

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00PM

TUESDAY, SEPTEMBER 4, 2018

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)
 - 1. Reports From Cities
 - 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. Aviation Advisory Board: 02/28/18
2. Caswell FSA Board of Supervisors: 01/10/18, 05/09/18,
3. Central Mat-Su FSA Board of Supervisors: 04/09/18, Resolution No. 18-001
4. Emergency Medical Services Board: 04/04/18
5. Enhanced 911 Advisory Board: 02/13/18
6. Greater Butte RSA Board of Supervisors: 5/22/18
7. Greater Talkeetna RSA Board of Supervisors: 05/10/18
8. Greater Willow RSA Board of Supervisors: 02/13/18, Resolution No. 18-01
9. Knik RSA Board of Supervisors: 04/11/18
10. Local Road Service Area Advisory Board: 05/17/18
11. Meadow Lakes RSA Board of Supervisors: 02/22/18
12. Planning Commission: 05/21/18, 06/04/18, 06/18/18, Resolution Nos. 18-20, 18-22, 18-23
13. Platting Board: 05/03/18, 05/17/18
14. South Colony RSA Board of Supervisors: Resolution No. 18-01
15. Chase Community Council: 04/18/18
16. Gateway Community Council: 02/02/18, 03/20/18, 04/19/18
17. Glacier View Community Council: 03/29/18, 04/26/18
18. Meadow Lakes Community Council: 05/09/18, 06/13/18
19. Susitna Community Council: 05/03/18
20. Sutton Community Council: 02/28/18, 03/28/18, 04/25/18, 05/30/18

G. INFORMATIONAL MEMORANDUMS

IM 18-135: Land Management Will Be Conducting A 10-Year Plus Over-The-Counter Tax And Local Improvement District Foreclosure Sale This Fall. The Repurchase Rights Of The Former Record Owner Have Been Extinguished.

IM 18-137: Informing The Assembly Of The Manager Extending An Alaska Division Of Lands Lease Agreement For A Five-Year Period To Allow The Lessee The Option To Purchase The Land In Accordance With Borough Code And Policy And Procedures For The Purchase Of The Fee Simple Estate.

IM 18-138: Reporting Of Conclusion Of Contract For Bid No. 17-016B To Valley General Construction, LLC. For West Hazel Avenue.

IM 18-139: Reporting Of Conclusion Of Contract For Bid No. 17-084B To Valley General Construction, LLC. For Waldron Cove Court, Finger Cove Drive, Finger Cove Court, And Finger Lake Roads.

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

OR 18-086: An Ordinance Establishing A Commercial Outdoor Shooting Facility Working Group. (Sponsored By Doty)
IM 18-125

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

RS 18-060: A Resolution Allocating Human Services Community Matching Grant Funds To Nonprofit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Subgrantee Agencies.
IM 18-132

2. ACTION MEMORANDUMS

AM 18-081: Award Of Bid No. 19-021B To Granite Construction Company In The Contract Amount Of \$506,623 For The Purchase Of Winter Sand And Chips.

AM 18-082: Authorization To Purchase From Alaska Safety, Inc. In An Amount Not To Exceed \$2,468,710, Self-Contained Breathing Apparatus Upgrades And Related Equipment.

AM 18-083: Award Of Proposal No. 19-005P To Electric Power Systems, Inc. In The Contract Amount Of \$656,100 For Management Of The Mitigation Acquisition Program.

AM 18-084: Award Of Bid No. 19-017B To Alaska Construction & Paving, Inc. In The Contract Amount Of \$1,475,263 For The Annual Maintenance And Operation Of Central Landfill.

AM 18-085: Approval Of A Contract Amendment To Contract No. 18-085P-A, With Boutet Company To Add \$51,000, Add Up To 5 Percent In Additional Change Order Authority, And Extend The Time To Complete The Project To October 1, 2018, For Construction Management Of The Reddane Road Extension Project, Project No. 75001, Fund 490.

AM 18-086: Approval Of A Contract Amendment To Contract No. 17-086P With Clark Engineering Corporation, To Add \$675,414; And Up To \$25,000 In Additional Change Order Authority To Complete The Engineering Services For The Septage And Leachate Treatment And Disposal Facility Project, Project No. 25054, Fund 420.

AM 18-087: Authorization To Purchase From CXT Precast Concrete Products In The Amount Of \$147,211.68, Four Precast Concrete Restrooms For Jim Creek Campground, Pioneer Ridge Trail Head, Government Peak Recreation Area, And West Butte Trail Head.

AM 18-088: Approval Of A Contract Amendment To Contract No. 18-099P With Moffatt & Nichol, In The Amount Of \$39,936 For Construction Management Of The Port Mackenzie Cell Dock Repairs, Phase II Project, Project No. 70012, Fund 450.

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/18/18, Assembly Chambers)

OR 18-090: An Ordinance Requesting A Reallocation Of \$1,050,000 From The Community Development Recreational Bond, 9 Trail Projects, Fund 440, Project Nos. 15043 And 15046; To Project No. 15041, Fund 440, To Allow For Additional Improvements To The Palmer And Wasilla Pools Project.

RS 18-063: A Resolution Amending The Budgets For Project Nos. 15043 And 15046; And Approving The Scope Of Work And Budget For Project No. 15041 To Allow For Additional Improvements At The Palmer And Wasilla Pool Improvements Project.

IM 18-134

OR 18-091: An Ordinance Approving A Supplemental Appropriation Of \$50,000 From The West Lakes Fires Service Area Fund Balance, Fund 249, To The West Lakes Fire Service Area Fiscal Year Operating Budget, Fund 249, To Reimburse For Self-Contained Breathing Apparatus Expenses.

IM 18-136

OR 18-092: An Ordinance Approving A Loan Offer From The Alaska State Department Of Environmental Conservation, Clean Water Fund Project No. 561131; And Authorizing The Manager To Incur Debt In The Amount Of \$924,000; And To Accept And Appropriate The Loan Proceeds To The Talkeetna Wastewater Treatment Facility Upgrade Project.
RS 18-064: A Resolution Approving The Scope Of Work And Budget For The Talkeetna Wastewater Treatment Facility Upgrade Project.
IM 18-140

B. MAYORAL NOMINATIONS AND APPOINTMENTS.

C. OTHER NEW BUSINESS

D. REFERRALS

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.

RECEIVED

JUN 28 2018

MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD

CLERKS OFFICE REGULAR MEETING MINUTES
February 28, 2018

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on February 28, 2018, at the Matanuska Susitna Borough Lower Level Conference Room. The meeting was called to order at 3:01 p.m. by Mr. David Palmer.

AAB members present and establishing a quorum were:

- Mr. Norman Chance
- Mr. David Palmer via phone
- Mr. Michael Pannone
- Mr. Bernie Willis

MSB Staff Present:

- Mr. Chris Cole
- Ms. Karol Riese

II. NOMINATIONS AND ELECTIONS

a) Chair

MOTION: To appoint Mr. David Palmer as Chair of the Aviation Advisory Board. (Mr. Bernie Willis, Moved; Mr. Mike Pannone, seconded.)

VOTE: None opposed. Motion Approved.

b) Vice-Chair

MOTION: To appoint Mr. Norman Chance as Vice-Chair of the Aviation Advisory Board. (Mr. Mike Pannone, Moved; Mr. Bernie Willis, seconded.)

VOTE: None opposed. Motion Approved.

III. APPROVAL OF AGENDA

MOTION: To approve the February 28, 2018 Agenda. (Mr. Norman Chance, Moved; Mr. Bernie Willis, Seconded.)

DISCUSSION: Mr. David Palmer Amend to add RASP Phase II and Airport Security to Items of Business.

VOTE: None opposed. Agenda Approved as Amended.

IV. PLEDGE OF ALLEGIANCE

Lead by Mr. Chris Cole.

V. APPROVAL OF MINUTES

- a) November 9, 2017.

MOTION: To approve the November 9, 2017 minutes (Mr. Mike Pannone, Moved; Mr. Norman Chance, Seconded.)

DISCUSSION: No Discussion.

VOTE: None opposed. Approved.

VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

- a) Aviation Overlay Districts

Mr. Chris Cole provided an understanding of this; discussed Ms. Eileen Probasco's memorandum that was addressed to the MSB Planning Commission regarding an aviation overlay district. Discussion ensued.

MOTION: To accept Resolution 18-01 (Approve an Ordinance Adopting MSB 17.10, Overlay District). (Mr. Mike Pannone, Moved; Mr. Norman Chance, Seconded.)

DISCUSSION: Ensued and wording of resolution to be confirmed by Ms. Eileen Probasco and Ms. Jessica Smith for Mr. Dave Palmer to execute. Reach out to Airmen's Association.

VOTE: None opposed. Approved.

- b) Capital Improvement Program (CIP) List

Mr. Chris Cole presented the board with the CIP list from FY2018-2023 and advised of the process to complete the FY2020-2025. A resolution is to be presented at the next meeting. The CIP will go to the Assembly in the November/December Meeting.

- c) Open Meetings Law

The Clerk and Attorney was invited to this meeting but were unable to attend. The board was provided with a copy of Alaska's Open Meeting Law and advised of a Parliamentary/Open Meetings Law Training by the MSB Clerk and Attorney on Tuesday, March 13, 2018 @ 6:00pm in the Assembly Chambers. Mr. David Palmer, Mr. Norman Chance, and Mr. Mike Pannone will attend.

VII. ITEMS OF BUSINESS

- a) RASP Phase II

Mr. David Palmer wanted the current status. Mr. Chris Cole advised that Ms. Eileen Probasco will be presenting to the Assembly; Ms. Probasco was going to take to the Assembly was to adopt the Land Use Guide into Borough Code and the Economic Impact Report. There was a discussion on how the board can make the Planning Commission understand the importance of this document and if there was any assistance needed from the board. Maybe advise the Planning Commission and Assembly what our financial contribution was and the FAAs contribution was. This was not intended to be a specific plan to do something but to set some plan up for the future and

to preserve the land to prevent encroachment on the area. There was no project date with budget issues and economy.

b) Airport Security

Mr. Norman Chance provided information with respect to theft of airplane gas at airports. A discussion ensued with respect to how to get the word out about this and what can be done. It was recommended to organize a neighborhood watch; signage; better security at airports; contact FAA Security Division.

VIII. AUDIENCE PARTICIPATION/NEW BUSINESS

a) Mr. Christopher Cole scheduled a meeting on March 13 with Ms. Mary Dugan in regard to the Joint Land Use study. There is some interest from them (JBER) to update that study. This is an information meeting.

IX. MEMBER COMMENTS

Mr. David Palmer: If a sub-board would benefit you, let us know and maybe we can assist. Runway Safety Action meeting at Palmer Airport a couple weeks ago. – there is going to be one in Talkeetna and he will keep the board posted.

Mr. Mike Pannone: No comment

Mr. Bernie Willis: Overlay district clarification (privately-owned/restricted use; privately-owned/unrestricted use). Discussion ensued.

Mr. Norman Chance: Fuel Tax separation.

X. NEXT MEETING

a) Wednesday, April 18, 2018 @ 3:00pm

XI. ADJOURNMENT

Meeting adjourned at 4:55 p.m.

APPROVED:

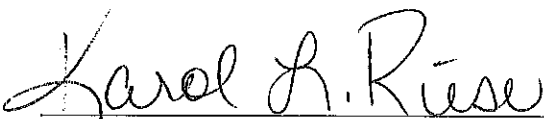


David Palmer, Chair

6-27-2018

Date

ATTEST:



Karol L. Riese, AAB Clerk

6-27-2018

Date

Caswell Fire Service Area Board of Supervisors Minutes
January 10, 2018

RECEIVED

JUL 10 2018

CLERKS OFFICE

The regular meeting of the Caswell Fire Service Area Board of Supervisors was called to order at 6:43 pm, Caswell Station 13-1, Willow, Alaska.

Board of Supervisors in attendance: Chairperson, Cheryl Newsome, and Board Member Ken Eggleston. Roll was called, a quorum was present, due notice had been published.

Also present: Rich Boothby, Chief, Caswell Fire Department; Garret Davidson, Captain, Caswell Fire Department; Mahlon Greene, Willow Resident; Linda Cline, Board Secretary.

APPROVAL OF AGENDA

MOTION: Ken Eggleston moved to approve the agenda, Chairperson, Cheryl Newsome seconded the motion.

MINUTES OF PRECEEDING MEETING

Minutes of the November 8, 2017 were reviewed.

MOTION: Ken Eggleston moved to approve the minutes as written, Chairperson, Cheryl Newsome seconded the motion.

PERSONS TO BE HEARD

None

UNFINISHED BUSINESS

None

AGENDA TRACKING REPORT

- A) Status of equipping new engine for service. Rich Boothby reported-
The supply order for all equipment was submitted and is being filled. The gauges and valves are at fleet maintenance, and scheduled for installation within the next couple of weeks. Other items for installation could take a bit longer to schedule, possibly sometime in February all equipment will be complete.
- B) Purchase of fire hose with the Forestry Grant. Rich Boothby reported-

Caswell Fire Service Area Board of Supervisors Minutes
January 10, 2018

Fire hoses purchased with the grant monies have all been received and final grant paperwork has been completed and submitted. Chief Boothby is currently completing application paperwork for a 2019 Forestry Grant.

- C) Lightning Strike Power Outage damage and claim status- Rich Boothby reported-
MEA has not responded to our claim for the damage.

FIRE CALLS ANSWERED

- A) Incident report for December - Chief Boothby reported-
There have been some recent issues with the CAD system used by Dispatch to report incident information. Those issues are being resolved and reports are being updated.

2 -Structure fires- Talkeetna FSA
mutual aid provided.
1 -CO detector call.

REPORTS/CORRESPONDENCE

- A) Budget Report. Rich Boothby reported-

The Fire Service Area 135 - Caswell Special Revenue Fund final figures for FY16/17 have been received and reveal a \$70,535 decrease in the fund balance to \$531,997. The decrease was as anticipated due to the air pac purchases made last year.

The Budget Performance Report- FY 17/18 Fiscal Year to Date Statement dated 1/10/18 shows 50% of the budget year complete with actual expenses at 57%.
95% of the Admin and audit fees in the amount of \$51,544 were charged at the beginning of the fiscal year, July 1, 2017,
100% of the \$85,000 new engine cost have also been charged.

Caswell Fire Service Area Board of Supervisors Minutes
January 10, 2018

There are no major concerns for the remainder of this budget year.

The FY18/19 proposed budget document was presented. Chief Boothby stated there will probably be some changes before it is finalized. Notably, the payroll for Tiffany Davidson will change from Caswell's 33% share of the total shared among Caswell, Willow, and Talkeetna. Talkeetna will now handle their own clerical which changes her share cost to 60% paid by Willow FSA and 40% by Caswell FSA.

Vehicle insurance expense has increased due to the Borough's requirement for each FSA to insure their own vehicles using a formula based on replacement value.

The finance department may also increase our budget to cover a possible additional \$1,000 expense for each firefighters' annual physical. This requirement has become mandatory at MSB Central Fire Department, and as such, may become mandatory for all departments. If so, Caswell's cost will be approximately \$10,000.

NEW BUSINESS

- A) Election of Officers.
Discussion was held by both board members regarding the position each would be willing to hold for the coming term.
MOTION: Ken Eggleston motioned that Cheryl Newsome remain as Chairperson and Ken Eggleston serve as 1st Alternate. There were no objections. The motion carried.
- B) Announcement: Grand Opening of Station 7-3. Chief Boothby reported- The newly constructed West Lakes maintenance building at mile 50 and the Parks Highway was recently completed. A Grand Opening Ceremony is planned for a February date. When the date is determined Chief Boothby will notify the Board with the invitation to attend.

Caswell Fire Service Area Board of Supervisors Minutes
January 10, 2018

OTHER BUSINESS

- A) Discussion was held as to the necessity of holding the February 14, 2018 Board of Supervisor's Meeting. A determination was made to cancel the meeting. The secretary will notify the Borough Clerk's office of the meeting cancellation.

BOARD COMMENTS

Next Board of Supervisors Meeting will be Wednesday, April 11, 2018 at 6:30pm, Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills, Willow, Alaska.

ADJOURNMENT

Meeting adjourned at 7:45 pm.

ATTEST:



Cheryl Newsome, Chairperson



Linda Cline, Secretary

The regular meeting of the Caswell Fire Service Area Board of Supervisors was called to order at 6:40 pm, Caswell Station 13-1, Willow, Alaska.

Introduction: Chairperson, Newsome introduced newly appointed Board Member Randal (Ned) Sparks. Mr. Sparks resides in the Mile 92 Parks Highway area and has been a resident for 4 years. He has served as a volunteer fire fighter and was involved in a small fire department before moving to Alaska. He presently serves on the Sunshine Community Council.

Board of Supervisors in attendance: Chairperson, Cheryl Newsome, Board Members Ken Eggleston and Randal Sparks. Roll was called, a quorum was present, due notice had been published.

Also present: Rich Boothby, Chief, Caswell Fire Department; Mahlon Greene, on-call, Caswell Fire Department; Dona Malhiot-Laubhan, Gerald Laubhan, Sandi Eggleston, and Sherry Dimmik, residents; Linda Cline, Board Secretary.

APPROVAL OF AGENDA

MOTION: Randal Sparks moved to approve the agenda, Ken Eggleston seconded the motion.

MINUTES OF PRECEDING MEETING

Minutes of the January 10, 2018 were reviewed.

MOTION: Randal Sparks moved to approve the minutes, Randal Sparks seconded the motion.

PERSONS TO BE HEARD

None

UNFINISHED BUSINESS

None

AGENDA TRACKING REPORT

- A) Status of equipping new engine for service. Rich Boothby reported-

Caswell Fire Service Area Board of Supervisors Minutes

May 9, 2018

The engine came back from maintenance three weeks ago and the compressor pump did not work. The truck was returned to maintenance where it was repaired and tested and is now working properly. Equipment ordered for the engine in December has arrived. Mahlon will be involved with the equipment installation, check-off, and training using the engine which is scheduled for next week.

Director Barkley ordered new state-of-the art e-drolics equipment purchased through the area wide rescue budget. These upgrades include a cutter and combi-tool. Chief Boothby has placed an additional request for a spreader (i.e. "jaws of life") and ram which will give us a full set of up-to-date rescue tools. It is possible that just the spreader will be received of the additional request. If that is the case Rich will put in a request next year for the ram.

- B) Forestry Grant. Rich Boothby reported-
The grant for FY 18/19 has been submitted.
The grant checks for FY 17/18 have been received, Caswell FSA share is approximately \$7,100. The money will be used to purchase additional forestry hose, BK radios, and tools.
- C) Additional note: MEA has paid no claims regarding the lightning strike damage last summer and no response is expected.

FIRE CALLS ANSWERED

A) Incident Report

February 1 through April 30, 2018:

- Structure fires – 2, both chimney fires, and good saves.
Mile 92 – Caswell primary responder
Willow, near Hatcher Pass Polaris - Caswell assist.
- Medic assist - 3 incidents
- Dispatch cancelled en route -1 incident

Caswell Fire Service Area Board of Supervisors Minutes
May 9, 2018

- Authorized controlled burning - 1 incident
 - Fire alarm activation - no fire – 1 incident
- B) Forestry Clearing. Rich Boothby reported- Norm McDonald with Department of Forestry met with him today regarding the grant to clear dead trees along Hidden Hills from the railroad track east to the end of the chip seal. Clearing will be about 100 feet deep on both sides of the road. Cutting will begin on State land and then move to CIRI land. Work by their Type 1 and Type 2 crews will begin in approximately 2-3 weeks. Dead trees will be cut and stacked near the road for residents to pick up. Wood not removed before winter will be burned.
- C) Smokey Bear/Fire Sign, Camp Caswell. Rich Boothby reported- Wind has damaged the sign. Chief Boothby notified Norm McDonald with Department Forestry of the damage and the importance of repairing the sign to post the current fire danger level.

REPORTS/CORRESPONDENCE

- A) Present Budget Report. Rich Boothby reported- FY 17/18 Fiscal Year to Date Statement dated 4/30/2018 shows with 83% of the budget year complete the actual expenses are at 68%.

Ninety-three percent or \$309,128 of the \$334,150 projected revenue has been collected and includes \$25,000 in delinquent taxes collected. Budget deficit to date is \$4,707 with the large engine expense already included. With two months remaining in the fiscal year and with expenses averaging between \$10,000 – \$20,000 each month most likely the ending deficit for FY 17/18 will be near the \$77,000 figure projected prior to the purchase of the engine.

Caswell Fire Service Area Board of Supervisors Minutes
May 9, 2018

Chief Boothby presented Exhibit I-26, Caswell FSA Reserve Fund Balance sheet showing the reserve fund balance as of December, 2017 at \$531,997. Any deficit amount from the FY17/18 budget will be subtracted from this figure, thus leaving the reserve fund balance above \$450,000 to cover unanticipated large expenses such as engine and equipment repairs.

- B) Proposed FY18/19 Budget. Rich Boothby reported- Budget was approved by the Borough Assembly last week. The budget figures were streamlined to match revenue plus a little bit more built in. The hope is to have \$50 to \$60k left over to put back in the reserve fund.

Talkeetna/Sunshine EMS was given two new positions which is budgeted area wide, and will have some impact on our budget.

Discussion followed regarding a sense of annual expenses with the department going into its' 3rd budget cycle in the new building. Replacement gear normally a big expense every 5-years has been revised to purchase a few sets each year to spread the cost over a number of years.

Chief Boothby has started looking at some pre-built training complexes for Willow and Caswell FSA's which are quite reasonable in cost and are compliant to OSHA and other requirements.

NEW BUSINESS

- A) None

OTHER BUSINESS

- A) Chairperson, Cheryl Newsome announced the annual Neighborhood Watch Cleanup to be held Saturday, June 2,

Caswell Fire Service Area Board of Supervisors Minutes
May 9, 2018

9am-3pm at Christ-Centered Community Church. Pot-luck and barbecue at noon. Fire Department is welcomed.

- B) Rich Boothby reported last week he met with the flood plain manager as part of the permitting process for the culvert replacement project at the land bridge on Upper Caswell Lakes. Reclassified as a dam, the new roadway design now requires a review of the emergency plan within the hazardous mitigation plan. The permitting process is ongoing, work is not projected to begin this summer.
- C) Randal Sparks presented the Board with a flyer announcing an upcoming informational meeting, May 30, at the Upper Susitna Senior Center scheduled with MEA's Engineering and Operations from 6:30-7:30 pm.
- D) Chief Boothby announced a Basics Class swearing-in, badge pinning ceremony and pot luck to be held at the Caswell Station on May 29th at 6:00. 9 individuals were in the December class, 6 graduated in this last class. Caswell has gained 4 firefighters. A flyer/invitation will be sent to the Board.
- E) Discussion was held regarding start-up operation of the new mining ball mill project located near mile 80. Chief Boothby reported he learned the project has been downsized somewhat and an operator for the mill has not been secured. The mill is possible future employment for those serving as paid on call firefighters in the Willow and Caswell areas.
- F) Resident, Sandi Eggleston requested information regarding fire protection rating as it relates to home insurance. Chief Boothby explained the Borough website has been updated to show a new PPC rating schedule by the IOS department. For information go to the Borough website, then Emergency Services, then to PPC schedule, type in the address. Rating will then be visible, along with the information on the closest station and related information.

