

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, MAY 17, 2016

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 04/12/16
- B. Special Assembly Meeting: 04/19/16
- C. Regular Assembly Meeting: 04/19/16
- D. Special Assembly Meeting: 04/28/16
- E. Special Assembly Meeting: 05/02/16
- F. Special Assembly Meeting: 05/03/16
- G. Regular Assembly Meeting: 05/03/16

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Manager Evaluation Process
4. Animal Care – GIS Mapping
5. Old Iditarod Elementary School Building Discussion

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

pp. 15-111

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Alpine RSA Board of Supervisors: Resolution 16-01
 - b. Agriculture Advisory Board: 01/20/16
 - c. Board of Adjustment and Appeals: 01/11/16, Final Decision for BOAA 16-01
 - d. Central Mat-Su FSA Board of Supervisors: 01/25/16
 - e. Greater Butte RSA Board of Supervisors: Resolution 16-01
 - f. Greater Talkeetna RSA Board of Supervisors: 01/14/16
 - g. Knik RSA Board of Supervisors: 10/14/16, Resolution 16-01
 - h. Local Emergency Planning Committee: 10/21/15
 - i. Local Road Service Area Advisory Board: 02/18/16
 - j. Planning Commission: 08/03/15, 03/21/16, 04/04/16
 - k. Platting Board: 02/04/16, 03/03/16, 03/17/16
 - l. West Lakes FSA Board of Supervisors: 02/08/16
 - m. Willow FSA Board of Supervisors: 02/11/16
2. Community Council Minutes:
 - a. Gateway Community Council: 01/28/16, 03/03/16

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G. INFORMATIONAL MEMORANDUMS

pp. 112
Colligan

1. **IM No. 16-097:** Reporting Of The Conclusion Of Contract For Bid No. 14-118B To Scarsella Bros, Inc. For Parks Highway Connection Machen Road Extension, In The Final Contract Amount Of \$3,045,043.12.

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pp. 113
Mayfield

2. **IM No. 16-100:** Reporting Of Conclusion Of Contract For Bid No. 15-121B To Western Construction And Equipment, LLC. For Clay Chapman/Knik Knack Mud Shack Road Construction, In The Final Contract Amount Of \$2,529,935.20.

VII. SPECIAL ORDERS

A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. **PUBLIC HEARINGS (Three Minutes Per Person.)**

pp. 114-119
Beck

1. **Ordinance Serial No. 16-053:** An Ordinance Accepting And Appropriating September 2012 Southcentral Flood Disaster Relief Monies In The Amount Of \$580,609 From The Alaska State Division Of Homeland Security And Emergency Management And The Federal Emergency Management Agency To Fund 445, Project No. 55017.

pp. 120-122

- a. **Resolution Serial No. 16-043:** A Resolution Amending The Budget For The September 2012 Southcentral Flood Disaster Relief Monies, Project No. 55017.
 (1) IM No. 16-079

pp. 123-126
Beck

2. **Ordinance Serial No. 16-054:** An Ordinance Approving A Supplemental Appropriation Of \$23,690.34 Of Revenues From Public Donations To The Fiscal Year 2016 Animal Care And Regulation Division Operating Budget, To Procure Equipment And Supplies For Animal Care.
 a. IM No. 16-080

pp. 127-152
Beck

3. **Ordinance Serial No. 16-055:** An Ordinance Extending The Time Limit For Completion Of Borough Capital Projects.
 a. IM No. 16-082

pp. 153-157
Beck

4. **Ordinance Serial No. 16-056:** An Ordinance Reappropriating \$80,000 From The Capital Projects Department Fiscal Year 2016 Operating Budget, Fund 100, To Fund 435, For The Fireweed Building Improvements, Project No. 10178.

pp. 158-159

- a. **Resolution Serial No. 16-044:** A Resolution Approving The Scope Of Work And Budget For The Fireweed Building Improvements, Project No. 10178.
 (1) IM No. 16-083

pp. 160-164
Kowalke

5. **Ordinance Serial No. 16-057:** An Ordinance Approving A Supplemental Appropriation Of \$42,000 From The Talkeetna Fire Service Area Fund Balance, Fund 254, To The Fiscal

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Year 2016 Talkeetna Fire Service Area Operating Budget To Cover Wages And Benefits For The Remainder Of Fiscal Year 2016.

a. IM No. 16-086

pp. 165-169
Sykes

6. **Ordinance Serial No. 16-058:** An Ordinance Approving A Supplemental Appropriation Of \$50,000 From The Butte Fire Service Area Fund Balance, Fund 251, To The Fiscal Year 2016 Butte Fire Service Area Operating Budget To Cover Wages And Benefits For The Remainder Of Fiscal Year 2016.

a. IM No. 16-087

pp. 170-175
Beck

7. **Ordinance Serial No. 16-059:** An Ordinance Accepting And Appropriating Additional Funds For Revision No. 1 In The Amount Of \$495,000 From The United States Fish And Wildlife Service To Fund 410, Project No. 30114, For Up To 24 Culvert Replacements As Part Of The Fish Passage Improvements Project, Project No. 30114.

a. **Resolution Serial No. 16-045:** A Resolution Amending The Budget For Revision No. 1 In The Amount Of \$495,000 For Replacement Of Up To 24 Culverts For Fish Passage Improvements, Project No. 30114.

