board Members Present: Ron Farnsworth, Thomas Whitstine, Kirsten Koivunen, Ed Kovich, Louis Calandri, Michelle Latham

- I. **7:00 PM Call to Order** we have a quorum. 38 members attended. 6 Board members and 32 members.
- II. **Pledge of Allegiance.**
- III. **Presentation of agenda.** Agenda passed.
- IV. **Approval of minutes.** September minutes were available in hard copy. Need to email Sept minutes to Ron for distribution. Ron asked everyone to ensure he had their correct contact info, email, phone number etc, so he could send them correspondence.
- V. **Elections:** Ron went over the Roberts Rules of Order and our NLCC bylaws on elections. Audience asked a few questions

**Nominations for NLCC President.** Ron Farnsworth and Michelle Latham

**Nominations for NLCC Treasurer.** Ed Kovich

**Nominations for NLCC Member at Large.** Louie Calandri

Ron and Michelle each give their message on why they want to be president of the NLCC.

Louie motioned that the candidate who got the most votes was the winner, called Plurality voting. Motion was seconded and passed unanimously.

During vote counting Todd Bagetis and Ron Farnsworth talked a little about who owns the park property in Cottonwood Shores Subd. Todd spend some time at the borough office recently researching who exactly owns the property. There is still plenty of confusion as to whether the park property is owned by the borough or by Cottonwood Shores Subd. Todd and Ron disagree on the properties ownership.

Voting was by ballot. Ron got 18 votes. Michelle got 16 votes. Louie and Ed retain their positions.  
**Ron Farnsworth was elected NLCC President for another 2 year term.**

**Motion to Extend meeting 30 minutes. Seconded, Unanimous.**

#### VI. Reports:

1. Treasurers Report. Ed Presented the treasurers report. Ed reconciled all the accounts. Approximate balance as of Oct 27: General= \$3016. Revenue Sharing = \$49,082. Total= \$52,098. Details can be seen on the report. Treasurer's report was accepted.
2. Road Service Report. None this month.
3. Fire Service Report. None this month.
4. Borough Assembly Report. None this month.

VII. **Unfinished Business:** None

VIII. **New Business:**



APPROVED

  
President NLCC

- Reminder that the next meeting is on November 17 due to Thanksgiving.
- Discussed Seldon/Bogard Intersection. A few items being discussed:
  - Mini Roundabout, 90' or small in diameter is considered a mini.
  - The immediate solution should last for at least 5 years.
  - Bids could go out first qtr 2017.
  - Construction could begin Summer 2017.
  - Some discussion of a special Yellow Caution – Red Stop light to allow better flow from Bogard to Seldon going west and east.
- Encourage everyone to go to the next Road Service Area meeting on December 7<sup>th</sup> 6:30pm at the Mat Su Covenant church.
- Eugene discussed some of the challenges associated with participation in RSA meetings.
- The dates and time for the RSA meetings are listed on the borough website <http://www.matsugov.us/publicmeetings> and in the Frontiersman.
- Additional information about the Mat Su Road Service Areas can be found here <http://www.matsugov.us/maps/rsa>

**IX. Correspondence:** None discussed.

**X. Audience participation:**

Chuck reminded everyone there was a book drop exchange shelter near the corner of Birch and Bluberry in Cottonwood Shores. He encouraged everyone to pass the info on to their friends and family.

Ron will add the Bogard Seldon Intersection to the November agenda.

Ron proposed a possible Board of Directors meeting. He will coordinate this with the board.

Jim Pazzint offered Joe Miller yard signs to anyone who needed one.

David Wilson Spoke about his run for Senate and said that he will be resigning his seat on the Transportation Advisory Board when he takes his Senate seat.

David Easton reminded everyone he was running for State House Dist 10.

**XI. Meeting adjourned.**





**Meeting Minutes**

December 15, 2016 7:00pm

Upper Susitna Senior & Community Center

- I. Establish Quorum – Robert Coleman, Trevor Walter, Gary Peters, Wes Hudson, Bill Stearns (alternate)
- II. Call Meeting to Order – 7:05pm
- III. Pledge of Allegiance
- IV. Swear in New Board Members
  - a. Donna Dearman
  - b. Herman Thompson
  - c. Brad Robeen
  - d. Kelly Thomas
- V. Election of Officers
  - a. President – Trevor Walter
    - i. Nomination by Robert Coleman (2<sup>nd</sup> Bill Stearns)
  - b. Vice President – Donna Dearman
    - i. Nomination by Herman Thompson (2<sup>nd</sup> Trevor Walter)
  - c. Secretary – Brad Robeen
    - i. Nomination by Robert Coleman (2<sup>nd</sup> Trevor Walter)
  - d. Treasurer – Herman Thompson
    - i. Nomination by Robert Coleman (2<sup>nd</sup> Bill Stearns)
  - e. Move the Election of the Slate
    - i. Motion by Robert Coleman (2<sup>nd</sup> Bill Stearns), motion Carries.
- VI. Approval of Meeting November 2016 Minutes
  - a. Motion by Herman Thompson to approve minutes “as-is” (2<sup>nd</sup> Donna Dearman), motion carries.
- VII. Treasurer’s Report
  - a. Checking Account – n/a
  - b. Savings Account – n/a
- VIII. Approval of Meeting Agenda
  - a. Motion by Robert Coleman to approve agenda “as-is” (2<sup>nd</sup> Herman Thompson)
- IX. Persons to be Heard (suggested 5 minutes each)
  - a. Larry Dearman – wondering if Mark Stahl could still sign checks so we can get grant money dispersed. Robert Coleman will get with Mark Stahl to get grant checks signed.

- b. Kelly Thomas – thanked us for the opportunity be on the community council.
- X. Correspondence – Letter from Drew Haag requesting to be included in the Susitna Community Council area and not TCC area. Drew sent request to SCC after the Borough comment period was closed.
- XI. Committee and Governmental Reports
- a. Road Service Areas (15 & 29) – D&S will begin plowing after snow reaches 4” deep.
  - b. Borough Assembly Update – Randall Kowalke – shared about his trip to DC, opportunity for \$75mil grant to finish the rail spur, talked to FEMA about the dike reparation in Talkeetna (dike must be repaired to exact specs as day before flood). Discussed taxing revenue bonds. Discussed revision to marijuana regulations relating to marijuana businesses in the Talkeetna SPUD.
  - c. Bylaws Committee – no meeting, need to setup new committee.
  - d. Grant Expenditure Committee –
    - i. Received funds from Borough, will send out MOA’s to grant recipients.
    - ii. Still need to provide amendment.
    - iii. Borough is looking for 2012 Report (#’s don’t add up), 2013 Report was not submitted.
    - iv. Discussed moving grant money that SCC has for trails to admin and giving to other grant recipients during that grant cycle.
  - e. Trails Committee – no meeting
  - f. Ways & Means Committee – no meeting
  - g. Cemetery Committee – Tabled until January.
  - h. Election Committee – remove this committee until next year.
- XII. Old Business
- a. D&O Insurance –
  - b. Revenue Sharing Grants – Robert Coleman will get with Mark Stahl to sign checks.
  - c. Sunshine Creek Improvements – Bill Stearns, nothing happening. Bill will send note to Randall Kowalke to and see if Randall can get any movement happening.
  - d. Replacement Board Member – still looking for 7<sup>th</sup> full board member.
  - e. MEA Right of Way – Gary Peters, still issues w/ junk under power lines. Gary will follow-up with MEA and try to push them to force property owner to cleanup area.
  - f. Parks Highway Ped Tunnel – Update from Randall Kowalke, slated for 2017 but probably won’t be constructed until spring of 2018. Larry Dearman doesn’t want

the tunnel constructed because neither state nor borough will cover maintenance or liability.

XIII. New Business

- a. Setup Bylaws Committee –
  - i. Herman Thompson will chair the committee.
  - ii. Will set committee meeting date after January 1, 2017.
- b. CRSP Grant Money – Robert Coleman will get reports to Herman to determine how much is in trail fund and how much is set for SCC administration. From there we can determine what to do with remaining monies from the trail fund (we will address this next month after we have all information).
- c. Order Quickbooks Software – Motion to purchase Quickbooks Software by Donna Dearman (2<sup>nd</sup> Robert Coleman), motion carries.

XIV. Adjournment – 7:52pm

*Tammie White* 1/10/2017



Talkeetna Community Council, Inc.  
The Regular Monthly Meeting of the TCCI  
Monday December 5, 2016 at 7:00pm at the Talkeetna Community Library  
Final Draft of Minutes

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1. Call to Order: 7:03pm
2. Quorum Established: Paul Button, Mary Farina, Chris Grabowski, Jeff Lebegue, Ed O'Connor and Peg Vos (6/7). Christie Seay arrived during "Correspondence" (7/7).
3. Chris Grabowski will take the minutes.
4. Approval of Agenda: Paul made the motion to approve the agenda; Peg 2<sup>nd</sup>. The motion passed unanimously (5/5).
5. Approval of Minutes: Peg made the motion, Paul 2<sup>nd</sup>, to approve the minutes of the November 7<sup>th</sup>, 2016 meeting. Motion passed unanimously (5/5).
6. Out-of-Town Guests: None present.
7. Correspondence: Paul gave us an update on this past month's correspondence.
8. Announcements: None.
9. Treasury Report: Christie read the report.
10. Persons to be Heard: Larry Dearman, Holly Sheldon Lee, Janet Rasmusson, Beth Valentine, Shelis Jorgensen, Cary Birdsall, Ruth Wood, Jok Bondurant, Joe McAneney and Harold Conrad.
11. Assembly Update: There was no Assembly Update since Randall Kowalke was not present.
12. Committee & Board Reports:
  - A. 11/17 Harm Reduction Sub-Group: Chris Grabowski gave a report.
    - 1) Shelis Jorgensen & Cici Schoenberger of SCHC also commented.
  - B. Revenue Sharing: Robert Gerlach gave a report.
  - C. TPAC: Iris Vandenham gave a report.
  - D. Main St. SPUD Review: Laura Wright gave a report.
  - E. Recycling: Whitney Wolff gave a report.
  - F. RSA: John Strassenburg gave a report.
  - G. District Review: Billy FitzGerald gave a report.
  - H. TKA Skatepark: Lisa Shelby was not present to give a report.
13. Unfinished Business:
  - A. Mary made the motion, Chris 2<sup>nd</sup>, to pass a resolution at its regularly scheduled Dec. 5<sup>th</sup>, 2016 meeting to change the signers on the following MVFCU accounts:
    - i. TCCI General Account: Remove Iris Vandenham, Katherine Writer, Robert Shelby, Richard Crain, Mark Moren & Whitney Wolff. Add Jeff Lebegue, Paul Button & Christie Seay.
    - ii. TKA Skatepark Account: Add Jeff Lebegue.
    - iii. TKA Playground Account: Remove Iris Vandenham, Katherine Writer, Richard Crain, Robert Shelby, Mark Moren & Whitney Wolff. Add Jeff Lebegue, Paul Button, Christie Seay.
    - iiii. Recycling Account: Remove Katherine Writer. Add Christie Seay.
  - B. The resolution passed unanimously (6/6).



14. New Business:

A. Safe Access to the river at Main Street: Laura Wright spoke to this.

- 1) Christie made the motion, Paul 2<sup>nd</sup>, to form a committee to solve the access issues at the end of Main Street. It passed unanimously (6/6).
- 2) Peg Vos, Paul Roderick and Chris Grabowski volunteered for the committee.

B. Day/Week of TCCI Monthly Meeting:

- 1) Chris made the motion, Ed 2<sup>nd</sup>, that the next TCCI meeting be held January 2<sup>nd</sup>, 2017 at the TKA Community Library at 7pm. It passed unanimously (6/6).

C1. Revenue Sharing:

- i. Chris made the motion, Peg 2<sup>nd</sup>, to accept the RSA. It passed unanimously (5/5) with Mary abstaining.

C2. Payment of Liability:

- ii. Paul made the motion, Mary 2<sup>nd</sup>, to pay the TCCI Liability Insurance Premium prior to its due date on December 31<sup>st</sup>, 2016. It passed unanimously (6/6).

D. Christiansen Lake Gravel Pit Ordinance:

- 1) Paul made the motion, Peg 2<sup>nd</sup>, to write a letter of support for the Gravel Pit Ordinance proposed by Randall Kowalke regarding the Christiansen Lake Gravel Pit. The motion passed unanimously (6/6). Paul will write the letter with assistance from Cary Birdsall.

E. Adjourn: Chris made the motion, Mary 2<sup>nd</sup>, to adjourn at 9:02pm. The motion passed unanimously (6/6).

Approved By:

Attested To:

  
 1/2/17

TCCI Meeting 12/5/16 Minutes Page 1

Talkeetna Community Council, Inc.

PERSONS TO BE HEARD

TODAY'S DATE 1/2/16

Larry Dearman

Grete Perkins

David Sutton

Sally Cook

Connie Twigg

Tim Rose

Holly Sheldon ~~tree~~

Shandy McEwen

Greg Garris

John Stefanski

Gerri McLann

Carey Birdsall

Talkeetna Community Council, Inc.

PERSONS TO BE HEARD

TODAY'S DATE 1/2/16

Travis Khachatoorian

Diana Shear

Ruth Wood

Mariam Cook

Roger Merrill

Diane Merrill

Rick Shear

Joe McAneney

**SUBJECT:** Reporting of conclusion of contract for Bid No. 15-150P to Howdie, Inc., for the Fronteras Charter School Design-Build project.

**AGENDA OF:** January 24, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** For information only.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	JB	
	Capital Projects Director	JB 12/29/16	
	Purchasing Officer	[Signature]	
	Finance Director	[Signature]	
	Borough Attorney	[Signature]	
	Borough Clerk	[Signature]	1/17/17

**ATTACHMENT (S) :** None

**SUMMARY STATEMENT:** Pursuant to Matanuska-Susitna Borough (MSB) Code, 3.08-170(F), the following is a summary of Bid Solicitation 15-150P to Howdie, Inc., for the Fronteras Charter School Design-Build project.

The MSB entered in to a contract with Howdie, Inc., on June 10, 2015, for Bid Solicitation 15-150P, Fronteras Charter School Design-Build, project no. 40202. The original contract amount of \$6,761,905.00 was approved through Assembly Action AM No. 15-080 presented on June 2, 2015.

Four owner requested change orders in the total amount of

\$725,837.88 were issued to add additional classrooms, a west boundary fence and gates, upgraded portable classrooms to include ADA requirements, additional play field, gym wall protection, kitchen upgrades, security system wiring, PA system, lockers, additional casework, door gate closures, shelving and additional playground materials for a total contract amount of \$7,487,742.88.






**SUBJECT:** ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$270,900 TO FUND 475, PROJECT NO. 47033.

**AGENDA OF:** January 10, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
1	Originator	BB.	
2	Finance Director		
3	Borough Attorney		
4	Borough Clerk	JMM	12/30/16

**ATTACHMENT(S):** Fiscal Note: Yes X No  
 Resolution Serial No. 17-007 (4 pp)  
 Ordinance Serial No: 17-006 (3 pp)

**SUMMARY STATEMENT:**

During the 2008 legislative session a bill was passed that would allow a portion of the Fiscal Year 2009 Community Revenue Sharing Program funds to be passed through to a community council. The program funding was continued for Fiscal Year 2010, Fiscal Year 2011, Fiscal Year 2012, Fiscal Year 2013, Fiscal Year 2014, Fiscal Year 2015, Fiscal Year 2016, and has been funded again for Fiscal Year 2017.

To qualify for the program, the communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue.

The amount of the grant to be passed through in the form of a grant to each community council is \$12,900 and can only be spent for the public benefit of the unincorporated area.

Some examples of the scopes of work that community councils





Butte	Butte Community Council
Chase	Chase Community Council
Chickaloon	Chickaloon Community Council
Fishhook	Fishhook Community Council
Gateway	Gateway Community Council
Glacier View	Glacier View Community Council
Knik-Fairview	Knik-Fairview Community Council
Lake Louise	Lake Louise Non-Profit Corporation
Lazy Mountain	Lazy Mountain Community Council
Meadow Lakes	Meadow Lakes Community Council
North Lakes	North Lakes Community Council
Point MacKenzie	Point MacKenzie Community Council
South Knik River	South Knik River Community Council
South Lakes	South Lakes Community Council
Susitna	Susitna Community Council
Sutton	Sutton Community Council
Talkeetna	Talkeetna Community Council
Trapper Creek	Trapper Creek Community Council
Willow Area	Willow Area Community Organization

The above community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough.

**RECOMMENDATION OF ADMINISTRATION:**

Accept and appropriate Fiscal Year 2017 Community Revenue Sharing Program Funds in the amount of \$270,900, to Fund 475, Project No. 47033.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: January 10, 2017

SUBJECT: ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$270,900 TO FUND 475, PROJECT NO. 47033.

ORIGINATOR: Finance/Accounting

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$270,900	FUNDING SOURCE State Community Revenue Sharing Grant
FROM ACCOUNT:	PROJECT # 47033
TO ACCOUNT : 475.000.000.3xx.xxx	PROJECT #
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: <i>12/19/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY17	FY18	FY19	FY20	FY21	FY22
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	270.9					
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	270.9					
Other						
TOTAL	270.9					

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: *Barbara Baumgart*

Phone: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED BY: *Cherene Hurst*

Date: *12/23/16*



NON-CODE ORDINANCE

By: Borough Manager  
Introduced: 01/10/2017  
Public Hearing: \_\_\_\_\_  
Adopted: \_\_\_\_\_

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 17-006**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$270,900 TO FUND 475, PROJECT NO. 47033.

---

WHEREAS, during the 2008 legislative session a bill was passed that would allow a portion of the fiscal year 2009 Community Revenue Sharing Program funds to be passed through to a community council; and

WHEREAS, the program funding was continued for fiscal year 2010, fiscal year 2011, fiscal year 2012, fiscal year 2013, fiscal year 2014, fiscal year 2015, fiscal year 2016, and has been funded again for fiscal year 2017; and

WHEREAS, the communities must have at least 25 residents and pay for 3 of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, or search and rescue; and

WHEREAS, the amount of the grant to be passed through in the form of a grant to each community council is \$12,900 and can only be spent for the public benefit of the unincorporated area; and

WHEREAS, on February 16, 2016, the Assembly adopted

Resolution Serial No. 16-012 which approved twenty-one community councils for participation in the program; and

WHEREAS, community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the state of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the acceptance and appropriation of fiscal year 2017 Community Revenue Sharing program funds in the amount of \$270,900, to fund 475, project no. 47033.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2017.

\_\_\_\_\_  
Vern Halter, Borough Mayor

ATTEST:

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LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 17- 007**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM, PROJECT 47033.