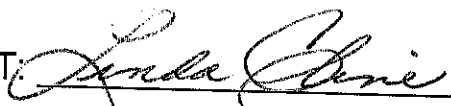
Caswell Fire Service Area Board of Supervisors Minutes
May 9, 2018

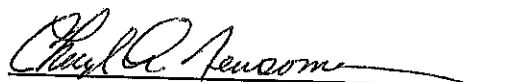
Next Board of Supervisors Meeting will be Wednesday, July 11, 2018 at 6:30pm, Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills, Willow, Alaska.

ADJOURNMENT

Randal Sparks motioned the meeting be adjourned. Ken Eggleston seconded. Meeting adjourned at 7:38 pm.

ATTEST:


Linda Cline, Secretary


Cheryl Newsome, Chairperson

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB - Station 61
101 West Swanson Avenue
Wasilla, Alaska 99654

RECEIVED
JUN 12 2018
CLERKS OFFICE

Chairman: D. Eller
Vice Chairman: K. Slauson

Board Members: B. Davis
D. Tucker
J. Jameson

April 9, 2018 – 7:00 p.m.

REGULAR MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:00 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska, by Chairman, Dave Eller; on Monday, April 9, 2018.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members of attendance establishing a quorum were Chairman, Dave Eller, Brian Davis, Dan Tucker, and Jim Jameson. Vice Chairman, Ken Slauson was excused. Also present were James Steele, Chief, Central Mat-Su Fire Department (CMSFD), and Amy Bohmbach, Secretary, CMSFD.

III. PLEDGE OF ALLEGIANCE

Mr. Davis lead "The Pledge of Allegiance."

IV. APPROVAL OF AGENDA

April 9, 2018

MOTION: Mr. Jameson moved and Mr. Tucker seconded to approve the April 9, 2018 Regular Meeting agenda.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

March 12, 2018 – Joint FSA Meeting

MOTION: Mr. Tucker moved and Mr. Davis seconded to approve the March 12, 2018 Joint meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS / CORRESPONDENCE

Chief Steele handed out a document on the MSB budget time frame with a budget calendar and guidelines that was written by the Borough Manager, John Moosey.

There are three budget Public Hearings that are scheduled:

- April 24 at 6 p.m. at the Curtis D. Menard Memorial Sports Center, 1001 S Clapp Street

- April 26 at 6 p.m. at the Assembly Chambers, 350 E Dahlia Avenue
- April 30 at 6 p.m. at the Willow Community Center, Mile 69 of the Parks Highway

VII. UNFINISHED BUSINESS

A) Budget Update

Department of Emergency Services budget that was presented to the Assembly, the only positions that were requested were hiring two full-time Emergency Medical Technicians and support for the CIP funding list. The six positions that we requested did not move forward. The plan is to bring them forward like we did for the Fire Marshal and Training Officer positions mid-way through the fiscal year because these positions were a recommendation by the Board of Supervisors and the funds are available. If they don't move forward we will put them in next year's budget.

VIII. AGENDA TRACKING REPORT

Station 5-2 Status Report

Chief Steele handed out three proposals from the Department of Transportation on the Bogard Corridor project.

- 1) The estimated project cost is \$3-5M. This proposal will take the current station 5-2. This proposal is the easiest into the station. The two main concerns are right-of-way and utility line. If they go with this proposal they will start one year after purchase of the right-of-way.
- 2) The estimated project cost is \$3-5M and the start will be 2020. This proposal will not impact the fire station. Traffic will be diverted to Ashmore avenue.
- 3) Department of Transportation refers this as a Peanut. Department of Transportation is really leaning towards this proposal because of the cost, \$1-1.5M and they will not have to do anything with the utilities and land, purchases will be minimal. This proposal can be started in 2019 and completed in 2020. The plan to make the Peanut flush with no signs, in the middle so the apparatus can be driven through them. Department of Transportation stated they will also put in Warning signals for of the fire station.

The State of Alaska and the Mat-Su Borough has come to an agreement that the maintenance will be done by the Borough, while most of Bogard is maintained by the State.

Mr. Jameson stated his concern about the hill, you cannot see the intersection until you are right on it. Chief Steele stated the State plans to level it.

The public comment for these proposals is not open yet.

Resolution 18-001

Chief Steele presented the Board of Supervisors a Resolution in full support of the replacement costs for the Les Maynard Public Safety Building, Station 5-2, to be provided through the Bogard/Engstrom Safety Improvement (roundabout) project funds. This resolution will be forwarded to Capital Projects, Planning Department, and put in the Assembly packet.

MOTION: Mr. Tucker moved and Mr. Davis seconded to approve Resolution 18-001 as presented to the Board of Supervisors.

VOTE: The motion passed unanimously.

There still needs to be a verification on the Federal Funds regarding the station re-build and how they will figure out what is funded. The appraiser stated that a full station will be allocated but there are still questions.

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB - Station 61 101 West Swanson Avenue Wasilla, Alaska 99654

Station 6-2 Training Tower Facility

Chief Steele handed out a platting map that had a highlighted section. There are two easements that intersect. The one that is on the diagonal is an old trail easement and the other line is between two parcels. The Platting Board had three actions; 1) re-plate into one lot, 2) vacate the trail easement but then realized that it was a utility easement, and 3) is a Borough right-of-way. The original Platting Board meeting included a discussion but action was only taken on two items. They didn't take action on the diagonal easement (utility/trail easement). We did an appeal through the Planning Department. At the last Planning Board meeting the diagonal line was vacated but the Platting Board denied the vacation of the Mat-Su right-of-way. The reason for the denial of the right-of-way was because Department of Transportation (DOT) might need it for the Knik Goose Bay (KGB) Project, however it is not a DOT right-of-way.

The project will still be moving forward. The General Contractor has applied for the needed permits for the foundation. Greenstreet will be moving the training tower. We will be moving forward to build the station. When the KGB project moves forward, Capital Projects is going to push on the Right-of-Way issue.

Central – Service Response Calls

Total calls for the month of March: 120

- Structure/Building Fires: 6
- Fire Related Incidents: 18
- Vehicle Fires: 5
- Chimney Fires: 1
- Construction/Trash Fires: 6
- Rescue/Emergency Medical Assists: 50
- False Alarms: 13
- Dispatched and cancelled en route: 14

Fire Code Office

In the month of March, they had:

- Building Inspections: 11
- Fire and Life Safety Plan Reviews: 9
- Intakes for New Plan reviews: 17
- Fire Investigations: 3
- Platting Requests: 15 (reviewed and comments made)

Don Cuthbert was hired to fill the Fire Marshal position starting April 2.

Central – Specialty Training

Nine responders commenced their Engineer/Fire Apparatus Driver Operator class; six from Central Fire, two from Willow Fire and one from Butte Fire.

CMSFD is hosting a national Fire Academy Fire Officer 1 class. A total of twenty responders are participating from the Butte, West Lakes, and Central Mat-Su Fire Departments.

A Basic Firefighter Orientation was held on March 23rd; twelve individuals attended.

Fire Prevention/Public Education

150 adults and/or children participated in fire and life safety public education by the CMSFD.

IX. NEW BUSINESS

Auto-Aid/Mutual Aid – Informational

MOTION: Mr. Tucker moved and Mr. Davis seconded to defer Auto-Aid/Mutual Aid – Information topic to the next regular board meeting.

VOTE: The motion passed unanimously.

X. OTHER BUSINESS (other items of discussion not listed on agenda's)

The Board had no Other Business to discuss.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

The Board had no Audience Participation & Board Comments

XII. ADJOURNMENT

MOTION: Mr. Jameson moved and Mr. Tucker seconded to adjourn the board meeting.

VOTE: All passed unanimously.

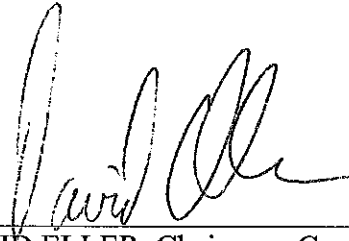
The meeting adjourned at approximately 7:27 p.m.

NEXT MEETING: Central Mat-Su FSA Regular Meeting

Monday, May 14, 2018 at 7:00 p.m. at Central Mat-Su Public Safety Building, Station 61

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB - Station 61
101 West Swanson Avenue
Wasilla, Alaska 99654



DAVID ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



AMY BOHMBACH, Admin. Assistant, Central Mat-Su FSA B.O.S

Minutes approved on: 6/11/2018

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JUN 12 2018

CLERKS OFFICE

CENTRAL MAT-SU FIRE SERVICE AREA
BOARD OF SUPERVISORS
RESOLUTION SERIAL NO. 18-001

A RESOLUTION OF THE CENTRAL MAT-SU FIRE SERVICE AREA BOARD OF SUPERVISORS IN SUPPORT OF THE REPLACEMENT COSTS FOR THE LES MAYNARD PUBLIC SAFETY BUILDING, STATION #5-2, LOCATED AT 7731 E BOGARD ROAD BE PROVIDED THROUGH THE BOGARD/ENGSTROM SAFETY IMPROVEMENT (ROUDABOUT) PROJECT FUNDS.

WHEREAS, the Central Mat-Su Fire Service Area Board of Supervisors support the funding for the replacement costs of the Les Maynard Public Safety Building, Fire Station #5-2, located at 7731 E Bogard Road to be allocated from the Bogard/Engstrom Safety Improvement (roundabout) Project; and

WHEREAS, the Central Mat-Su Fire Service Area Board of Supervisors support safety improvements for the Bogard Road corridor; and

WHEREAS, the Central Mat-Su Fire Service Area (Central Mat-Su Fire Department) is the largest Fire Service Area within the Matanuska-Susitna Borough, covering 134 square miles for fire related calls and approximately 150 square miles for rescue/EMS and hazmat emergencies; and

WHEREAS, forty-nine and eight/tenths percent (49.8%) of the total Matanuska-Susitna Borough's assessed property valuation is located within the Central Mat-Su Fire Service Area boundaries; and

WHEREAS, forty-four percent (44%) of the Matanuska-Susitna Borough population live within the same boundaries; and

WHEREAS, the Central Mat-Su Fire Department responded to 1615 calls (212 fire-related calls and 580 rescue/EMS related calls) during the calendar year 2017; and

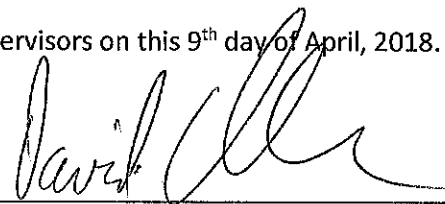
WHEREAS, in the calendar year 2013, the Insurance Services Office (ISO) performed a Public Protection Classification (PPC) analysis of the Central Mat-Su Fire Department (CMSFD) and issued a PPC Class 4 Rating for the CMSFD; and

WHEREAS, the location of a Fire Station has a direct impact on the Public Protection Classification rating; and

WHEREAS, the Les Maynard Public Safety Building, Fire Station #5-2, located at 7731 E Bogard Road, is being taken for the advancement of the Bogard/Engstrom Safety Improvement (Roundabout) Project;

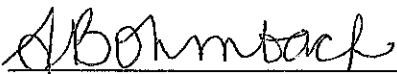
NOW, THEREFORE, BE IT RESOLVED, that the Central Mat-Su Fire Service Area Board of Supervisors is in full support of the replacement costs for the Les Maynard Public Safety Building (Station 5-2) location at 7731 E Bogard Road, to be allocated from the Bogard/Engstrom Safety Improvement (Roundabout) Project funds,

ADOPTED by the Central Mat-Su Fire Service Area Board of Supervisors on this 9th day of April, 2018.



Dave Eller, Chair, CMSFD Board of Supervisors

ATTEST:



Amy Bohmbach, Secretary, CMSFD Board of Supervisors

MATANUSKA-SUSITNA BOROUGH
EMERGENCY MEDICAL SERVICES BOARD MINUTES

April 4, 2018

Chair Van Nice called the regular meeting of the EMS Advisory Board to order at 6:10 p.m. in the Cottonwood Public Safety Building.

The following members were present and established a quorum:

Chris Watchus, Dispatch;	Dane Wallace, Central Alt.
Carol Starbuck, Trapper Creek.;	Nathan Durbin, Palmer
Suzanne Stehlik, Water Rescue;	Kendra Teeple, West Lakes
John Fairchild, Fire Service Areas;	Justin Ortolano, Palmer Alt.

Other persons present include: EMS Deputy Chief of Operations, Charles Darnell; EMS Quality Assurance, Kati Sanders; EMS Training and Logistics Supervisor, Chris Loscar; Lake Louise EMS Chief, Mike Fassler; Trapper Creek EMT I, Joseph Starbuck; MATCOM Dispatch Quality Assurance, Rhonda Phillips; and HUMS Reps, Ande Lindsey, Bryan Adams, and Ron Dennison.

A quorum was established and due notice had been published.

APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved without objections.

APPROVAL OF THE MINUTES

February 7, 2017

MOTION: Mr. Durbin moved and Ms. Starbuck seconded, to approve the minutes as presented.

GENERAL CONSENT: There was no objection to the approval of the minutes.

PERSONS TO BE HEARD

Ande Lindsey, with the HUMS (High Utilizer Mat-Su) program, came to talk about the program. It is funded through Mat-Su Health Foundation. Clients that have five or more ER visits in a

EMS Board

calendar year can qualify. They do intense case management including: home visits, help find housing, arrange transportation, help with food and more. HUMS started in January. The goal is to get up to 200 clients. Currently, they have 50 with three staff on the team. They get referrals from other organizations. HUMS also works with police to assist clients who may need to go to the hospital or need other services, to free up the police officers. There are 10 agencies on the Multi-Disciplinary Team (MDT) that meet once per month to discuss the HUMS client goals and outcomes. Most clients are homeless and/or are substance abusers. Aging Disability Resource Center (ADRC) have other resources to help those that may not quite fit the requirements for HUMS. They will take clients Mat-Su Borough-wide. The program is proven to reduce emergency room visits.

Mr. Wallace asked if EMS Charts could add patient information from the HUMS referral database. This would help ambulance crews to have information on the patients ahead of time. Chief Darnell said Chief Heyano would check with EMS Charts.

Chairperson Ortolano asked Ms. Lindsey if she had some brochures to give to patients. She will give us some packets to hand out to potential clients. He recommends we give MATCOM the contact info for HUMS.

ADMINISTRATIVE REPORTS

EMS Deputy Director

Deputy Director, Gary Klink, was not present.

EMS Chief of Operations

Deputy Chief Darnell was present since Chief Heyano was out of the area on business. He informed us that EMS will promote Justin Taylor into the open full time paramedic position. Corey Jackson will start next week in another full time paramedic position. Justin Taylor's current full time position will be re-classified as an EMT 2. There is also a captain position open now. He said we made offers to eight new on-call EMS responder applicants. The EMS Academy will be at the end of April.

Two of the new refurbished ambulances are now in service. One went to Talkeetna and the other is at St. 61.

Darnell said the construction project for the new station 11-9 is moving forward. They are working on design details.

Mat-Su Borough EMS transported 621 patients in March.

EMS Board

2018

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Darnell said they started radio inventory on hand-held radios and pagers. He is still missing a few radios from responders who have not been very active. Radio inventory at the stations also needs to be completed.

Vice Chair Election

Due to the possibility of losing the quorum for the meeting, Ms. Vitt requested to move the Vice Chair Election up. She explained that David Calvert resigned from the position and the board in March. Vitt also recommended to the board that since the Chair election was just last meeting, in order to space out the election time between the two positions, recommended to have the Vice Chair term be one year from this month.

MOTION: Ms. Starbuck motioned and Mr. Durbin seconded, for this next Vice Chair term to be a one-year interim term. The next Vice Chair Election will be held at the April 2019 EMS Board meeting.

GENERAL CONSENT: There was no further discussion. There were no objections to the motion.

Vitt explained the Robert's Rules for the election by ballot. She also introduced all the new board members, and then all other board members.

The floor was open for nominations. The floor closed with three board members nominated.

The votes were counted. Chairperson Ortolano announced Nathan Durbin as the elected Vice Chair for a one-year term.

Chairperson Ortolano continued the meeting with the Administrative Reports.

Quality Assurance

Ms. Sanders said she went to Las Vegas last month to get certified as a documentation specialist and certified ambulance security officer. She will work on the HIPAA analysis for Emergency Services.

Dr. Check and Chris Loscar asked her to work on EMS Charts to report on certain data. She is keeping track of how much class 2 narcotics are being used weekly, scene times, among other data.

She plans to meet with Ms. Lindsey tomorrow to discuss the HUMS program more and search for patients who may be candidates for the program.

EMS Training Coordinator

Mr. Loscar said they are continuing to develop their overall consolidated training program. The RQI program is going very well and will continue. Health Stream will give EMS another mannequin to use for training. We have seen measureable improvements in cardiac care since using RQI. Simulation trailer will continue. Target Solutions has a new account manager who is much more helpful.

Mr. Wallace asked if it would be possible to expand the RQI to all our responders who may be first on scene. Loscar confirmed that it is part of the comprehensive plan to train with fire and rescue.

The EMS Academy will need all hands on deck. It will be April 30 – May 5. This academy will be more streamlined and user-friendly.

Loscar shared that we are getting ready for the Hands Only CPR booth at the State Fair. The hospital will join them with their “Stop the Bleed” program.

There will be some changes coming with the state medical board to MICP licenses and EMT certifications processes. The state office is short-staffed so there are significant delays in processing certifications.

Medical Director

Dr. Check was not present.

Mr. Loscar did speak on Dr. Check’s behalf, regarding the HUMS program. Dr. Check is a strong advocate of the program and plans to work in conjunction with the HUMS staff in the future.

Mr. Durbin asked if MATCOM could flag an address that is a HUMS patient. Mr. Watchus said MATCOM can tell responders to use “universal precautions”, but they can’t tell them any specific medical info. The information could be shared between HUMS and EMS Charts though with a written agreement.

REPRESENTATIVE REPORTS

Water Rescue –

Ms. Stehlik explained that the water rescue team had an interesting call. They were called to the bathroom fire at Fred Meyer’s. They used the airboat to quickly ventilate the smoke from the building.

EMS Board

2018

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Palmer –

Mr. Durbin reported that they have been backing up Butte and Sutton. They are getting auto paged out for ALS calls for Butte and Sutton. Things are going well.

Fire Service Area –

Mr. Fairchild said this is his first meeting with EMS Board, so he is just getting his feet on the ground. Things are going well with West Lakes Fire. The ice road on Big Lake is closed to ambulance and heavier apparatus. Command rigs “may” still be able to drive on the lake, but it’s questionable due to heavy over-flow.

Dispatch –

Ms. Phillips said she appreciated learning about the HUMS program. She would like to also meet with Ms. Sanders regarding quality assurance since that is her position with MATCOM. Ms. Sanders said she has some reports they could go over together.

Central –

Mr. Wallace did not have anything additional to report.

Trapper Creek -

Ms. Starbuck did not have anything to report other than the expectation to get much busier with the Princess Lodge as they get busy with staff and guests.

West Lakes –

Ms. Teeple said everything is going well with West Lakes Ambulance.

CISM –

No one was present from CISM to give an official report. Ms. Sanders mentioned that Rena Dodson coordinates the team and said they would be doing a training soon. The team has gotten smaller over the past few years. Mr. Fairchild said he heard there is a training coming up and an email was sent out.

COMMITTEE REPORTS

There are no committee reports at this time.

EMS Board

2018

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CONTINUING BUSINESS

Board Membership Update -

Ms. Vitt went over the recent board member confirmations and vacancies. We still need both Talkeetna member positions filled.

Health & Safety -

No report on Health & Safety.

Radio Communications –

Zack McRae was not able to attend the meeting.

Measurable Outcomes of Patient Care -

Ms. Sanders said she has pulled some reports to go over with Chief and Dr. Check. She has information for on-scene times, drugs used on patients, lights and sirens usage, and more. Ms. Sanders has seen incomplete EMS Charts for traffic accidents. Responders need to fill out additional information that gets reported back to the state office. She will meet with Dr. Check to see if there are other reports he'd like to extract from EMS Charts. She reported the average scene time for last week was 17 minutes. This is not broken down by severity of the call, but that is an option.

Mr. Fairchild shared that the fire and rescue responders could use additional training on the EMS Mobile Charts for responding to CPR and accident calls. Ms. Teeple said she would be happy to do additional training. The EMS mobile is very helpful to record all details on scene.

Mr. Wallace asked if we could recommend to the EMS Training Department to evaluate comprehensive mobile chart training with continuing education. Mr. Darnell suggested we wait until Chief Heyano returns from his training on the new EMS Chart versions.

NEW BUSINESS

EMS Board Vice Chair Nominations and Election –

This was moved to the Administrative Reports in the agenda.

Discuss EMS Board Direction –

Chair Ortolano had talked to Dr. Check about his thoughts for the EMS Board direction. Dr. Check had suggested that each service area/board member bring two or three concerns that you'd like to see improvement on, whether it is safety, operations, or training. Check mentioned improving the medical bag system, as one example. Chair Ortolano suggested we could discuss these issues at the meetings to recommend changes.

He also recommended to continue inviting other outside organizations to come share the work they do for the community, like HUMS did tonight. It could be mutually beneficial to work together.

Mr. Darnell said he would like the board to focus on getting the medical bags straightened out and more efficient. Mr. Durbin said that Scott Williamson and Tracy Loscar were assigned to work on that project, but it was put on hold about six months ago. Chief Heyano had told Darnell to move forward on it, last week. Mr. Durbin recommended getting input from several different service areas.

The board decided to create a work group consisting of Mr. Durbin to lead, Ms. Starbuck, and Chair Ortolano to assist. If possible, the board would like to see some sample bag systems for our June 6, 2018 meeting.

Mr. Wallace asked about the original purpose of the EMS Board. Mr. Darnell said it was to make recommendations to the Assembly and/or DES Administration on the budget and other issues. Chair Ortolano said that if there are things we want to improve we can make recommendations EMS Administration. Mr. Wallace feels the meetings have been mostly operational.

Ms. Sanders shared that Dr. Check and others would like to have the board be more interactive with members from the community, including law enforcement, HUMS, or other organizations that would mutually benefit in serving the community. Ms. Vitt said we are able to change or add board member positions through legislation.

Mr. Wallace would like to request a briefing of the next proposed EMS budget for planning purposes, if appropriate. Chiefs will turn in FY20 budgets to directors in December.