(1) IM No. 16-089

pp. 176-177

8. **Ordinance Serial No. 16-060:** An Ordinance Approving An Appropriation Of \$90,000 From Greater Butte Road Service Area No. 26 Fund Balance, Fund 280, To Fund 410, Project No. 30046, For Greater Butte Road Service Area No. 26 Capital Projects.

a. IM No. 16-090

pp. 178-186
Sykes

9. **Ordinance Serial No. 16-061:** An Ordinance Approving An Appropriation Of \$110,000 From Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.

a. IM No. 16-091

pp. 187-194
Mayfield

10. **Ordinance Serial No. 16-062:** An Ordinance Approving An Appropriation Of \$46,000 From Alpine Road Service Area No. 31 Fund Balance, Fund 285, To Fund 410, Project No. 30051, For Alpine Road Service Area No. 31 Capital Projects.

a. IM No. 16-092

pp. 195-201
Sykes

11. **Ordinance Serial No. 16-063:** An Ordinance Appropriating Up To \$1,000,000 From The Land Management Permanent Fund, Fund 203, To Parks And Recreation Shop Upgrades, Fund 440, Project No. 15039.

pp. 202-209
Doty

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pp. 210-214 a. **Resolution Serial No. 16-046:** A Resolution Approving The Amended Budget For Parks And Recreation Shop Upgrades, Fund 440, Project No. 15039.
(1) IM No. 16-093

pp. 215-236 Beck 12. **Ordinance Serial No. 16-064:** An Ordinance Amending MSB Title 25, Elections.
a. IM No. 16-095

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

pp. 237-264 Beck a. **Resolution Serial No. 16-047:** A Resolution Supporting Planning Efforts To Develop A Regional Transportation Planning Partnership Process To Ensure Better Communication And Collaboration Between The Alaska State Department Of Transportation And Public Facilities, The Borough, And The Cities Of Palmer, Wasilla, And Houston.
(1) IM No. 16-109

2. ACTION MEMORANDUMS

pp. 265-267 Beck a. **AM No. 16-033:** Approval Of Change Order No. Two To Contract No. 14-136P With Hattenburg, Dilley, And Linnell In The Amount Of \$100,000 For Geotechnical Services.

pp. 268-272 Mayfield b. **AM No. 16-034:** Award Of Bid No. 16-115B To Alaskan Industries, Inc. In The Contract Amount Of \$227,800 For Multipurpose Room Flooring Replacement At Big Lake And Willow Elementary Schools.

pp. 273-275 Beck c. **AM No. 16-035:** Approval Of Contract Amendment To Contract No. 13-093P With Boutet Company In The Amount Of \$626,508.75 And Extending The Contract To June 30, 2017, For Construction Management Services.

pp. 276-280 Beck d. **AM No. 16-036:** Award Of Proposal No. 16-081P To The Firms Of CRW Engineering Group, LLC., Hattenburg Dilley And Linnell, LLC., And The Boutet Company, Inc. In The Contract Amount Not To Exceed \$500,000 Per Year, Per Firm For Up To Three Years, For Civil

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Engineering And Environmental Services For Public Infrastructure Projects.

- pp. 281-283 Beck e. **AM No. 16-037:** Authorizing The Manager To Enter Into An Agreement With The City Of Palmer In The Amount Of \$334,388 For Fire Protection Services For The Contract Period Of July 1, 2016, To June 30, 2017.
- pp. 284-286 Beck f. **AM No. 16-038:** Authorization To Purchase From Microdata In The Amount Of \$122,985.67 A One-Year Extended Software Maintenance Silver Support Agreement For The E-911 System.
- pp. 287-289 Mayfield g. **AM No. 16-040:** Approval Of Contract Amendment To Contract No. 15-157B With Bristol Prime Contractors, LLC. In The Amount Of \$213,762 For The Lu Young Lane Upgrade Project.
- pp. 290-296 Kowalke h. **AM No. 16-041:** Vacate Any Public Interest In A 410-Square Foot Of Right-Of-Way Of West Trevett Avenue, In Freeman Anthony Subdivision, Block 1, Lot 1, Plat No. 85-102, Located Within Section 10, Township 17 North, Range 2 West, Seward Meridian.
- pp. 297-299 Beck i. **AM No. 16-042:** Approval Of Contract Amendment No. 3 To Contract No. 13-117B With Shamrock Septic, Increasing The Annual Contract Value An Additional \$35,000, Not To Exceed An Annual Contract Value Of \$175,000 For Leachate Hauling And Disposal.