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WHEREAS, during the 2008 legislative session a bill was passed that would allow a portion of the fiscal year 2009 community Revenue Sharing Program funds to be passed through to a community council; and

WHEREAS, the program funding was continued for fiscal year 2010, fiscal year 2011, fiscal year 2012, fiscal year 2013, fiscal year 2014, fiscal year 2015, fiscal year 2016 and has been funded again for fiscal year 2017; and

WHEREAS, the communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue; and

WHEREAS, the amount of the grant to be passed through in the form of a grant to each community council is \$12,900 and can only be spent for the public benefit or the unincorporated area; and

WHEREAS, on February 16, 2016, the Assembly adopted Resolution Serial No. 16-012, which approved 21 community



councils for participation in the program; and,

WHEREAS, community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough; and,

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for the fiscal year 2017 Community Revenue sharing Program project no. 47033.

#### SCOPE OF WORK

To provide grant funds in the amount of \$12,900 to each of 21 community councils once they are eligible for participation in the program. They are only eligible once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the borough. The funds can only be spent for the public benefit of the unincorporated area. The twenty-one community councils are as follows:

Unincorporated Community Nonprofit Entity

Big Lake	Big Lake Community Council
Buffalo Mine/Soapstone	Buffalo Mine/Soapstone Community Council
Butte	Butte Community Council
Chase	Chase Community Council
Chickaloon	Chickaloon Community Council
Fishhook	Fishhook Community Council
Gateway	Gateway Community Council
Glacier View	Glacier View Community Council
Knik-Fairview	Knik-Fairview Community Council
Lake Louise	Lake Louise Non-Profit Corporation
Lazy Mountain	Lazy Mountain Community Council
Meadow Lakes	Meadow Lakes Community Council
North Lakes	North Lakes Community Council
Point MacKenzie	Point MacKenzie Community Council
South Knik River	South Knik River Community Council
South Lakes	South Lakes Community Council
Susitna	Susitna Community Council
Sutton	Sutton Community Council
Talkeetna	Talkeetna Community Council
Trapper Creek	Trapper Creek Community Council

**Budget**

Fiscal year 2017 community Revenue

Sharing Program Funds

\$270,900

ADOPTED by the Matanuska-Susitna Borough Assembly this \_\_\_  
day of \_\_, 2017.

\_\_\_\_\_  
Vern Halter, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

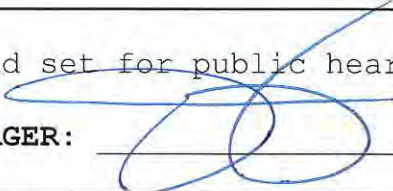





SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 2.12 ASSEMBLY, AND MSB 2.08 MAYOR, TO CHANGE ASSEMBLY AND MAYORAL TERMS FROM 3 YEARS TO 4 YEARS WITHOUT AFFECTING THE CURRENT MEMBERS' TERMS.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	NS	for Assemblymember Kowalke
	Finance Director		
	Borough Attorney		
	Borough Clerk		12/30/16

ATTACHMENT (S) : Fiscal Note: YES  NO  Ordinance Serial No. 17- 007 (2 pp)

SUMMARY STATEMENT: This Ordinance is being brought forward by Assemblymember Kowalke.

Current Borough code follows the default rule in AS 29.20.150(a) that Assembly terms are 3 years in length. Borough code also follows the default rule in AS 29.20.230(a) that the Mayoral term is 3 years in length. Both AS 29.20.150 and AS 29.20.230 allow for terms up to 4 years for both the Assembly and Mayor. State law also provides that for both the Assembly and Mayor, any change in the length of terms cannot affect the incumbent in office at the time the change takes effect.

This ordinance changes Borough code from the current 3 year term to a 4 year term for the Assembly and Mayor. The current term of present Assembly members and the Mayor is not affected by the change to Borough code and the change will phase in over the next election cycles. The chart below reflects the years for



current term and the next terms under a new 4 year term:

Seat	3yr Term Begins (Incumbent)	3yr Term Ends & 4yr Term Begins	First Full 4yr Term Ends
District 4	2014	2017	2021
District 5	2014	2017	2021
District 3	2015	2018	2022
District 6	2015	2018	2022
District 7	2015	2018	2022
Mayor	2015	2018	2022
District 1	2016	2019	2023
District 2	2016	2019	2023

A longer term will allow a greater timeframe for Assemblymembers to be in their positions and be more effective. As with any new job there is a learning curve. Adding a year to the current terms will allow for more time for the Assemblymember to fully integrate into the existing legislative body. Additionally, at the state and federal levels, there are two branches of the legislature - the House and Senate. Since the Assembly is effectively a combined, single legislative body for our local government, this change would result in term lengths matching our Alaska State Senate seats. This Ordinance, while changing the term length, does not undermine the electorate's desire for term limits but does allow for those serving within that framework to be more effective.

In addition, with yearly elections and the prospect of new Assemblymembers each time, long range planning and goal setting are more difficult. A 4 year term will add a degree of stability and consistency which can help in long-range planning efforts.

**RECOMMENDATION OF ADMINISTRATION:** Adoption of legislation.

CODE ORDINANCE

Sponsored by: Assemblymember Kowalke

Introduced:

Public Hearing:

Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 17-007**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 2.12, ASSEMBLY; AND MSB 2.08, MAYOR; TO CHANGE ASSEMBLY AND MAYORAL TERMS FROM 3 YEARS TO 4 YEARS WITHOUT AFFECTING THE CURRENT MEMBERS' TERMS.

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WHEREAS, the intent and rationale for this ordinance are found in the accompanying Information Memorandum No. 17-015.

BE IT ENACTED:

Section 1. Classification. Sections 2 and 3 of this ordinance are of a general and permanent nature and shall become a part of the Borough Code. All other sections are non-code.

Section 2. Amendment of section. MSB 2.12.020 is hereby amended as follows:

The assembly members' term shall be [THREE] **four** years. The qualified candidate succeeds to the candidate's elected office the first Monday following the certification of the election and acceptance of the oath of office. No person shall serve on the assembly for more than two consecutive, full terms.

Section 3. Amendment of section. MSB 2.08.020 is hereby amended as follows:

The mayor's term shall be [THREE] **four** years. The qualified

candidate succeeds to the candidate's elected office the first Monday following the certification of the election and acceptance of the oath of office. No person shall serve as mayor for more than two consecutive, full terms.

Section 4. Effect of ordinance. Incumbent Assembly members and Mayor as of the effective date of this ordinance are not affected, and they shall serve the remaining portion of their respective 3 year term.

Section 5. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2017.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

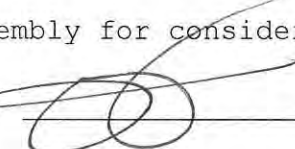
(SEAL)






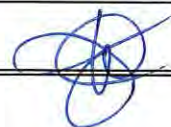
**SUBJECT:** A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR PROJECT 45040, MUNICIPAL ENTITLEMENT LANDS TO INCLUDE TRAIL SURVEYS.

**AGENDA OF:** January 24, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Community Development Director		
	Finance Director		
	Borough Attorney		
	Borough Clerk		1/16/17 

**ATTACHMENT (S):** Fiscal Note: NO X YES  
*Resolution Serial No. 17-010 (2 pp)*

**SUMMARY STATEMENT:**

In the fiscal year 2013 areawide capital appropriations, the Assembly approved \$ 125,000 for Municipal Entitlement Lands, Project No. 45040. Three surveys have been completed with funds remaining.

In the fiscal year 2015, 2016, and 2017 proposed budgets, Community Development requested \$125,000 for Trail Surveys. These funds were cut during the budget process.

It is in the best interest of the Borough and the public to legalize trail systems through professional surveying and dedicated easements for several reasons. Legal dedicated trails protect public access, they allow for non-government organizations to accept stewardship of the trails, and it demonstrates the Borough's commitment to alleviating trespass on



private property.

The Haessler-Norris Trail System near Willow is an extensive winter trail network located south of Willow-Fishhook Road and north of Zero Lake Road. The trail system had a reconnaissance survey conducted in 2009 to evaluate the possibility of creating public use easements. The 2009 survey identified numerous trespass issues on private property. Since that time the Willow Trails Committee and Willow Dog Musers Association have been working with the Borough Land and Resource Management Division, and State of Alaska Department of Natural Resources (DNR) to alleviate the trespass issues and reroute the trail system so that it is located entirely on public lands. With the completion of the reroute projects in 2016, the trail system now needs to be surveyed as-built to document the trail locations for easements. With no trail survey funds available under the capital budget, this leaves the project with an undetermined future. A final survey, and dedicated public use easements for the Haessler-Norris Trails will protect this resource in perpetuity.

Similar projects have been conducted on trail systems in the Borough. The Aurora Dog Musers trail network was surveyed in 2014, and the Montana Creek Dog Musers trail network was surveyed in 2015-16. Both of these projects had similar land status issues with Borough/State ownership, and corrected trespass issues. The State of Alaska DNR recently issued a Manager's Decision for the Aurora Dog Musers trail system, dedicating the trails as public use easements. The Montana Creek Dog Musers trail system survey is complete, submitted for review and is awaiting decision from the State.

**Recommendation of Administration:** The Administration is proposing and requests Assembly approval of the resolution amending the scope of work for Project 45040, Municipal Entitlement Lands to include trail surveys.

Introduced: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_  
Adopted: \_\_\_\_\_

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 17-010**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR PROJECT 45040, MUNICIPAL ENTITLEMENT LANDS TO INCLUDE TRAIL SURVEYS.

WHEREAS, in the fiscal year 2013 areawide capital appropriations, the Assembly approved \$ 125,000 for Municipal Entitlement Lands, Project No. 45040; and

WHEREAS three surveys have been completed with funds remaining; and

WHEREAS, in the fiscal year 2015, 2016, and 2017 proposed budgets, Community Development requested \$125,000 for Trail Surveys; and

WHEREAS, these funds were cut during the budget process; and

WHEREAS, it is in the best interest of the Borough and the public to legalize trail systems through professional surveying and dedicated easements for several reasons.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following amended scope of work for Project No. 45040:

AMENDED SCOPE OF WORK

In order to fulfill the state requirements of conveyance, Municipal Entitlement parcels must be surveyed to receive

State Patent (pursuant to AS 29.65.070) and to survey trail systems in order to establish legally dedicated easements.

ADOPTED by the Matanuska-Susitna Borough Assembly this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Award of Bid No. 17-061B, S. Canter Place and S. Surrey Road to Northern Asphalt Construction, Inc for the contract amount of \$283,636.00.

**AGENDA OF:** January 24, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Purchasing	<i>[Signature]</i>	
	Public Works Director	<i>[Signature]</i>	11 Jan 16
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	1/16/17 <i>[Signature]</i>

**ATTACHMENT (S):** Fiscal Note: Yes  No   
 Advertisement (1p)  
 Analysis Sheet (1p)

**SUMMARY STATEMENT:** On December 7, 2016, the Matanuska-Susitna Borough issued a solicitation requesting bids from qualified contractors to provide labor, equipment and material to reconstruct approximately 4,764 linear feet of S. Canter Place and S. Surrey Road off of Fairview Loop in Wasilla, Alaska. This project will upgrade the existing gravel roadways to MSB residential street standards. This work will involve, but is not limited to 0.4 Acre clearing and 2.3 Acres grubbing, 2,240 CY Unclassified Excavation, 1,716 CY Borrow, Type B, 3,498 CY Borrow, Type IIA, and 1081 CY of Recycled Asphalt Material. Additional items include drainage improvements, topsoil and seeding. The Public Works Department, Operation and Maintenance Division will be administering the contract. In response to the advertisement, twelve (12) bids were received.



Award recommendation is being made to Northern Asphalt Construction, Inc with their bid being responsive and responsible for base bid. The Contractor shall complete the work within 75 working days.

**RECOMMENDATION OF ADMINISTRATION:** Award of **BID NO. 17-061B, S. CANTER PLACE AND S. SURREY ROAD** to **NORTHERN ASPHALT CONSTRUCTION, INC** for the contract amount of **TWO HUNDRED EIGHTY THREE THOUSAND SIX HUNDRED THIRTY SIX AND NO/100 DOLLARS (\$283,636.00)**.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

AGENDA DATE: January 24, 2017  
 SUBJECT: Award of Bid No. 17-061B, S. Canter Place and S. Surrey Road to Northern Asphalt Construction, Inc for the contract amount of \$283,636.00.  
 ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 283,636	FUNDING SOURCE Fairview RSA Fund 271 Budget Approp
FROM ACCOUNT # 410.000.000.4xx.xxx	PROJECT # 30037
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: 1/11/17	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	283.6					
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	283.6					
TOTAL	283.6					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *Cherene Hensel* DATE: 1/12/17

**MATANUSKA-SUSITNA BOROUGH**  
**350 East Dahlia**  
**Palmer, Alaska 99645**

**A D V E R T I S E M E N T**

<b>VENDOR</b>		<b>ACCOUNT #</b>	<b>DATE FOR ADVERTISEMENT</b>
Alaska Dispatch News		MATA 0070	December 6, 2016
Frontiersman		CONTRACT	December 7, 2016
<b>TYPE OF AD:</b>	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

**MATANUSKA-SUSITNA BOROUGH**  
**BID #17-061B**  
***S. Canter Place and S. Surrey Road***

The Matanuska-Susitna Borough is soliciting bids from qualified contractors to provide labor, equipment and material to reconstruct approximately 4,764 linear feet of S. Canter Place and S. Surrey Road off of Fairview Loop in Wasilla, Alaska. This project will upgrade the existing gravel roadways to MSB residential street standards. This work will involve, but is not limited to 0.4 Acre clearing and 2.3 Acres grubbing, 2,240 CY Unclassified Excavation, 1,716 CY Borrow, Type B, 3,498 CY Borrow, Type IIA, and 1081 CY of Recycled Asphalt Material. Additional items include drainage improvements, topsoil and seeding.

Bid documents are available **December 7, 2016** in the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer, AK 99645. For Information: (907) 861-8601, Facsimile: (907) 861-8617, e-mail [purchasing@matsugov.us](mailto:purchasing@matsugov.us). This bid document may be available on the internet at [www.matsugov.us](http://www.matsugov.us). A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

Pre-bid: **December 20, 2016 @ 10AM in Purchasing Division P2 Conference Room**

Bids open: **January 10, 2017 @ 3PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8687.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Requested by: <b>Signature on File</b>	Approved by: <b>Signature on File</b>
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DEPARTMENT ACCOUNT NO.: **100.180.183.422.000**



BID TABULATION BID #17-0618 January 10, 2017 @ 3PM																											
BIDDER				Valley General Construction				K&H Civil Constructors				F-E Contracting				Tikigaaq Construction				Glacier Construction Services				Jim Psenak Construction			
Pay Item Number	Pay Item Description	Pay Unit	Quantity	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE				
201(1A)	Clearing	Acre	1.68	\$6,500.00	\$10,920.00	\$4,500.00	\$7,560.00	\$5,286.90	\$8,881.99	\$2,486.70	\$4,177.66	\$3,803.00	\$6,389.04	\$3,400.00	\$5,712.00												
201(2A)	Grubbing	Acre	2.3	\$5,000.00	\$11,500.00	\$5,000.00	\$11,500.00	\$2,833.48	\$6,517.00	\$3,360.41	\$7,728.94	\$6,819.00	\$15,683.70	\$2,100.00	\$4,830.00												
202(2)	Removal of Pavement	Square Yard	90	\$7.00	\$630.00	\$5.00	\$450.00	\$6.78	\$610.20	\$11.12	\$1,000.80	\$13.00	\$1,170.00	\$3.00	\$270.00												
202(4)	Removal of Culvert Pipe	Linear Foot	83	\$7.00	\$581.00	\$6.00	\$498.00	\$14.19	\$1,177.77	\$14.82	\$1,230.06	\$7.25	\$601.75	\$5.50	\$456.50												
203(3)	Unclassified Excavation	Cubic Yard	2240	\$8.60	\$19,264.00	\$9.00	\$20,160.00	\$8.36	\$18,726.40	\$4.94	\$11,065.60	\$6.50	\$14,560.00	\$10.50	\$23,520.00												
203(5B)	Borrow Type B	Cubic Yard	1716	\$14.00	\$24,024.00	\$0.01	\$17.16	\$20.44	\$35,075.04	\$15.07	\$25,860.12	\$26.00	\$44,616.00	\$22.60	\$38,781.60												
203(9)	Obiteration of Roadway	Square Yard	203	\$3.00	\$609.00	\$5.00	\$1,015.00	\$11.65	\$2,364.95	\$1.12	\$227.36	\$5.50	\$1,116.50	\$1.25	\$253.75												
203(19)	Borrow Type IIA	Cubic Yard	3498	\$19.50	\$68,211.00	\$24.00	\$83,952.00	\$20.86	\$72,968.28	\$19.36	\$67,721.28	\$30.00	\$104,940.00	\$26.90	\$94,096.20												
203(27)	Ditch Linear Grading	Station	10	\$180.00	\$1,800.00	\$250.00	\$2,500.00	\$1,419.20	\$14,192.00	\$375.08	\$3,750.60	\$117.00	\$1,170.00	\$100.00	\$1,000.00												
30 1(1)	Recycled Asphalt Material (RAM)	Ton	2234	\$25.00	\$55,850.00	\$30.00	\$67,020.00	\$79.29	\$65,433.88	\$32.60	\$72,828.40	\$24.00	\$53,616.00	\$31.80	\$71,041.20												
303(3)	Reconditioning-Cul-De-Sac	Lump Sum	1	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$7573.00	\$7,573.00	\$8,892.28	\$8,892.28	\$5,998.00	\$5,998.00	\$300.00	\$300.00												
603(1-12)	12 inch CSP	Linear Foot	548	\$27.50	\$15,070.00	\$28.00	\$15,344.00	\$35.09	\$19,229.32	\$37.34	\$20,462.32	\$31.00	\$16,988.00	\$17.97	\$9,847.56												
603(1-18)	18 inch CSP	Linear Foot	97	\$43.00	\$4,171.00	\$45.00	\$4,365.00	\$42.02	\$4,075.94	\$21.93	\$2,127.21	\$48.00	\$4,656.00	\$22.41	\$2,173.77												
615(2)	Remove and Relocate Existing Sign	Each	3	\$90.00	\$270.00	\$65.00	\$195.00	\$94.33	\$2,838.99	\$88.53	\$2,655.99	\$118.00	\$3,540.00	\$225.00	\$675.00												
618(2)	Seeding	Pound	18	\$137.00	\$2,466.00	\$175.00	\$3,150.00	\$79.56	\$1,432.08	\$315.88	\$5,685.84	\$89.00	\$1,602.00	\$70.00	\$1,260.00												
620(1)	Topsoil	Square Yard	2000	\$2.60	\$5,200.00	\$2.50	\$5,000.00	\$2.37	\$4,740.00	\$8.40	\$16,800.00	\$6.50	\$13,000.00	\$3.50	\$7,000.00												
639(1)	Residence Driveway	Each	25	\$160.00	\$4,000.00	\$200.00	\$5,000.00	\$378.16	\$9,454.00	\$1,304.69	\$32,617.25	\$228.50	\$5,712.50	\$90.00	\$2,250.00												
639(3)	Public Approach	Each	2	\$200.00	\$400.00	\$600.00	\$1,200.00	\$2,347.00	\$4,694.00	\$3,557.96	\$7,115.92	\$1,156.00	\$2,312.00	\$300.00	\$600.00												
640(1)	Mobilization and Demobilization	Lump Sum	All Required		\$9,000.00		\$5,000.00		\$14,878.00		\$11,141.95		\$15,381.00		\$7,500.00												
641(1)	Erosion and Pollution Control	Lump Sum	All Required		\$1,000.00		\$2,000.00		\$3,546.00		\$6,394.77		\$6,339.00		\$800.00												
641(3)	Temporary Erosion and Pollution Control	Lump Sum	All Required		\$1,600.00		\$2,800.00		\$1,653.00		\$6,013.76		\$8,180.00		\$1,800.00												
642(1)	Construction Surveying	Lump Sum	All Required		\$15,000.00		\$10,000.00		\$10,425.00		\$14,772.35		\$16,885.00		\$14,740.00												
642(2)	Two Person Survey Party	Hour	6	\$200.00	\$1,200.00	\$200.00	\$1,200.00	\$189.50	\$1,137.00	\$329.32	\$1,975.92	\$289.00	\$1,734.00	\$250.00	\$1,500.00												
643( 2)	Traffic Maintenance	Lump Sum	All Required		\$700.00		\$2,000.00		\$12,674.00		\$10,074.06		\$46,485.00		\$2,500.00												
643(3)	Permanent Construction Signs	Lump Sum	All Required		\$500.00		\$2,000.00		\$3,306.00		\$6,761.94		\$4,048.00		\$1,500.00												
800(1)	Interim Work Authorization	Contingent	All Required		\$35,000.00		\$35,000.00		\$35,000.00		\$35,000.00		\$35,000.00		\$35,000.00												
<b>TOTAL BASE BID</b>					<b>\$290,166.00</b>		<b>\$290,426.16</b>		<b>\$362,603.83</b>		<b>\$383,991.96</b>		<b>\$429,037.49</b>		<b>\$329,407.58</b>												