Ms. Vitt will send out the board code and bylaws to the board members again.

INFORMATIONAL ITEMS

There were no additional items discussed.

NEXT MEETING

Chair Ortolano announced that the next meeting would be held on June 6th at 6:00 p.m. at Cottonwood PSB.

ADJOURNMENT

MOTION: Ms. Starbuck motioned and Mr. Durbin seconded to adjourn the meeting.

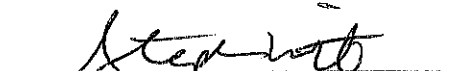
All in favor

The meeting ended at 7:38 p.m.



Justin Ortolano, Chair

ATTEST:


Stephanie Vitt, Secretary

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

February 13, 2018

RECEIVED
JUN 14 2018
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Lance Ketterling, Palmer Police;	Joel Butcher, Mat-Com;
Casey Cook, MSB DES; and	Tom Dunn, AST.

Also in attendance were: Chris Watchus, Wasilla PD; Rebecca Turney, Palmer Dispatch; Dee Williams, MTA; Zack McRae, MSB IT; Kerry Emery, AT&T; and Dan Robinson, Mat-Com.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the December 12, 2017 minutes as presented.

PERSONS TO BE HEARD

REPORTS

Dispatch Transition

Chairman Cook stated that: The Dispatch Working group is still meeting bi-weekly and seems to be beneficial. Mr. Butcher stated that the Temto cell provisioning for some of the carriers took place a couple weeks ago. Some of the calls that were previously being misrouted should now be routed correctly. Mr. Cook stated that: There was an e-mail that came out Saturday morning stating that ALMR was doing some scheduled maintenance. He called ALMR to get on the mailing list so he would get notified prior to 24 hours that there will be a scheduled maintenance happening. Zack McRae has been hired to replace Mark Baker as the Telecommunications Manager so he will be involved in any dispatch related issues or projects. He officially takes over the position on February 19th.

Addressing Campaign

Chairman Cook stated that: Kelly, Leah and Joel have been working on the addressing issues. There will be another outreach at the Homebuilders Association. Mr. McRea stated that: Leah has moved out of the GIS Addressing position with the borough and that position is now posted

to the public. We are unsure if anyone currently working in the GIS division will be stepping in on the addressing until the position is filled. Mr. Cook stated that he would look into who would be doing the addressing in the interim.

OLD BUSINESS

Palmer Dispatch Request for Funding

Mr. Ketterling stated that: He has revised his previous funding request to make sure all expenses would be allowable under the E-911 Surcharge. He is requesting a total of \$53,276.03 to purchase a telephone recorder, CAD mapping program and software, E-911 interface, and rapid notification capability. He requests that if approved by the board, that the funds be allocated as soon as possible, rather than at the beginning of next fiscal year. Ms. Laughlin stated that legislation would need to be done to create a project from the E-911 Fund Balance and would probably go before the assembly for approval in March.

MOTION: Mr. Ketterling moved, and Mr. Dunn seconded, to approve a project be created in the amount of \$53,276.03 from E-911 funds for Palmer to purchase the requested equipment; telephone recorder, CAD mapping program and software, E-911 interface, and rapid notification capability. All were in favor, none opposed.

Call Location Inconsistencies

Nothing to report.

E-911 Surcharge – Legislative Amendments (HB0160A)

Nothing to report.

NEW BUSINESS

Palmer Dispatch – Funding Request for 2018 Navigator/NENA Training

Ms. Turney stated that: She is requesting funding to send one dispatcher to attend the Navigator Training and the NENA Conference. The total requested for Navigator is \$2,655, and for NENA is \$3,850. Both estimates include travel tickets, hotel, and conference fees. Discussion took place about the need for Wasilla to also send a dispatcher to training. Although they had no proposal, the estimated costs from Palmer should also be sufficient for Wasilla. The board agreed to approve funding for both agencies to attend training.

MOTION: Mr. Butcher moved, and Mr. Ketterling seconded, for both agencies (Palmer and Wasilla) to receive reimbursement from the E-911 budget to send a dispatcher to Navigator Training up to \$5,500 (split between both agencies), and up to \$8,000 for NENA Conference (split between both agencies). All were in favor, none opposed.

INFORMATIONAL ITEMS

FY18 Surcharge Revenue Chart FY18 Surcharge Receipts

FY18 E-911 Budget Performance Report
FY18 Accounts Payable by G/L Distribution Report

Ms. Laughlin asked if there were any questions on any of the budget reports, none were heard.

911 Quarterly Dispatch Call Report

Mr. Robinson provided a call report for the period 10/1/17 – 1/1/18. There were a total of 39,042 calls, with 10,001 being 911 calls, and the remaining 29,401 being non-emergency.

Public Records Requests

Ms. Laughlin stated that: Things are going well with the public records process. We haven't had any unusual issues.

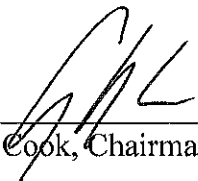
COMMENTS

Mr. Cook stated that: We have a couple of new sites we are bringing online that will increase area coverage and capabilities as well as redundancies. We are currently doing inventory on our radio equipment. Zack McRae will be the point person doing Telecom operations.

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be April 10, 2018 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

RECEIVED

JUL 13 2018

CLERKS OFFICE

RSA 26, Greater Butte

Minutes of Drive-Around Meeting conducted on May 22, 2018

In Attendance: Mike Shields, Supervisor Will Barickman, MSB Superintendent
Lucy Klebesadle, Supervisor
Roy Nuttal, Supervisor Visitors: none

Call to Order: Meeting started at 10:13 am at the Butte Public Safety Building, and included specific inspection of the following roads, listed in the order visited.

Quorum was met.

Approval of Minutes: Minutes of April 12, 2018, regular meeting approved as written.

Drive-Around:

Lois Subdivision: Looks good, RAP surface holding up quite well, including driveway aprons. RAP surface on Juniper is potholing and breaking up at intersection with Plumley where it meets the hard pavement (this is also a major impact zone from ATVs driving the Plumley ditchline); extending the asphalt cement apron another 10 feet is recommended.

Lazenby & Juanita: Looks good, RAP surface holding up very well.

Walling: RAP surface to Silver Bullet worn out despite re-oiling last summer; will attempt reshaping, watering, and heavy compaction to get us through this year. Beyond Silver Bullet the road remains an undrainable plastic mess until past breakup.

Lindsey: Same as always.

Julie Marie: Discussed winter flooding/icing problems with resident, proposed solutions, possible options to reduce the very high cost for utilities relocates; RSA 26 CIP funding means corrections won't happen before 2019, more likely in 2020. Looks okay today but remains a winter/spring safety problem for residents and school buses

Windsong Subdivision: Same high water-table problems as always; have installed several cross-culverts in the past 2 years to act as water "equalizers" between ditchlines, but there's still no effective outflow from the ditch system as a whole. Some subdivision roads become impassably boggy during and well after breakup.

Dancer Circle: Looks okay, despite its minimal bed-grade ditches.

King's Circle: Still get water over the roadway during breakup; can add a gravel sump in the ditch between the 2 cul-de-sac culverts, and extend the existing sumps in the ditchlines leading away from the cul-de-sac.

Colonial: Poor breakup drainage; need to raise the road to prevent water overtopping and provide marginally more ditch storage capacity (include ditchline sumps as necessary). Could eventually tie into an expanded ditch system resulting from further area development.

Peaceful Lane: Plan to do minor realignment and ditching under Optional Maintenance to somewhat improve drainage and melting-snow storage capacity. Flat ground, subject to serious snow drifting, with no good ditchlines outflow options.


Triple Crown subdivision: Looks good, RAP surface holding up well except at Seabiscuit junction with Bodenbug; same problem as at Lois Subdivision, and may need to extend the paved apron here as well. Drainage at Seabiscuit cul-de-sac overtops the ditch and flows down resident's driveway; proposal is to add a cross-culvert at cul-de-sac entry to redirect and better disperse the ditch water.

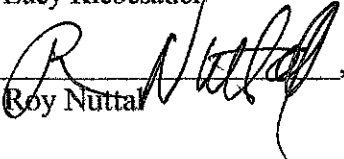
Drive-around concluded at roughly 12:30 pm at the Butte Public Safety Building.

Next regular scheduled meeting is July 12, 2018, 6:00 pm at the O&M Building.

Approved on July 12, 2018


_____, Primary
Mike Shields

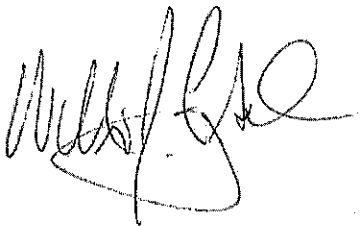

_____, 1st Alternate
Lucy Klebesadel


_____, 2nd Alternate
Roy Nuttal


Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
May 10, 2018

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Public Library on May 10, 2018. Board members John Strassenburgh and Billy FitzGerald, along with Talkeetna Community council member Karl Swanson.

- I. There was a quorum, and the meeting was called to order at 6:30 pm.
- II. Minutes of the March 8, 2018 meeting were approved. Note that our April 12, 2018 meeting was cancelled due to lack of a quorum.
- III. John provided an overview of the purpose and function of the Borough road service areas.
- IV. John reported on the following issues, according to a recent conversation with Road Superintendent, Mike Lachelt. Each was discussed, but no action was needed or taken.
 - An update on the flooding problem that occurs on Second Street near the airport. It is a state road and the state maintains it.
 - Snow storage in downtown is adequate, but there is a need to push the snow to the back of the storage areas starting with the first snowfall of the season;
 - We have enough calcium chloride to cover approximately one mile. The major focus will be downtown;
 - The RSA pays for plowing the Chase Parking area. Parking permit fees are collected by Community Development and probably accrue to that department. The question was whether or not Community Development should pay part or all of the cost of the plowing. Need more information, such as the cost to the RSA and the amount of fees collected.
 - The proposed Road Bond project list does not include any projects (except "safe routes to schools") in the northern valley. John volunteered to contact Assembly Representative Kowalke to explain the situation and ask that paving Woodpecker be added to the bond projects.
- V. The meeting adjourned at 6:57 pm.



Respectfully submitted,



John Strassenburgh
RSA 29 Primary

Greater Willow

RSA 20 Advisory Board Meeting

February 13, 2018

Willow Area Community Center 7:00 PM

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CLERKS OFFICE

I. CALL TO ORDER:

Meeting Called to order at 7:00 PM by Tom Phillips

II. Pledge OF ALLEGIENCE

Tom Phillips

III. DETERMINATION OF QUORUM—YES

A. Thomas Phillips, Bill Dale, Todd Smolden, Mike Lacht MSB Area Superintendent,
James Ross /Spain Cost. And Randal Kowalke/Borough Assemblyman

IV. APPROVAL OF AGENDA- Motion by Tod Smolden, 2nd Bill Dale-passed

V. APPROVAL OF MINUTES- Todd moved to approve November 15, 2017 minutes,
Tom was 2nd, motion passed.

VI. AGENCY REPOSTS; Sand and chips delivered prior to need. Few complaints from
the public.

VII. STAFF REPORTS

No reports

Contractor Spain reports: James Ross stated that Old Long Lake Road, Rena Circle,
Kelly / Shadow Intersection compacting and ditch work completed. Brush cutting
and compacting also completed. Had a significant wind event about 6 weeks ago
with no serious damage. Mr Ross expesed his concerns regarding the Allen Drive / Rappi Cir-
cle project. Either there is no topping on the road per contract or the material is out of specifica-
tion, in addition the road was not built to the contract width of 20 feet. Mr. Lactlt Inquired with
staff and was told the project was signed off two weeks prior to his inquiry. Additional problems
are that neither the Superintendent nor any one else was invited to the final inspection.

VIII. BOARD MEMBER REPORTS

Tom Phillips attended RSA Supervisors mtg. at Sta. 7/3, 10-19-17. Items discussed were Capitol Improvement projects and Nominations.

IX. OLD BUSINESS; No old business


X. NEW BUSINESS;

- A. Update on Road Board's Bond Resolution 17-02, brief update
- B. Board Member Terms. Greg Orgeter's term expires 12-31-17
- C. Gold Torrent presentation at WACO meeting. DOT representative in attendance.
- D. Approve a meeting schedule for 2018 for this board. 2nd Tuesday every other month begins February.
- E. Motion made by Mr. Smolden to accept resolution to move \$145,000 from Operating funds to Capitol Funds for future projects. Motion passed.
- F. Motion made by Tom Phillips to accept Resolution 17-02 as presented by Mr. Lachl. Motion passed.

XII. CORRESPONDENCE; none

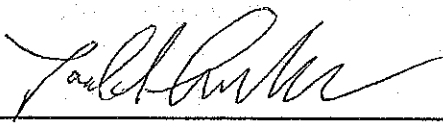
XIII. Next meeting is scheduled for April 17/13, 2018 at 7:00 pm.

XIV. Mr. Phillips Motioned to adjourn, Mr. Smolden seconded, the meeting adjourned at 7:42 pm.



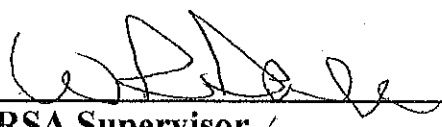
 RSA Supervisor

6-12-18



 RSA Supervisor

6-12-18



 RSA Supervisor

6-12-18

RESOLUTION 18-01

A RESOLUTION OF THE ROAD SERVICE AREA #20, GREATER WILLOW BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$145,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #20, Greater Willow Fund Balance has a balance of approximately \$195,138; and

WHEREAS, it is the desire of the Road Service Area #20, Greater Willow Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #20, Greater Willow Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #20, Greater Willow Board of Supervisors request \$145,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #20, Greater Willow Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$145,000 from Fund Balance 276.272.000 to Capital Improvements Project 30042.

APPROVED by the Road Service Area #20, Greater Willow Board of Supervisors:



RSA #20 Supervisor

2/13/18

Date



RSA #20 Supervisor

2/13/18

Date



RSA #20 Supervisor

2/13/18

Date

ADVP

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Knik Road Service Area 17

Board of Supervisors

Art and Boot Scates Public Safety Building
Station 6-4
Mile 4, Point MacKenzie Rd., Wasilla, AK 99623

Minutes

April 11, 2018

The meeting was called to order at 6:30 p.m. by the board chair, Toby Riddell. Meeting notice was advertised as required and also posted on the Point MacKenzie Community website.

Roll call was taken and a quorum was established.

Attendance: Toby Riddell, Board Chair, Primary
Dan Huttunen, Board Member, Alt. 1
Kimberly Byrwa, Board Member, Alt. 2
Scott Sanderson, MSB Road Supervisor RSA 17

The Pledge of Allegiance was led by Mr. Riddell.

Agenda was amended and approved and the January 10, 2018 general meeting minutes were approved as written.

Correspondence report:

Sent: None
Rcvd:

Reports:

MSB Road Supervisor Scott Sanderson reported that our area contractor, Northern Asphalt performed in accordance with the contract. There was a purchase of additional sand / salt.

Scott went over the project status report provided by Tracy Link:

Hazel – 99% complete

Comorant – Phase 1 to begin soon.

Carmel – May 15 Assembly

Foothills – Design is complete

Board of Supervisors

Toby Riddell, Chair Dan Huttunen, Alternate 1 Kimberly Byrwa, Alternate 2

Alix Drive – On hold at 65% complete

Dan Huttunen reported the Local Road Service Area Board in April. The Capital projects differs from the Bond Package.

Persons to be heard –

Gary – concerns about Northern Asphalt using large rocks. Several broken windshields. Also, Pt. Mackenzie is a concern with not being on the Bond Package.

Unfinished Business

A. LID Advertising for local RSA residents. The board has received a list of non-certified and unpaved roads from O&M with the assistance of the IT Department. Toby will continue to work on putting the advertising package together.

New Business

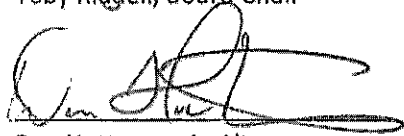
- A. Right of way is backlogged. Builders continued to build during the winter, which culverts can't be placed during that time
- B. Red Dane – suggested to close off until the Railway is complete

Meeting was adjourned at 7:37 p.m. Next meeting will be at 6:30 p.m., July 11, 2018

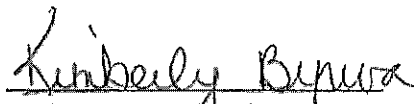
Approved:


Toby Riddell, Board Chair

7-11-18
Date


Dan Huttunen, 1st Alt

7-11-18
Date


Kimberly Byrwa, 2nd Alt

7-11-18
Date

Board of Supervisors

Toby Riddell, Chair Dan Huttunen, Alternate 1 Kimberly Byrwa, Alternate 2

Knik RSA 17 Board of Supervisors

Attendance

Date APRIL 11, 2018

Name	Address	Email
TOBY RIDDELL	FARMERS ROAD, PT MAC	MACKENZIEKUYAKEL@GMAIL.COM
Dabby Foster	PT MACKENZIE Rd WASILLA	
Gary Foster	" "	
DAN HUTTUNEN	(KNIK) 8573 S. OGARD; WASILLA	
Kim Birwa	9341 W. Sanderling Dr	
Robert Deschamps	9341 W. Sanderling Dr	
Cecilia Gonzales	12627 S. Michael Way	gongales@mtaonline.net
Betty Henning	12534 S Goose Creek Rd	betty@mtaonline.net

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

RECEIVED

MEETING

Held 6:30 pm Thursday May 17, 2018 at West Lakes Fire Station #73

JUN 25 2018

IN ATTENDANCE:

RSA #

RSA Members Present

CLERKS OFFICE

09-Midway	Dan Tucker P tc		
14-Fairview	Dan Elliott P	John Harris	
15-Caswell Lakes			
16-South Colony	Philip Cobb P tc		
17-Knik		Daniel Huttunen	
19-Lazy Mountain			
20-Greater Willow	Thomas Phillips P		
21-Big Lake			
23-North Colony			
25-Bogard	Gary Hessmer P	Carol Christiansen	
26-Greater Butte	Mike Shields P		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails		Micah Schoming tc	
29-Greater Talkeetna	John Stassenburgh P tc		
30-Trapper Creek			
31-Alpine		John Vessey tc	

tc = by teleconference P = Primary

RSAs not represented: Lazy Mtn (19), Big Lake (21), North Colony (23), Talkeetna (29), Trapper Creek (30), and Alpine (31).

MSB Staff: Public Works: Terry Dolan

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: None

Visitors: None

CALL TO ORDER at 6:37 pm, with Pledge of Allegiance, Chair Steve Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 11 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of April 19, 2018, approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: Terry Dolan: MSB and DOT weight restrictions will come off tomorrow, except for roads in the northern region, marking the start of construction season. We have 20 projects under way, 7 of which are leftovers from 2017. Salt has been ordered for next winter; the sand/chips order will be placed in July.

BOARD MEMBER REPORTS:

A. TAB: Dan Elliott: The Board reviewed the Phase 1 revisions to the Subdivision Construction Manual (mostly language cleanup items), which looked pretty good; Phase 2 will address substantive

LOCAL ROAD SERVICE AREA ADVISORY BOARD. MATANUSKA-SUSITNA BOROUGH

issues and be much more controversial. Terry added that the Assembly has added an attorney to Nick's staff to deal specifically with Code enforcement cases.

UNFINISHED BUSINESS:

A. Update on the Roads Bond proposal: Steve and Terry led the short discussion; Steve said RSA Boards should call their Assembly member to encourage consideration of their priority RSA-List projects; Terry noted that Planning has been tasked with developing both Lists for presentation to the Assembly. Brief discussion followed; this topic will recur on the June Agenda.

NEW BUSINESS:

A. Vehicles parked in ROW: Carol Christiansen asked about vehicles parked for long periods in the road ROW; Terry noted that the Road Superintendent can tag them and they will be removed within 72 hours, or "immediately" if they pose a traffic hazard.

B. Are fourplex developments paying their fair share for road maintenance: John Harris asked the question and led the discussion regarding the outsize road damage occurring from these plats. The Board agreed that a Resolution to the Assembly might help; John Harris will draft one for consideration at the June meeting.

PERSONS TO BE HEARD: Tom Phillips, speaking as a citizen, asked about the recurring road repair costs due to ATV trail crossings; Terry said there are crossing repairs that are better than others, Tom should coordinate with Superintendent Mike Lachelt, and if possible to avoid Code Compliance and the Encroachment Permit process.

CORRESPONDENCE AND INFORMATION: None.

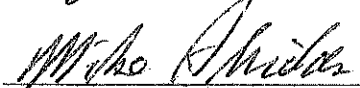
OTHER BUSINESS: None.

BOARD COMMENTS: Carol Christiansen asked if an RSA could provide the 25% match for a State matching-fund project source; discussion followed, the probable answer being yes if the RSA has sufficient funds.

ADJOURNMENT: Tom Phillips moved, with unanimous second; meeting adjourned at 7:30 pm.

NEXT MEETING: Thursday, June 21, 2018 at the West Lakes Fire Station #79, 1250 Spring Drive.

Board Chair 

Board Secretary 

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Meeting minutes RSA 27 Meadow lakes

Held February 22, 2018 at station 71

Meeting called to order at 6:35 pm

Attending was Steve Edwards, Mike Fulton, Bob Cassel, quorum was met. Borough staff Scott and Tracy. Guests Patty Fisher from MLCC and resident Ed Barrows

Minutes from earlier meeting (Sept) was read and approved.

Discussion of Maintenance contract performance. All agreed this contractor (Northern) has been doing a good job overall.

A resolution to transfer \$152 from Fund Balance to Capital was read. Motion to accept by Mike, seconded by Steve, approved unanimously.

Scott described and provided a list of around 25 small projects representing \$210K which he initiated and completed last summer. All board members agreed this was good work and appreciated Scotts efforts to get projects completed in a timely manner.

Scott indicated he had 18 bags of Calcium ready but was reluctant to get more next year. Board reaction was mixed as to support for this concept. Dust control matching funds could be more effectively spent on paving but many roads are still needing dust control in the meantime.

Discussion of the Capital list followed:

Tracy and Scott outlined the progress to date on several of the long delayed projects, Larry trail and Carousel were discussed at length. One resident noted that MTA had recently installed Fiber Optic on Larry trail but it was unclear how this would affect the cost of this utility for the project. Tracy considered it likely that all of the funded items would be completed this summer, He was especially confident that Carousel realignment would be completed. Steve expressed skepticism that all projects would be completed based on his past experience. Forest lake is still stalled for ROW, Charlene is also on hold for ROW.

Sasbo Silver project is funded but awaiting the RSA28 portion, so the board strongly encouraged Tracy to start the next project down the list immediately in order to fully spend the unused Sasbo funding as well as the newly added \$152K from Fund Balance. Tracy said they had started a new project (Foothills) and he would see if an additional project could be started.