VIII. UNFINISHED BUSINESS

- pp. 300-414 Mayfield A. **Ordinance Serial No. 16-037:** An Ordinance Amending MSB 17.28.090(A), Adding An Interim Materials District Known As Alsop East Pit, Located On A Portion Of Tract A, Point Mack Phase 1 Subdivision, Within Township 15 North, Range 4 West, Section 27, Seward Meridian.
- pp. 415-418 1. **Ordinance Serial No. 16-037(SUB):** An Ordinance Adopting Reasons For Denial Of A Proposed Interim Materials District Known As Alsop East Pit, Located On A Portion Of Tract A, Point Mack Phase I Subdivision, Within Township 15 North, Range 4 West, Section 27, Seward Meridian.
 - a. IM No. 16-056

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pp. 419-453 Beck B. **Resolution Serial No. 16-023:** A Resolution To Adopt The Fiscal Year 2017 Schedule Of Rates And Fees Effective July 1, 2016, In Order To Have A Single Document For All Rates And Fees In The Matanuska-Susitna Borough.
 1. IM No. 16-046

IX. VETO

A. Motion To Override Any Possible Mayoral Veto On Fiscal Year 2017 Budget Items (Ordinance Serial No. 16-016).
 1. **Ordinance Serial No. 16-016:** An Ordinance Appropriating Monies From The Central Treasury For The Borough Operating Funds, Enterprise Funds, Education Operating Fund, And Capital Funds; Establishing The Rate Of Levy For All Borough Functions For The Fiscal Year Beginning July 1, 2016, And Ending June 30, 2017, And Setting The Surcharge Rate For The Wireline And Wireless Enhanced 911 Systems For The Period Of July 1, 2016, Through June 30, 2017.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 06/07/16, Assembly Chambers)

pp. 454-643 Mayfield 1. **Ordinance Serial No. 16-065:** An Ordinance Authorizing The Issuance Of State Of Alaska Lease Revenue Refunding Bonds, Series 2016 (Goose Creek Correctional Center Project) In An Amount Not To Exceed \$65,000,000; Approving The Form And Substance Of A Second Supplement To Trust Indenture, A Third Amendment To Lease Purchase Agreement, A Refunding Trust Agreement, And A Bond Purchase Agreement; Authorizing An Offering Document; Making Certain Findings And Determinations; Authorizing The Execution Of Documents And Instruments Necessary Or Convenient To Accomplish The Foregoing; And Containing Other Provisions Relating To The Subject.
 a. IM No. 16-101

pp. 644-649 Sykes 2. **Ordinance Serial No. 16-021:** An Ordinance Adopting MSB 8.41, Marijuana Related Facilities License Referrals. *(Sponsored By Assemblymember Sykes)*
 a. IM No. 16-027

pp. 650-711 Beck 3. **Ordinance Serial No. 16-022:** An Ordinance Amending MSB 15.24.030, Adopting The Matanuska-Susitna Borough Metropolitan Planning Organization Self-Assessment.
 a. IM No. 16-034

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pp. 712-716
Beck
pp. 717-719

4. **Ordinance Serial No. 16-066:** An Ordinance Reappropriating \$25,000 To A Security Card Upgrade Project Fund.
 - a. **Resolution Serial No. 16-048:** A Resolution Approving The Scope Of Work And Budget For A Security Card Upgrade Project.
 - (1) IM No. 16-099

pp.720-724
Mayfield

5. **Ordinance Serial No. 16-067:** An Ordinance Accepting And Appropriating \$16,988.40 In Project Income For The Rail Extension From Port Mackenzie To The Mainline, Project No. 75001.

pp. 725-726

- a. **Resolution Serial No. 16-049:** A Resolution Approving The Scope Of Work And Budget For Project Income On The Rail Extension From Port Mackenzie To The Mainline Project.
 - (1) IM No. 16-102

pp. 727-731
Beck

6. **Ordinance Serial No. 16-068:** An Ordinance Reappropriating \$230,000 To An Information Technology Strategic Plan Support Project Fund.

pp. 732-733

- a. **Resolution Serial No. 16-050:** A Resolution Approving The Scope Of Work And Budget For An Information Technology Strategic Plan Support Project Fund.
 - (1) IM No. 16-103

pp. 734-755
Beck

7. **Ordinance Serial No. 16-069:** An Ordinance Amending MSB 2.47, Boroughwide Records Management Program.
 - a. IM No. 16-105

pp. 756-760
Beck

8. **Ordinance Serial No. 16-070:** An Ordinance Reappropriating \$95,000 From The Capital Projects Department Fiscal Year 2016 Operating Budget, Fund 100, To Project No. 47048, Fund 490, For Engineering, Environmental, And Survey Work For Fiscal Year 2017 Capital Projects Throughout The Borough.
 - a. IM No. 16-107

B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 761-780

1. VACANCY REPORT

C. OTHER NEW BUSINESS

- D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

pp. 781-786
Beck

- A. **Ordinance Serial No. 16-046:** An Ordinance Establishing A Temporary Moratorium On Marijuana Establishments To Expire On October 19, 2016. *(Sponsored By Assemblymember Kowalke)(Reconsideration Filed By Assemblymember Beck on May 4, 2016)*
 - 1. IM No. 16-078

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

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**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**