BID TABULATION BID #17-0618 January 10, 2017 @ 3PM																											
BIDDER				Big Dipper Construction				Dirtworks Inc				Bristol Prime Contractors				Western Const & Equipment				Ahtna Const & Primary Products				Northern Asphalt Const			
Pay Item Number	Pay Item Description	Pay Unit	Quantity	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE				
201(1A)	Clearing	Acre	1.68	\$20,000.00	\$33,600.00	\$1,750.00	\$2,940.00	\$2,700.00	\$4,536.00	\$2,500.00	\$4,200.00	\$2,825.00	\$4,746.00	\$5,200.00	\$8,736.00												
201(2A)	Grubbing	Acre	2.3	\$6,000.00	\$13,800.00	\$13,190.00	\$30,337.00	\$6,000.00	\$13,800.00	\$2,000.00	\$4,600.00	\$2,265.00	\$5,209.50	\$8,000.00	\$18,400.00												
202(2)	Removal of Pavement	Square Yard	90	\$8.80	\$792.00	\$4.50	\$405.00	\$20.00	\$1,800.00	\$3.00	\$270.00	\$7.00	\$630.00	\$3.00	\$270.00												
202(4)	Removal of Culvert Pipe	Linear Foot	83	\$28.88	\$2,397.04	\$15.00	\$1,245.00	\$30.00	\$2,490.00	\$10.00	\$830.00	\$34.00	\$2,822.00	\$10.00	\$830.00												
203(3)	Unclassified Excavation	Cubic Yard	2240	\$7.00	\$15,724.80	\$10.50	\$23,520.00	\$11.00	\$24,640.00	\$7.00	\$15,680.00	\$6.75	\$15,120.00	\$10.00	\$22,400.00												
203(5B)	Borrow Type B	Cubic Yard	1716	\$13.42	\$23,028.72	\$17.00	\$29,172.00	\$22.00	\$37,752.00	\$12.00	\$20,592.00	\$15.40	\$26,426.40	\$12.00	\$20,592.00												
203(9)	Obiteration of Roadway	Square Yard	203	\$8.94	\$1,814.82	\$23.00	\$4,669.00	\$9.00	\$1,827.00	\$6.00	\$1,218.00	\$6.70	\$1,360.10	\$10.00	\$2,030.00												
203(19)	Borrow Type IIA	Cubic Yard	3498	\$20.02	\$70,029.96	\$22.00	\$76,956.00	\$25.00	\$87,450.00	\$16.00	\$55,968.00	\$20.00	\$69,960.00	\$15.00	\$52,470.00												
203(27)	Ditch Linear Grading	Station	10	\$434.50	\$4,345.00	\$375.00	\$3,750.00	\$375.00	\$3,750.00	\$300.00	\$3,000.00	\$390.00	\$3,900.00	\$350.00	\$3,500.00												
30 1(1)	Recycled Asphalt Material (RAM)	Ton	2234	\$12.50	\$27,925.00	\$27.50	\$61,437.50	\$35.00	\$78,190.00	\$28.00	\$62,552.00	\$20.00	\$44,680.00	\$24.00	\$53,616.00												
303(3)	Reconditioning-Cul-De-Sac	Lump Sum	1	\$3,100.00	\$3,100.00	\$4,395.00	\$4,395.00	\$2,250.00	\$2,250.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$1,000.00	\$1,000.00												
603(1-12)	12 inch CSP	Linear Foot	548	\$46.37	\$25,410.76	\$38.40	\$21,043.20	\$70.00	\$38,360.00	\$35.00	\$19,180.00	\$35.25	\$19,317.00	\$26.00	\$14,248.00												
603(1-18)	18 inch CSP	Linear Foot	97	\$56.70	\$5,499.90	\$62.50	\$6,062.50	\$100.00	\$9,700.00	\$55.00	\$5,335.00	\$44.00	\$4,268.00	\$40.00	\$3,880.00												
615(2)	Remove and Relocate Existing Sign	Each	3	\$495.00	\$1,485.00	\$287.00	\$861.00	\$1,500.00	\$4,500.00	\$150.00	\$450.00	\$745.00	\$2,235.00	\$150.00	\$450.00												
618(2)	Seeding	Pound	18	\$348.30	\$6,269.40	\$175.00	\$3,150.00	\$550.00	\$9,900.00	\$150.00	\$2,700.00	\$395.00	\$7,110.00	\$98.00	\$1,764.00												
620(1)	Topsoil	Square Yard	2000	\$4.05	\$8,100.00	\$3.85	\$7,700.00	\$5.00	\$10,000.00	\$5.00	\$10,000.00	\$1.00	\$2,000.00	\$5.00	\$10,000.00												
639(1)	Residence Driveway	Each	25	\$54.00	\$1,350.00	\$200.00	\$5,000.00	\$225.00	\$5,625.00	\$130.00	\$3,250.00	\$870.00	\$21,750.00	\$100.00	\$2,500.00												
639(3)	Public Approach	Each	2	\$162.00	\$324.00	\$445.00	\$890.00	\$550.00	\$1,100.00	\$500.00	\$1,000.00	\$1,150.00	\$2,300.00	\$250.00	\$500.00												
640(1)	Mobilization and Demobilization	Lump Sum	All Required		\$15,500.00		\$15,500.00		\$10,500.00		\$12,500.00		\$6,410.00		\$5,000.00												
641(1)	Erosion and Pollution Control	Lump Sum	All Required		\$12,500.00		\$500.00		\$6,600.00		\$3,500.00		\$9,300.00		\$4,800.00												
641(3)	Temporary Erosion and Pollution Control	Lump Sum	All Required		\$10,000.00		\$4,440.00		\$9,000.00		\$5,000.00		\$18,400.00		\$4,800.00												
642(1)	Construction Surveying	Lump Sum	All Required		\$18,300.00		\$22,400.00		\$26,000.00		\$11,000.00		\$15,135.00		\$10,000.00												
642(2)	Two Person Survey Party	Hour	6	\$300.00	\$1,800.00	\$285.00	\$1,710.00	\$390.00	\$2,340.00	\$250.00	\$1,500.00	\$200.00	\$1,200.00	\$425.00	\$2,550.00												
643( 2)	Traffic Maintenance	Lump Sum	All Required		\$35,000.00		\$6,000.00		\$18,0																		

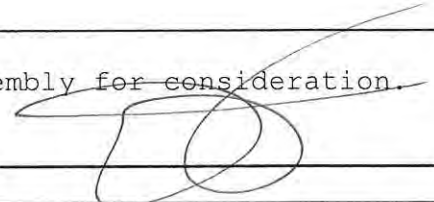



**SUBJECT:** VACATE A 1-FOOT BY 3.5-FOOT AND A 1-FOOT BY 5.5-FOOT PORTION OF S. LAKE VIEW LOOP TO ALLEVIATE A STRUCTURAL SETBACK VIOLATION ON LOT C, GOTHBERG ADDITION 1, WITHIN SECTION 28, TOWNSHIP 17 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA. ASSEMBLY DISTRICT 5: DAN MAYFIELD

**AGENDA:** JANUARY 24, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator	ZW/mj	
	Planning Director		
	Borough Attorney	NS	Form Only
	Borough Clerk	JAM	1/16/17 

**ATTACHMENT (S) :** Fiscal Note: Yes \_\_\_\_\_ No X  
 Minutes (2 pages)  
 Notification of Action (3 pages)  
 Vicinity Map (1 page)

**REASON FOR REQUEST:** On November 1, 2016, the assembly approved a 1-foot by 45-foot right-of-way vacation of S. Lake View Loop, but that did not fully remove the recently constructed garage on Lot C, Gothberg Addition 1 from the radial setback requirement. This request is to vacate a 1-foot by 3.5-foot and a 1-foot by 5.5-foot portion on either end of the approved vacation to fully remove the garage from the setback requirement. A road maintenance, snow storage, and utility easement will replace the vacated area. This request to modify the vacation area complies with MSB 43.15.016(H)(6) as this vacation is outside of the area previously approved.

**SUMMARY STATEMENT:** On January 5, 2017 (written decision January 11, 2017), the Platting Board approved the vacation of a 1-foot by 3.5-foot and a 1-foot by 5.5-foot portion of S. Lake View Loop to remove the garage from the radial setback requirement. S. Lake View Loop is currently maintained by the borough and a road maintenance, snow storage, and utility easement will replace the vacated area which will allow continued public maintenance. The vacation is supported by Staff as it complies with MSB 43.15.035(B)(1)(a) and the plat will dedicate and additional 10-foot by 67-foot utility and access easement in the southeast portion of Lot C.

**RECOMMENDATION OF ADMINISTRATION:** Staff recommends the assembly approve the vacation as the Platting Board's decision to vacate is consistent with MSB 43.15.035(B)(1)(a); dedication of additional right-of-way and the replacement road maintenance snow storage and utility easement will provide equal or better access and will allow continued public maintenance of S. Lake View Loop.

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on January 5, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by the Chairman, Mr. Jay Van Diest.

**1. CALL TO ORDER**

**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chairman)
- Mr. LaMarr Anderson, District #2
- Mr. Stan Gillespie, District #3 (Excused Absence)
- Mr. Jordan Rausa, District #4 (Vice Chairman)
- Vacant, District #5
- Mr. Patrick Johnson, District #6 (Arrived Late)
- Mr. Roger Purcell, District #7 (Arrived Late)
- Mr. Marty Van Diest, Alternate 1
- Mr. Gregory Pugh, Alternate 2

Staff in attendance:

- Ms. Sloan Von Gunten, Administrative Specialist
- Mr. Fred Wagner, Platting Officer
- Ms. Peggy Horton, Platting Technician
- Ms. Cheryl Scott, Platting Technician

**B. THE PLEDGE OF ALLEGIANCE**

- The pledge of allegiance was led by Mr. Johnson.

**C. APPROVAL OF THE AGENDA**

The Chairman, Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved with the changes with no objections.

**2. APPROVAL OF MINUTES**

The Chairman, Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for December 15, 2016 were approved without objection.

**3. UNFINISHED BUSINESS**

**A. GOTHBERG ADD 1 RSB L/A-C**

Sloan Von Gunten (Administrative Specialist)

- Stated that 106 public hearing notices were mailed out on December 14, 2016, to this date there have been 2 returns, no objections, no non-objections, and no concerns.



**Mr. Roger Purcell arrived at the platting board hearing.**

**Mr. Marty Van Diest arrived at the platting board hearing.**

Peggy Horton (Platting Technician)

- Gave an overview of the case, # 2016-101.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Paul Hulbert (Petitioner's Representative)

- Agrees with all the recommendations.

**MOTION:**

- Mr. Johnson moved to approve the modification to the preliminary plat for Gothberg Add 1 RSB L/A-C with an additional right-of-way vacation of 1' x 3.5 feet and 1' x 5.5' on either end of the 1' x 45' vacation of Lake View Loop, seconded by Mr. Rausa.

**VOTE:**

- The motion passed with all in favor. There are 11 findings.

**TIME: 1:18 P.M.**

**CD: 0:14:23**

#### **4. PUBLIC HEARINGS**

##### **A. JIM-N-I ADDITION 1 MASTER PLAN**

Sloan Von Gunten (Administrative Specialist)

- Stated that 114 public hearing notices were mailed out on December 14, 2016, to this date there have been 3 returns, no objections, no non-objections, and no concern.

Cheryl Scott (Platting Technician)

- The petitioner would like to continue the case to January 19, 2017 due to redesign of the plat. Case # 2016-146.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Sean Walsh

- Concerned on the intersection at Mariah Drive N. Charley Drive.
- Would like to see the access from Curtis Road.





# MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Platting Division

350 East Dahlia Avenue • Palmer AK 99645

Phone (907) 861-7874 • Fax (907) 861-8407

January 11, 2017

## NOTIFICATION OF ACTION

Joel Holladay  
PO Box 520199  
Big Lake, AK 99652

Kevin & Andrea Reider  
PO Box 520698  
Big Lake, AK 99652

**RE: GOTHBERG ADD1 RSB L/A-C**

**CASE: 2016-099/101**

Action taken by the Platting Board on January 5, 2017 is as follows:

THE MODIFICATION TO THE PRELIMINARY PLAT FOR GOTHBERG ADD 1 RSB L/A-C WITH AN ADDITIONAL RIGHT-OF-WAY VACATION OF 1' X 3.5' AND 1' X 5.5' ON EITHER END OF THE 1' X 45' VACATION OF LAKE VIEW LOOP WAS APPROVED AND WILL EXPIRE ON OCTOBER 12, 2022 CONTINGENT UPON THE FOLLOWING CONDITIONS / REASONS (see attached).

ALL DECISIONS AS TO APPROVAL OR DISAPPROVAL BY THE PLATTING BOARD OR OFFICER SHALL BE FINAL UNLESS APPEALED TO THE BOARD OF ADJUSTMENT AND APPEALS, MSB 15.39. A PETITION WHICH IS TABLED BY THE BOARD SHALL BE DEEMED DENIED UNLESS THE APPLICANT BRINGS THE MATTER BACK BEFORE THE BOARD WITH ALL CONDITIONS MET WITHIN THE TIME ALLOWED BY THE BOARD OR BY LAW.

If this is in reference to a plat application, recordation at the appropriate District Recorder's Office of the plat is required before any transfer of title can occur. Should you have any questions or require a copy of the minutes of the meeting, please feel free to contact this office.

Kindest regards,

  
Mr. Jay Van Diest  
Platting Board Chairman

sv  
cc:  
DPW – Jamie Taylor

Paul Hulbert, PLS  
6177 S. Big Lake Rd.  
Wasilla, AK 99623

Additional Plat Reviews After 2<sup>nd</sup> Final are \$100.00 each.

**CONDITIONS of APPROVAL:**

The Platting Board approved the Modification to the Preliminary Plat for Gothberg Add 1 RSB L/A-C with an additional right-of-way vacation of 1' x 3.5' and 1' x 5/5' on either end of the 1' x 45' vacation of Lake View Loop, contingent upon the following:

1. Replace the vacated area with a Road Maintenance, Snow Storage, and Utility Easement on the plat.
2. Obtain the Borough Assembly approval of the additional right-of-way vacation within 30 days of Platting Board's written Notification of Action.
3. Comply with the original conditions of approval dated October 12, 2016.

**FINDINGS:**

1. The modification to the preliminary plat for Gothberg Add 1 Lots A-1 and B-1 is consistent with MSB 43.15.016(H)(6). The additional vacation is pursuant to AS 29.40.120 through AS 29.40.140, and MSB 43.15.035, *Vacations*.
2. The additional right-of-way vacation is necessary to remove the structure from the radial setback requirement.
3. On October 6, 2016, the Platting Board approved the plat of Gothberg Add 1 Lots A-1 and B-1 with variances from MSB 43.20.120, *Legal Access*, and 43.20.140, *Physical Access*, to allow for access that is less than 50' wide and not located entirely within dedicated or legal rights-of-way.
4. On October 6, 2016 the Platting Board approved a petition to vacate a 1' x 45' portion of S. Lake View Loop in accordance with MSB 43.15.035, *Vacations* and the borough assembly approved the vacation on November 1, 2016.
5. MSB 43.15.035(B)(1)(a) states "The platting board shall ordinarily approve vacations of public rights-of-way if a vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation." Although not equal or better as the replacement road maintenance, snow storage, and utility easement would not be public, the vacation does not constrain, encumber, or otherwise reduce the Dept of Public Works ability to carry out its responsibilities within the affected areas of S. Lake View Loop.
6. The plat is dedicating a 10' X 67' public access and utility easement for S. Lake View Loop which contains portions of the physical road bed and back slopes and this was one of the reasons for staff's non-objection to the vacation, consistent with MSB 43.15.035(B)(1)(a).
7. MSB 43.15.035(B)(3) allows for the Platting Board to review requested vacations on a case by case basis to determine whether the property is necessary or desirable for present or future public use.
8. S. Lake View Loop right-of-way in the location of the vacation is 30' wide and is currently maintained by the borough.
9. Physical access to adjacent property is not being affected or diminished by the vacation.