Adjourned at 9:00 pm

Approved 6-6-18

St J E

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on May 21, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Eileen Patterson, Assembly District #2
- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6
- Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:

- Ms. Mary Anderson, Assembly District #1

Staff in attendance:

- Mr. Alex Strawn, Development Services Manager
- Ms. Shannon Bodolay, Assistant Borough Attorney
- Mr. Mark Whisenhunt, Planner II
- Mr. Emerson Krueger, Land Management Specialist
- Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Sara Williams, a member of the audience.

IV. CONSENT AGENDA

A. Minutes

1. May 7, 2018, regular meeting minutes

(There were no meeting minutes available.)

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution 18-16**, a Conditional Use Permit (CUP) in accordance with MSB 17.60 – Conditional Uses; allowing the operation of a marijuana retail facility, located at 3550 S. Old Glenn Highway (Tax ID#: 17N02E23D025); within Township 17 North, Range 2 East,

- Section 23, Seward Meridian. Public Hearing: June 4, 2018. (*Applicant: Chad Ragsdale dba Matanuska Cannabis Company, Staff: Mark Whisenhunt*)
2. **Resolution 18-17**, a Conditional Use Permit (CUP) in accordance with MSB 17.61 – Core Area; allowing the operation of a convenience market with gas pumps and alcoholic beverage package store, located at 4644 N. Trunk Road (Tax ID#: 18N01E24D011); within Township 18 North, Range 1 East, Section 24, Seward Meridian. Public Hearing: June 4, 2018. (*Applicant: Matt Gittlein dba Valley Country Store #3, Staff: Mark Whisenhunt*)
 3. **Resolution 18-18**, a Conditional Use Permit (CUP) in accordance with MSB 17.70 – Regulation of Alcoholic Beverage Uses; allowing the operation of a convenience market with gas pumps and alcoholic beverage package store, located at 4644 N. Trunk Road (Tax ID#: 18N01E24D011); within Township 18 North, Range 1 East, Section 24, Seward Meridian. Public Hearing: June 4, 2018. (*Applicant: Matt Gittlein dba Valley Country Store #3, Staff: Mark Whisenhunt*)
 4. **Resolution 18-19**, a Conditional Use Permit (CUP) in accordance with MSB 17.17 – Denali State Park Special Land Use District; allowing the construction of two cabins to be used as short term accommodation rentals, located at 13285 N. Byers Creek Landing (Tax ID# 4327B02L002); within Township 30 North, Range 5 West, Section 4, Seward Meridian. Public Hearing: June 4, 2018. (*Applicant: Bryan & Sheryl Lynch, Staff: Mark Whisenhunt*)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

(There were no introductions for legislative matters.)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding being the survivor of a school shooting and her new counseling business: Ms. Sara Williams.

The following person spoke regarding the hemp industry and the definition of cannabis: Mr. David Straub.

(The meeting recessed at 6:12 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **Resolution 18-14**, a Conditional Use Permit (CUP) in accordance with MSB 17.30 – Conditional Use Permit for Earth Materials Extraction Activities; allowing a modification to the operation of mining site, located at 55339 S. Parks Highway (Tax ID# 23N04W32C001); Township 23 North, Range 4 West, Section 32, Seward Meridian. *(Applicant: Quality Asphalt & Paving, Staff: Mark Whisenhunt)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

CONFLICT OF INTEREST: Commissioner Glashan stated that he had recused himself from the original conditional use permit due to involvement that he had with this project, and opined that it is appropriate that he recuses himself from Resolution 18-14 as well.

There was no objection noted.

(Commissioner Glashan exited the meeting at 6:18 p.m.)

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned why staff does not recommend allowing the gravel pit to open on Sundays.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Todd Johnson, Applicant, provided an overview of their application.

Commissioners questioned the applicant regarding:

- clarification of the location of the hot plant;
- clarification of the 15-foot berm and how big was it previously;
- clarification of the amount of materials that will be extracted;
- how long have they been in operation;
- have there been any noise complaints;
- how many trips per hour would result from opening on Sundays;
- would the applicant consider reducing its time of operations on Sundays; and
- how many people received notification of the modification.

Chair Vague opened the public hearing.

The following person spoke in favor of Resolution 18-14: Mr. David Straub.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Patterson moved to approve Resolution 18-14. The motion was seconded.

MOTION: Commissioner Patterson moved a primary amendment to condition number 5 on page 12 of 12 of the resolution to insert “and 7:00 a.m. to 7:00 p.m. on Sundays with traffic prohibited from Parka Way” to read: “All extraction activities, including all activity that causes noise, dust, or traffic, shall remain limited to 7:00 a.m. to 7:00 p.m. on Sundays with traffic prohibited from Parka Way.” The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed with Chair Vague in opposition.

(Commissioner Glashan re-entered the meeting at 6:54 p.m.)

X. PUBLIC HEARING LEGISLATIVE MATTERS

A. Resolution 18-21, recommending Assembly adoption of the Settlers Bay Coastal Park Recreation Development Plan. *(Staff: Emerson Krueger)*

Chair Vague read the resolution title into the record.

Mr. Emerson Krueger provided a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- clarification that staff is asking the PC to approve a resolution prior to the closure of public comments;
- is there an expiration date on using these grants;

- who is responsible for trash removal and restroom cleaning in the park; and
- has there been outreach to law enforcement about maintaining security.

Chair Vague opened the public hearing.

There being no one to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Resolution 18-21. The motion was seconded.

Commissioners Chesbro, Paterson, and Vague spoke in favor of the resolution.

Commissioner Glashan stated that he is not comfortable passing a resolution prior to the closure of the public comment period.

Discussion ensued regarding postponing a decision on Resolution 18-21 until after the closure of the public comment period.

MOTION: Commissioner Chesbro moved to postpone a decision on Resolution 18-21 until June 4, 2018. The motion was seconded.

VOTE: The motion to postpone until June 4, 2018, passed without objection.

A. **Resolution 18-15**, recommending the Assembly amend definitions related to Marijuana within MSB 17.60. (*Staff: Alex Strawn*)

Mr. Alex Strawn provided a staff report:

- staff recommended approval of the resolution.

Chair Vague opened the public hearing.

The following persons spoke in favor of Resolution 18-15: Mr. Caleb Saunders, President of Matanuska Valley Cannabis Business Association (MVCBA) and CEO of Green Jar, and Ms. Sara Williams, President and CEO of Phoenix Rising.

The following person spoke in opposition of Resolution 18-15: Mr. David Straub.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Resolution 18-15. The motion was seconded.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Mossanen thanked the clerk and the commission for allowing him to attend the last meeting telephonically.

Commissioner Chesbro:

- stated her appreciation for everyone's hard work;
- opined that this is a good commission; and
- everyone asks good questions.

Chair Vague:

- congratulated Commissioner Elder on his upcoming nuptials;
- stated that she is very happy about the move to legalize hemp;
- opined that it should have been done prior to the legalization of marijuana;
- thanked staff for always doing an exceptional job of providing the information needed for the commission to make decisions; and
- thanked Commissioner Mossanen for attending the last meeting telephonically noting that it is always better to have more people available for making decisions.

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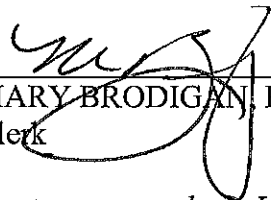
XVI. ADJOURNMENT

The regular meeting adjourned at 7:35 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: June 18, 2018

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on June 4, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1
- Ms. Eileen Patterson, Assembly District #2
- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6
- Mr. Sassan Mossanen, Assembly District #7

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Staff in attendance:

- Mr. Alex Strawn, Development Services Manager
- Ms. Shannon Bodolay, Assistant Borough Attorney
- Mr. Mark Whisenhunt, Planner II
- Mr. Joseph Metzger, Planner II
- Mr. Emerson Krueger, Land Management Specialist
- Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Joseph Metzger, a member of Planning Staff.

IV. CONSENT AGENDA

A. Minutes

- 1. May 7, 2018, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

- 1. **Resolution 18-20**, a Conditional Use Permit (CUP) in accordance with MSB 17.70 – Regulation of Alcoholic Beverage Uses; allowing the operation of a restaurant with full bar service, located at 5120 S. Big Lake Road, more commonly known as South Port Marina (Tax ID# 9068000U00A); within Township 17 North, Range 3 West, Section 28, Seward Meridian. Public Hearing: June 18, 2018. (*Applicant: C. Sherman Weinberger-Caruthers, Staff: Mark Whisenhunt*)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution 18-23**, recommending Assembly approval of the City of Houston Local Hazard Mitigation Plan. Public Hearing: June 18, 2018. (*Staff: Jessica Smith*)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding the Parks and Recreation Board and the Settler's Bay Coastal Park Recreation Development Plan: Mr. Eugene Carl Haberman.

(The meeting recessed at 6:10 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS (*Public Hearings not to begin before 6:15 P.M.*)

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **Resolution 18-16**, a Conditional Use Permit (CUP) in accordance with MSB 17.60 – Conditional Uses; allowing the operation of a marijuana retail facility, located at 3550 S. Old Glenn Highway (Tax ID#: 17N02E23D025); within Township 17 North, Range 2 East, Section 23, Seward Meridian. (*Applicant: Chad Ragsdale dba Matanuska Cannabis Company, Staff: Mark Whisenhunt*)

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;

- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Ms. Shannon Bodolay, Assistant Borough Attorney:

- stated that Commissioner Patterson approached her prior to the meeting informing her that she is running for office and asking if it is okay for her to sit on the board tonight;
- suggested that the applicant be given an opportunity to address the board with any questions that they may have regarding this matter; and
- stated that she did not see any reason that Commissioner Patterson should not continue.

There was no objection noted.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Chad Ragsdale and Mr. Patrick McKay, Applicants, stated that they had nothing further to add and would answer commissioner's questions.

Chair Vague opened the public hearing.

The following person spoke in favor of Resolution 18-16: Ms. Elizabeth Truett.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Anderson moved to approve Resolution 18-16. The motion was seconded.

Commissioners Anderson and Chesbro spoke in favor of the resolution.

MOTION: Commissioner Glashan moved a primary amendment to condition number 3 on page 365 of the packet to change the hours of operation to 8:00 a.m. - 10:00 p.m., daily. The motion was seconded.

VOTE: The primary amendment passed with Commissioners Patterson and Mossanen in opposition.

VOTE: The main motion passed as amended without objection.

- B. **Resolution 18-17**, a Conditional Use Permit (CUP) in accordance with MSB 17.61 – Core Area; allowing the operation of a convenience market with gas pumps and alcoholic beverage package store, located at 4644 N. Trunk Road (Tax ID#: 18N01E24D011); within Township 18 North, Range 1 East, Section 24, Seward Meridian. (*Applicant: Matt Gittlein dba Valley Country Store #3, Staff: Mark Whisenhunt*)

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Commissioner Glashan:

- stated that his engineering firm worked for the lead designer on this project;
- he personally did some of the geotechnical work; and
- stated that he is recusing himself from Resolutions 18-17 and 18-18.

There was no opposition noted.

(Commissioner Glashan exited the meeting at 6:35 p.m.)

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- clarification of the purpose for two resolutions;
- whether the hours of operation were included in the public notification;
- whether the gas station will be a full service convenience store that is open 24/7 or pay at the pump for gas; and
- clarification of whether the applicant is under any obligation to provide hours of operation in the public notification.

Commissioner Anderson:

- stated that she is concerned that what went out for public notification is not what is actually being presented tonight; and
- suggested that it go back out for re-notification.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Matt Gittlein and Mr. Ken Gittlein, Applicants, and Mr. Tim Alley, Civil Engineer, provided an overview of their application.

Commissioners questioned the applicant regarding:

- clarification of the Army Corp of Engineers Permit application; and
- who has oversight over the 12,000-gallon underground gas tanks should anything go wrong.

Chair Vague opened the public hearing.

The following persons spoke in favor of Resolution 18-17: Ms. Tiffany Caswell and Ms. Elizabeth Truett.

The following persons spoke in opposition of Resolution 18-17: Mr. Paul Scheideberg, Vice President of Greater Farm Loop Community Council; Ms. Heather Petersen; Ms. Cherie Lowry; and Mr. John Johnson.

The following person spoke regarding concerns with the public process: Mr. Eugene Carl Haberman.

Discussion ensued regarding whether the application should be re-noticed due to the hours of operation not being included in the public notification.

Ms. Bodolay stated that the packet included all of the information that the applicant is required to provide and re-notification is not necessary.

Chair Vague invited the applicant to respond to questions and statements from the audience.

Mr. Matt and Ken Gittlein responded to questions and statements from the audience.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Whisenhunt stated that staff has nothing further to add.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Anderson moved to approve Resolution 18-17. The motion was seconded.

Commissioner Elder spoke in favor of the resolution.

MOTION: Commissioner Anderson moved a primary amendment to add a new condition to read: "a modification in accordance with MSB 17.61.120 shall be required if state or federal permits require alteration of the proposed development from that which is shown on the site plan received May 23, 2018." The motion was seconded.

VOTE: The primary amendment passed without objection.

Commissioners Patterson and Anderson spoke in opposition to the resolution.

VOTE: The main motion passed as amended with Commissioners Anderson and Patterson in opposition.

(The meeting recessed at 7:30 p.m., and reconvened at 7:40 p.m.)

C. **Resolution 18-18**, a Conditional Use Permit (CUP) in accordance with MSB 17.70 – Regulation of Alcoholic Beverage Uses; allowing the operation of a convenience market with gas pumps and alcoholic beverage package store, located at 4644 N. Trunk Road (Tax ID#: 18N01E24D011); within Township 18 North, Range 1 East, Section 24, Seward Meridian. (*Applicant: Matt Gittlein dba Valley Country Store #3, Staff: Mark Whisenhunt*)

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Matt Gittlein, Applicant, provided an overview of their application.

Chair Vague opened the public hearing.

The following person spoke in favor of Resolution 18-18: Ms. Tiffany Caswell.

The following persons spoke in opposition of Resolution 18-18: Ms. Heather Petersen and Mr. Paul Scheideberg, Vice President of the Greater Farm Loop Community Council.

The following person spoke regarding concerns and suggestions for the public process: Mr. Eugene Carl Haberman.

Chair Vague invited the applicant to respond to questions and statements from the audience.

Mr. Matt Gittlein, Mr. Ken Gittlein, and Mr. Tim Alley responded to questions and statements from the audience.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Whisenhunt stated that staff had nothing further to add.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Anderson moved to approve Resolution 18-18. The motion was seconded.

Commissioner Anderson stated her concerns regarding the suitability of this use and the impact that it will have on the neighborhood.

MOTION: Commissioner Chesbro moved a primary amendment to the sixth WHEREAS statement on page 2 of the resolution to change the hours of operation to 8:00 a.m. – 10:00 p.m., daily. The motion was seconded.

Mr. Alex Strawn, Development Services Manager:

- noted that page 2 of the resolution consists of findings that staff has made; and
- suggested that if the commission wishes to change the hours of operation, it would be more appropriate to amend conditions rather than findings.

WITHDRAWN: Commissioner Chesbro moved to withdraw her motion.

There was no objection noted.

MOTION: Commissioner Chesbro moved a primary amendment to add a condition number 10 to read: “the hours of operation shall be limited to 8:00 a.m. - 10:00 p.m., daily.” The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended with Commissions Anderson and Patterson in opposition.

(Commissioner Glashan rejoined the meeting at 8:12 p.m.)

D. **Resolution 18-19**, a Conditional Use Permit (CUP) in accordance with MSB 17.17 – Denali State Park Special Land Use District; allowing the construction of two cabins to be used as short term accommodation rentals, located at 13285 N. Byers Creek Landing (Tax ID# 4327B02L002); within Township 30 North, Range 5 West, Section 4, Seward Meridian. *(Applicant: Bryan & Sheryl Lynch, Staff: Joseph Metzger)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);

- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Commissioner Elder:

- stated that he sold the applicants a house about 24 – 36 months ago; and
- he has not had any further business relationships with them.

Ms. Bodolay asked Commissioner Elder if he can be a fair and impartial decision maker with this application.

Commissioner Elder stated that he can be fair and objective with this application.

Chair Vague ruled that there is not a conflict of interest.

There was no objection noted.

Commissioner Anderson:

- stated that she is the Chair for Friends of State Parks Mat-Su;
- she was on the advisory board when the SpUD was put in place;
- she will not benefit from this application; and
- stated that she can be fair and objective.

Chair Vague ruled that there is not a conflict of interest.

There was no objection noted.

Mr. Metzger:

- provided a staff report;
- staff recommended approval of the resolution with conditions; and
- stated that there was some confusion with the date of the public hearing and that the applicant, Mr. Lynch, is on his way from Anchorage.

Commissioners questioned staff regarding:

- clarification of the size of the parcel;
- whether there is anything in code stating that the borough does not enforce covenants;
- clarification of covenants and how they are addressed by the borough;
- will the existing septic field be adequate with additional people; and
- whether there is enough room to accomplish everything proposed and still have room for a well.

Ms. Bodolay:

- stated that there isn't anything in code stating that the borough does not enforce covenants; and
- it is a private right of action and is not enforced by the borough.

(The meeting recessed at 8:30 p.m., and reconvened at 8:35 p.m.)

Commissioners questioned staff regarding:

- clarification of the intent of MSB 17.17.140; and
- the distance from the existing well to the proposed septic field.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Bryan Lynch, Applicant, provided an overview of his application.

Commissioners questioned the applicants regarding:

- confirmation that this parcel can be used commercially;
- clarification of the well water status; and
- whether the cabins will have power or be off the grid.

Chair Vague opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Metzger stated that they had nothing further to add.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Elder moved to approve Resolution 18-19. The motion was seconded.

Discussion ensued regarding covenants and whether they should be considered like comprehensive plans for conditional use permits.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

- A. **Resolution 18-21**, recommending Assembly adoption of the Settlers Bay Coastal Park Recreation Development Plan. Public Hearing closed: May 21, 2018. (*Staff: Emerson Krueger*)

Mr. Krueger provided an overview of comments that came in after the public hearing closed on May 21, 2018.

Commissioners questioned staff regarding:

- whether there was a question included in the survey asking people if they are in favor of the park;
- clarification of access to the park and if there will be adequate parking; and
- will snow machines be allowed.

Commissioners Chesbro and Patterson spoke in favor of the resolution.

VOTE: The main motion passed without objection.

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

- A. Upcoming Planning Commission Agenda Items

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Mr. Strawn:

- recommended caution going forward in considering private covenants as part of the decision making process;
- stated that it could result in messy legal situations if decisions are based on covenants; and
- thanked the commission for their great work.

Commissioner Chesbro:

- stated that she hopes that the borough continues to urge communities to do comprehensive plans;
- acknowledged that several people showed up tonight to let the commission know what they don't want in their community; and
- without a comp plan, there is no way for the commission to know what the rest of the community wants.

Commissioner Patterson:

- noted that the commission solicits input from the public for a reason;
- opined that saying that our hands are tied by code is sending the message that public commentary is pointless;
- would like clarification as to how much weight the commission should give to public comments and public hearings;
- suggested publishing public hearing notifications and resolutions on Facebook as well as other social media outlets; and
- wondered if agenda items can be moved around to accommodate applicants that are running late.

Commissioner Elder:

- suggested that if people don't want to live near businesses, they shouldn't buy property around popular intersections;
- noted that looking back at old community pictures, property around intersections develops first and then branches out;
- land uses for these properties goes from residential and agricultural to commercial and even industrial; and
- opined that even if we don't have typical zoning, capitalism will determine the land use and zone the Valley.

Commissioner Anderson:

- stated that it is frustrating when applications come before the PC before all permits are in place;
- opined that this doesn't shorten the process, but impacts the process;
- concerned that the commission is taking things on faith and making decisions without all of the information;
- would like all permits in place before applications come before the commission;
- requesting staff solicit comments from community councils even if all they say is "no comment;"
- does not want a blank page stating that notifications were mailed and no one replied;
- opined that just because a community council doesn't reply, it doesn't necessarily mean that they don't have a comment;
- they might not have had a chance to meet or they might all be out of town or perhaps it was sent to the wrong address;
- emphasized the importance of comp plans and how they have a say in how development happens in their area; and
- thanked staff for their hard work and putting up with all of the questions.

Commissioner Glashan:

- stated that he too would like to see permits in place prior to seeing applications;
- understands that this will not always be possible; and
- opined that sometimes there may be minor effects on a parcel, but other times it may change the whole development.

Chair Vague:

- noted that everyone thinks that they should be able to do what ever they want on their property;
- stated her frustration that whenever there is a conflict between someone who wants to sit on their back deck and listen to the birds and someone else who wants to put in a gravel pit, the person with the gravel pit always seems to win;
- questioned why one individual gets to do what they want on their property and the other, who has also invested in their property, does not;
- opined that it is patently unfair that homeowners are undermined whenever any type of commercial industry comes along;
- acknowledged that it would be nice to receive comments from community councils, but understands that they cannot be forced;
- noted that covenants are usually put in by developers for the type of development that they want and it is up to the property owners within that development to make sure that the covenants are maintained;
- agrees that the borough should not get involved with covenants;
- stated that with quasi-judicial matters, the Planning Commission needs to be able to legally support their actions;
- the commission can't simply choose not to approve an application just because several people say they don't want it in their backyard;
- it has to be legally defensible because if it goes to court and the decision is overturned, it costs the borough a lot of money;
- stated that she has personally experienced something that she didn't want going in next to her property and would love to be able to support people in the same situation; and
- noted that finding legal findings to support denial is often difficult.

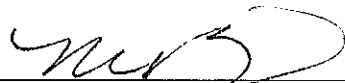
XVI. ADJOURNMENT

The regular meeting adjourned at 9:24 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: July 16, 2018

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on June 18, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1
- Ms. Eileen Patterson, Assembly District #2
- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6
- Mr. Sassan Mossanen, Assembly District #7 (*arrived at 6:08 p.m.*)

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Staff in attendance:

- Ms. Jessica Smith, Planning Services Manager
- Ms. Shannon Bodolay, Assistant Borough Attorney
- Mr. Mark Whisenhunt, Planner II
- Ms. Karol Riese, Planning Division Administrative Specialist
- Ms. Sloan Von Gunten, Acting Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Karol Riese, a member of Planning Staff.

IV. CONSENT AGENDA

A. Minutes

1. May 21, 2018, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

(There were no introductions for quasi-judicial matters.)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution 18-22**, recommending Assembly incorporation of the AKDOT&PF Big Lake Pedestrian Improvement Study recommendations into the Borough's CIP. Public Hearing: July 16, 2018. (*Staff: Van Le, R&M Consultants, Inc. on behalf of AKDOT&PF*)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **Resolution 18-20**, a Conditional Use Permit (CUP) in accordance with MSB 17.70 – Regulation of Alcoholic Beverage Uses; allowing the operation of a restaurant with full bar service, located at 5120 S. Big Lake Road, more commonly known as South Port Marina (Tax ID# 9068000U00A); within Township 17 North, Range 3 West, Section 28, Seward Meridian. *(Applicant: C. Sherman Weinberger-Caruthers, Staff: Mark Whisenhunt)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. C. Sherman Weinberger-Caruthers provided an overview of their application.

Chair Vague opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Whisenhunt stated that they had nothing further to add.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Anderson moved to approve Resolution 18-20. The motion was seconded.

MOTION: Commissioner Anderson moved a primary amendment to replace “Matt Gittlein of KG Enterprises, LLC” with “C. Sherman Weinberger-Caruthers on behalf of Aardvark Catering/Pizza Thyme” in the first WHEREAS statement. The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

A. Resolution 18-23, recommending Assembly approval of the City of Houston Local Hazard Mitigation Plan. (*Staff: Jessica Smith*)

Chair Vague read the resolution title into the record.

Ms. Jessica Smith provided a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding the mitigation plan.

Chair Vague opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Glashan moved to approve Resolution 18-23. The motion was seconded.

Discussion ensued regarding continuing the meeting so that staff from the City of Houston can attend.

Commissioners Glashan spoke in favor of Resolution 18-23.

Commissioner Patterson acknowledged that the City of Houston has a small staff and does not anticipate that they will be able to attend the next meeting either if the meeting is continued.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items

Ms. Smith provided a brief update on projects that will be coming before the Planning Commission.

XV. DIRECTOR AND COMMISSIONER COMMENTS


Commissioner Chesbro clarified with staff that the next meeting will be on July 16, 2018.

Commissioner Anderson thanked staff for their hard work.

Chair Vague stated that she will not be at the next meeting.

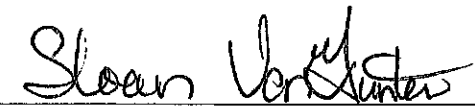
XVI. ADJOURNMENT

The regular meeting adjourned at 6:52 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



SLOAN VON GUNTEN, Acting Planning
Commission Clerk

Minutes approved: July 16, 2018

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By: Mark Whisenhunt
Introduced: June 4, 2018
Public Hearing: June 18, 2018
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 18-20**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A RESTAURANT WITH FULL BAR SERVICE, AT 5120 S. BIG LAKE ROAD, TAX ID# 9068000U00A; LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 3 WEST, SECTION 28, SEWARD MERIDIAN.

WHEREAS, an application has been received from C. Sherman Weinberger-Caruthers on behalf of Aardvark Catering/Pizza Thyme, for a conditional use permit for the operation of a restaurant with full service bar at 5120 S. Big Lake Road (Tax ID# 9068000U00A); within Township 17 North, Range 3 West, Section 28, Seward Meridian; and

WHEREAS, MSB 17.70.020 requires a conditional use permit for the operation of an alcoholic beverage dispensary (bar); and

WHEREAS, the South Port Marina building was constructed in 1997 according to the Borough assessment records; and

WHEREAS, the South Port Marina building has been commercially used since its construction in 1997. Commercial uses have included retail, recreational/boat sales and service, and a restaurant; and

WHEREAS, the proposed use will occupy approximately 2,630 square feet of the South Port Marina building, which is approximately 12,260 square feet in size; and

WHEREAS, the remainder of Parcel 2 (9068000L000), is used for the internal drive system, parking, storage, and residential condominium units; and

WHEREAS, the parcel has been used commercially since the late 1970's; and

WHEREAS, the residential condominium units on Parcel 2 (9068000L000) were constructed in 2006 and 2008; and

WHEREAS, Big Lake abuts the property to the north. South Big Lake Road abuts the property to the south. A portion of the property straddles the South Big Lake Road. A storage facility sits on the parcel south of the road. The owner of South Port Marina lives south of South Big Lake Road across from the proposed use. Big Lake South State Recreation Site and boat launch is to the east. Sunset View Resort is located to the west; and

WHEREAS, the closest residential structure is approximately 570 feet east of the proposed use; and

WHEREAS, Big Lake has commercial, recreational, and residential uses on its shorefronts; and

WHEREAS, South Big Lake Road has commercial, recreational, and residential uses on its frontage; and

WHEREAS, according to the application material, the proposed hours of operation are 8:00 a.m. to 12:00 a.m., daily; and

WHEREAS, the proposed use will access West Tammy Yunti Court, which is a private road that services the South Port Condominium; and

WHEREAS, South Port Condominium has its own private road system; and

WHEREAS, West Tammy Yunti Court connects to South Big Lake Road, which is classified as a major collector and is capable of accommodating traffic generated by several commercial retail businesses; and

WHEREAS, the State of Alaska Fire Marshal has issued Plan Review 2018Anch1224 for the renovation and remodel associated with the proposed use; and

WHEREAS, the nearest school (Big Lake Elementary School) is approximately 4,500 feet northeast of the site. State regulations preclude beverage dispensary (bar) licenses within 200 feet of a school; and

WHEREAS, the operator of the proposed use is required to operate in accordance with Alaska laws and statutes, which include but are not limited to, mandatory alcohol server education; and

WHEREAS, Alaska Statute 04.16.030 specifically prohibits the sale of alcoholic beverages to drunken persons; and

WHEREAS, the Alcoholic & Marijuana Control Office (AMCO) has no record of violations by Aardvark Catering / Pizza Thyme within the last 12 months; and

WHEREAS, the existing structure is approximately 90 feet from Big Lake, 345 feet from South Big Lake Road, 121 feet from the west side lot line, and 1,000 feet from the east side lot line; and

WHEREAS, according to the application material, any lighting that will be added will be low glare and downward directional; and

WHEREAS, signs for the commercial uses at South Port Condominium have downward directional lighting which do not cause glare; and

WHEREAS, the applicant is not proposing any outdoor amplified sound activities; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration; and

WHEREAS, ITE Trip Generation 9th Edition shows a "Quality Restaurant" of 2,300-square feet in size is expected to produce 20 trips per peak PM hour, which does not require a traffic impact analysis; and

WHEREAS, there is room for more than 70 parking spaces on site; and

WHEREAS, according to the site plan, 2 customer parking spaces designated for persons with disabilities will be provided; and

WHEREAS, there will be one parking space for every 170 square feet of floor area for the entire building; and

WHEREAS, the proposed use a restaurant with full service bar;
and

WHEREAS, persons under the age of 21 are prohibited from being
served alcoholic beverages; and

WHEREAS, there has been no information submitted indicating
the applicant, Aardvark Catering / Pizza Thyme is untrustworthy or
unfit to conduct business in the borough or that the applicant is
a potential source of harm to the public; and

WHEREAS, the Planning Commission has reviewed this
application with respect to applicable standards set forth in MSB
17.70; and

WHEREAS, the Planning Commission conducted a public hearing
on June 18, 2018 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna
Borough Planning Commission hereby adopts the aforementioned
findings of fact and makes the following conclusions of law
supporting approval of Planning Commission Resolution 18-20:

1. The proposed use is compatible with and will preserve or
not materially detract from the value, character and
integrity of the surrounding area (MSB
17.70.100(A)(1)(a)).
2. The proposed use will not be harmful to the public
health, safety, convenience, and welfare (MSB
17.70.100(A)(1)(b)).

3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.70.100(A)(1)(c)).
4. There will not be any negative effects upon the properties in the area due to such factors as dust, noise, obtrusive advertising and glare (MSB 17.70.100(A)(2)(a)).
5. The proposed use will not negatively affect the safe, efficient flow of traffic on any highway, arterial, collector or street from which access to and from the establishment is obtained (MSB 17.70.100(A)(2)(b)).
6. Measures will be in place to reduce any negative effect upon adjacent and nearby properties (MSB 17.70.100(A)(2)(c)).
7. Adequate parking is provided (MSB 17.70.100(A)(2)(d)).
8. Access to the premises will not create an unreasonable traffic hazard (MSB 17.70.100(A)(2)(e)).
9. Traffic will not overtax existing road systems (MSB 17.70.100(A)(2)(f)).
10. The proposed use is compatible with the character of the surrounding area (MSB 17.70.100(A)(2)(g)).
11. The proposed use will not increase the crime rate in the area or increase alcohol-related accidents (MSB 17.70.110(B)(1)).

12. The applicant has not had a liquor license suspended or revoked in the 12 months preceding the application (MSB 17.70.110(B)(2)).

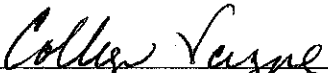
13. The applicant is trustworthy or fit to conduct business in the borough and the applicant is not a potential source of harm to the public (MSB 17.70.110(B)(3)).

BE IT FURTHER RESOLVED, the Planning Commission finds this application does meet the standards of MSB 17.70 and does hereby approve the conditional use permit for the operation of a restaurant with full bar service, with the following conditions:

1. The operation shall comply with all other applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. The operation shall comply with the maximum permissible sound level limits allowed, per the requirements of MSB 17.61.080 - Noise Standards and MSB 8.52 - Noise, Amplified Sound and Vibration.
4. The hours of operation shall be limited to 8:00 a.m. - 12:00 a.m., daily.

5. Provide a copy of the approved State of Alaska beverage dispensary license #1034, within 30 days of its issuance.
6. The hours of operation may be extended to 2:00 a.m. on January 1, in observance of the New Year holiday.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 18th day of June, 2018.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Vague, Anderson, Patterson, Chesbro, Elder, Mlaskan,*
and Mossunem
NO:

RECEIVED
JUL 19 2018
CLERKS OFFICE

By: Jessica Smith &
Van Le
Introduced: June 18, 2018
Public Hearing: July 16, 2018
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 18-22**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY INCORPORATION OF THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES (DOT&PF) BIG LAKE PEDESTRIAN IMPROVEMENT STUDY RECOMMENDATIONS INTO THE MATANUSKA-SUSITNA BOROUGH'S CAPITAL IMPROVEMENT PROGRAM (CIP).

WHEREAS, the Alaska Department of Transportation & Public Facilities (DOT&PF) conducted a study to identify and plan for pedestrian and other non-motorized user safety within the Big Lake Community; and

WHEREAS, the 2030 Alaska DOT&PF Statewide Long-Range Transportation Policy Plan indicates the State's support of various communities' initiatives to develop bicycle and pedestrian facilities; and

WHEREAS, the adopted Big Lake Comprehensive Plan recommends development of a pedestrian and bicyclist friendly street network, development of a transportation system that considers transit operations and a transit station located in downtown Big Lake, and multi-purpose trails along Big Lake Road to South Big Lake State Park, on Hollywood Road, Big Lake Lodge Road, and Beaver Lake Road; and

WHEREAS, DOT&PF and the Project Team has worked collaboratively with an advisory committee, conducted an online survey, conducted a traffic analysis that included pedestrian and bicyclist counts, and engaged in three public meetings, two business stakeholder meetings, and conversations with residents and elected representatives from Big Lake to develop recommendations for inclusion into the CIP; and

WHEREAS, the study was presented to the Big Lake Community Council on July 11, 2017 and June 12, 2018 and a letter of support for the CIP recommendations was submitted to DOT&PF and the project team; and

WHEREAS, the study was presented to the Mat-Su Transportation Advisory Board on May 24, 2018 for their review and comment; and

WHEREAS, the recommendations for the CIP are based on community and stakeholder input, supported by the Big Lake Comprehensive Plan, the Big Lake Community Council, and the Transportation Advisory Board.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommend Assembly adoption of the Alaska DOT&PF Big Lake Pedestrian Improvement Study and recommended Capital Improvements into the Borough's CIP.

/

/

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 16th day of July, 2018.



MARY ANDERSON, Vice Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

YES: *Anderson, Patterson, Chesbro, Madhan, and
Mossanen*
NO:

RECEIVED

JUN 25 2018

CLERKS OFFICE

By: Jessica Smith
Introduced: June 4, 2018
Public Hearing: June 18, 2018
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 18-23**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF THE CITY OF HOUSTON LOCAL HAZARD MITIGATION PLAN.

WHEREAS, on April 12, 2018, the City of Houston adopted the Local Hazard Mitigation Plan (LHMP); and

WHEREAS, hazard mitigation is the process of profiling hazards, analyzing risk, and developing preventive actions; and

WHEREAS, the City of Houston must review and revise its LHMP to reflect developmental progress in mitigation efforts and changes in priorities, and resubmit it to FEMA for approval every five years to maintain eligibility for mitigation project grant funding; and

WHEREAS, on April 24, 2018, the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA), Region 10, approved the City of Houston Hazard Mitigation Plan as a local plan as outlined in Code of Federal Regulations Title 44 Part 201; and

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommend Assembly adoption of the City of Houston Local Hazard Mitigation Plan (LHMP).

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 18th day of June, 2018.

Colleen Vague
COLLEEN VAGUE, Chair

ATTEST

Karol Riese for Mary Brodigan
MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Vague, Anderson, Patterson, Chusbro, Elder, Masham, and Modkammer*
NO:

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on May 3, 2018, in the Meeting Room at the Animal Shelter Building, 9470 E. Chatlyut Circle, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. LaMarr Anderson, District #2
- Mr. Gregory Pugh, District #3
- Mr. Dennis Vau Dell, District #5
- Mr. Patrick Johnson, District #6
- Mr. George Thompson, District #7

RECEIVED
JUN 14 2018
CLERKS OFFICE

Platting Board member excused or absent:

- Mr. Jordan Rausa, District #4 (Vice Chair)
- Mr. John Shadrach, Alternate #2

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Administrative Specialist
- Cheryl Scott, Platting Technician
- Peggy Horton, Platting Technician
- Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by LaMarr Anderson.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for April 5, 2018.

GENERAL CONSENT: The minutes for April 5, 2018 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

A. MT PILOT MASTER PLAN

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 65 public hearing notices were mailed out on April 12, 2018.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-021.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Craig Hanson (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Johnson moved to approve the preliminary plat for Mt. Pilot Master Plan. Modify recommendation #9. The motion was seconded by Pugh.

RECOMMENDATION:

- Modify #9: Provide proof that Emergency Services has access through the gate to the private roads; access by Knox box is preferred.

VOTE:

- The motion passed with all in favor. There are 10 findings.

TIME: 1:16 P.M.

CD: 0:14:46

B. NORTHERN SKIES MASTER PLAN

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 45 public hearing notices were mailed out on April 12, 2018.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-036.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Laura Morris

- Asked the board what the correct acreage is for the plat.

Chair Jay Van Diest

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative), Curt Holler (Engineer), and Chris Elder (Petitioner)

- Will be developing homes on the property in the future.
- Agrees with all the recommendations.

MOTION:

- Anderson moved to approve the preliminary plat for Northern Skies Master Plan. The motion was seconded by Thompson.

VOTE:

- The motion passed with all in favor. There are 11 findings.

TIME: 1:29 P.M.

CD: 0:27:04

C. EAGLE EYE ESTATES ADDITION 1

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 22 public hearing notices were mailed out on April 12, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-038.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Curt Holler (Petitioner's Representative)

- Answered any questions by the platting board on the soils & useable septic area.

MOTION:

- Anderson moved to approve the preliminary plat for Eagle Eye Estates Addition 1. The motion was seconded by Johnson.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 1:49 P.M.

CD: 0:45:55

BREAK

TIME: 2:00 P.M.

CD: 0:46:09

D. MAPLE SPRINGS PALMER & PUE

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 222 public hearing notices were mailed out on April 12, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-034/035.
- Would like to add wordage to recommendation #9.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Debra Robinson

- Concerned on Mike Road which goes to the bike park where children play.
- Concerned on the traffic safety where the park is located.

Chair Jay Van Diest

- Closed the public hearing.

Rick Besse (Petitioner's Representative)

- The petitioner is doing the cost for road light.
- Is working with all the different entities for this project.
- Agrees with all the recommendations.

MOTION:

- Johnson moved to approve the preliminary plat for Maple Springs Palmer and 15' wide Public Use Easement. Modify recommendation #9. The motion was seconded by Pugh.

RECOMMENDATIONS:

- Modify #9: Construct N. Hemmer Road from Palmer Wasilla Highway to Maple Springs Way to minimum residential collector standards. Provide engineer's final inspection report along with verification from an RLS that the constructed roadways are located within the proposed right-of-way per MSB 43.20.140 and obtain Public Works Engineer signoff.

VOTE:

- The motion passed with all in favor. There are 18 findings.

TIME: 2:28 P.M.

CD: 01:10:09

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There are 2 cases to be heard at the next Platting Board Meeting.
- The clerk let the board know that an application was sent in for the Alternate 1 position


8. BOARD COMMENTS

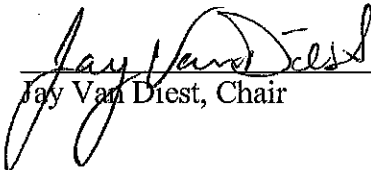
- Mr. Anderson will not be at the May 17, 2018 meeting.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 2:30 p.m. (CD: 01:15:44)

Attest:


Sloan Von Gunten, Administrative Specialist


Jay Van Diest, Chair

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on May 17, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. Gregory Pugh, District #3
- Mr. Dennis Vau Dell, District #5
- Mr. Patrick Johnson, District #6
- Mr. George Thompson, District #7
- Mr. John Shadrach, Alternate #2

Platting Board member excused or absent:

- Mr. LaMarr Anderson, District #2
- Mr. Jordan Rausa, District #4 (Vice Chair)

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Administrative Specialist
- Ms. Peggy Horton, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by John Shadrach.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

- A request for reconsideration to be added to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for April 19, 2018.

GENERAL CONSENT: The minutes for April 19, 2018 were approved without objection.

3. UNFINISHED BUSINESS

A. THE RANCH

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 471 public hearing notices were mailed out on April 26, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #1984-419.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Beth Fread

- Is confused on reading the map with the roads and what the petitioner wants to do to the master plan. Asked the Platting Board for clarification.

Chair Jay Van Diest

- Closed the public hearing.

Rick Besse (Petitioner's Representative)

- Explained the changes to the Master Plan Phases.

MOTION:

- Thompson moved to approve the master plan with a change to the phasing plan to allow for Phase 3B-1 to be divided into Phase 3B-1 and 3B-2 for The Ranch Master Plan. The motion was seconded by Vau Dell.

DISCUSSION:

- Pugh asked staff if the bridge at Nelson Road over the Wasilla Creek will be needed to be upgraded.
- Staff called O&M for an update on repairing the bridge at Nelson Road.

Break Time Out: 1:23 p.m.

Break Time in: 1:33

DISCUSSION:

- O&M let the platting board know that the bridge at Nelson Road is at the top of the priority list for repairs for this next summer.

VOTE:

- The motion passed with all in favor. There are 7 Findings.

TIME: 1:34 P.M.

CD: 0:33:29

4. PUBLIC HEARINGS

B. LOWER BUTTE

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 26 public hearing notices were mailed out on April 26, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-044.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Connie Egger

- Shared to the board that recommendation #3 needs a correction on the road name.

Chair Jay Van Diest

- Closed the public hearing.

The Petitioner or The Petitioner's Representative was not present at the platting board hearing.

MOTION:

- Pugh moved to approved the preliminary plat and public use easements for Lower Butte. Modify recommendation #3. The motion was seconded by Thompson.

RECOMMENDATIONS:

- Modify #3: Enlarge the public use easement at the southeast corner of Tax Parcel A8 (Theisen's property) to create a full 60' wide right-of-way at the pinch point of S. Butte Road and E. Ursa View Drive as required by MSB 43.20.060(C)

VOTE:

- The motion passed with all in favor. There are 10 findings.

TIME: 1:44 P.M.

CD: 0:42:51

BREAK

TIME: 1:52 P.M.

CD: 0:51:18

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

Gary LoRusso

- Commented regarding Title 43 and on what is working in code and what is not working.

Beth Fread

- Commented on Jenson Road.

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

A. KLINEFELT

- A request for reconsideration was turned in for Klinefelt.

DISCUSSION:

- Discussion on the letter of reconsideration.

Ellery Gibbs (Petitioner's Representative)

- Gave his explanation of why the board should reconsider the case.

Sean Frazier (Petitioner)

- Gave his comments on the request for reconsideration.

Gary LoRusso

- Gave his comments on Klinefelt.

DISCUSSION:

- Staff tried to answer questions about procedures and the correct process.

MOTION:

- Johnson moved to reconsider the preliminary plat for Klinefelt. The motion was seconded by Pugh.

VOTE:

- The motion passed with 5 in favor (Johnson, Shadrach, Pugh, Thompson, and Van Diest) and 1 against (Vau Dell).

TIME: 2:28 P.M.

CD: 0:29:15

7. PLATTING STAFF & OFFICER COMMENTS

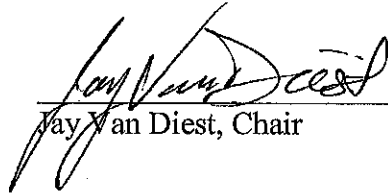
- There are 3 cases to be heard at the next Platting Board Meeting.

8. BOARD COMMENTS

- Thompson appreciated staff's comments.


9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 2:29 p.m. (CD: 01:27:48)



Jay Van Diest, Chair

Attest:



Sloan Von Gunten, Administrative Specialist

RESOLUTION 18-01

A RESOLUTION BY THE SOUTH COLONY ROAD SERVICE AREA BOARD OF SUPERVISORS TO THE BOROUGH ASSEMBLY SUPPORTING THE ESTABLISHMENT OF A DIFFERENTIAL TAX ZONE AS DEPICTED ON THE ATTACHED MAP.

WHEREAS, State of Alaska, Department of Transportation is planning to upgrade the Glenn Highway between Palmer and the Parks Highway interchange; and

WHEREAS, safe and efficient truck access to industrial operations on parcels generally between Grandview Road and Outer Springer Loop requires both a highway traffic signal and a signalized railroad crossing at Colleen Street, and

WHEREAS, Department of Transportation has agreed to obtain right-of-way and construct these facilities as well as a frontage road to provide legal access to the industrial parcels between Grandview Road and Outer Springer Loop if the Borough agrees to maintain these facilities, and

WHEREAS, Department of Transportation intends to construct the intersection without a traffic signal but limiting Glenn Highway access to right turns in and out only if the Borough is unwilling to pay for maintenance of the traffic signal and signalized rail crossing, and

WHEREAS, accepting facilities from Department of Transportation for maintenance is a normal and routine service provided by Road Service Areas, and

WHEREAS, the level of service provided by a traffic signal exceeds the normal level of service provided by Borough Road Service Areas, and

WHEREAS, the owners of the industrial parcels have advised the Borough they need the higher level of service provided by a traffic signal and signalized rail crossing to meet their business needs, and

WHEREAS, the owners of the industrial parcels have requested the Borough establish a differential tax zone which includes their parcels to pay for two thirds of the cost of maintaining the higher level of service a traffic signal and signalized rail crossing provide, and

WHEREAS, the traffic light and signalized crossing provide general benefits to all users including efficient and safe traffic flow with capacity to safely support future growth on both sides of the Glenn Highway, and

WHEREAS, the estimated annual maintenance costs for these facilities is \$23,000, not including future capital improvements, and

WHEREAS, two thirds of the estimated cost would amount to approximately \$15,333, and

WHEREAS, a mill rate of approximately 5.03 in a differential tax zone encompassing the proposed parcels would produce sufficient revenue to pay two thirds of the maintenance costs,

Now therefore, be it resolved, the South Colony Road Service Area Board of Supervisors supports the establishment of a differential tax zone as depicted on the attached map to provide maintenance funding for the Colleen Street traffic signal on the Glenn Highway and the associated signalized railroad crossing.