10. Frontage for the lots exist pursuant to MSB 43.20.320, Frontage.

11. There were no objections from Borough departments, outside agencies, or the public.



1  
8

# BIG LAKE

BIG LK. MARINE

**SUBJECT PROPERTY**

BLANK SUB  
(1454)  
1 2

1	10	1	8
2	9	2	7
3	8	3	6
4	7	4	5
5	6	9	10

(6060)  
(6061)

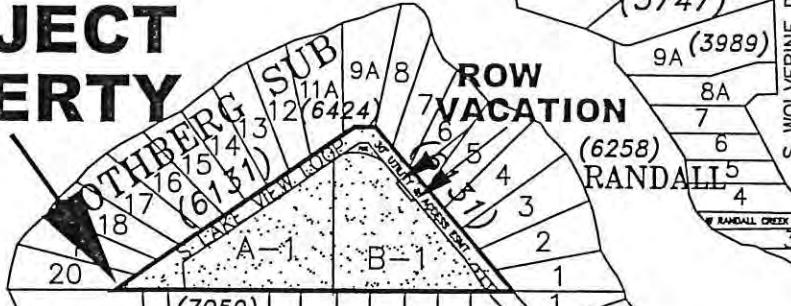
BUTLER

HARRY PATCH ACRES  
1-B  
(5747)

(1240)  
A1

RANDALL  
A2 ADD  
(5192)

30B  
RANDALL  
2005 ADD  
TR A  
(5752)



ANDERSON POINT

(6173)  
(4) LAKE PARK

TR B  
(6173)

TR A

FALCON COVE  
PARCEL 2 (9146)

CONDOS

C14 BIG LAKE  
CAMPGROUND  
NO 2

FIRST ADD.  
FISH CRE

## VICINITY MAP

FOR PROPOSED GOTHBERG ADD 1  
ROW VACATION LOCATED WITHIN  
SECTION 28, T17N, R3W  
SEWARD MERIDIAN, ALASKA

EXHIBIT A

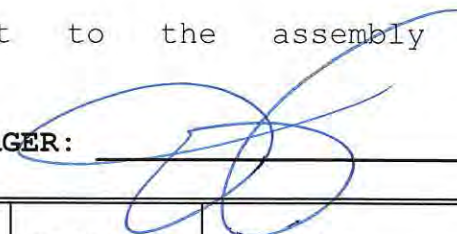
Am17-009






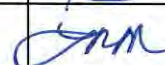
**SUBJECT:** Authorize Purchase of Ongoing Geomatics Services for the Port MacKenzie Rail Extension (PMRE) Project to SurvBase (sole source) in the Amount of \$475,000.00.

**AGENDA OF:** January 10, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Capital Projects Director		
	Purchasing Division		
	Finance Director		
	Borough Attorney		
	Borough Clerk		12/30/16

**ATTACHMENT (S):** Fiscal Note: Yes  No   
*Memorandum (2 pp)*

**SUMMARY STATEMENT:** The Matanuska-Susitna Borough has been involved with development of the Port MacKenzie Rail Extension project since 2006. Part of this work involves geomatics support of which there is a single vendor, SurvBase that is most qualified to perform the tasks necessary.

The Borough and the Alaska Railroad Corporation (ARRC) have a longstanding Memorandum of Agreement to develop the 32 mile long Port MacKenzie Rail Extension (PMRE) with the ARRC acting as the design and construction manager and the MSB managing right-of-way (ROW) tasks.

SurvBase, as a sub-consultant to Hansen Engineering, was

selected by the ARRC through a competitive RFP process (with two MSB representatives on the selection committee) to carry out the needed survey tasks on the PMRE. The bulk of this survey work was to support design and construction activities, with the remaining support for ROW acquisition. Now that design is nearly complete and construction funding is not currently available there is a need to close out the ARRC engineering contract that SurvBase is working under and create a new contract between MSB and SurvBase. This new contract will allow the MSB project management team to place an emphasis on completing the project's ROW tasks.

SurvBase has been integral to formal agreements and decisions reached with the Federal Surface Transportation Board, the U.S. Army Corp of Engineers, the University of Alaska, Native tribes, utility companies and at least a half dozen state permitting agencies. SurvBase staff have provided the data and attended critical meetings with corporations and residents whom the project had to acquire land from. A new firm would have none of this highly valuable, project specific historical knowledge. SurvBase also created and maintains a PMRE project GIS portal that contains thousands of documents and data sets. The process of transferring this to the MSB or another firm could take up to 6 months.

The remaining geomatic/survey tasks to be performed include continuing land acquisition mapping, platting and right-of-way support for Segment 6; completing monumentation of the 32-mile-long corridor; coordination with MSB platting officer to determine requirements for acquired parcels; supporting right-of-way acquisition and design of Segment 2; and other geomatics support as required. These tasks are professional services that are required to be performed and certified by a licensed professional land surveyor. The tasks are based on a significant amount of survey work already completed by SurvBase. It is not cost effective to have another consultant provide these services as the surveyor certifying the work has to have performed or directly overseen the work the new tasks are based on. A different surveyor taking on these tasks would have to perform a significant amount of work already completed by SurvBase (such as surveying the location of cadastral and property corners, performing title and boundary research, preparing right-of-way base-mapping, etc.) resulting in thousands of additional dollars to complete the job.

SurvBase was issued a Purchase Order in late December 2016 in the amount of \$25,000.00 to begin the most pressing tasks. At this time, we are asking the Assembly to approve a sole source award to SurvBase to continue the new tasks referenced above in the amount of \$475,000.00. It is anticipated these tasks will be completed by 2018.



MSB Code 3.08.320 states:

- (A) The manager may waive, in writing, some or all of the formal bidding procedures of this chapter when there is not sufficient time to comply with the waived requirements, or the best interests of the borough shall be served by the waiver.

In this particular case, SurvBase is the vendor that will serve the best interests of the borough.

This waiver will allow for an accelerated schedule to complete the survey and ROW tasks associated with the PMRE, many of which have upcoming deadlines. It is also in the best interest of the borough in that the completion of these tasks in a timely manner will keep the project in a strong position to seek additional state and federal funding.

**RECOMMENDATION OF ADMINISTRATION: Authorize purchase of ongoing geomatics services for the Port MacKenzie Rail Extension (PMRE) Project to SurvBase (sole source) in the Amount of \$475,000.00.**



**MATANUSKA-SUSITNA BOROUGH**  
**Capital Projects Department, Purchasing Division**  
350 East Dahlia Avenue • Palmer, AK 99645  
Phone (907) 861-7801 • Fax (907) 745-0886  
[www.matsugov.us](http://www.matsugov.us)

**MEMORANDUM**

DATE: December 28, 2016

TO: John Moosey, Borough Manager

THRU: Rustin Krafft, Purchasing Officer

THRU: Jude Bilafer, Capital Projects Director

FROM: Brad Sworts, Port MacKenzie Rail Extension Project Manager *BS*

SUBJECT: Waiver to Bid Process for Geomatics Support for the Port MacKenzie Rail Extension (PMRE) Project

---

In order to accelerate the PMRE project timeline and complete land acquisition and right-of-way activities, a waiver to the bid process is needed.

The Borough and the Alaska Railroad Corporation (ARRC) have a longstanding Memorandum of Agreement to develop the 32 mile long Port MacKenzie Rail Extension (PMRE) with the ARRC acting as the design and construction manager and the MSB managing right-of-way (ROW) tasks.

SurvBase as a sub-consultant to Hansen Engineering was selected by the ARRC through a competitive RFP process (with two MSB representatives on the selection committee) to carry out the needed survey tasks on the PMRE. The bulk of this survey work was to support design and construction activities, with the remaining support for ROW acquisition. Now that design is nearly complete and construction funding is not currently available there is a need to close out the ARRC engineering contract that SurvBase is working under and create a new contract between MSB and SurvBase. This new contract will allow the MSB project management team to place an emphasis on completing the project's ROW tasks.

SurvBase has been integral to formal agreements and decisions reached with the Federal Surface Transportation Board, the U.S. Army Corp of Engineers, the University of Alaska, Native tribes, utility companies and at least a half a dozen state permitting agencies. SurvBase staff have provided the data and attended critical meetings with corporations and residents whom the project had to acquire land from. A new firm would have none of this highly valuable, project specific historical knowledge. SurvBase also created and maintains a PMRE project GIS portal that contains thousands of documents and data sets. The process of transferring this to the MSB or another firm could take up to 6 months.

*Providing Outstanding Borough Services to the Matanuska-Susitna Community.*

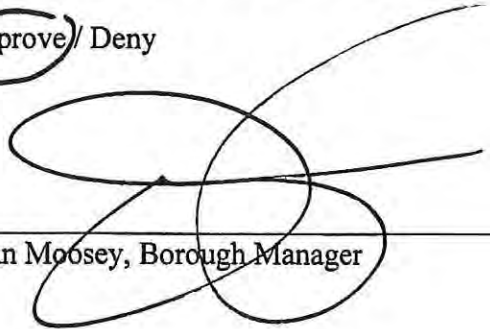
MSB Code 3.08.320 states:

- (A) The manager may waive, in writing, some or all of the formal bidding procedures of this chapter when there is not sufficient time to comply with the waived requirements, or the best interests of the borough shall be served by the waiver.

This waiver will allow for an accelerated schedule to complete the survey and ROW tasks associated with the PMRE, many of which have upcoming deadlines. It is also in the best interest of the borough in that the completion of these tasks in a timely manner will keep the project in a strong position to seek additional state and federal funding.

The waiver described above will authorize issuance of a \$450,000 purchase order for SurvBase, LLC related to the Port MacKenzie Rail Extension project.

Approve / Deny



---

John Moosey, Borough Manager

12.29.16

---

Date

*Providing Outstanding Borough Services to the Matanuska-Susitna Community.*

Am 17-003



MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: January 10, 2017

SUBJECT: **Authorize Purchase of Ongoing Geomatics for the Port MacKenzie Rail Extension (PMRE) Project to SurvBase (sole source) in the Amount of \$475,000.00.**

ORIGINATOR: Brad Sworts

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$475,000</u>	FUNDING SOURCE <u>State Grant</u>
FROM ACCOUNT # <u>490.000.000.4XX.XXX</u>	PROJECT # <u>75001</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Sworts</u>	CERTIFIED BY:
DATE: <u>12/27/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL		<u>475</u>				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
<u>(State)</u> Federal Funds		<u>475</u>				
Other						
<b>TOTAL</b>		<u>475</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: Christine Hand  DATE: 12/27/16

DATE RECEIVED:  
**APR 29 2016**  
CLERK'S OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Central Mat-Su Wasilla-Lakes F.S.A. Board of Susp.  
(For example, Board of Equalization, Member 3)

Applicant Name: William "Brian" Davis

Residence Address: 7030 E. Breerewood Dr. / Shorewood Sub.

Mailing Address: P.O. Box 876264 Wasilla, AK 99687

Home phone: 907-232-4077 Work phone: — Email: specialordersbrian@yahoo.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: —  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? I have lived in the Borough since July 1978

Briefly explain, why you are you interested in serving on the board in which you are applying? I have served as a firefighter and employee in the W.L. F.S.A from 1981 to 2000. I feel I can contribute again to the F.S.A as a F.S.A B.O.S.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Firefighter, mechanic, construction, delivery service with Three Bears.

List three professional or personal references: Name: Cleo Gray Phone: 376-5095  
Name: James Eakin Phone: 841-0905  
Name: Wayne Fleming Phone: 746-3122

Applicant Signature: William B. Davis Date: April 26, 2016

Office Use Only: Precinct: 10-005 Assembly District: 3 Service Area: FSA-Central/Mat-Su  
Position on Board: FSA 130 member 1 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>



Applicant Name: William Brian Davis

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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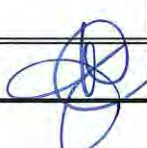
**SUBJECT:** REQUESTING A RE-APPROPRIATION OF \$4,874,486.64 FROM THE FIRE SERVICE AREA CAPITAL PROJECTS BUDGET, FUND 405, PROJECTS 10027, 10031, 10140, 45066, 45101, AND 45268, AND AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT 10183, FUND 405, TO ALLOW FOR THE CONSTRUCTION OF THE NEW CENTRAL FIRE STATION 62, TRAINING COMPLEX, AND WAREHOUSE.

**AGENDA OF:** January 24, 2017

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	
	Finance Director	JK	
	Borough Attorney	NS	
	Borough Clerk	JM	1/17/16 

**ATTACHMENT (S):** Fiscal Note: YES X NO  
 Ordinance Serial No. 17-012 (6 pp)  
 Resolution Serial No. 17-008 (6 pp)

**SUMMARY STATEMENT:**

In the 2011 Capital Projects Budget \$1,250,000 was appropriated for the construction of the new Station 51. That project is now complete and there is a remaining balance of \$381,299.60 available.

In the 2012 Capital Projects Budget \$1,500,000 was appropriated for design prep, prelim, and civil work for the new Station 62. No funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution.

In the 2013 Capital Projects Budget \$1,200,000 was appropriated

for the Central Fire Service Area training complex road development and water system. That project is now complete and there is a remaining balance of \$201,044.31 available.

In the 2014 Capital Projects Budget \$17,500 was appropriated for exterior painting of Station 65. That project was completed without the need to use those funds, and the full balance of \$17,500 is available.

In the 2014 Capital Projects Budget \$37,200 was appropriated for carpet replacement at Station 65, that project is now complete and there is a remaining balance of \$8,173.32 available; also in 2014, \$1,800,000 was appropriated for the construction of a Central Fire Service Area training complex warehouse, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution.

In the 2015 Capital Projects Budget \$20,000 was appropriated for an enclosed trailer and equipment. That project is now complete and there is a remaining balance of \$16,300 available; also in the 2016 Capital Projects Budget, \$8,750 was appropriated for the exterior painting of Station 65, that project is now complete and there is a remaining balance of \$1,700 available; and \$16,740 was appropriated for carpet replacement at Station 61. The project was completed without the need to use these funds, and the full balance of \$16,740 is available.

In the 2016 Capital Projects Budget \$13,500 was appropriated for a hose washing machine. That project is now complete and there is a remaining balance of \$1,729.41 available.

In the 2017 Capital Projects Budget \$130,000 was appropriated for upgrades and repairs to the Central Fire Service Area training tower. No funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution; also in the 2017 Capital Projects Budget, \$800,000 was appropriated to complete the water system at the Central Fire Service Area Training Complex. No funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution.

There is a shortage of available funding to complete the construction of the new Central Fire Service Area Station 62, Training Complex, and Warehouse and the Central Fire Service Area District Chief has requested that the remaining balances in the above mentioned projects be consolidated into one overall

project to allow for the construction of the new Central Fire Station 62, Training Complex, and Warehouse.

**RECOMMENDATION OF ADMINISTRATION:**

The administration supports this re-appropriation and recommends approval of the attached legislation, which will re-appropriate \$4,874,486.64 from the Fire Service Area Capital Projects Budget, Fund 405, projects 10027, 10031, 10140, 45066, 45101, and 45268, and amend the scope of work and budget for project 10183, to allow for the construction of the new Central Fire Station 62, Training Complex, and Warehouse.



**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: January 24, 2017

SUBJECT: Requesting a re-appropriation of \$4,874,486.64 from the Fire Service Area Capital Projects Budget, Fund 405, projects 10027, 10031, 10140, 45066, 45101, and 45268, and amending the scope of work and budget for project 10183, to allow for the construction of the new Central Fire Station 62, Training Complex, and Warehouse.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 4,874,486.64	FUNDING SOURCE Central Matsu F250 Budget Approp
FROM ACCOUNT # 405.000.000.4XX.XXX	PROJECT # 1003/45101/45268/10027/10140/45066/10027
TO ACCOUNT: 405.000.000.3XX.XXX	PROJECT # 10183
VERIFIED BY: Barbara Baerentzen	CERTIFIED BY:
DATE: 1/11/17	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	4,874					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	4,874					
TOTAL	4,874					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: Chapman DATE: 1/12/17  
 APPROVED BY: Chapman DATE: 1/12/17

NON-CODE ORDINANCE

Sponsored By:  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH**  
**ORDINANCE SERIAL NO. 17-012**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REQUESTING A RE-APPROPRIATION OF \$4,874,486.64 FROM THE FIRE SERVICE AREA CAPITAL PROJECTS BUDGET, FUND 405, PROJECTS 10027, 10031, 10140, 45066, 45101, AND 45268, TO PROJECT 10183, FUND 405 TO ALLOW FOR THE CONSTRUCTION OF THE NEW CENTRAL FIRE STATION 62, TRAINING COMPLEX AND WAREHOUSE.

WHEREAS, in the 2011 Capital Projects Budget \$1,250,000 was appropriated for the construction of the new Station 51; and

WHEREAS, that project is now complete and there is a remaining balance of \$381,299.60 available; and

WHEREAS, in the 2012 Capital Projects Budget \$1,500,000 was appropriated for design prep, prelim, and civil work for the new Station 62; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution; and

WHEREAS, in the 2013 Capital Projects Budget \$1,200,000 was appropriated for the Central Fire Service Area training complex road development and water system; and

WHEREAS, that project is now complete and there is a remaining balance of \$201,044.31 available; and

WHEREAS, in the 2014 Capital Projects Budget \$17,500 was

appropriated for exterior painting of Station 65; and

WHEREAS, that project was completed without the need to use those funds, and the full balance of \$17,500 is available; and

WHEREAS, in the 2014 Capital Projects Budget \$37,200 was appropriated for carpet replacement at Station 65; and

WHEREAS, that project is now complete and there is a remaining balance of \$8,173.32 available; and

WHEREAS; in the 2014 Capital Projects Budget \$1,800,000 was appropriated for the construction of a Central Fire Service Area training complex warehouse; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution; and

WHEREAS; in the 2015 Capital Projects Budget \$20,000 was appropriated for an enclosed trailer and equipment; and

WHEREAS, that project is now complete and there is a remaining balance of \$16,300 available; and

WHEREAS; in the 2016 Capital Projects Budget \$8,750 was appropriated for the exterior painting of Station 65; and

WHEREAS, that project is now complete and there is a remaining balance of \$1,700 available; and

WHEREAS; in the 2016 Capital Projects Budget \$16,740 was appropriated for carpet replacement at Station 61; and

WHEREAS, the project was completed without the need to use



these funds, and the full balance of \$16,740 is available; and

WHEREAS; in the 2016 Capital Projects Budget \$13,500 was appropriated for a hose washing machine; and

WHEREAS, that project is now complete and there is a remaining balance of \$1,729.41 available; and

WHEREAS; in the 2017 Capital Projects Budget \$130,000 was appropriated for upgrades and repairs to the Central Fire Service Area training tower; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution; and

WHEREAS; in the 2017 Capital Projects Budget \$800,000 was appropriated to complete the water system at the Central Fire Service Area Training Complex; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown on the attached resolution; and

WHEREAS, there is a shortage of available funding to complete the construction of the new Central Fire Service Area Station 62, Training Complex, and Warehouse; and

WHEREAS, the Central Fire Service Area District Chief has requested that the remaining balances in the above mentioned projects be consolidated into one overall project to allow for

the construction of the new Central Fire Station 62, Training Complex, and Warehouse; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

**AMENDED BUDGETS**

<u>Project/Account No.</u>	<u>Previously Approved Budgets</u>	<u>Reallocate</u>	<u>Amended Budgets</u>
<b>Station 51 Construction</b>			
<b>Project No. 10031-6601</b>			
Fiscal Year 2011 - Central Fire Service Area Capital Projects Appropriation	\$1,250,000.00	(\$381,299.60)	\$ 868,700.40
<b>Station 62 Design, Prep, Prelim, Civil Work</b>			
<b>Project No. 45101-6606</b>			
Fiscal Year 2012 - Central Fire Service Area Capital Projects Appropriation	\$1,500,000.00	(\$1,500,000.00)	\$ -0-
<b>Training Complex Road and Water System</b>			
<b>Project No. 45268-6601</b>			
Fiscal Year 2013 - Central Fire Service Area Capital Projects Appropriation	\$1,200,000.00	(\$201,044.31)	\$ 998,955.69
<b>Station 65 Exterior Painting and Repair</b>			
<b>Project No. 10027-6615</b>			
Fiscal Year 2014 - Central Fire Service Area Capital Projects Appropriation	\$ 17,500.00	(\$ 17,500.00)	\$ -0-
<b>Station 61 Carpet Replacement</b>			
<b>Project No. 10140-6606</b>			
Fiscal Year 2014 - Central Fire Service Area Capital Projects Appropriation	\$ 37,200.00	(\$ 8,173.32)	\$ 29,026.68
<b>Training Complex Warehouse Construction</b>			
<b>Project No. 45268-6602</b>			
Fiscal Year 2014 - Central Fire Service Area Capital Projects Appropriation	\$1,800,000.00	(\$1,800,000.00)	\$ -0-

<u>Project/Account No.</u>	<u>Previously Approved Budgets</u>	<u>Reallocate</u>	<u>Amended Budgets</u>
<u>Enclosed Trailer and Equipment</u> <u>Project No. 45066-6629</u>			
Fiscal Year 2015 - Central Fire Service Area Capital Projects Appropriation	\$ 20,000.00	(\$ 16,300.00)	\$ 3,700.00
<u>Station 65 Exterior Painting</u> <u>Project No. 10027-6615</u>			
Fiscal Year 2016 - Central Fire Service Area Capital Projects Appropriation	\$ 8,750.00	(\$ 1,700.00)	\$ 7,050.00
<u>Station 61 Carpet Replacement</u> <u>Project No. 10140-6607</u>			
Fiscal Year 2016 - Central Fire Service Area Capital Projects Appropriation	\$ 16,740.00	(\$ 16,740.00)	\$ -0-
<u>Hose Washer Replacement</u> <u>Project No. 45066-6638</u>			
Fiscal Year 2016 - Central Fire Service Area Capital Projects Appropriation	\$ 13,500.00	(\$ 1,729.41)	\$ 11,770.59
<u>Training Tower Upgrades/Repair Live Burn Rooms</u> <u>Project No. 45066-6646</u>			
Fiscal Year 2017 - Central Fire Service Area Capital Projects Appropriation	\$ 130,000.00	(\$130,000.00)	\$ -0-
<u>Training Complex Water System Completion</u> <u>Project No. 45066-6641</u>			
Fiscal Year 2017 - Central Fire Service Area Capital Projects Appropriation	\$ 800,000.00	(\$800,000.00)	\$ -0-
<u>Station 62 Construction and FF&amp;E</u> <u>Project No. 10183-6601</u>			
Fiscal Year 2017 - Central Fire Service Area Capital Projects Appropriation	\$ -0-	\$4,874,486.64	\$4,874,486.64
<b>Total</b>	<b>\$6,793,690.00</b>	<b>\$ -0-</b>	<b>\$6,793,690.00</b>



BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Re-appropriation Source. The Matanuska-Susitna Borough Assembly does hereby re-appropriate \$4,874,486.64 from Fiscal Years 2011 through 2017 Central Fire Service Area Capital Appropriations, Fund 405, Project Nos. 10027, 10031, 10140, 45066, 45101, and 45268, to project 10183-6601, Fund 405 to allow for the construction of the new Central Fire Station 62, Training Complex, and Warehouse.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this \_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 17-008**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE BUDGETS FOR PROJECT NOS. 10027, 10031, 10140, 45066, 45101, AND 45268, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT 10183 TO ALLOW FOR THE CONSTRUCTION OF THE NEW CENTRAL FIRE STATION 62, TRAINING COMPLEX AND WAREHOUSE.

WHEREAS, in the 2011 Capital Projects Budget \$1,250,000 was appropriated for the construction of the new Station 51; and

WHEREAS, that project is now complete and there is a remaining balance of \$381,299.60 available; and

WHEREAS, in the 2012 Capital Projects Budget \$1,500,000 was appropriated for design prep, prelim and civil work for the new Station 62; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown below; and

WHEREAS, in the 2013 Capital Projects Budget \$1,200,000 was appropriated for the Central Fire Service Area training complex road development and water system; and

WHEREAS, that project is now complete and there is a remaining balance of \$201,044.31 available; and

WHEREAS, in the 2014 Capital Projects Budget \$17,500 was appropriated for exterior painting of Station 65; and

WHEREAS, that project was completed without the need to use those funds, and the full balance of \$17,500 is available; and

WHEREAS, in the 2014 Capital Projects Budget \$37,200 was appropriated for carpet replacement at Station 65; and

WHEREAS, that project is now complete and there is a remaining balance of \$8,173.32 available; and

WHEREAS; in the 2014 Capital Projects Budget \$1,800,000 was appropriated for the construction of a Central Fire Service Area training complex warehouse; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown below; and

WHEREAS; in the 2015 Capital Projects Budget \$20,000 was appropriated for an enclosed trailer and equipment; and

WHEREAS, that project is now complete and there is a remaining balance of \$16,300 available; and

WHEREAS; in the 2016 Capital Projects Budget \$8,750 was appropriated for the exterior painting of Station 65; and

WHEREAS, that project is now complete and there is a remaining balance of \$1,700 available; and

WHEREAS; in the 2016 Capital Projects Budget \$16,740 was appropriated for carpet replacement at Station 61; and

WHEREAS, the project was completed without the need to use these funds, and the full balance of \$16,740 is available; and

WHEREAS; in the 2016 Capital Projects Budget \$13,500 was appropriated for a hose washing machine; and



WHEREAS, that project is now complete and there is a remaining balance of \$1,729.41 available; and

WHEREAS; in the 2017 Capital Projects Budget \$130,000 was appropriated for upgrades and repairs to the Central Fire Service Area training tower; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown below; and

WHEREAS; in the 2017 Capital Projects Budget \$800,000 was appropriated to complete the water system at the Central Fire Service Area Training Complex; and

WHEREAS, no funds have been expended to date and that project will be incorporated with the other Station 62 funding and the scope of work amended as shown below; and

WHEREAS, there is a shortage of available funding to complete the construction of the new Central Fire Service Area Station 62, Training Complex, and Warehouse; and

WHEREAS, the Central Fire Service Area District Chief has requested that the remaining balances in the above mentioned projects be consolidated into one overall project to allow for the construction of the new Central Fire Station 62, Training Complex, and Warehouse.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following amended budgets

for Project Nos. 10027, 10031, 10140, 45066, 45101, and 45268 and approves the scope of work and budget for Project No. 10183.

**SCOPE OF WORK**

**Project No. 10183-6601** - Design, construction, site work, permitting, utilities, furnishings, fixtures, and equipment for the new Fire Station 6-2, Training Complex, and Warehouse. The project includes supporting infrastructure for the station/training complex and warehouse to include water distribution, water storage, site access, burn rooms, training tower, training props, and upgrades to all existing infrastructure to include existing structures.

**AMENDED BUDGETS**

<u>Project/Account No.</u>	<u>Previously Approved Budgets</u>	<u>Reallocate</u>	<u>Amended Budgets</u>
<b>Station 51 Construction Project No. 10031-6601</b>			
Fiscal Year 2011 - Central Fire Service Area Capital Projects Appropriation	\$1,250,000.00	(\$381,299.60)	\$ 868,700.40
<b>Station 62 Design, Prep, Prelim, Civil Work Project No. 45101-6606</b>			
Fiscal Year 2012 - Central Fire Service Area Capital Projects Appropriation	\$1,500,000.00	(\$1,500,000.00)	\$ -0-
<b>Training Complex Road and Water System Project No. 45268-6601</b>			
Fiscal Year 2013 - Central Fire Service Area Capital Projects Appropriation	\$1,200,000.00	(\$201,044.31)	\$ 998,955.69
<b>Station 65 Exterior Painting and Repair Project No. 10027-6615</b>			
Fiscal Year 2014 - Central Fire Service Area Capital Projects Appropriation	\$ 17,500.00	(\$ 17,500.00)	\$ -0-

<u>Project/Account No.</u>	<u>Previously Approved Budgets</u>	<u>Reallocate</u>	<u>Amended Budgets</u>
<b>Station 61 Carpet Replacement</b> <b>Project No. 10140-6606</b>			
Fiscal Year 2014 - Central Fire Service Area Capital Projects Appropriation	\$ 37,200.00	(\$ 8,173.32)	\$ 29,026.68
<b>Training Complex Warehouse Construction</b> <b>Project No. 45268-6602</b>			
Fiscal Year 2014 - Central Fire Service Area Capital Projects Appropriation	\$1,800,000.00	(\$1,800,000.00)	\$ -0-
<b>Enclosed Trailer and Equipment</b> <b>Project No. 45066-6629</b>			
Fiscal Year 2015 - Central Fire Service Area Capital Projects Appropriation	\$ 20,000.00	(\$ 16,300.00)	\$ 3,700.00
<b>Station 65 Exterior Painting</b> <b>Project No. 10027-6615</b>			
Fiscal Year 2016 - Central Fire Service Area Capital Projects Appropriation	\$ 8,750.00	(\$ 1,700.00)	\$ 7,050.00
<b>Station 61 Carpet Replacement</b> <b>Project No. 10140-6607</b>			
Fiscal Year 2016 - Central Fire Service Area Capital Projects Appropriation	\$ 16,740.00	(\$ 16,740.00)	\$ -0-
<b>Hose Washer Replacement</b> <b>Project No. 45066-6638</b>			
Fiscal Year 2016 - Central Fire Service Area Capital Projects Appropriation	\$ 13,500.00	(\$ 1,729.41)	\$ 11,770.59
<b>Training Tower Upgrades/Repair Live Burn Rooms</b> <b>Project No. 45066-6646</b>			
Fiscal Year 2017 - Central Fire Service Area Capital Projects Appropriation	\$ 130,000.00	(\$130,000.00)	\$ -0-
<b>Training Complex Water System Completion</b> <b>Project No. 45066-6641</b>			
Fiscal Year 2017 - Central Fire Service Area Capital Projects Appropriation	\$ 800,000.00	(\$800,000.00)	\$ -0-



<u>Project/Account No.</u>	<u>Previously Approved Budgets</u>	<u>Reallocate</u>	<u>Amended Budgets</u>
Station 62 Construction and FF&E Project No. 10183-6601			
Fiscal Year 2017 - Central Fire Service Area Capital Projects Appropriation	\$ -0-	\$4,874,486.64	\$4,874,486.64
Total	\$6,793,690.00	\$ -0-	\$6,793,690.00

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2017.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**BOARD AND COMMISSION VACANCY REPORT      January 24, 2017**

**N = New Application    R = Reappointment    \*\*\*Vacant since 12/31/2014    \*\*Vacant since 12/31/2015    \*Vacant since 12/31/2016**

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Animal Care and Regulation Board</b> <i>5 members/1 alt. - 1 vacancy</i> Licensed Vet		
<b>Aviation Advisory Board</b> <i>9 members - 2 vacancies</i> Member 2 - Pilots/Airport Owners Member 4 - Pilots/Airport Owners/State Aviation Org ..... Member 5 - Pilots/Airport Owners	.....	Resignation of Chris Kepler
<b>Board of Adjustment and Appeals</b> <i>5 members/3 alt. - 1 vacancy - (3) 3 year terms</i> ***Alternate 2		
<b>Board of Equalization</b> <i>15 members - 8 vacancies - (3) 3 year terms</i> Member 2 ..... Member 3 ..... ***Member 4 .....Timothy Vereide - N ***Member 6 ***Member 7 Member 11 Member 12 ***Member 13 ***Member 14	..... Thomas Healy - N	Resignation of Read Dunn
<b>Board of Ethics</b> <i>15 members - 9 vacancies</i> Member 3 ***Member 7 ***Member 9 ***Member 10 ***Member 11 **Member 12 ***Member 13 ***Member 14 **Member 15		

**BOARD AND COMMISSION VACANCY REPORT      January 24, 2017**

**N = New Application    R = Reappointment    \*\*\*Vacant since 12/31/2014    \*\*Vacant since 12/31/2015    \*Vacant since 12/31/2016**

<b>Board - Applicant</b>	<b>Applicants Under Consideration by Mayor</b>	<b>Mayor's Appointments for Confirmation by the Assembly</b>
<b>Borough Area Schools Site Selection Committee</b> <i>7 or 8 members/3 alt. – 2 vacancies</i> *Assembly Alternate **Assembly Representative 2 Planning Commission Alternate Planning Commission Rep 1		
<b>Commission on Salaries and Emoluments</b> <i>5 members – 5 vacancies</i> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualifications)		
<b>Emergency Medical Services Board</b> <i>13 members/13 alt. – 3 vacancies</i> *Central Ambulance Alternate Dive Rescue Team .....Suzanne Stehlik - <b>R</b> *West Lakes Ambulance		
<b>Enhanced 911 Advisory Board</b> <i>5 members/5 alt. – 2 vacancies</i> City of Houston **City of Houston Alternate City of Palmer Alternate .....		Rebecca Frey - <b>R</b>
<b>Health and Social Services Board</b> <i>13 members – 6 vacancies</i> Member 07 – District 7 Member 09 – District 2 Member 10 – District 4 .....Michelle Sturgeon - N Member 11 – District 6 Member 12 – At-Large 6 *Member 13 – District 1		
<b>Historical Preservation Commission</b> <i>9 members – 2 vacancies</i> Member 5 Member 7		



**BOARD AND COMMISSION VACANCY REPORT      January 24, 2017**

N = New Application    **R = Reappointment**    \*\*\*Vacant since 12/31/2014    \*\*Vacant since 12/31/2015    \*Vacant since 12/31/2016

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Jt. Assembly/School Board Committee on School Issues</b> <i>6 members – 1 vacancy</i> *Assembly Member 2		
<b>Labor Relations Board</b> <i>5 members - 4 vacancies</i> Member 1 *Member 2 Member 3 Member 4		
<b>Library Board</b> <i>9 members – 2 vacancies</i> At Large 2 .....Maire Rhode - N Trapper Creek		
<b>Local Emergency Planning Committee</b> <i>33 members – 13 vacancies</i> ***Alaska Railroad ***Borough Government *City of Houston (non law enforcement) *City of Palmer (non law enforcement) ***Elected Official *Emergency Medical Services .....Cole Justice - N Env/Bus/Tech 2 Env/Bus/Tech 7 ..... *Law Enforcement AK State Troopers ***Law Enforcement Houston Police ***Law Enforcement Palmer Police Public Utility – Electric *Tribal Government	Heather Ridge – <b>R</b>	
<b>Marijuana Advisory Committee</b> <i>17 members/17 alt. – 6 vacancies</i> Member 05A - Local Business Organization Alternate Member 06A - Law Enforcement Alternate Member 09A - Planning/Zoning Type Experience Alternate Member 10A - Sales/Marketing Advertising Alternate Member 15 – City Gov't ..... Member 15A – City Gov't Alternate	.....	Edna DeVries –N





**BOARD AND COMMISSION VACANCY REPORT      January 24, 2017**

**N = New Application    R = Reappointment    \*\*\*Vacant since 12/31/2014    \*\*Vacant since 12/31/2015    \*Vacant since 12/31/2016**

<b>Board - Applicant</b>	<b>Applicants Under Consideration by Mayor</b>	<b>Mayor's Appointments for Confirmation by the Assembly</b>
<b>Gold Trail RSA # 28</b> <i>3 members – 2 vacancies</i> Member 1 Member 3		
<b>Lazy Mountain RSA # 19</b> <i>3 members – 2 vacancies</i> Member 1 Member 2		
<b>Midway RSA # 9</b> <i>3 members – 2 vacancies</i> Member 2 Member 3		
<b>North Colony RSA # 23</b> <i>3 members – 2 vacancies</i> ***Member 1 ***Member 2		
<b>South Colony RSA #16</b> <i>3 members – 1 vacancy</i> Member 2		
<b>Trapper Creek RSA #30</b> <i>3 members – 1 vacancy</i> Member 1		
<b>Chase Trail Service Area #134</b> <i>3 members – 1 vacancy</i> Member 1 .....Kevin Foster - <b>R</b>		
<b>Circle View &amp; Stampede Estates Flood &amp; Water Erosion # 131</b> <i>5 members – 2 vacancies</i> Member 3 Member 5		
<b>Talkeetna Flood Control Service Area # 7</b> <i>3 members – 1 vacancy</i> ***Member 3 .....Geri McCann – N		



K. Chris Kepler  
1251 South Jewel St  
Palmer, Alaska 99645

December 15, 2016

RECEIVED  
DEC 20 2016  
CLERKS OFFICE

Vern Halter, Matanuska Susitna Borough Mayor, and  
Archie Giddings, Matanuska Susitna Aviation Advisory Board President  
Matanuska Susitna Borough  
350 Dahlia Ave.  
Palmer, Alaska 99645

Re: My resignation from the Aviation Advisory Board

Dear Sirs:

I wish to resign from the Matanuska Susitna Borough Aviation Advisory Board. I have served on it and the Matanuska Susitna Board Transportation Advisory Board for I believe 10-12 years. The two service times have overlapped.

My reason for resigning from the board is that I have been a school teacher at Wasilla Lake Christian School since 2008 and I plan to retire from there in May, 2017. My wife and I plan to travel and see the world.

I was also a teacher at Matanuska Christian School in Palmer and before that I was an engineer for the Alaska Department of Transportation for 32 years. My careers began in May, 1970.

I appreciate the time that I was able to help with the aviation and transportation issues in the Borough and I really enjoyed working with the other board members.

Sincerely,



K. Chris Kepler, PE

AAB member 4  
12/31/2018

**Debra Wetherhorn**

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**Subject:** FW: Board

---

**From:** Read Dunn [mailto:dunnr@mvmfcuonline.org]

**Sent:** Monday, January 09, 2017 9:35 AM

**To:** Alice Hawkes

**Subject:** Board

Alice sorry to be slow in getting back to you, I have decided to retire and move to Homer so I will not be able to participate. Good luck in your future endeavors.

Read Dunn  
Chief Credit Officer  
Matanuska Valley Federal Credit Union  
907-761-4630 Office  
907-745-9168 Fax  
[dunnr@mvmfcuonline.org](mailto:dunnr@mvmfcuonline.org)

Board of Equalization  
BOE member 2  
12/31/2017

NMLS#910712



DATE RECEIVED: **RECEIVED**  
**DEC 12 2016**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BOARD OF EQUALIZATION  
*(For example, Board of Equalization, Member 3)*

Applicant Name: THOMAS HEALY

Residence Address: 211 GLORIA ST. PALMER, AK 99645

Mailing Address: PO BOX 311 " " "

Home phone: 841-0331 Work phone: — Email: trhealy@gci.net

Name and Address of Employer: NA

Can you regularly attend meetings? Yes  No  *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: PLANNING COMMISSION MEMBER  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 17 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? SERVED ON THE BOE PREVIOUSLY. INTERESTED IN PROPERTY ISSUES, PUBLIC SERVICE.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: PREVIOUS BOE SERVICE

List three professional or personal references: Name: JACK SNODGRASS Phone: 745-4065  
Name: JOE LAWTON Phone: 745-4917  
Name: NATE WALLACE Phone: 761-1317

Applicant Signature: Thomas Healy **(N)** Date: 11/15/16

Office Use Only: Precinct: 11-075 Assembly District: 2 Service Area: NA  
Position on Board: BOE member 3 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>



Applicant Name: THOMAS HEALY

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

THOMAS R. HEALY  
P.O. Box 311, Palmer, AK 99645  
746-4453 (h) 841-0331 (c)  
[trhealy@gci.net](mailto:trhealy@gci.net)

## EDUCATION

1973-1975, University of California at Berkeley, Bachelor of Arts, Journalism  
1972-1973, Laney Junior College, Oakland, CA; Dean's List  
1968-1970, University of Maine, Orono, ME  
1968, graduated from Lewiston High School, Lewiston, ME

## WORK EXPERIENCE

### **Public Works Director**

**City of Palmer, AK**

*July 2013 to June 2016*

Responsible for administration of the Public Works Department. Duties included personnel management, budget preparation and administration, contract administration, capital project planning and project administration, and grant writing and grant administration.