APPROVED by the Road Service Area #16, South Colony of Supervisors:

Philip J. Cobb
RSA #16 Supervisor

7/17/2018
Date

Rhonda L. Stark
RSA #16 Supervisor

July 17, 2018
Date

RSA #16 Supervisor

Date

**Minutes of the Chase Community Council
Board of Directors Meeting**

Date/Time: 4/18/18 6:00PM

Location: AKRR mile 232 gravel pit

RECEIVED
JUL 20 2018
CLERKS OFFICE

The meeting was called to order at ___ 6 ___ PM

A quorum was established with the following Board members present (minimum 3):

Jerry Boutte, Jonathon Durr, Tim Cox, Orville James

Board Members absent: Josh Klauder (excused absence)

Chase Community Members present

Mike and Molly Wood, James Tunnell, Donnie Billington, Kevin Foster, Josh Leas,
Beth Pike

AGENDA

Jonathon Durr made a motion to approve the agenda, Mike Wood seconded the motion.

All approved: Y

MINUTES

The minutes of the January 18th, 2018 meeting were read by Beth Pike
James Tunnell made a motion to approve the Minutes, Jonathon Durr seconded the motion.

All approved: Y

Correspondence :

The borough sent a letter saying they would be issuing our council the 2017 community assistance grant funds soon and also a letter pertaining to an individual who has been attending all the local community council meetings

Treasurer's Report

We have about \$5000 in our various accounts some of it is already assigned for upcoming expenses.

Announcements

This is the last year that the local ATV trail rides company will be grooming the main trail between Talkeetna and AKRR mile 232 so possible more grooming by our trail maintenance tractor may be needed

Committee Reports

By-Law Committee

A rewrite of the by-laws will be available at the next meeting to be read and approved or disapproved before sending them to the borough person responsible for collecting said data.

Susitna Dam Committee

The funds that the Watana- Susitna Dam project had has been spent elsewhere as such there funds have dried up

Old Business

The community assistance grant funds will be distributed shortly to the entities whose grant requests were accepted for funding by our board of directors.

The 501C-3 tax form has been submitted online. James Tunnell our community assistance committee chairman has done the work necessary to get our tax reporting switched over from the old postcard to the new online reporting and has the necessary password and identification question answers

New Business

There was some discussion about ideas for grant proposals for this year's 2018 community assistance grant funds. (pile of gravel down closer to mile 232, possible a dump trailer to haul gravel and other trail maintenance issues).

The trail maintenance tractor needs a new battery and it was decided to buy a good industrial battery for it that would maintain its charge over the winter (funds can be obtained from the tractor maintenance fund). Also it was decided to get more of the local residents familiar with the operation of the tractor so trail grooming duties can be shared by more area residents. Individuals who volunteered to be trained will become part of a group approved to operate the tractor.

The proposed by-law changes were discussed and the changes were approved. They will be typed up formally for an upcoming meeting so they can be officially approved by the board of directors or revised if deemed necessary. A copy will be available online also so that the community at large can review them.

James Tunnell who took on the role of grant management and reporting will also be keeping track of our community treasurer duties.

Persons to be Heard

Adjourn

James Tunnell moved to adjourn the meeting and Jon Durr seconded. The motion passed unanimously.

The meeting adjourned at 7:15 PM

Minutes respectfully submitted by _____ Beth Pike (acting secretary)

Minutes Approved

Signature: _____, Chairperson Date: _____

Attested: _____, Secretary Date: _____

Mail with agenda to:

Clerks Office: Deb Wetherhorn
Mat-Su Borough
350 E. Dahlia Ave.
Palmer, AK 99645

Or via email: debra.wetherhorn@matsugov.us

keeping track of our community treasurer duties.

Persons to be Heard

Adjourn

James Tunnell moved to adjourn the meeting and Jon Durr seconded. The motion passed unanimously.

The meeting adjourned at 7:15 PM

Minutes respectfully submitted by Beth Pike (acting secretary)

Minutes Approved

Signature: Jerry South

Chairperson Date: 7-18-201

Attested: Beth Pike (acting)

Secretary Date: 7-19-201

Mail with agenda to:

Clerks Office: Deb Wetherhorn
Mat-Su Borough
350 E. Dahlia Ave.
Palmer, AK 99645

Glacier View Community Council Meeting
March 29, 2018 • 7:00 PM Glacier View School
6:30 PM for Seed Swap and Facebook Help Sessions

RECEIVED

JUN 08 2018

CLERKS OFFICE

1. Call to Order and Invitation to the Pledge: 7:05 pm.

"Intro to Facebook" class as 'pre-event' @ 6:30 pm.

Review Secretary Report: minutes from 2-22-18; motion to approve by Rick, 2nded by Fred, none opposed, motion carried.

Review Treasurer's Report: A FB event by Jennifer U. for her own birthday generated \$385 for the Sports and Activities Committee, as a private donation. Thank you Jennifer! See Treasurer's report for details on financial statement. Motion to approve by Garry, Mike 2nded, none opposed, motion carried.

2. Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann is the chair.

Comments by Fred Hirschmann: GVS received an award/honor as "Capturing Kids' Hearts National Showcase School". Joseph gave Principal Wendy Taylor a gift of chocolate for staff and kids.

Events - People - Nature - Honorable Mentions: recommendations from the floor? Drew and Cassidy Anderson (Victory Bible Camp staff) have a new baby boy, Beau. Congratulations!

3. Guest Speakers

Jim Sykes-- unable to attend meeting.

Travis M. from Copper Valley Electric Authority on high power lines ideas: At this time the project does not exist. Simply ideas being formed. Travis and Jason H are meeting with community members all along the possible corridor. Jason gave presentation re: background history of the idea, the goals, map/plan, and benefits of this type of power line. He will be visiting Washington DC to generate funding for a preliminary study for project. Joseph has contact info for Travis and Jason if there are any questions or concerns to share.

Trooper Captain Rex Lauer (Wildlife Trooper):

--moose road kill map changes: They are considering changing the area designated as "5B Sutton" to "5C", which would begin at the Chickaloon cut-off by bridge and end at Caribou Creek. GVCC may make any suggestions or milepost changes in current program and submit them to Trooper Rex. Keith, Fred, Chuck, and Mike volunteered to be subcommittee to submit changes to roadkill map. Trooper Rex also reminded the Council that 2 refusals on roadkill calls can remove your name/group from the list for that year.

--trespassing concerns in the community: Trooper Caldarea addressed the Council re: concerns about 100 Mile properties; if signs are placed on others' properties, they can be

removed and troopers notified. Unimproved property (raw land) can actually be used as through-trail or access point to get to your own property. The lake itself is open to public use. Owners may need to court for "cease and desist" order if any further harassment or threatening behavior occurs.

4. Financial Expenditures

CNC Laser Cutter 100w freight cost, \$700.00 – Susan made a motion to approve shipping cost of \$700, Garry 2nded. None opposed, motion carried.

Community Schools Laser Night fun- perhaps start up a club (Joseph)

Rent-A-Can start up, Dumpster start-up: We need \$3500 for each service (total \$7000) to continue through moose season. Garry made motion to approve \$7000, Chuck 2nded, vote passed. A 2nd motion to plan a more permanent toilet facility was tabled until next fall.

5. Old Business

Meals on Wheels:

Stay independent. Stay healthy. Sign up for Meals on Wheels. Call Joseph Davis or MatSu Senior Service for more information.

Emergency Call List

There is a 911-Call List. Are you on it? Is your neighbor? Do you have an FM radio for 91.5 FM, Radio Free Palmer? It is part of the Emergency Broadcast System.

Health Fair report with Brolene. Volunteers needed. Being held on Saturday, April 14, from 9 AM- 1PM @ GVS. GVCC and the MatSu Health Foundation are sponsoring this event. There will be \$25 coupons for the first 60 people that attend, to be used toward any type of labwork on site. Call Brolene to volunteer/sign up.

Renewable Bags to community members-- Ask Fred if you'd like any.

Road Clean Up community day: May 18 (last day of school) Clean up will happen that week— TBA in April meeting. Russell will make sure the dumpsters at Long Rifle are ready to receive all the garbage. Thanks!

Glacier View Gardens: Thank you Randi for the seed exchange. Comments, plans, ideas?

Hospitality and Tourism committee

Every council meeting will have a pre-council Facebook help session @ 6:30. Thank you Jennifer!

Community Directory on signs and GVCC FB page

add to phone list biz directory

exchange of literature

school community website / share with Hospitality and Tourism committee? See Joseph or Jennifer if you'd like to be part of committee.

6. New Business

Local Art Festival: where, when?: Tabled until April meeting.

July 14-- Fireweed Bike Race at Sheep Mt.

Concealed gun permit workshop: Do we want one? When? More information coming in April meeting.

Sports and Activities Committee: report on wrestling season: Coach Daisy commended the middle school wrestling team for their stellar performance and good grades throughout the season.

Winter Ski Festival event at the Cocoa House and trails on March 10th report: A great time for skiing and enjoying good food and friendship!

Volleyball has started anew.

4th of July Fun Run-- Chelsea Meeuwsen is heading this event up again this year. Call her if you're interested in signing up/sponsoring. 5K for adults, 1 mile for kids.

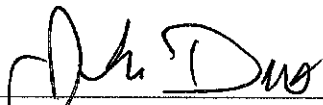
****Call or email Daisy Woodfork re: ideas/volunteering to teach some sport or activity to community members, adults and/or kids.****

Call for Good of the Order:

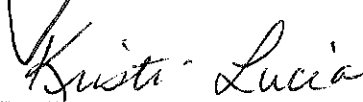
New GVS custodian Jason is looking for housing in Glacier View. Contact him at school if you have any ideas.

Next Council meetings: April 26th, 2018

Move to Adjourn: by Garry, @ 9:00 PM



(Joseph Davis, President)



(Kristi Lucia, Secretary)

MS Borough Copy

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JUN 08 2018

CLERKS OFFICE

Glacier View Community Council Meeting

April 26th, 2018 • 7:00 PM Glacier View School

1. **Call to Order and Invitation to the Pledge:** Meeting convened at 7:05 pm

Review Secretary minutes: Minutes from 3-29-18 approved as written, no objections.

Review Treasurer's Report: Lorraine submitted report; it was approved as written, no objections.

2. **Call for the Glacier View Community Archives**

This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann is the chair. Comments by Fred Hirschmann: he reported that Sue S. had an interview with Joyce Reynolds. If anyone has a suggestion for someone to interview, contact Fred.

Events - People - Nature - Honorable Mentions: recommendations from the floor:

Hans Stricker for his service at GVS as custodian.

Lexi Althens for her service as GV EMT; she has resigned from that position.

Patrick Penoyar for his tenure as GVS Science teacher; he is leaving to become the head swim coach at Colony. (Patrick made a brief appearance at GVCC to film our council members; he will be making a brief video to highlight our GV community as a means of attracting potential teacher to GVS.)

3. **Financial Expenditures**

2018 Statewide Trails Conference: Karl Severence is attending, \$175 admission fee request from him. Helga made motion to approve \$175, Sue S. 2nded, motion passed, no objections. For more info on this conference, <http://www.alaska-trails.org/2018-trails-conference.html>

4. **Old Business**

Meals on Wheels: Stay independent. Stay healthy. Sign up for Meals on Wheels. Call Joseph Davis or MatSu Senior Service for more information.

Community, Business and Emergency Call List

There is a combined list that started with our 911-Call List. Are you on it? Is your neighbor? Do you have an FM radio for 91.5 FM, Radio Free Palmer? It is part of the Emergency Broadcast System. Also, we are adding local businesses to the end of the list, to assist us in finding and reserving local B&Bs, lodges, meals, services, etc. Send Joseph a text if you want to be on this list, including what mile you are at, your contact info, what the nature of the business is, etc. No PDFs please.

Renewable Bags to community members: Fred has an order from Tractor Supply that weighs 45 lbs. Shipping is too expensive...is there someone flying down to Seattle soon who could include this order in their luggage upon their return to AK? Council could reimburse extra baggage cost. **Contact Fred if you can help out.**

GVCC Community Clean Up Day: Suggested end date **May 12** (start clean up at beginning of that week) Get clean-up day bags from Long Rifle Lodge **BE CAREFUL** when handling sharps/needles/hazardous waste. Graffiti on rocks needs to be cleaned/cleared. **Also, we need volunteers who can pick up full bags with their own trucks and bring them to the transfer site. Contact Joseph.** Wear safety vests/light colored clothing...be visible! Picnic on May 12, potluck style + burgers and hot dogs from GVCC, time TBA. Helga will donate \$50 toward food and paper goods, Council will also buy bigger bags for large junk items if necessary.

Glacier View Gardens: Kick off garden tours in June, talk to Randi H for questions or suggestions for places to tour.

Hospitality and Tourism committee:

Every council meeting will have a pre-council Facebook help session. Thank you Jennifer!

Community Directory on signs and GVCC FB page, add to phone list biz directory for publicity! **Exchange of literature:** **Share your advertisements/flyers/business cards with Jennifer Tarantino, new general manager at Sheep Mt, so she can include your business/services in their Sheep Mt. portfolio for their guests.**

Business evening at Sheep Mountain Lodge Ski Lounge? Contact Jennifer @ Sheep Mt. for details

5. New Business

A CPR Family and Friends Course is being offered Friday, May 4, 2018, at 1:30. Held at GVS as there is no school that day. The course is 2 hours, including video instruction and manikin practice. It covers adult, child and infant CPR. There is a take home booklet courtesy of GVCC. Course is open to adults, teenagers, and children strong enough to perform compressions.

Please register now to ensure we have a class (6 slots available). Call Susan Saltmarsh, 745-5410.

Local Art Festival: Will it be with the bike race and flea market? Let's set a date. July 13-15 is Fireweed Bike Race. This could be a good time to hold it.

Sports and Activities Committee: Daisy proposed a cross-country trail for GVS sports/running, which would be cleared and leveled to make a safer running and training course that what they have now (going through neighbors' property, and hurdling obstacles in power line easements).

There will be a CPR/1st Aid class for coaches soon-- TBA.

Also, the community/school needs coaches!! Know any sport? Can you coach it? Contact Daisy! **Committee meeting will be May 9, location and time TBA**

5K Summer Run, volunteers, meeting when? Contact Chelsea 745-0194

6. **Call for Good of the Order:**


Our community needs ETT's and EMT's! We just got a new ambulance!

There will be a brief mtg after GVCC adjourns tonight to suggest mileage changes for the roadkill boundaries/divisions.

If there's anyone in community who'd like their **septic pumped**, Shamrock will give a group discount if more than one household signs up. Call them at 355-4424 to put your name on the list!

Next Council meetings: May 31st, 2018.

Move to Adjourn: Russell moved to adjourn at 8:05 pm.



(Joseph Davis, President)



(Kristi Lucia, Secretary)

Meeting minutes**1. Call to Order and Welcome:**

President Stephanie Nowers called the board to order at 6:35p.m. Board members in attendance provided a quorum, they were Stephanie Nowers, President; Stan Gillespie, Vice President; Tim Breeden, Treasurer; Jen Dowd, Member-at-large; absent was Danny Seroyko, Secretary. Diane Cottle-Wilson a general member also joined later in the meeting. There was a mail call related to public notices which will be posted to the Facebook page and a thank you letter from grant recipient VCRS.

Approval of agenda was approved unanimously; past Meeting Minutes were discussed and not available for approval.

2. Treasurer's report and Membership update:

The treasurer reported that there was \$1,253.14 in the Operating Accounts \$39,397.14 in the Grant Account for the year with \$103,786.14 available to fund grants. There are 43 members. An operating budget was presented by Tim, Stan moved that we adopt the budget, Jen Seconded and the motion passed unanimously. There was a question about MSB's approved use of CAP funds for another round of Chromebooks for Machetanz, and Tim was to check with the MSB to clarify the use of funds is approved (it has since been clarified and it is approved).

3. Work Session Discussion:

- * The board set the grant application deadline to March 10, 2018. This date was selected to allow time to advertise and get the word out,* as well as receive all applications in time for review at the next board meeting to be held March 20th. Stan moved, Jen seconded and the motion to set the deadline passed unanimously.
 - * get the word out: with the help of Judy Crosby and Jen Dowd who has mentioned this to several school administrators in addition to e-mails to our membership and posting on our FB page radio and newspaper will be looked at.
- The board set the next board meeting (mostly a work session) for Tuesday, March 20, 2018 from 6:30-8:30pm, it will be held at Mat-Su College, FSM 201. Stan moved, Jen seconded and the motion to set the board meeting date passed unanimously. This meeting will include:
 - o Review grant applications for revenue grant sharing (Application

- Review Conflict of Interest Policy (available for review and edits in Dropbox).
- The board set the annual membership meeting for Thursday, April 19, 2018 from 6:30-8:30pm, it will be held at Mat-Su College, SNOD 118. Stan moved, Jen seconded and the motion to set the annual meeting passed unanimously. This meeting will include:
 - Presentations from Grant Applicants for the Community Assistance Program (formerly known as Community Revenue Sharing)
 - Speakers
 - MEA meter update
 - Neighborhood Watch (AST? Belinda Bohanan AST 907-746-9159?)
 - SPUD update (Murph)
 - Machine Gun Range (update, if any)
 - Board Elections (Stephanie, Stan and Jen as the longest standing members were appointed to be on the nominating committee, in addition to holding the 3 board seats up for rotation/ election.
- A draft Conflicts of Interest Policy was handed out and briefly discussed. Timothy explained that a conflicts of Interest Policy is highly recommended by the IRS and currently one stumbling block to completing the application for tax exempt status.

4. Audience Participation:

Diane Cottle-Wilson attended the meeting with the hopes of obtaining an update for the SPUD subcommittee- a board member confirmed there had been only 1 e-mail regarding the plan so far and confirmed that Diane is on the e-mail list.

5. Board Comments:

Stephanie Nowers- None
 Stan Gillespie- None
 Tim Breeden- None
 Jen Dowd - None

6. Date of Next Meetings (described above)

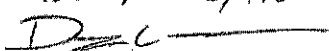
March 20 – Board Meeting & work session

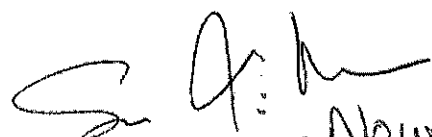
April 19 – Annual Membership Meeting

Possible Speakers

- Butch Shapiro, access for Mat-Su landfill through Mat-Su College property
- Troopers (Danny planning to invite)

The meeting was adjourned at 8:01PM

Secretary
 Danny Jereyko



 Stephanie Nowers
 President, Gateway CC

Gateway Community Council Meeting

6:30-8pm, March 20, 2018

Mat-Su Borough Building Rm. #102

RECEIVED

JUL 12 2018

CLERKS OFFICE

Meeting minutes

Call to Order and Welcome:

Vice President Stan Gillespie called the board to order at 6:48p.m. Stephanie Nowers, President by called in; Stan Gillespie, Vice President, Tim Breeden, Treasurer; Jen Dowd, Member-at-large, Danny Sereyko, Secretary were all present.

Treasurer's report and Membership update:

The treasurer reported that there was \$1,253.69 in the Operating Accounts \$39,398.66 in the Grant Account for the year with \$103,786.14 available to fund grants. There are 43 paid members.

Approval of past minutes: Feb 2, 2002

There was a change to the minutes with a correction to the operating budget from \$1,253.14 to \$1,253.69. Past minutes passed unanimously

Elections:

- Stephanie Nowers, Stan Gillespie and Jen Dowd as the longest standing members were appointed to be on the elections committee.
- Danny Sereyko & Tim Breeden are to serve on election committee
- Seats up for election are Seats A, B & C

Seat A- Stephanie Nowers

Seat B- Stan Gillespie

Seat C- Jen Dowd

Seat D- Tim Breeden

Seat E- Danny Sereyko

Revenue Grants:

The Alaska State Fair grant was moved forward to general membership for voting however the requested amount of \$25,000 was lowered to \$5,000

Caregiving from the Corral grant of \$5,000 was moved forward to general membership for voting. Stan Gillespie recused himself from the room for a conflict of interest.

Frontline Mission grant request of \$6,000 was moved forward to general membership for voting

Mat-Su Trail grant request of \$2,000 was moved forward to general membership for voting

Mat Su Visitor Foundation grant request of \$8,000 was moved forward to general membership for voting

Onward & Upward grant request of \$10,000 was not approved to be forwarded to general membership. Jen Dowd recused herself from the room for a conflict of interest.

Conflict of Interest Policy:

Postponed to April 19, 2018

April 19 Agenda & Revenue sharing grants ballot:

Agenda was finalized. There will be no mail-in ballots allowed per our by-laws

Report on Parliamentary Procedures meeting:

Tim Breeden passed out material and discussed a little on what he had learned

Audience Participation: NONE

Board Comments: NONE

Date of Next Meeting: April 19 – Annual Membership Meeting, Room 118 6:30-9pm

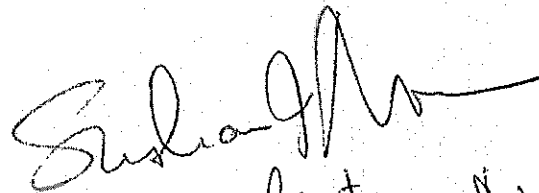
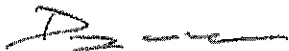
The meeting was adjourned at 8:15PM

For more information, email gatewaycommunitycouncil@gmail.com

**Note: You must be a member to vote. Dues are \$10/year, payable at the meeting*

Secretary

Danny Serelyko



President
Stephanie J. Nowers

Gateway Community Council Meeting Minutes

6:30-9pm, April 19, 2018

Mat-Su College, Snodgrass Hall Room #118

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JUL 12 2018

CLERKS OFFICE

Call to Order and Welcome:

President Stephanie Nowers called the board to order at 6:40p.m: Stephanie Nowers, President, Stan Gillespie Vice President, Tim Breeden, Treasurer, Jen Dowd, Member-at-large, Danny Sereyko, Secretary were all present.

Treasurer's report and Membership update:

None at this time, Mr. Breeden was very busy still collecting membership dues.

Correspondence:

President Stephanie Nowers explained what correspondence is to membership

Approval of past minutes: March 20, 2018

There was a change to the minutes to add correspondents. Past minutes passed unanimously.

Revenue Grants:

Jerome Hertel with AK State Fair presented a presentation for their grant request of \$5,000.

Laura Porter with Care Giving from The Coral presented a presentation for their grant request of \$5,000

Don Houk with Frontline Mission presented a Q&A presentation for their grant request of \$6,000

Stuart Leidner from Mat Su Trails Foundation presented a Q&A presentation for their grant request of \$2,000

Bonnie Quil from the Mat Su Visitor center presented a Q&A presentation for their grant request of \$8,000

Mrs. Riggan, Mrs. Brown, Mrs. Johnson from Machetanze elementary school thanked the community council and the general membership for the past grants to fund Chromebooks.

Speakers:

Butch Shapiro spoke about Mat-Su landfill Cells and a need for a new access point into the landfill off Trunk Road followed with a Q&A

Cassi Campbell from MEA spoke about the meter upgrades and the take back and clearing of the MEA'S right-a-way followed with a Q&A

Belinda Bihanan and Trooper Burkett spoke about the Neighborhood Watch program with a lot of Q&A

Murph O'Brien spoke about Live Fire Alaska and how to make a complaint. The SPUD subcommittee has not met

Elections:

- * Seats up for election are Seats A, B&C

Seat A- Stephanie Nowers

Seat B- Stan Gillespie

Seat C- Jen Dowd

A call for nominations from the floor and ballots handed out for voting. A correction on the ballot to show Jen Dowd not Tim Breeden.

Audience Participation:

Bill Tucker spoke about a Nelson Road extension and showed a petition with over 200 signatures in support.

Berkley Tilden from the Fairview Community Council spoke about traffic concerns to Machetanze elementary school and the need for the Nelson road extension. He stated that the Fairview Council has a resolution in support and asks the Gateway council to do the same. He will email information to the board. Danny Sereyko requested we Schedule a work session to address this issue very soon.

Don Houk spoke about the smell coming from the landfill

Revenue Grants and Board Election Results:

Ballots counted by Stan Gillespie and Jen Dowd results are:

The Alaska State Fair passed 19/3

Caregiving from The Corral passed 18/4

Frontline Mission passed 21/1

Mat-Su Trails passed 19/3

Mat-Su Visitor Center passed 18/4

Ballots counted by Tim Breeden and Danny Sereyko results are: Stephanie Nowers, Stan Gillespie and Jen Dowd were all reelected to serve on the Gateway Community Council board. Officers for the council were not elected.

Board Comments:

Stephanie Nowers- Thanked everyone for coming

Stan Gillespie- Commented it was nice to see so many new faces.

Tim Breeden- Thanked everyone and updated the membership to 23

Jen Dowd- Thanked everyone for coming

Danny Sereyko- Thanked everyone for coming and noted it was nice to have a large turnout.

Date of Next Meeting

August 22, 2018 6:30pm-8pm Location to be determined later

The meeting was adjourned at 9:08 PM

Secretary

Danny Sereyko



Stephanie J. Nowers



President

Meeting Minutes May 9, 2018

CLERKS OFFICE

Meadow Lakes Community Council Inc.

<input checked="" type="checkbox"/> 3 Officers required for quorum: TOTAL = 3 YES <input checked="" type="checkbox"/> Pres: Patricia Fisher <input type="checkbox"/> Vice Pres: Rae Arno <input type="checkbox"/> Treasurer: Cindy Michaelson <input checked="" type="checkbox"/> Sec: Janet Henkel <input checked="" type="checkbox"/> Council Coordinator: Tim Swezey	<input checked="" type="checkbox"/> 3 Committee Chairs required for quorum: TOTAL = 5 YES <input checked="" type="checkbox"/> Education: Cally Leader <input checked="" type="checkbox"/> CIP: Terry Boyle <input checked="" type="checkbox"/> Bylaw: Linda Conover <input checked="" type="checkbox"/> Mem: Lacey Harris <input type="checkbox"/> Trall: Lori Benner-Hanson <input type="checkbox"/> Safety: Larry Michaelson <input checked="" type="checkbox"/> Gaming: Arlel Cannon
<input checked="" type="checkbox"/> 10 Members of the Meadow Lakes Community required for quorum: TOTAL = 18 YES Meeting Quorum = YES	

1. **Call to Order:** The meeting was called to order at 7:03 pm by President Patti Fisher. It was determined that a quorum was present.
1. **Pledge of Allegiance:** Recited.
2. **Approval of:**
 - a. **Agenda** – Patti Fisher added Todd Smith from DOT as an additional speaker. Dawn Houston motioned to approve the agenda, with a second from Lacey Harris. There was no discussion and the vote was unanimous in favor.
 - b. **Minutes** – Lacey Harris motioned to approve the April minutes, and was seconded by Cally Leader. There was no discussion and the vote was unanimous in favor.
 - c. **Treasurers Report** – None

3. **Reports:**

President – Patti Fisher gave the presidents report. Patti asked that everyone please take a moment to look at the artwork and posters displayed by students from the different area schools related to recycling and pollution.

Cleanup is underway and Patti hopes everyone will get out and clean up around their neighborhood. The dumpster will be at the fire station beginning Monday evening. Next Sunday will be our big cleanup party at the sports field. Please add this event to your calendar and plan to show up! Saturday, May 19 we will be doing our Adopt a Mile cleanup. Our mile is located right before Pittman Road, and we will be meeting at the mall at 10:00 am on the morning of May 19th.

Patti said that she has been pushing for a coalition of community councils, and our troopers have recently asked that the community councils get together and form a safety coalition. This group will be meeting on the third Wednesday of the month for the coming months.

\$50,000 has been set aside by the borough for Neighborhood Watch and Civil Aerial Patrol. This money will be divided by all community councils, which will result in approximately \$2,000 per community council. These funds will be used to help with safety projects here in Meadow Lakes.

The Meadow Lakes Garden Club will be having its annual plant sale at the Meadow Lakes Mall on Friday and Saturday of Memorial Day weekend.

Gaming – Ariel Cannon presented the gaming report. There was \$514.00 sold in Split the Pot ticket sales during the last AK Tuesday night fights event.

Parks & Rec – None

CIP – Terry Boyle had nothing to report.

Education – Cally Leader reported that \$500 was presented to each of our schools, and \$1000 was donated to the Dolly Parton Imagination library. Funds have been set aside for a community patrol in the future.

Meeting Minutes May 9, 2018

Membership – None

Bylaws – None

Council Coordinator – Tim Swezey reported that there have been several groups which have reserved the sports field during the upcoming spring and summer months.

4. **Presentation:** Todd Smith, from State of Alaska DOT, gave a presentation about the progress and ongoing work on the Parks Highway upgrade. Work is again underway on the highway between Church Road and Pittman Road. Todd expects restrictions to start coming off during the next week, at which time paving will begin again, with another 2" of asphalt being placed over the existing roadway. There is a section of road by Rappe Excavating that will be removed and replaced as the construction crew ran out of time last fall to get this done. June will most likely be the busiest month on this project, as striping will begin just as soon as the paving is completed. The striping will be inlaid, and should last for quite some time. There is a little work left on some of the signals, as well as some touch up work, including final seeding, etc. Todd feels that this section of the project will be wrapped up by the end of July. The transition just past the Holiday station is being addressed, and some additional funding has been requested in order to smooth this out and improve it. We hope to extend this transition lane through the curve, as well as adding some additional lighting, etc. The Meadow Lakes signalized intersection will be coming into play further down the road. The next phase will probably be a fall of 2019 startup with utility relocation, and construction beginning in 2020.

Roy Rolstacher and Cathy Kramer gave a presentation on Firewise. Roy lives in Meadow Lakes and works out of Station 71. Cathy is a volunteer who lost her home in a wildfire. In the last 36 hours alone the fire station has responded to 3 escaped fires from burn barrels, and all firefighters are currently carrying both structural and wildfire gear due to the high fire danger at this time. Wildfire in our community is more frequent than in many other areas because of all of the black spruce and beetle killed spruce. Roy and Cathy will be leaving their contact information with everyone today for further questions and information.

The main thing that you can do to protect your home from fire is to remove fuel loads that are within 0-6 feet from your home and create a defensible space. Defensible space is the area that you can defend until the fire department is able to show up and help you. Remove fuels such as firewood, flammables, etc. from your decks and patios. Covering your woodpile with a welders blanket is another option. Rake back the dead leaves and pine needles in these areas as well, and consider using rock instead of bark when landscaping within 5' of your home. A plant that is green and has leaves is a fire wise plant; if it has needles you should dig it up and move it further away. Annuals and perennials are also good landscaping choices. Limb your spruce trees up to approximately eye level, as it reduces the fuel load underneath the trees, and place compost piles in open areas, not in the woods.

All of the ideas listed above will greatly reduce the risk of losing your home to a wildfire. Embers and radiant heat are the principle dangers in a wildfire situation and by interrupting the continuity of the fuel that the fire feeds upon, you reduce the risk of the fire spreading. Spruce beetles are back and are very active in this area. If you have black spruce on your property that you would like to keep, Cathy suggested calling Gage Tree Service and having the trees treated. Trees can either be injected or sprayed. The injections are good for two years, and the spray will need to be reapplied annually.

Population density in the "wildlands" is increasing, as more people are moving into these areas. By being proactive in creating a defensible space around your home, engaging in safe burning practices, and having an evacuation plan and evacuation bag packed, you will be able to leave and be safe, knowing you have taken all of the necessary precautions to protect your property should there be a wild fire in your area.

There are a lot of little things that we can do for not a lot of money and just a little initiative to protect ourselves and our neighbors. Why would we not do that?

Roy and Cathy also mentioned that house numbering is very important, and Cathy can provide numbered signs for a small charge, with the proceeds being used to print more signs. Please see her after the meeting for more information. Roy also mentioned that the fire department would come out to your home and do a home inspection fire survey, please see him after the meeting for more information on this as well.

Meeting Minutes May 9, 2018

Patti thanked Roy and Cathy for their presentation.

Julie Esty of Matanuska Electric Company, and her coworker John, gave a brief presentation on projects that will be going on in the Meadow Lakes area this season. There will be some clearing going on during the summer season, but no capital projects. There is however, a project planned for 2019 in the Blodgett Lakes area, which will replace the existing lake cable with new cable. This cable would be very difficult to repair, especially during the winter months which why the new cable will be transitioned to overland cable. Julie said that many of our lakes have underwater cable, which usually doesn't last near as long as overland cable. They are beginning to replace the underwater cable based on the areas which have the largest number of outages. MEA is also hoping to expand their facilities in this area to keep up with growth as there are so many people moving here, although any future expansion will most likely not occur for another 4 – 5 years.

Julie stated that MEA is only allowed to clear within the easement area, although they will be working within the different communities as the beetle killed spruce begin to age to keep them from falling into the electric lines.

Patti thanked Julie and John for their presentation.

6. **Correspondence:** Correspondence links were listed on the agenda.
7. **Old Business:** None
8. **New Business:** The community council was asked by the borough to put together a resolution approving a parking area and trailhead at Baldy. Funding would be from the Pittman/Robinson fund, which comes from ammunition sales. The borough will be applying for this funding and will then match it. When the borough was asked who would be attending our meeting to speak on this, they advised that they had decided to cancel their request, as the funding would in part require a 20 year commitment for trail maintenance, as well as easement acquisition, which may be extremely hard to come by. This trail is currently listed as a trespass trail by the mental health trust. We are currently going to hold off on this resolution until we have had time to review all of the details and can provide you with more information.

Election results are as follows:

Vice President – Linda Conover
Treasurer – Cindy Michaelson
Council Coordinator – Camden Yehle
Chair, Parks & Recreation – Lori Benner-Hanson
Chair, Bylaws Committee – Terry Boyle
Chair, Membership – Lacey Harris

All parties nominated were elected for a two year period.

9. **Agency Reports:** Fire Chief John Fairchild gave a report on behalf of the fire department. Station 73 is up and running and things there are going well. Several new firefighters are coming into the program; several of them are part-time, on call personnel, who are basically volunteers. Burn permits are required, please be aware of the weather, etc. and don't forget to call in when you are burning, as well as making sure that you have water and the necessary equipment on site. Things are very dry and we can't get there fast enough. Burn permits are also required for burn barrels. Please make sure that your burn barrels are sitting on bare ground or gravel with no flammables within the defensible space. Please get your house numbers up – we can't help you if we can't find you! The fire department is currently recruiting and in need of volunteers in both West Lakes and Susitna areas.
10. **Persons to be heard:** Carol Rice, Wasilla Area Seniors, Inc. spoke briefly about the senior luncheon that will be held one week from today. The cost is \$6 for seniors and \$9 for non-seniors. Please join them; the topic will be "Keeping Seniors Busy". The annual Miles for Meals event will be held on June 9, 2018. Race time will be from 10:00 am until 1:00 pm, with a BBQ to follow. Sign up is \$20 before the day of the race, and \$30 the day of the race.

Stacie Windsor of Forest Lakes Subdivision spoke about the growing drug problems in her neighborhood. She

Meeting Minutes May 9, 2018

said calls to troopers are not being responded to, as there are so many. She asked what they could do to help stop crime in their neighborhood. Patti Fisher responded that setting up a neighborhood watch program would be a good start, as well as community and civil patrols. Patti stated that part of a secondary road in and out of the subdivision will soon be blocked off, which will help, although this is a temporary solution. Patti advised staying on to the borough officials and attending borough meetings.

Jasmine Martin, representative from Senator Wilson's office, spoke briefly. She advised that the capital budget passed yesterday with \$75K in it for community watch programs. Hopefully this funding will stay in place, however until it is signed into law, anything can happen. Earlier in the year, a couple of persons from Senator Wilson's office were allowed to go on a ride along with troopers. One of the things that took up a large amount of the trooper's time was serving warrants. There is currently some work being done on how we can fund troopers, and retain troopers, including allowing them to become more efficient and reduce the attitude of hopelessness within their ranks. There was a bill discussed in the senate on reinstating trooper pensions, however Jasmine does not believe it passed. Talk with your Senators and voice your opinion in keeping and expanding our trooper program. Representative Neumann has been working overtime on this issue. Ariel Cannon suggested using bounty hunters to serve warrants, and Patti Fisher suggested recruiting new troopers at the high school level.

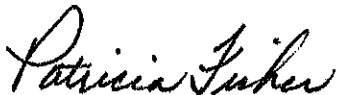
11. Approve Meeting Location:

Birch Creek Villas Senior Housing
1210 N. Kim Drive
Meadow Lakes

Wednesday, June 13, 2018
Sign In: 6PM to 7PM
Meeting: 7PM – 9PM

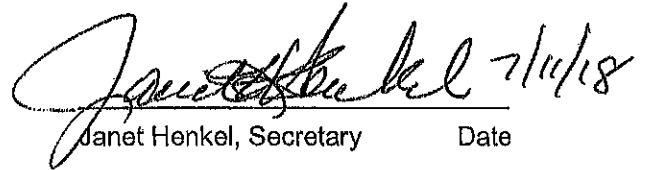
Jan Henkel moved to approve the June meeting location and was seconded by Lacey Harris. There was no discussion and the vote was unanimous in favor.

12. Adjournment: The meeting was adjourned at 8:52 pm by President Patti Fisher.



Patricia Fisher, President

Date



Janet Henkel, Secretary

Date

Meadow Lakes Community Council, Inc.

Minutes – June 13, 2018 - Meeting – Birch Creek Villas (Senior Housing) 1210 N. Kim Drive
Board ~ Quorum = 3: Pres: Patricia Fisher ♦ Vice Pres: Linda Conover ♦ Treasurer: Cindy Michaelson
 Sec: Janet Henkel ♦ Cou. Coordinator: Camden Yehle (4 = Yes)
Committee Chairs ~ Quorum = 3: Education: Calley Leader ♦ CIP: vacant
 Bylaw: Terry Boyle ♦ Membership: Lacey Harris ♦ Trail: Lori Benner-Hanson
 Safety: Larry Michaelson ♦ Gaming: Arlei Cannon (3 = Yes)
10 Members of the Meadow Lakes Community: (10 = Yes)

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- **Call to Order:** The meeting was called to order at 7:09 pm by President Patti Fisher.
- **Pledge of Allegiance:** Recited.
- **Approval of:**
 - a. **Agenda** – Jullie Ftarr moved to approve. Cindy Michaelson seconded. Motion passed unanimously.
 - b. **Secretary** – Janet absent, no minutes to approve.
 - c. **Treasurers Report** – Cindy Michaelson presented the Treasurers report for April and May. Attached. Cindy Michaelson moved to remove Rae Arno and add Linda Conover as a signer to Mat-Valley FCU accounts. Cally Leader seconded the motion. Motion passed unanimously.
- **Reports:**
 - **Gaming** – nothing to report
 - **Community Safety** – nothing to report
 - **Education** – Cally Leader reported Dorothy Adler classes for first aide and wilderness training are on the calendar.
 - **Bylaws** – nothing to report
 - **Membership** – nothing to report
 - **Parks & Recreation** – Lori Benner-Hanson reported meeting with the Trails Committee to receive landowner input on new driveway being installed which would accommodate existing trail. Committee is working with the Borough on trail easements from Visnaw Lake to Little Su to Baldy. Seymour Lake access need repair – talking to the Borough about repairs. Committee is also talking to DNR about land trespass issues.
 - **CIP** – nothing to report
 - **Council Coordinator** – Our new Council Coordinator Camden Yehle was introduced.
 - **President**
 - Patti announced that the Seldon Extension is now on the road's short list.
 - The state capital budget signed by the governor includes \$75,000 for statewide Neighborhood Watch programs. The Mat-Su Borough will receive some of the money to offer grants to communities wishing funds for Neighborhood Watch projects.
 - Cleanup – 6.8 tons of garbage, 3 dumpsters full, AK Car Crushers removed 6 cars, Denali Refuse removed scrap metal including a pickup carcass.
 - Block party was a success with good weather, food, music, prizes, bake off contest and games for kids.
 - There were 10 park reservations through April, and 21 park reservations from April through June. No vandalism was reported.
- **Presentation:** Mark Neuman, Representative, House District 8
Mark Neuman was invited to discuss the Parks Highway Phase 3 problems between DOT and business owners.
 - A long line at the railroad overpass was noted and a concern to motorists.
 - Fireplace Man – Property line in question. The borough for years has allowed 132' easement from Parks center line for tax purposes. The state has now changed this to 150' for phase 3. When the Fireplace Man questioned this, the state said accept the 150' or we won't build you a driveway off the parks and customers will have to use the back road to access your business.
 - Roadside Inn – The Parks Phase 3 road will be 4' from front door which will decrease business and does not even allow enough room for a handicap ramp.
 - Fisher Fuel – Phase 3 road will make it impossible of large trucks to turn around. It was pointed out that big trucks like this will have to go to the Glenn Highway if they want to turn around now that the Trunk

- Road has the tight turn-around.
 - Steve Childs with the Meadow Lakes Post Office expressed concerns over the Post Office entrance off the Parks Phase 3 Highway. The entrance now is not safe and will be impossible when phase 3 is finished. With 1100+ post office boxes, many being shared by two families generates lots of traffic each day. Steve has a petition with 300 signatures already asking DOT to allow Parks access to post office. Steve wants a turn lane, frontage road, or some way to safely access the post office. Turn lane and frontage road both were denied. Commissioner wants to extend W Swan Drive (gravel road) to N Meadow Lakes by Holiday gas station for post office customers to use to access via the back roads.
 - Owen Dicks asked "What can we do for businesses on Parks Highway Phase 3?". Call the governor. Call DOT. Support MLCC. Call Dave Wilson's office (Jody Simpson – aide). Jullie Ftarr made a **MOTION** that the Meadow Lakes Community Council send a resolution to DOT to allow Parks Highway access to the post office. Chad Scott seconded the motion. Linda Conover amended the motion to include concerns of all business along the Parks Highway Phase 3 construction. Jullie Ftarr seconded the amendment. Amendment passed unanimously. Motion, as amended, passed unanimously.
 - Knik Arm Crossing funding removed from the capital budget by Governor Walker. Crossing put on hold. The projection is that 34,000 drive to Anchorage each day.
 - KGB project is delayed one year.
- **Presentation:** Amy O'Conner and Louisa Branchflower, Skeetawk Ski Area
In 2015 the non-profit Hatcher Alpine Experience was formed. Skeetawk, the name for ski area, was voted on by the members. MSHF gave them a grant to cover Amy O'Conner's Executive Director salary. All other positions are volunteer. They are just starting their big capital campaign. The Hatcher Alpine Experience strives to make the ski area affordable (modeled after the Arctic Valley ski area), multi-generational, and a healthy choice for families. Before the opening there will be an access road for skiers, but no lift. The first ski lift is 50% complete. The ski area will be open for the 2019-2020 ski season. Current sledding areas will not be affected by the ski area. The non-profit meets the last Monday of each month in Palmer.
- **Correspondence:**
 - **SMG LLC**
Limited Marijuana Cultivation Facility
<https://goo.gl/suD9aC>
 - Goodwin Acres, MSB Case #2018-064
Rolling Acres Addition #1 divide into two lots containing 4.33 acres more or less
Public hearing June 13
<https://goo.gl/w8twmW>
 - **Old Business:** no old business
 - **New Business:** Per Patti Fisher's request, Camden Yehle made a **MOTION** appoint Tim Sweezy to the position of Capital Improvement Projects Chair (CIP). Jullie Ftarr seconded the motion. Passed unanimously.
 - **Agency Reports:**
 - Randall Kowalke**
 - Randall Kowalke reported that DOT and Su-Valley Community are in disagreement as to who pays the maintenance cost for the underpass by Su-Valley High School.
 - Willow Elementary School flashing light was moved to a position between the two school horseshoe entrances. Randall is trying to get this changed.
 - Randall will request a borough hearing on the Parks Phase 3 problems.
 - July 17 there will be a meeting for road bonding discussion. Taxes will be affected. Seldon Extension effected.
 - Randall discussed the borough China trip. APU is bringing a group to train for the Olympics. Biggest interest was in tourism. They are also interested in supporting the port operational cost for 1 year when that gets built, so the spruce beetle killed trees in the valley can be shipped to China.
 - John Fairchild**
 - **Borough Meeting to Discuss Crime in Our Neighborhoods**
Mon. June 18, 2018, 6:30 p.m., at Willow Community Center, Mile 69 Parks Highway, Willow
Wed. June 20, 2018, 6 p.m., at Assembly Chambers, 350 E. Dahlia Avenue, Palmer
Mon. June 25, 2018, 6 p.m., at Curtis D. Menard Sports Center, 1001 S. Clapp Street, Wasilla

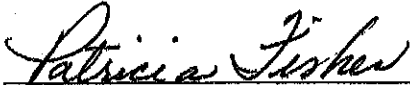
- o John suggested we include Big Lake Community Council in Parks Highway Phase 3 resolution.
- o Our fire department received a \$7500 grant for gear from the state.
- o Remember to thank our volunteers
- o Brush fire worry – be careful with burn barrels, use permits
- o Paving improvements are being made to fire stations
- o ISO trainings will be held on local lakes in an effort to reduce our ISO rating from a 4 to a 3 grade for homeowner's insurance rates.