### **Borough Manager (Interim)**

**Municipality of Skagway, AK**

*November 2012 to April 2013*

Responsible for overall administration of municipal operations. Duties included staff assistance to the Borough Assembly and committees, personnel management, budget preparation and administration, risk management, contract administration, land management, capital project planning and administration, and grant writing and grant administration.

### **Executive Director**

**Alaska Rock Products Association**

*August 2008 to July 2013*

Coordinate activities of an aggregate industry trade association in Alaska. Involved in regulatory issues affecting the industry. Develop membership and contacts within the industry and facilitate communication on issues affecting the industry.

### **City Manager**

**City of Palmer, AK**

*September 1999 to September 2007*

Administration of municipal operations and assets, including personnel management, budget preparation and administration, capital project planning and administration, supervision of department directors, municipal code enforcement and grant administration. Responsible for management of public property and financial assets. Coordinated with state and federal agencies on agency projects, permits and planning.

### **City Administrator**

**City of Haines, AK**

*June 1992 to September 1999*

Responsible for overall supervision of City departments and the general administrative tasks of the municipal government. Administered grants, contracts, and projects and plans adopted by the City Council. Supervised department directors, prepared budgets and capital project plans. Served as staff to the planning commission.

### **City Manager**

**City of Skagway, AK**

*March 1987 to June 1992*

Responsible for overall administration of municipal operations. Duties included staff assistance to the City Council and committees, personnel management, budget preparation and administration, risk management, contract administration, land management, capital project planning and project administration, and grant writing and grant administration.

**Public Works Foreman**

June 1982 to March 1987

**Equipment Operator and Laborer**

July 1976 to November 1981

**City of Skagway, AK**

**City of Skagway, AK**

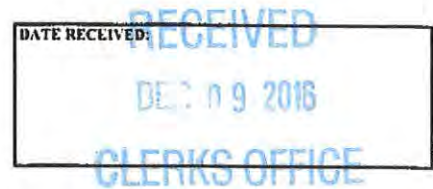
**1967 to 1976**

Held several jobs in this period: San Francisco *Chronicle* copy person and wire editor, cook and cashier, English tutor, construction laborer, textile mill laborer, tree service laborer, summer camp kitchen worker, YMCA camp counselor and Head Start worker.

**PRESENT AFFILIATIONS**

Board member, Mat-Su Borough Wastewater and Septage Advisory Board  
Commissioner, Mat-Su Borough Planning Commission





**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board of Equalization  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Timothy A. Vereide

Residence Address: 335 S. Sarah Circle, Palmer AK 99645

Mailing Address: 335 S. Sarah Circle, Palmer AK 99645

Home phone: 355-4450 Work phone: 352-1807 Email: tvereide@gci.net

Name and Address of Employer: Jack White Real Estate, 865 N. Seward Meridian Pkwy, Wasilla AK

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: My wife (Connie Vereide) works for the school district.  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? Since 1977.

Briefly explain, why you are you interested in serving on the board in which you are applying? I was asked to serve on the board again and am willing to help.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have served on the board for two terms in the past. My last term ended in 2013. I am an associate broker and have sold real estate for over 27 years.

List three professional or personal references:

Name: <u>Paddy Coan</u>	Phone: <u>355-4209</u>
Name: <u>Jerry Moses</u>	Phone: <u>232-1578</u>
Name: <u>Connie Vereide</u>	Phone: <u>232-7080</u>

Applicant Signature: Timothy A. Vereide Date: 12/8/16

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>11-085</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>BOE member 4</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Timothy A. Vereide

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---



MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: JAN 12 2017  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Board Member - Water Rescue Member  
(For example, Board of Equalization, Member 3)

Applicant Name: Suzanne Stehlik

Residence Address: 2075 S. Togiak Ave., Wasilla, AK 99654

Mailing Address: P.O. Box 2854, Palmer, AK 99645

Home phone: n/a Work phone: 631-8020 Email: suzanne.stehlik@matsugov.us

Name and Address of Employer: MSB Dept. of Emergency Svcs, 350 E. Dahlia, Palmer, AK 99645

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Emergency Responder, Dive Team Captain  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 7+ years; in addition to 11 years growing up

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like to continue representing the dive team, to help provide cohesive, integrated rescue service to the public.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: As a current Water Rescue captain and former EMT on MSB ambulance service, I can understand issues that affect both services, and would like to contribute to progressing these strong, effective teams.

List three professional or personal references: Name: Skip Kula Phone: 301-8551  
Name: Gary Klink Phone: 315-9246  
Name: Jill Roberts Phone: 841-3692

Applicant Signature:  **R** Date: 1/11/17

Office Use Only: Precinct: <u>12-200</u>	Assembly District: <u>3</u>	Service Area: <u>NA</u>
Position on Board: <u>EMS Dive Rescue Team</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <u>NA</u>



Applicant Name: Suzanne Stehlik

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: RECEIVED  
14 2016  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**  
**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: E-911 Advisory Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Rebecca Frey

Residence Address: 3331 N. Aoki Dr, Ste A Wasilla, AK 99654

Mailing Address: 3331 N. Aoki Dr, Ste A Wasilla, AK 99654

Home/Cell phone: 232-9480 Work phone: 745-4811 Email: rfrey@palmerpolice.com

Name and Address of Employer: City of Palmer, P.D. 423 S valley way Palmer, AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 32 years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

Directly correlates to my position / career with City of Palmer

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 13 years of Emergency Communication Center

experience; 5 years supervisory.

List three professional or personal references: Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Signature: [Signature] Date: 12/8/16  
PLEASE CONTINUE TO OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 10-055 Assembly District: 6 Service Area: NA  
Position on Board: E911 City of Palmer AT Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Rebecca Frey

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

3AN-10-01006SC - wells Fargo vs. Rebecca Frey - financial judgment - March of 2010 - Judgment Paid and closed, June 8, 2012.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**R**



RECEIVED  
DATE RECEIVED: DEC 28 2016  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Health and Human Services Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Michelle Lee Sturgeon Sturgeon

Residence Address: 3090 Youngtree Drive. Wasilla, 99654

Mailing Address: 189 E. Nelson Ave PMB 201 Wasilla, AK. 99654

Home phone: 707-3734 Work phone: \_\_\_\_\_ Email: msturgeon907@gmail.com

Name and Address of Employer: \_\_\_\_\_

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

I am interested in helping my community.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Current Board member of the Matsu Food Bank, Previous Susitna Rotary Member,

I work and volunteer with many non profits in Alaska, and I volunteer my time at the Christmas Friendship Dinner and many other events.

List three professional or personal references:

Name: <u>Eddie Ezelle</u>	Phone: <u>907-357-3769</u>
Name: <u>Judy Vanderwilt</u>	Phone: <u>907-354-0377</u>
Name: <u>Debbie Daniels</u>	Phone: <u>907-707-4492</u>

Applicant Signature: Michelle Sturgeon (N) Date: 12/28/2016  
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>10-050</u>	Assembly District: <u>4</u>	Service Area: <u>NA</u>
Position on Board: <u>HSSB member 10 - District 4</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Michelle Lee Sturgeon

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
DEC 28 2016  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LIB - at large 2  
(For example, Board of Equalization, Member 3)

Applicant Name: MAIRE RHODE

Residence Address: 26901 WEST PARKS HWY, WILLOW AK 99688

Mailing Address: PO BOX 997, WILLOW AK 99688-0997

Home phone: NONE Work phone: 907-230-2643 Email: mrhode@mtaonline.net  
*Cell*

Name and Address of Employer: NONE

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Spouse Phillip Rhode is employed as driver engineer for Willow Fire Department.  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 16 years

Briefly explain, why you are ~~you~~ interested in serving on the board in which you are applying? I want to contribute to our network of great libraries as it adapts to growth of our communities and changes in technology and in what people need and want from their libraries.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I worked in finance departments of nonprofit organizations before retiring. I currently serve on Willow Library Assc. board.

List three professional or personal references:  
Name: Julie Mitchell Phone: 907-861-7656  
Name: Marian Charles Phone: 907-495-6368  
Name: Randall Kowalke Phone: 907-315-0805

Applicant Signature: Maire Rhode Date: 12/23/16  
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: NA  
Position on Board: LIB AT-LARGE 2 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

(N)



Applicant Name: MAIRE RHODE

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LEPC, Emergency Medical Services Rep  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Cole Justice

Residence Address: 5170 W Conner Ct Wasilla, AK 99623

Mailing Address: 5170 W Conner Ct Wasilla, AK 99623

Home phone: \_\_\_\_\_ Work phone: 861-8000 Email: james.justice@matsugov.us

Name and Address of Employer: Matanuska Susitna Borough

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: MSB Employee  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 7 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

As a current MSB paramedic and resident, I have a large interest about the emergency planning and response of the borough.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Mobile Intensive care Paramedic with 12 years experience.

I have worked at the borough for 7 Years as a Paramedic in both on-call and fulltime Roles.

List three professional or personal references:

Name: <u>John Beebe FF/MICP Captain</u>	Phone: <u>907-354-7491</u>
Name: <u>April Yost MICP</u>	Phone: <u>907-355-5909</u>
Name: <u>Kendra Teeple MICP</u>	Phone: <u>907-354-1243</u>

Applicant Signature:  Date: 12/22/18

**PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2**

Office Use Only: Precinct: <u>08-145</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>LEPC - emergency medical services</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Cole Justice

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---



DATE RECEIVED: **RECEIVED**  
**DEC 16 2016**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LEPC Tech 7 Position  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Heather Ridge

Residence Address: P.O. Box 808 11838 N. Hagion Shores Dr

Mailing Address: P.O. Box 808 Willow, AK 99688

Home phone: 841-1674 Work phone: \_\_\_\_\_ Email: heather.ridge@matsugov.us

Name and Address of Employer: Mat-Su Borough DES Station Co 5

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Employee  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 11 years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

Enjoy working with other Borough entities to prepare our community in case of a disaster.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Current position as an Emergency Manager Specialist, hold an associates degree in Emergency Management

List three professional or personal references: Name: Kendra Johnson Phone: 441-5593  
Name: Crystal Ulrich Phone: 982-9418  
Name: Erin Leaders Phone: 863-2699

Applicant Signature: Heather S. Ridge Date: 12 Dec 16

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: NA  
Position on Board: LEPC ENV/BUS/Tech 7 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Heather Ridge

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---



DATE RECEIVED: **RECEIVED**  
**DEC 16 2016**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: MAC-MARIJUANA ADVISORY COMMITTEE  
*(For example, Board of Equalization, Member 3) City of Palmer PRIMARY*

Applicant Name: EDNA DEVRIES

Residence Address: 305 N. BONANZA ST, PALMER 99645

Mailing Address: SAME

Home phone: 745-3388 <sup>CELL</sup> Work phone: 355-3243 Email: EDNADEVRIES@YAHOO.COM

Name and Address of Employer: \_\_\_\_\_

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 1969-2000; 2009 to Present

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_  
Represent City of PALMER

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: MAYOR,

List three professional or personal references: Name: Jean Kivaid Phone: 745-3388  
Name: Pastor Beschen Phone: 982-1155  
Name: Linda Combs Phone: 354-0366

Applicant Signature: Edna Devries **(N)** Date: 12/15/16

**PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2**

Office Use Only: Precinct: 11-070 Assembly District: 2 Service Area: NA  
Position on Board: MAC member 15 city of Palmer Term Ends: 6/30/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA



Applicant Name: Edna Ollives

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: **RECEIVED**  
**NOV 19 2016**

**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Parks, Recreation and Trails Advisory Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Anthony Schwartz

Residence Address: 11021 E. Equestrian St

Mailing Address: PO Box 2677 Palmer Alaska 99645

Home phone: 745-2000 Work phone: 745-2000 Email: aschwartz@mtaonline.net

Name and Address of Employer: Self

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No


If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 46 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am a regular user of the Palmer and Wasilla pools since the 1980's and very familiar with operations and needs. I use the Trails and have a interest.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have 40 plus years in construction, engineering and procurement. I have a strong background in Project Management skills - stakeholder input, planning, design, scheduling. Understanding of process equipment, instrumentation and controls.

List three professional or personal references: Name: Brian Clemenz Phone: (907) 231-9929  
Name: Reed Dilley Phone: (907) 355-4924  
Name: Joe Offner Phone: (907) 745-2051

Applicant Signature:  Date: 11/17/2016

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 11-060 Assembly District: 2 Service Area: NA  
Position on Board: PAR AT-LARGE 1 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

N

Applicant Name: Anthony Schwartz

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**  
**JAN 04 2017**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Parks, Recreation & Trails, At-Large 3  
(For example, Board of Equalization, Member 3)

Applicant Name: Scott C. Lapiene

Residence Address: 1964 S. Cotten Dr, Wasilla

Mailing Address: SAME

Home phone: 373-7568 Work phone: \_\_\_\_\_ Email: lapiene@usa.net

Name and Address of Employer: NA

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 19 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have been working on trails & recreation related activities for over 20yrs

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Several 2 terms on Alaska's Trails & Recreation Board, TRAC & ORTAB, Member & officer of Mat-Su Trails Council Inc.

List three professional or personal references: Name: Kenny Barber Phone: 745-4446  
Name: Dan Mayfield Phone: 602-8490  
Name: Bill Knudsen Phone: 376-3707

Applicant Signature: Scott C. Lapiene Date: 1/3/2017  
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 12-200 Assembly District: 3 Service Area: NA  
Position on Board: PAR At-Large 3 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

(N)

Applicant Name: Scott C. Lapiere

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
DEC 08 2018  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** MSB Planning Commission - District 3 (PC)  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Beth Fread (Elizabeth K.)

Residence Address: 1981 S. Jensen Rd., Palmer AK 99645

Mailing Address: 1981 S. Jensen Rd., Palmer AK 99645

Home phone: 746-3218 Work phone: 354-7759 Email: beth@bethsvalleyviews.com

Name and Address of Employer: Lee Realty, LLC, 5050 E Dunbar Ste F, Wasilla AK 99687

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: At-Large Member - Transportation Advisory Board  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? A large percentage of items reviewed by the PC impact the MSB as a whole, thereby impacting our livelihoods and our homes.

There have been occasions when I have been able to provide the Commission with information regarding areas outside of the Core Area.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume**

to highlight your qualifications: As a Realtor showing, selling and listing properties from Cantwell to Eureka has provided me with insight into many communities that most MSB Board and Commission members rarely have the opportunity to drive through or visit. I bring a broader view of the MSB in that regard. The 10 years I lived in the Bush helps keep Skwentna, Alexander Creek and Lake Louise in mind during deliberati

List three professional or personal references: Name: Edna DeVries, Palmer City Mayor Phone: 907-745-3388 or 745-3271  
Name: Virgie Thompson, Houston City Mayor Phone: 907-355-8222 or 892-6869  
Name: George McKee, MSB Assembly - D3 Phone: 907-841-5185 or 861-7801

Applicant Signature: *Elizabeth K. Fread* **(N)** Date: 12/8/2016  
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

**Office Use Only:** Precinct: 12-205 Assembly District: 3 Service Area: NA  
Position on Board: PC DISTRICT 3 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>



Applicant Name: Beth Fread (Elizabeth K.)

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED:  
**NOV 17 2018**

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

**RE-APPOINTMENT**

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Port Commission  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Christopher Gates

Residence Address: 6285 N. Wolverine Rd. Palmer, AK 99645

Mailing Address: Same

Home phone: 907 745-8636 Work phone: 907 745 3201 Email: cgates@cloud49.com

Name and Address of Employer: Alaska Bible College

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: N/A  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 9 years

Briefly explain, why you are you interested in serving on the board in which you are applying? as Vice Chairman

I have continuity and a great interest in accurately forecasting tomorrow across the deck. I also desire to assist the borough in securing new Port tenants including R.E.T..

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Port Manager of Economic Development for the State of Alaska (Gov. Hickel) Port

Manager of Marketing and Development for the Port of Anchorage and for the Port of Seward, Alaska.

List three professional or personal references: Name: Steve Barrell Phone: 907 346-1117  
Name: Teal Francke Phone: 907 590-1293  
Name: John Lee Phone: 907 745-4678

Applicant Signature: [Signature] Date: 11/15/16

PLEASE CONTINUE TO OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>11-099</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>PORT SEAT 5</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> NA

Applicant Name: Christopher Gates

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.







BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MSB Port Commission  
(For example, Board of Equalization, Member 3)

Applicant Name: Lynn Gattis

Residence Address: 1650 N. Shoreline Drive, Wasilla, AK 99654

Mailing Address: Same as physical

Home phone: \_\_\_\_\_ Cell # \_\_\_\_\_  
Work phone: 907-841-4347 Email: LynnGattis@gmail.com

Name and Address of Employer: Self

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have paid attention to our local port - knowing that our port has great potential to provide industrial development

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See attached Resume

List three professional or personal references: Name: noel woods Phone: 745-3027  
Name: Greg Bell Phone: 227-0789  
Name: Sen. Mike Dunleavy Phone: 841-0399

Applicant Signature: Lynn Gattis (N) Date: 1-6-2017  
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>07-100</u> Assembly District: <u>3</u> Service Area: <u>NA</u>
Position on Board: <u>Port Seat 5</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Lynn Gathis

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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# LYNN A GATTIS

1650 N. Shoreline Drive  
Wasilla, AK 99654  
907-841-4347  
[lynnngattis@gmail.com](mailto:lynnngattis@gmail.com)

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## PROFESSIONAL EXPERIENCE

### REPRESENTATIVE - ALASKA STATE LEGISLATURE

State Capitol, Juneau, AK 99801 – 907-465-3854  
January 2013 – Present  
Elected in November 2012  
Chair of the House Education Committee  
Co-Chair of the Sustainable Education Task Force  
Member of the House Finance Committee  
Chair of the House Finance Education Budget Subcommittee  
Chair of the House Finance Administration Budget Subcommittee  
Commissioner – Education Commission of the States

### BOARD MEMBER - MATANUSKA-SUSITNA BOROUGH SCHOOL BOARD

501 N. Gulkana, Palmer, AK 99645 – 907-746-9200  
October 2011 – January 2013  
Elected in October 2011

### OWNER - GATTIS FARMS

1650 N. Shoreline Dr., Wasilla, AK 99654 – 907-373-0300  
September 1990 – Present  
Sales of hay and livestock. Manage all aspects of running the business.

### OWNER - GATTIS AIRCRAFT

1650 N. Shoreline Dr., Wasilla, AK 99654 – 907-373-0300  
September 1983 – Present  
Sales and leasing of aircraft in Alaska. Manage all aspects of running the business.

### SALES MANAGER - NORTHERN AIR CARGO

4510 Old International Airport Road, Anchorage, AK 99502 – 907-243-3331  
November 1987 – December 1992  
Traveled to Alaskan Remote Villages, setting up runway accessibilities for large aircraft.

### SALES MANAGEMENT – ALASKA FLYING TIGERS

Anchorage, Alaska  
September 1983 – November 1987  
Handled corporate sales and marketing efforts, including contracts, bidding, presentation and negotiations. Supervised staff, coordinated sales, and increased the company's sales by 300 percent.



## **PROFESSIONAL EXPERIENCE Continued**

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### **AREA MANAGER FOR WESTERN ALASKA – KODIAK WESTERN ALASKA AIRLINES**

June 1979 – September 1983

Responsible for operations and dispatches for the Dillingham and King Salmon stations. Supervision of 72 communities in the Western Alaska area and more than 50 employees.

### **REAL ESTATE AGENT – BOWDEN COMPANY REALTORS**

February 1977 – June 1979

Licensed real estate agent. In charge of company's marketing activities, including ad placement.

### **PRODUCT PROMOTION, STANLEY THOMPSON COMPANY**

June 1975 - February 1977

Customer service for rural areas and mail promotions for grocery items.

### **FINANCIAL MANAGEMENT AND ASSOCIATES, INC.**

May 1973 - June 1975

Customer service for rural areas and mail promotions for grocery items.

## **EDUCATION**

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### **UNIVERSITY OF ALASKA ANCHORAGE**

3211 Providence Dr., Anchorage, AK 99508 – 907-786-1800

Bachelor of Arts, Aviation Technology

Graduated 1987

### **CORDOVA HIGH SCHOOL**

100 Fisherman Ave, Cordova, AK 99574 – 907-424-3265

Graduated 1974

## **LEADERSHIP EXPERIENCE**

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Board Member of the Alaska Commission on Postsecondary Education

Board Member of the Goose Creek Citizens Advisory

Board Member of Pt. McKenzie Comprehensive Plan

Board Member of Alaska Transportation Council

Board Member of Mat-Su Core Area Zoning Board

## **COMMUNITY SERVICE ORGANIZATIONS**

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Alaska Outdoor Council

Aircraft Owners and Pilots Assoc.

Girl Scouts of America

Boy Scouts of America

Safari Club International

National Rifle Association, Lifetime Member

RECEIVED  
DATE RECEIVED: JAN 12 2017  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: PORT COMMISSION SEAT 5  
(For example, Board of Equalization, Member 3)

Applicant Name: TIMOTHY L. ANDERSON

Residence Address: 7826 E. SETTLEMENT AVE WASILLA AK 99654

Mailing Address: P.O. Box 870854 WASILLA, AK 99687

Home phone: 745-3323 Work phone: 232-7332 Email: TIM@MTRONLINE.NET

Name and Address of Employer: RETIRED

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: MARY ANDERSON IS A PLANNING COMMISSIONER  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? PREVIOUS PORT DEVELOPMENT INVOLVEMENT. WORKING TO MAKE IT PROFITABLE.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: PLANNING COMMISSION MEMBER IN 1990'S WHEN PORT WAS VISUALIZED. BOROUGH MAYOR 2000-2006 WHEN PORT CONSTRUCTED

List three professional or personal references: Name: Sheron Risher Phone: 354-4207  
Name: Betty Vehrs Phone: 414-8104  
Name: JIM COLVER Phone: 232-6953

Applicant Signature: [Signature] Date: 1-12-17

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 09-600 Assembly District: 1 Service Area: NA  
Position on Board: PORT SEAT 5 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Timothy L. Anderson

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**RESUME OF  
TIMOTHY L. ANDERSON  
P.O. BOX 870854  
WASILLA, ALASKA 99687  
(907) 232-7332 E-mail tima@mtaonline.net**

**OBJECTIVES:**

I am very happy with my accomplishments to date. I look forward to continuing to volunteer for public service to my community. I have personal strengths in organization, problem solving, negotiation, and mediation.

**WORK HISTORY:**

I served as the Mayor of the Matanuska Susitna Borough from October 2000 until November 2006. I was elected to this position twice and served the two term maximum allowed of 6 years. As Mayor I had many duties including working with the Borough Manager, Attorney, and other Department Heads on the daily issues and operations of the Borough. I served as the ceremonial head of the Borough which involved presentations, public speaking, attending functions as the Borough Representative and all levels of local, State, and Federal Government, as well as the private sector. I presided over the Borough Assembly meetings and other Borough functions like presenting lobbying efforts for Borough projects. As Mayor I was also available to the general public and met with many residents and assisted them with issues they were concerned about. I became very involved in the Alaska Municipal League, the statewide organization of elected officials, and was the President of the Conference of Alaska Mayors for two years. I became very familiar with all the communities in Alaska and traveled and learned about all of Alaska.

I was the Executive Director of Wasilla Area Seniors, Inc. from September 1993- December 2004. I directed a Senior Center employing 35 employees who provided housing, assisted living, nutrition, transportation, information, and wellness services to the seniors living in the Greater Wasilla area. My most important accomplishment was establishing working relationships between the Senior Center and other community groups. Seniors by nature feel put out to pasture and I felt the best way to change that was to keep them involved in the community and to keep the community aware of just how valuable seniors are. I developed working relationships with the City of Wasilla, United Way of Mat-Su, and the other area Senior Centers to share and coordinate services. As Director, I developed and constructed five senior housing projects between 1997 and 2005. All 127 units on the Wasilla Senior Campus were developed using Low Income Housing Tax Credits and/or HOME funds. I have also used my knowledge and experience with tax credits to help teach Alaska Housing Finance Corporation LIHTC/HOME classes.

From 1981 to present I have operated my own business known as Anderson Enterprises. Being an accountant I have always had an accounting and income tax service. This business has been quite diversified. It started when I lived in Aniak with a grocery expediting business and a restaurant/grocery store. I supplied all the food for the 12 schools in the Kuspuk School District. This business also contracted to construct several residential homes. This included drawing plans, ordering and transporting materials, and the actual construction of the houses. Anderson Enterprises has now expanded to include consulting, grant writing and housing development services.

**RESUME OF TIMOTHY L ANDERSON, page 2.**

From 2004 to Present I have been helping senior organizations develop their own senior housing projects beginning with the grant writing phase to final lease up. During the construction process, my role as co-developer has been to coordinate all phases of the project development and provide ongoing oversight of the project, as well as acting as the owner representative when dealing with the various permitting and funding agencies.

I was the first City Manager of Aniak. This two-year position evolved around developing the City into a responsible government entity. I developed City ordinances, held elections, and obtained grants to build roads, fire stations, bulk fuel storage tanks, and the first phases for dike extension and a City water and sewer system.

I came to Alaska in 1977 to the position of Deputy Director of Yupiktak Bista Manpower in Bethel. This was the CETA agency for the AVCP region. I supervised a staff of 23 and a six million dollar budget. The agency mission was to create jobs in the villages and manage a payroll for the 600 jobs created. I was involved in the creation of the Village Public Safety Officer and the Village Administrator Training programs in this position.

From 1972 to 1977 I had positions as a Financial and Management Auditor for the State of Arizona, and operated a financial consulting service for local governments.

**EDUCATION:**

I graduated in 1972 from Arizona State University with a Bachelors of Science Degree in Accounting. I had minors in other business areas and history.

I attended two semesters of Graduate School at Arizona University studying towards a Masters in Higher Education.

**PROFESSIONAL DEVELOPMENT:**

I have attended several trainings and seminars through AHFC and HUD in the areas of Fair Housing, Market Studies, and Green Building Initiatives and completed the Housing Quality Standards Inspector certification and Uniform Physical Conditions Standards Specialist training.

**COMMUNITY ACTIVITIES:**

I served two terms as Mat-Su Borough Mayor from October 2000 to October 2006.

I served seven years on the Matanuska-Susitna Borough Planning Commission.

I served two years as the President of the Alaska Conference of Mayors, and as a Board member of the Alaska Municipal League.

I was presented the Vic Fisher 2005 Local Government Leadership Award by the Alaska Municipal League, while serving as Borough Mayor.

**RESUME OF TIMOTHY L ANDERSON, page 3.**

I volunteer with my wife Mary to operate the Visitor Gift Shops for Friends of State Parks Mat-Su, at Independence Mine, and the Denali State Park Info Center at the Veterans Memorial.

I served as the President of the Agencies Group when I was active in the United Way of Mat-Su. I also served as the campaign Non-Profit Chairperson in 1995.

I served as the chair of the Mat-Su FEMA Economic Disaster Board for 10 years.

I served as the President of the Board for the Talkeetna Historical Society for 5 years, and organized the Moose Dropping Festival, and other tourism activities in Talkeetna.

I served three years on the Aniak City Council and was Vice Mayor one year.

I served two years as chairperson of the Kuskokwim Native Association Mental Health and Alcoholism Advisory Committee.

**REFERENCES:**

Stacie Stigar  
Palmer, AK  
907 746-6245

Sammye Pokryfki  
Wasilla, AK  
907 373-1352

John Duffy  
Wasilla, AK  
907 357-0488

Sara Jansen  
Palmer, AK  
907 355-6220



DATE RECEIVED: **RECEIVED**  
**JAN 04 2017**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: West Lakes FSA #136  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Corwin "Corky" Matthews

Residence Address: 991 S. Horseshoe Lk. Road

Mailing Address: PO Box 521044 Big Lake 99652

Home phone: 907 250 2098 Work phone: \_\_\_\_\_ Email: corkybevak@aol.com

Name and Address of Employer: retired

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 21years

Briefly explain, why you are you interested in serving on the board in which you are applying? Background in EMS and former VFD fire chief

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Property manager, construction manager, construction materials manager

List three professional or personal references: Name: Bill Kramer Phone: 440 5000  
Name: Dan Mayfield Phone: \_\_\_\_\_  
Name: Bill Macreth Phone: 373 8809

Applicant Signature: *Corwin Matthews* Date: 1/3/17  
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: FSA West Lakes  
Position on Board: FSA 136 member 3 Term Ends: 12/31/2019  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

1.4.17 emailed 1.9.17 emailed v.r. **(N)**

Applicant Name: Corwin Matthews

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---





**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: West Lakes FSA # 136  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Margaret Billinger

Residence Address: 4645 Hydro plane Cir Big Lake AK 99652

Mailing Address: PO Box 520 593 Big Lake 99652

Home phone: 892-2399 Work phone: 841-2188 Email: \_\_\_\_\_  
*(BEST)*

Name and Address of Employer: JACK WHITE RE 865 N Seward Mer. Pkwy Was. AK 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: board member  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 17+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? to ensure the best fire service available to the Big lake area

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Community council Pres x 2, Chamber Pres x 3, Tres for Valley BOB Realtors Pres. of Valley Mover, Red Cross director state BOB for 10yrs, Catholic Church Finance Dir.

List three professional or personal references:

Name: <u>Cathi Kramer</u>	Phone: <u>354-8734</u>
Name: <u>Benny Cottle</u>	Phone: <u>355-5596</u>
Name: <u>Gerard Billinger</u>	Phone: <u>841-2462</u>

Applicant Signature: Margaret Billinger Date: 1-9-17

**PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2**

Office Use Only: Precinct: <u>08-155</u>	Assembly District: <u>5</u>	Service Area: <u>FSA-West Lakes</u>
Position on Board: <u>FSA 136 member 3</u>	Term Ends: <u>12/31/19</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>



Applicant Name: margaret Billinger

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: 12/08/16  
**RECEIVED**  
JAN 05 2017  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**  
**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: chase trail Maintenance  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Kevin Foster

Residence Address: 230.7 ARR milepost

Mailing Address: PO box 124

Home phone: 733-1251 Work phone: 733-1252 Email: kevin@ironcladdesigns.com

Name and Address of Employer: Self

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 31 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I use the trail daily and can identify problem areas

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I'm just a pretty handy guy to have around

List three **professional or personal** references: Name: Jerry Boutee Phone: 733-1078  
Name: Don Billington Phone: 733-2578  
Name: Dallas Haman Phone: 354-5338

Applicant Signature: *Kevin Foster* Date: 12/08/16

**PLEASE CONTINUE TO OTHER SIDE TO COMPLETE PAGE 2**

**Office Use Only:** Precinct: 10-035 Assembly District: 7 Service Area: SSA Chase Trail  
Position on Board: SSA 134 member 1 Term Ends: 12.31.2019  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Kevin Foster

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** Talkeetna Flood Control Service Area # 7 -board member  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Geri McCann

Residence Address: 13866 E. Tesla Cr. Talkeetna, AK 99676

Mailing Address: P.O. Box 546 Talkeetna, AK 99676

Home phone: 715-7891 Work phone: same Email: gerimccann@att.net

Name and Address of Employer: Self Employed --Authentic Alaska Tours

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 40 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

To assist in efforts to preserve and protect Talkeetna region from flooding and river bank erosion. Tl

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Experience working with Talkeetna Community Council serving on the Talkeetna Special Land Use District (SPUD) committee. Previously the director of the Talkeetna

List three **professional or personal** references: Name: Whitney Wolfe - Talkeetna Phone: 907-232-0714  
Name: Edna Devries - City of Palmer Phone: 907-355-3243  
Name: Werner (Vern) Rauchenst Phone: 538-1450 or 315-1

Applicant Signature:   Date: 10/23/16

Office Use Only: Precinct: <u>10-035</u>	Assembly District: <u>7</u>	Service Area: <u>SSA-TALKEETNA FLOOD</u>
Position on Board: <u>SSA 7 member 3</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Geri McCann

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Assembly was held on January 10, 2017, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1 (*attended telephonically*)  
Mr. George McKee, Assembly District No. 3  
Mr. Steve Colligan, Assembly District No. 4  
Mr. Dan Mayfield, Assembly District No. 5  
Ms. Barbara Doty, Assembly District No. 6  
Mr. Randall Kowalke, Assembly District No. 7

Assembly members absent and excused were:

Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk  
Mr. John Moosey, Borough Manager  
Mr. George Hays, Assistant Borough Manager  
Mr. Nicholas Spiropoulos, Borough Attorney  
Ms. Brenda J. Henry, Assistant Clerk  
Mr. Jude Bilafer, Capital Projects Director  
Ms. Cheyenne Heindel, Finance Director  
Mr. Terrance Dolan, Public Works Director  
Ms. Eileen Probasco, Planning and Land Use Director  
Mr. Bill Gamble, Emergency Services Director  
Ms. Patty Sullivan, Public Affairs Director  
Mr. Eric Phillips, Community Development Director  
Mr. Eric Wyatt, Information Technology Director

**III. APPROVAL OF AGENDA**

Mayor Halter inquired if there were any changes to the agenda.

Mr. Moosey advised that there are new dates being proposed for the pending motion listed under unfinished business.

**GENERAL CONSENT:** The agenda was approved as presented without objection.



#### **IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Larry DeVilbiss, former Borough Mayor.

#### **V. MINUTES OF PRECEDING MEETINGS**

- A. Regular Assembly Meeting: 12/06/16
- B. Special Assembly Meeting: 12/13/16
- C. Joint Assembly/School Board Meeting: 12/13/16
- D. Regular Assembly Meeting: 12/20/16

Mayor Halter inquired if there were any changes/corrections to the regular meeting minutes of December 6, 2016, the special meeting minutes of December 13, 2016, the joint meeting minutes of December 13, 2016, or the regular meeting minutes of December 20, 2016.

GENERAL CONSENT: The minutes were approved as presented without objection.

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS**

- 1. Reports from cities

##### Wasilla City

Mayor Bert Cottle reported on the activities of the city.

- 2. Matanuska-Susitna Borough School District

*(There was no report provided.)*

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee on School Issues

*(There was no report provided.)*

- 2. Assembly Public Relations

*(There were no reports provided.)*

##### **C. MANAGER COMMENTS**

- 1. State/Federal Legislation
- 2. Strategic Planning Issues

3. Proposals to the Alaska Historical Commission To Change The Name Of Bluchitna Lake To Hneh'itnu Bena Lake And Lake Creek To Hneh'itnu Creek

Mr. Moosey reported on the name change proposals by the Alaska Historical Commission and queried if the Assembly would like to provide comment back to them regarding the change.

Mayor Halter queried if there were any comments.

There were no comments noted.

Representative Colver presented a legislative citation honoring Mr. Bruce Knowles, a member of the Matanuska-Susitna Borough Fish and Wildlife Commission, for his many contributions and hard work to increase fish runs in Upper Cook Inlet.

Mr. Moosey spoke to the 10-year comparison budget work sheet he provided to the Assembly.

#### D. ATTORNEY COMMENTS

Mr. Spiropoulos:

- reported on a new lawsuit that was filed naming the Borough as one of multiple defendants; and
- stated that he would request an executive session when the time was appropriate to discuss litigation strategy.

#### E. CLERK COMMENTS

Ms. McKechnie:

- spoke regarding the upcoming meeting schedule;
- noted that the School District requested to reschedule the March 14 joint meeting as it is during spring break; and
- suggested March 7, at 4 p.m.

Mayor Halter queried if there was any objection to rescheduling that meeting.

There was no objection noted.

#### F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Aviation Advisory Board: 04/14/16
  - b. Enhanced 911 Advisory Board: 11/08/16
  - c. Health and Social Services Board: 07/23/15, 11/05/15
  - d. Local Road Service Area Advisory Board: 10/20/16, Resolution No. 16-01
  - e. Marijuana Advisory Committee: 06/23/16
  - f. MSB Fish and Wildlife Commission: 09/15/16, 10/13/16
  - g. Planning Commission: 12/05/16, Resolution No. 16-43

- h. Platting Board: 11/17/16
  - i. Port Commission: 08/15/16, 10/17/16
  - j. Transportation Advisory Board: 06/22/16
  - k. West Lakes FSA Board of Supervisors: 11/14/16
2. Community Council Minutes:
- a. Talkeetna Community Council: 11/07/16
  - b. Willow Area Community Organization: 09/12/16, 10/03/16

The citizen and other correspondence were presented and no comments were noted.

#### G. INFORMATIONAL MEMORANDUMS

*(There were no informational memorandums presented.)*

### VII. SPECIAL ORDERS

#### A. PERSONS TO BE HEARD (Three minutes per person.)

*(There were no persons to be heard.)*

#### B. PUBLIC HEARINGS (Three minutes per person.)

- 1. **Ordinance Serial No. 16-136:** An Ordinance Amending MSB 17.60.020(A), Applicability; and MSB 17.60.150, General Standards For Marijuana Related Facilities.
  - a. IM No. 16-192

Mayor Halter opened the public hearing.

The following persons spoke in support of Ordinance Serial No. 16-136 and in support of exempting limited cultivation facilities: Mr. Kerby Coman and Mr. Jesse John Demarco Mazella.

The following persons spoke in support of Ordinance Serial No. 16-136 and in opposition to 100-foot setback requirements: Mr. John Dupier and Mr. Cameron Van Ryn.

The following persons spoke in opposition to 100-foot setback requirements: Mr. Phil Izon, Mr. Chad Wemple, Mr. Tom Hannam, Mr. Bernard Miller, Mr. Timothy Clark, Ms. Glenda Smith, Mr. Adam Rein, and Mr. Martel (did not state last name).

The following person spoke to concerns with the public hearing process: Mr. Eugene Carl Haberman.

The following persons spoke in opposition to marijuana in downtown Talkeetna: Ms. Holly Sheldon Lee; Mr. Kevin McCann; Mr. John Stephanski; Ms. Geri McCann; and Mr. Larry DeVilbiss, former Borough Mayor.



The following persons spoke in support of exempting limited cultivation facilities and in opposition to the 100-foot setback requirements: Ms. Sara Williams, Ms. Tina Smith, Ms. Elizabeth Truitt, Mr. Don Hart, Mr. Steve Nikel, and Ms. Crystal Bankhead.

The following person spoke in opposition to marijuana: Ms. Daisy Povich.

The following person spoke in opposition to the conditional use permit process and in support of the State regulating marijuana: Mr. Nick Miller.

The following person summarized why the Planning Commission recommended the 100-foot setback: Mr. Bill Kendig, former Planning Commission Member.

The following person summarized his history of working with the Talkeetna Community Council and the community in general, regarding his marijuana business: Mr. Joe McAneney.

The following person spoke in support of marijuana in downtown Talkeetna, in support of exempting limited cultivation facilities, and in opposition to the 100-foot setback requirements: Mr. Tel White.

The following person spoke to frustrations with all the delays at the local level in implementing A.S. 17.38, in support of exempting limited cultivation facilities, and in opposition to the 100-foot setback requirement: Ms. Vanessa Liston.

The following person spoke in support of keeping marijuana facilities setback from parks and children: Mr. Rudy Rollich.

The following person spoke in support of replacing the 100-foot setback with a 50-foot setback: Ms. Ronda Marcy.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

**MOTION:** Assemblymember Colligan moved to adopt Ordinance Serial No. 16-136.

**MOTION:** Assemblymember Kowalke moved a primary amendment to Ordinance Serial No. 16-136, to insert a new non-code section to the ordinance and to renumber the existing sections appropriately, to read as follows: “Any application to operate a marijuana establishment filed with the Alaska State Alcohol and Marijuana Control Office before the enactment of this ordinance, where such location falls within a special land use district or residential land use district, shall not be affected by this ordinance. Any such applications are to be deemed pre-existing and only subject to rules applicable as of the day the application was initially submitted to the Alaska State Alcohol and Marijuana Control Office, even if the filing was deemed incomplete.”

**VOTE:** The primary amendment passed without objection.

MOTION: Assemblymember Sykes moved a primary amendment to Ordinance Serial No. 16-136, MSB 17.60.030(A)(5), by inserting the following subparagraph: “(a) a single cultivation facility with less than 500 square feet under cultivation on any one parcel is exempt under this chapter,” the new paragraph will read as follows:

- (5) marijuana cultivation facility licensed under 3 AAC 306.005.
  - (a) a single cultivation facility with less than 500 square feet under cultivation on any one parcel is exempt under this chapter.”

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

*(The meeting recessed at 7:51 p.m. and reconvened at 8 p.m.)*

2. **Ordinance Serial No. 16-105:** An Ordinance Amending MSB 8.45.010, Buildings And Construction; Adoption Of Codes To Reflect International Codes.
  - a. IM No. 16-154

Mayor Halter opened the public hearing.

The following person spoke in support of Ordinance Serial No. 16-105: Ken Slausen, Central Mat-Su Fire Service Area Board of Supervisors Chair.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Ordinance Serial No. 16-105.

VOTE: The motion passed without objection.

3. **Resolution Serial No. 17-001:** A Resolution Adopting The Capital Improvement Program For Fiscal Year 2018 To Fiscal Year 2023.
  - a. IM No. 17-001

Mayor Halter opened the public hearing.

The following person spoke to concerns with the public hearing process: Mr. Eugene Carl Haberman.

The following person spoke to concerns with the Capital Improvement Program: Ms. Beth Fread.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Resolution Serial No. 17-001.

MOTION: Assemblymember Doty moved a primary amendment to the Capital Improvement Program (CIP) by adding two projects to the priority projects lists, Community Transportation Program, page 11 of the CIP booklet, as follows:

- “Bogard Road and Engstrom Road intersection, page 16 of the CIP booklet; and
- Tex Al Drive Extension to Palmer Fishhook Road, page 22 of the CIP booklet.”

VOTE: The primary amendment passed without objection.

MOTION: Assemblymember Sykes moved a primary amendment to the CIP, by inserting the following as Priority No. 8 under the index and narrative page 50 of the CIP booklet, category of Recreational Facilities, as follows:

- in the index to read: “8. Lake Louise Causeway Boat Launch Repair and Upgrade; and
- the narrative to read: The current boat launch, constructed by the MatSu Borough in 2003 no longer allows safe and efficient boat launching during more frequent low water levels. Boaters are dropping their trailer wheels off of the end of the ramp and getting hung up. Extension of the ramp will solve the problem. The parking lot improvement phase will reduce congestion that is important to both residents and non-residents who clog the area during peak times. A basic gravel ramp is needed on Dinty Lake in order for residents to gain access to cabins on that lake. The interconnecting waterway is now too shallow to connect Lake Louise and Dinty Lake. This project will benefit local residents, hunters, fishermen, tourists and other users of the lake system The upgrade is identified in the Louise/Susitna/Tyone Comprehensive Plan; and
- funding to read: “Estimated Cost \$100,000 The LSTCA has budgeted \$20,000, \$80,000 remains to be funded.”

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

4. **Ordinance Serial No. 17-001:** An Ordinance Appropriating \$4,889,980 To Project No. 10183 And \$93,716 To Project No. 65012 For The Purpose Of Designing And Constructing A Public Safety Facility And Related Capital Improvements And Issuance Costs Of The Lease Certificates Of Participation, 2016B.

a. IM No. 17-002

Mayor Halter opened the public hearing.

The following person spoke in support of Ordinance Serial No. 17-001: Mr. Ken Slauson, Central Mat-Su Fire Service Area Board of Supervisors Chair.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Mayfield moved to adopt Ordinance Serial No. 17-001.



VOTE: The motion passed with Assemblymember McKee opposed.

5. **Ordinance Serial No. 17-002:** An Ordinance Appropriating \$5,547,713 To Project No. 10184 And \$104,303 To Project No. 65014 For The Purpose Of Designing And Constructing A Public Safety Facility And Related Capital Improvements And Issuance Costs Of The Lease Certificates Of Participation, 2016A.
  - a. IM No. 17-003

Mayor Halter opened the public hearing.

The following person spoke in support of Ordinance Serial No. 17-002: Mr. Ken Slauson, Central Mat-Su Fire Service Area Board of Supervisors Chair.

The following person spoke in opposition to Ordinance Serial No. 17-002: Mr. Larry DeVilbiss, former Borough Mayor.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Doty moved to adopt Ordinance Serial No. 17-002.

MOTION: Assemblymember Colligan called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The main motion passed with Assemblymember McKee opposed.

6. **Ordinance Serial No. 17-003:** An Ordinance Appropriating \$322,218 To Fund 400 For Issuance Costs From The Proceeds Of The 2016 Series "A" School Refunding General Obligation Bonds.
  - a. IM No. 17-005

Mayor Halter opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Ordinance Serial No. 17-003.

VOTE: The motion passed without objection.

7. **Ordinance Serial No. 17-004:** An Ordinance Accepting And Appropriating \$20,000 From The Alaska State Department Of Commerce, Community, And Economic Development, Division Of Community Advocacy To Fund 415, Project No. 25053, For Equipment And Supplies Needed To Inspect And Repair The Talkeetna Water Distribution And Wastewater Collection Systems.

- a. **Resolution Serial No. 17-002:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Commerce, Community, And Economic Development, Division Of Community Advocacy Funds, Project No. 25053, Fund 415, For Equipment And Supplies Needed To Inspect And Repair The Talkeetna Water Distribution And Wastewater Collection Systems.
  - (1) IM No. 17-006

Mayor Halter opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Kowalke moved to adopt Ordinance Serial No. 17-004 and Resolution Serial No. 17-002.

VOTE: The motion passed without objection.

8. **Ordinance Serial No. 17-005:** An Ordinance Appropriating \$40,268 To Fund 325 For Issuance Of Costs From The Proceeds Of The Animal Care Facility Lease Refunding Certificates Of Participation, 2016C.
  - a. IM No. 17-008

Mayor Halter opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Ordinance Serial No. 17-005.

VOTE: The motion passed without objection.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke in support of the name change for Bluchitna Lake and Creek; in opposition to Ordinance Serial No. 16-128 regarding gravel extraction; to concerns with confirmations on the vacancy report; and in opposition to mandatory property sales information: Mr. Larry DeVilbiss, former Borough Mayor.

The following person suggested amendments to MSB 17.60.150(E): Ms. Tina Smith.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following persons spoke in opposition to Resolution Serial No. 17-005: Mr. Russell Joyce, Ms. Devon Thomas, Ms. Beth Fread, Mr. Jonathan Eska, and Mr. Earl Scott.

The following person spoke in opposition to Ordinance Serial No. 17-007: Ms. Janice Bass.

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 17-003:** A Resolution Supporting The Rewrite Of The Borough's 1991 Subdivision Construction Manual.  
(1) IM No. 17-009
- b. **Resolution Serial No. 17-004:** A Resolution Approving The Amended Scope Of Work And Budgets For The Pending Landfill, Transfer Site, Electrical Upgrades, Project No. 25035.2406; And Residential Scale Replacement At The Central Landfill, Project No. 25048.2409, To Allow For Repairs, Upgrades And Additions To The Automated Commercial Scale System At The Central Landfill.  
(1) IM No. 17-010
- d. **Resolution Serial No. 17-006:** A Resolution Supporting Full Funding From The State Of Alaska For The School Bond Debt Reimbursement And State Aid For Construction In Regional Education Attendance Areas.  
(1) IM No. 17-013

2. ACTION MEMORANDUMS

- a. **AM No. 17-001:** Vacate Any Public Interest In A Portion Of West Lauren Drive, In Hilltop Estates Subdivision, Lot 1, Plat No. 2005-164, And A Portion Of The 15-Foot Wide Utility Easement, In Lot 10 And Lot 11, Hilltop Estates Subdivision, Located Within Section 17, Township 19 North, Range 4 West, Seward Meridian, Alaska.
- b. **AM No. 17-002:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Application.
- d. **AM No. 17-004:** Authorization To Purchase From Pierce Manufacturing, Inc. In The Amount Of \$1,147,017, A 107-Foot Aerial Fire Apparatus For Central Mat-Su Fire Department.
- f. **AM No. 17-006:** Approval Of Change Order No. 1 To Contract No. 16-056P With Stantec Consulting Services In The Amount Of \$520,000 For The United States Brownfield Grant Application And Implementation Assistance.
- g. **AM No. 17-007:** Award Of Bid No. 17-059B To Northern Asphalt Construction, Inc. In The Contact Amount Of \$403,240 For Horseshoe Lake Road Paving.

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Colligan moved to approve the consent agenda as read into the record by the Clerk.



VOTE: The motion passed without objection.

- c. **Resolution Serial No. 17-005:** A Resolution Supporting Legislation Adopting Real Property Sales Disclosure In Alaska. *(Sponsored By Assemblymember Kowalke)*  
(1) IM No. 17-011

MOTION: Assemblymember Doty moved to adopt Resolution Serial No. 17-005.

VOTE: The motion failed with Assemblymembers Sykes, McKee, and Kowalke in support and Assemblymembers Colligan, Mayfield, and Doty opposed (tie vote). Mayor Halter broke the tie by invoking his voting privilege in the negative.

- c. **AM No. 17-003:** Authorize The Purchase Of Ongoing Geomatics Services From Survbase In The Amount Of \$475,000 For The Port Mackenzie Rail Extension Project.

MOTION: Assemblymember Colligan moved to adopt AM No. 17-003.

MOTION: Assemblymember Colligan moved to postpone AM No. 17-003 to a time certain of January 24, 2017.

VOTE: The motion passed without objection.

- e. **AM No. 17-005:** Award Of Proposal No. 17-031P To Howdie, Inc, In An Amount Not To Exceed \$10,400,000 For Station 7-3 Design-Build.

MOTION: Assemblymember Doty moved to adopt AM No. 17-005.

VOTE: The motion passed without objection.

## VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 16-135:** An Ordinance To Relinquish Any Rights For Pre-Existing Legal Nonconforming Use Status To Maintain Earth Materials Extraction Sites On Borough Owned Land Within The Christiansen Lake Subdistrict Of The Talkeetna Special Land Use District (Parcels 26N04W29B012 And 26N04W30A003). *(Sponsored by Assemblymember Kowalke)*  
1. IM No. 16-206

MOTION PENDING: Assemblymember Kowalke moved to adopt Ordinance Serial No. 16-135.

VOTE: The motion passed with Assemblymembers Doty and Mayfield opposed.

- B. **MOTION PENDING:** Assemblymember Sykes moved to schedule special meetings to review department budgets on January 21 and February 11, from 10 a.m. to 2 p.m.

MOTION: Assemblymember Sykes moved a primary amendment by striking “January 21” and inserting “February 18” in its place and by striking “February 11” and inserting “March 25” in its place.

VOTE: The primary amendment passed with Assemblymember Colligan opposed.

VOTE: The main motion failed with Assemblymembers Sykes, Mayfield, and Doty in support and Assemblymembers McKee, Colligan, and Kowalke opposed (tie vote). Mayor Halter broke the tie by invoking his voting privilege in the negative.

## IX. VETO

*(There were no vetoes presented.)*

## X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 01/24/17 Assembly Chambers)

1. **Ordinance Serial No. 17-006:** An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2017 Community Revenue Sharing Program Funds In The Amount Of \$270,900 To Fund 475, Project No. 47033.

a. **Resolution Serial No. 17-007:** A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2017 Community Revenue Sharing Program, Project No. 47033.

(1) IM No. 17-016

2. **Ordinance Serial No. 17-007:** An Ordinance Amending MSB 2.12 Assembly; And MSB 2.08, Mayor; To Change Assembly And Mayoral Terms From 3 Years To 4 Years Without Affecting The Current Members Terms. *(Sponsored By Assemblymember Kowalke)*

a. IM No. 17-015

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Colligan moved to introduce the legislation as read into the record by the Clerk and set the public hearings for January 24, 2017.

VOTE: The motion passed without objection.

## MAYORAL NOMINATIONS AND APPOINTMENTS

### 1. VACANCY REPORT

Mayor Halter requested the following resignations and appointments for confirmation:

Agriculture Advisory Board  
Chris Kepler, resignation

[Clerk's note: The vacancy report contained an error; Chris Kepler is in fact resigning from the Aviation Advisory Board and will be re-added to the vacancy report for January 24, 2017, in the correct column.]

Board of Ethics  
Vicki Kluever  
Emergency Medical Services Board  
Brian Anderson  
Rachel Cote  
Deborah Spaulding  
Local Emergency Planning Committee  
Micah Weinstein  
Marijuana Advisory Committee  
Edna DeVries, resignation  
Planning Commission  
Michelle Church  
Michael Kish  
Stafford Glashan  
Platting Board  
Dennis Vau Dell  
Port Commission  
Bryan Scoresby  
Transportation Advisory Board  
Antonio Weese  
Central Mat-Su FSA No. 130  
Brian Davis  
Big Lake RSA No. 21  
Michael Kangas  
William Haller  
Meadow Lakes RSA No. 27  
Stephen Edwards

MOTION: Assemblymember Colligan moved confirm the Mayor's resignations and appointments.

MOTION: Assemblymember Colligan moved to divide the question to take up the confirmation of Michelle Church and Brian Davis, separately.

VOTE: The motion passed with Assemblymembers Sykes and Doty opposed.

MOTION: First Segment. Confirmation of the Mayor's resignations and appointments, with the exception of Brian Davis and Michelle Church.

VOTE: The first segment passed without objection.



MOTION: Second Segment. Confirmation of Brian Davis to the Central Mat-Su FSA No. 130.

MOTION: Assemblymember Colligan moved to postpone the confirmation of Brian Davis to January 24, 2017.

VOTE: The motion to postpone passed without objection.

MOTION: Third Segment. Confirmation of Michelle Church to the Planning Commission.

MOTION: Assemblymember Doty moved to postpone the confirmation of Michelle Church to January 24, 2017.

VOTE: The motion to postpone failed with Assemblymember Doty in support.

MOTION: Assemblymember Sykes called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The third segment failed with Assemblymembers Sykes and Doty in support.

MOTION: Assemblymember Colligan moved to suspend the rules to extend the meeting past 10 p.m. and not to exceed 10:15 p.m.

VOTE: The motion passed without objection.

#### C. OTHER NEW BUSINESS

*(There was no other new business.)*

#### D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

*(There were no referrals presented.)*

### XI. RECONSIDERATION

*(There was no reconsideration presented.)*

### XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Doty:

- spoke to a conversation she had with a constituent regarding a road service issue;
- noted for the public that the road hotline information is available on the Borough's website; and
- thanked everyone for the meeting.

Assemblymember Colligan congratulated Cheyenne Heindel for being appointed as Finance Director for the Borough.

Assemblymember McKee spoke to meetings that he has scheduled for tomorrow regarding Port MacKenzie and insurance settlements.

Assemblymember Kowalke:

- spoke to concerns with comments that were attributed to him, but that he did not actually make; and
- stated that he has a trip to Rainy Pass tomorrow to visit with constituents.

Assemblymember Mayfield:

- summarized his reasons for his vote on the Planning Commission vacancy; and
- opined that there is an opportunity to look at other applicants.

Assemblymember Sykes:

- opined that it was a good meeting with a lot of necessary discussion;
- spoke in support of real property sales prices disclosure;
- spoke to his concerns with certificates of participation;
- stated that he looks forward to seeing how the marijuana regulations will work for the Borough; and
- thanked the body for the meeting.

Mayor Halter:

- noted that the Talkeetna Special Land Use District (SPUD) places commercial businesses on Main Street;
- opined that it was interesting to hear that residents did not want to follow the rules of their own SPUD;
- stated that he had hoped that the Assembly would lessen the setback restrictions for marijuana facilities;
- noted that he wished that there was the ability for the Planning Commission to evaluate each facility conditional use permit application on an individual basis;
- stated that he is glad the marijuana legislation passed;
- noted that he is still in favor of the State regulating marijuana instead of the Borough; and
- spoke in support of the need for additional fire service facilities.

### **XIII. EXECUTIVE SESSION**

*(There was no executive session held.)*

### **XIV. ADJOURNMENT**

The regular meeting adjourned at 10:10 p.m.