- **Persons to be heard:** Jennifer Wimmer thanked the community council for the park, stating "The park is a hidden gem." It is a safe place for children and well maintained with no signs of vandalism.
- **Meeting for Parks Highway Phase 3 resolution,** July 8, 2018 6pm at the Senior Housing, center of building.
- **Approve Meeting Location:** Motion to meet July 11, 2018 made by Linda Conover, seconded by Sherri Rusher. Motion passed unanimously.

Birch Creek Villas (Senior Housing – center of building)
 1210 N. Kim Drive
 Meadow Lakes

Wednesday, July 11, 2018
 Sign In: 6PM to 7PM
 Meeting: 7PM – 9PM

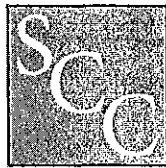
- **Adjournment:** The meeting was adjourned by President Patti Fisher at 8:55 pm.


 Patricia Fisher, President Date

 7/11/2018
 Jan Henkel, Secretary Date

Meeting Minutes
May 3, 2018 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Buddy Giddens, Trevor Walters, Herman Thompson, Sheena Fort, Ned Sparks, Dona Malhiot-Laubhan & Kelly Thomas.
- II. Call Meeting to Order – 7:04pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Herman Thompson
 - b. 2nd by: Ned Sparks
 - c. Unanimous
- V. Approval of April 5, 2018 Meeting Minutes
 - a. Motion by: Ned Sparks
 - b. 2nd by: Herman Thompson
 - c. Unanimous
- VI. Treasurer's Report
 - a. Checking Account – \$ 9945.05
 - b. Savings Account – \$225.13
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
 - b.
 - c.
- VIII. Correspondence –
 - a. Greg & Judy Reiter- Talkeetna Traditions LLC
 - b.
 - c.



Susitna

Community Council

- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – N/A
 - b. Borough Assembly Update – N/A
 - c. Grant Expenditure Committee –
 - i. Review the request for 2017 Grant Letter
 - ii. Send the borough our request for 2017 Grant money.
 - d. Bylaws Committee – N/A
 - e. Ways & Means Committee – (Tabled until fall)
 - f. Cemetery Committee – N/A
 - g. Election Committee – N/A

- X. Old Business
 - a.
 - b.

- XI. New Business
 - a. Biennial needs to be filed.
 - b.
 - c.

- XII. Adjournment – 7:19pm

*Turn into
Donna Dearman 6/7/2018*

Sutton Community Council Regular Monthly Meeting
Wednesday, February 28, 2018, 7:00 pm @ Sutton Public Library
Minutes

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1. **Establish Quorum:** President Frank Busby, Vice Chair Philip Williams, Treasurer Juli Buzby, Secretary Earl Houser, Board Members Rep. George Rauscher, Jessica Tremaine, Chris Spitzer, Marla Mason
2. **Call to Order: 1906**
3. **Pledge:** Earl Houser
4. **Additions or Changes to Agenda:**
5. **Guests:**
6. **Presentations:**
7. **Correspondence:**
 - a. Mail – Bank Statements
 - b. Public and Board Correspondence

➤ Camden Yehle, I am hoping you will send out the link to the Glenn Highway survey to your community council constituent list if you have not already <https://glennstudy.metroquest.com/>. I live in Meadow Lakes and this is a great time to weigh in on issues on the Glenn Highway.
8. **Borough and State Reports:**
 - a. *Jim Sykes – MSB Assembly District 1 Representative;* Speed survey hand held radar gun wasn't a lot of speeding was going on. Recommendations was to have a yellow flashing light to warn vehicles. They are against speed bumps. New signs were put up indicating school zone. Assembly reported last night future funding for the school district raising the mil rate in accordance with the value of property.
Went to Juneau last week to talk to the different legislators on a number of issues involving our area. Governor wants to fund more law enforcement throughout the state. 2005 crime report concerning rising crime around the valley. The Meadow Lakes area had a couple of meeting exploring a police service area.
Borough still expecting of getting the money for the buy out of the five properties along the Matanuska River that was applied for four years ago.
Williams; asking about the Chickaloon Tribble Police being able to police some areas of Sutton. Cpt. April is expected to attend the Council meeting next month of March.
 - b. *Joshua Rockey Sutton Elementary School – 5th grade class at the library working on* Working on the train going around the school the borough has mapped out the trail and created a sign with the distance and names of the trails marked on the sign.
Valentine we had our breakfast of a loved one about 150 participants, pancakes with red die went very well.
Capture kids heart showcase school about meeting kids with a hand shake and look into the eyes it helps to bring them together.
Next week is our last day of school before spring break will be doing our Yettee ski again thanks to Mr. Overby and Mr. Blakeman for lots of plowing and snow blowing keeping the range open.
9. **Officer Reports:**
 - a. **Chair – Philip Williams-**
 - b. **Secretary – Earl Houser –** Mail has been lite this month, Bank reports and some junk mail, did get contacted by Cpt. April about coming to the march meeting
 - c. **Treasurer – Julie Buzby-** See financial report sheet.
Community Assistance Program on line application deadline notice had a couple different dates, want to extend the submit dates for the Community Assistance Program, make a committee for reviewing the applications. Earl volunteered to chair the committee.
Jessica makes motion for Earl to chair the Community Assistance Program reviewing the applications on April 4th, Juli Seconds, all in favor motion passes unanimously.

Friend of the library purchase a basket for the Friends of the Library from the Sutton Council

 - ♦ Earl makes motion to purchase a basket for the Friends of Sutton, Chris Seconds, all in favor motion passes unanimously.

Sutton Community Council Regular Monthly Meeting
Wednesday, February 28, 2018, 7:00 pm @ Sutton Public Library
Minutes

- Marla makes a motion to utilize left over funds \$175.00 from prior revenue sharing money awarded to the Post Office for a flowerbed, to be utilized to purchase the Baskets, Julie seconds. All in favor motion passes unanimously.

Approval of Consent Agenda:

Julie makes motion to accept consent agenda, Philip Buzby Seconds, all in favor motion passes unanimously.

10. Committee Reports:

- a. *Comp Plan Review* – Frank Busby
- b. *Bylaws Committee* – Jessica Tremaine meeting information update next meeting March 5th at the library
- c. *Jonesville/Slipper Lake Advisory Action Committee* – Rep. George Rauscher, None at the present

11. Old Business:

- Letter to Borough concerning speed bumps at school
- Community Assistance Programs Applications for next year 2018
- Limited Marijuana Cultivation Facilities
- Letter to DNR on the reclamation project at Jonesville Slipper lake area.

12. General Orders:

13. New Business:

14. Restate motions and voting results

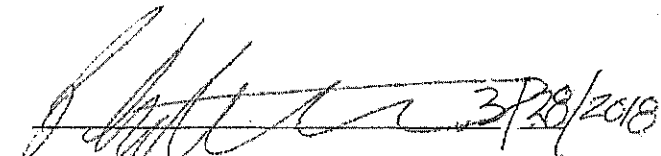
Earl makes motion to purchase a basket for the Friends of Sutton, Chris Seconds, all in favor motion passes unanimously.

Marla makes a motion to utilize left over funds \$175.00 from prior revenue sharing money awarded to the Post Office for a flowerbed, to be utilized to purchase the Baskets, Julie seconds. All in favor motion passes unanimously.

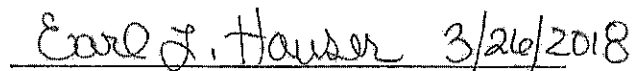
Jessica makes motion for Earl to chair the Community Assistance Program reviewing the applications on April 4th, Juli Seconds, all in favor motion passes unanimously.

Julie makes motion to accept consent agenda, Philip Buzby Seconds, all in favor motion passes unanimously.

15. Meeting Adjourned 2112



President's Signature Date



Secretary's Signature Date

**Sutton Community Council
Treasurer's Report January 2018**

Feb

		Checking	Saving	Money Market
Beginning	1/1/2018	337.82	25.38	46772.68
Deposits:				
Expenses:				
Sign King	Recycling	-150.00		
David Tweden	Recycling	-50.00		
Philip Williams	Recycling	-100.00		
Interest:				
	1/31/2018	0.07		9.94
Transfer Money				
Ending	1/31/2018	37.89	25.38	46782.62

Revenue Sharing Project Update

Project Name	Project FY			Current Month Totals		
	2012-2015	2016	Donations	Total	Dispersed	Remaining
SCC	4578.60			4578.60		4578.60
Alpine Civic Club	26365.00			26365.00		26365.00
Friends of The Library						
Youth	2500.00			2500.00		2500.00
Sutton Post Office	175.00			175.00		175.00
Recycle Sutton		2050.39	10.00	2060.39	300.00	1760.39
Sutton Food Bank		1502.09		1502.09		1502.09
Jonesville/Slipper Lake		8200.00	68.00	8268.00		8268.00
Totals	33618.60	11752.48	78.00	45449.08	300.00	45149.08

Year Totals Remaining updated 12/31/2017	FY 2013	FY 2014	FY 2015	FY 2016	Total
	218.99	12050.00	20200.00	12902.09	45371.08

Sutton Community Council Annual Monthly Meeting

February 28, 2018

	<u>Print Name</u>	<u>E-Mail Address</u>
1)	Chris Spitzer	
2)	Phil Williams	
3)	JAN MULDER	
4)	JIM SYKES	
5)	Shane LaGrix	
6)	JOSHUA ROCKETT	
7)		
8)		
9)		
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Sutton Community Council Regular Monthly Meeting
Wednesday, March 28, 2018, 7:00 pm @ Sutton Public Library
Minutes

1. **Establish Quorum:** President Frank Busby, Vice Chair Philip Williams, Treasurer Juli Buzby, Secretary Earl Houser, Board Members Rep. George Rauscher, Jessica Tremaine, Chris Spitzer, Marla Mason

2. **Call to Order: 7:07**

3. **Pledge:** Mark Bertels

4. **Guests:** Andy Hobbs, Lori Hobbs, Bethany Nichols, Mark Bertels, Nancy Bertels

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5. **Presentations:**

- o Captain Tony April, AST Palmer Post B Detachment, Officer Skyler Smith Chickaloon Tribal Justice Department.
Cpt. April AST B Detachment Palmer, talking about the enforcement of Chickaloon Tribe Police. Memo sent in by Major Brinkie that the Chickaloon Tribe Police has no enforcement authority on State of Alaska property that the Chickaloon Tribe Police does have authority for enforcement on Tribe property only. They can be used as a standby if ask by the Alaska State Troopers. Cpt. April read a MOI that stated that their Chickaloon Tribe Police enforcement authority on state land was terminated as of March 16th.
- o Bethany Nichols, Brownfield Program & Outreach Coordinator brief introduction of my program helps to prevent contaminated sights and clean-up contaminated sites April 14th 6pm at the library.
- o Sutton Clean-up May 7th - 13th / Jonesville Slipper Lake clean-up is May 12th
- o Marla makes motion to support clean-up Jonesville Slipper Lake May 12 and Sutton clean-up 7th - 13th, Jessica Seconds, all in favor motion passes unanimously.

6. **Borough and State Reports:**

- a. *Jim Sykes – MSB Assembly District 1 Representative;* Not present
- b. *Joshua Rockey Sutton Elementary School –* Not present

7. **Officer Reports:**

- a. **Chair –** Frank Busby – Proposed burn in the moose range above Sutton between ^{Granite} Garnet Creek and King River.
Power line Intertie proposal from Sutton to Glennallen representative will be at next month meeting
- b. **Secretary Correspondence –** Earl Houser – Not present
- c. **Treasurer Report–** Julie Buzby – Not present

Approval of Consent Agenda

8. **Committee Reports:**

- a. **Comp Plan Review –** Frank Busby
- b. **Bylaws Committee –** Jessica Tremaine meeting information update
- c. **Jonesville/Slipper Lake Advisory Action Committee –** Rep. George Rauscher
Report from the Capital in Juneau
SB 55 Jonesville Bill went through finance, Senate and house now it's going back to the House after passing through once.

Sutton Community Council Regular Monthly Meeting
Wednesday, March 28, 2018, 7:00 pm @ Sutton Public Library
Minutes

9. Old Business:

- Community Assistance Programs Applications Review from the 4th to the 18th April at Sutton Library

10. General Orders:

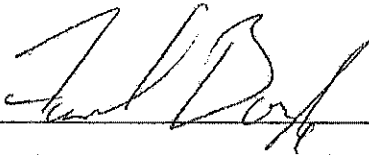
11. New Business:

- US DOT Project AK TTP CHIC 2013 Pedestrian Path John Sommer effected property owners
- Jonesville Slipper Lake Clean up Coordinator Ryan Brett Clean-up for May 12th time frame

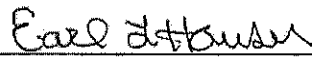
12. Restate motions and voting results

Marla makes motion to support clean-up Jonesville Slipper Lake May 12 and Sutton clean-up 7th – 13th, Jessica Seconds, all in favor motion passes unanimously.

13. Meeting Adjourned 2054



President's Signature Date



Secretary's Signature Date

**Sutton Community Council
Treasurer's Report February 2018**

		Checking	Saving	Money Market
Beginning	2/1/2018	37.89	25.38	46782.62
Deposits:				
Expenses:				
Daniel Kaasa	Recycling	-50.00		
Phillip Williams	Recycling	-50.00		
David Tweden	Recycling	-50.00		
Matthew Howard	Recycling	-50.00		
Interest:	2/28/2018			8.94
Transfer Money		630.11	-0.38	-629.73
Ending	2/28/2018	468.00	25.00	46161.83

Revenue Sharing Project Update

Project Name	Project FY			Current Month Totals		
	2012-2015	2016	Donations	Total	Dispersed	Remaining
SCC	4578.60			4578.60		4578.60
Alpine Civic Club	26365.00			26365.00		26365.00
Friends of The Library						
Youth	2500.00			2500.00		2500.00
Sutton Post Office	175.00			175.00		175.00
Recycle Sutton		1750.39	10.00	1760.39	200.00	1560.39
Sutton Food Bank		1502.09		1502.09		1502.09
Jonesville/Slipper Lake		8200.00	68.00	8268.00		8268.00
Totals	33618.60	11452.48	78.00	45149.08	200.00	44949.08

Year Totals Remaining updated 12/31/2017	FY 2013	FY 2014	FY 2015	FY 2016	Total
	218.99	12050.00	20200.00	12902.09	45371.08

SUTTON COMMUNITY COUNCIL March MEETING ATTENDANCE

DATE March 28, 2018

	NAME	EMAIL ADDRESS
1.	Frank Puzby	
2.	Andy Hobbs	hobbs@skt@msn.com
3.	Lori Hobbs	lorihobbs587@msn.com
4.	Bethany Nichols	Bethany@Crickaloon.org
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Sutton Community Council Regular Monthly Meeting
Wednesday, April 25, 2018, 7:00 pm @ Sutton Public Library
Minutes

1. **Establish Quorum:** President Frank Busby, Vice Chair Philip Williams, Treasurer Juli Buzby, Secretary Earl Houser, Board Members Rep. George Rauscher, Jessica Tremaine, Chris Spitzer, Marla Mason
2. **Call to Order: 7:09 pm**
3. **Pledge:** Frank Busby
4. **Guests:** See attached Guest Roster
5. **Presentations:**
 - o Proposed road belt power line project Jason Folk John Duhammer talking about the possibility of a powerline that would connect Sutton, Glennallen, Copper valley, Delta, Fairbanks. Are communicating with the different communities to see what the possibility is running a high-power line up the Glenn Hwy. Want to either run the powerline down the existing powerline or on the upper easement north. Information received is that the powerline that runs through Sutton can be buried rather than running it overhead. Looking for input from the Sutton Community as to what they would like to see if the project gained momentum from an idea to a project. Most at the community did not want the powerline ran overhead and would rather have it buried.
 - o MEA prestation Cathey Campbell going around talking about MTA project plan, system u-grades, meter up-grades in the Sutton Area. All information is sent back to MTA via wire no one comes out to read meters and if there is an outage MTA would get the information without anyone having to call.
 - o Sutton historic Park picnic is June 24th 1 to 4 pm In July Car show 49 Street Rodders July 21st
6. **Borough and State Reports:**
 - a. *Jim Sykes – MSB Assembly District 1 Representative;* HB 6 passed in session, what was sent in to the legislator was the winning part to getting the bill passed. Jim believes that the Governor will come to Sutton to sign the Bill into law.
Radar check with a cart that will measure the speed of individuals and keep a record in the school zone.
Road activity is starting up on the southside of Moose Creek they should be getting ready.
A lot of talk concerning fish Federal Government was sued that the federal government takes over regulations. King Salmon the legislator body will put into protection of the fish population in the Susitna drainage.
Mil rate change that would support the school bonds, Meeting in Palmer tomorrow night.
 - b. *Joshua Rockey Sutton Elementary School – and the New Principal Emily Austin*
Emily Austin, gave a talk about herself and her taking over as next year principle position at the Sutton School.
Rocky: had Yettee Ski, Peak Step English test will know results next fall, Borough looking at increasing security in schools, Sutton already doing security measures.
7. **Officer Reports:**
 - a. **Chair – Frank Busby –** attended the community watch program over in Wasilla with AST about organizing a community watch. Meeting every third Wednesday of the month, look for community support here in Sutton.
 - b. **Secretary Correspondence – Earl Houser –** DOT is working on the bridge over Chickaloon, and Moose Creek area.
Cpt. April sent an email about inviting news media out to our Community Council Meeting to get Sutton recognized in the area.

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Sutton Community Council Regular Monthly Meeting
Wednesday, April 25, 2018, 7:00 pm @ Sutton Public Library
Minutes

c. Treasurer Report– Julie Buzby – See treasure Report attached

*****Approval of Consent Agenda*****

Earl makes motion to accept treasurer report, Marla Seconds, all in favor motion passes unanimously.

8. Committee Reports:

a. **Comp Plan Review** – Frank Busby

b. **Bylaws Committee** – Jessica Tremaine meeting information update committee review of bylaws a draft has been written-up. If Council and community approve it will be submitted to community review and submitted to final draft.

Julie makes motion to hold by-law meeting along with the community sharing meeting on May 2nd 7pm, Chris seconds, all in favor passes unanimously.

c. **Jonesville/Slipper Lake Advisory Action Committee** – Rep. George Rauscher

9. Old Business:

- o Community Assistance Programs Applications Review from the 18th April at Sutton Library
- o Jonesville Slipper Lake Clean up Coordinator Ryan Brett Clean-up for May 12th
- o Northern Dreams LLC Board Action Letter reposting
- o US DOT Project AK TTP CHIC 2013 Pedestrian Path John Sommer

10. General Orders:

11. New Business:

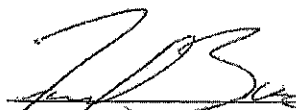
- o Community Assistance Programs Applications Review & award
- o Community clean-up May 7th – 13th
- o Tuesday Race Track Meeting Palmer Meeting

12. Restate motions and voting results

Earl makes motion to accept treasurer report, Marla Seconds, all in favor motion passes unanimously.

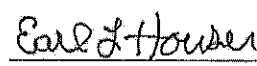
Julie makes motion to hold by-law meeting along with the community sharing meeting on May 2nd 7pm, Chris seconds, all in favor passes unanimously.

13. Meeting Adjourned 2119

 6-27-18

President's Signature

Date

 5/30/2018

Secretary's Signature

Date

**Sutton Community Council
Treasurer's Report March 2018**

		Checking	Saving	Money Market
Beginning	3/1/2018	468.00	25.00	46161.83
Deposits:				
Expenses:				
Daniel Kaasa	Recycling	-50.00		
Philip Williams	Recycling	-100.00		
Mark Tirapelli	Recycling	-50.00		
USPS	PO Box	-90.00		
Interest:	3/31/2018			9.81
Transfer Money				
Ending	3/31/2018	178.00	25.00	46171.64

Revenue Sharing Project Update

Project Name	Project FY			Current Month Totals		
	2012-2015	2016	Donations	Total	Dispersed	Remaining
SCC	4578.60			4578.60	90.00	4488.60
Alpine Civic Club	26365.00			26365.00		26365.00
Friends of The Library						
Youth	2500.00			2500.00		2500.00
Sutton Post Office	175.00			175.00		175.00
Recycle Sutton		1550.39	10.00	1560.39	200.00	1360.39
Sutton Food Bank		1502.09		1502.09		1502.09
Jonesville/Slipper Lake		8200.00	68.00	8268.00		8268.00
Totals	33618.60	11252.48	78.00	44949.08	290.00	44659.08

Year Totals Remaining updated 12/31/2017	FY 2013	FY 2014	FY 2015	FY 2016	Total
	218.99	12050.00	20200.00	12902.09	45371.08

Sutton Community Council Annual Monthly Meeting

April 25, 2018

	<u>Print Name</u>	<u>E-Mail Address</u>
1)	John Duhamel	duhamel@avea.org
2)	Jessica M Tremaine	—
3)	Chris Spitzer	—
4)	JASON HOKE	jhoke@coppervalley.org
5)	LAURA CARNEY	mike carney aka@gmail.com
6)	Cassi Campbell	cassi.campbell@avea.coop
7)	Dwva Elmore	devva.elmore@matsuk12.us
8)	Mike Paris	—
9)	Mark Bertels	
10)	Lynne Woods	aklynn@mtaonline.net
11)	JOSHUA ROCKEY	joshua.rockey@matsuk12.us
12)	Emily Austin	emily.austine@matsuk12.us
13)	PAT (MAC) McPherson	Pachman1752@GMAIL.COM
14)	JAN MULDER	Jonking
15)	MICHAEL JONES	
16)	DAVID RUSHER	druster404@gmail.com
17)	Nancy Tremaine	aktremaine@msn.com
18)	BRACUNY	
19)	Adam Alexander	malexander.adam@icloud.com

Sutton Community Council Annual Monthly Meeting

April 25, 2018

	<u>Print Name</u>	<u>E-Mail Address</u>
1)	Shayne La Goix	lagoixshayne@hotmail.com
2)	MARIE BELL	angelajones05@gmail.com
3)	P. WOODMAN	
4)	Juli Buzby	
5)		
6)		
7)		
8)		
9)		
10)		
11)		
12)		
13)		
14)		
15)		
16)		
17)		
18)		
19)		

Sutton Community Council Regular Monthly Meeting
Wednesday, May 30, 2018, 7:00 pm @ Sutton Public Library
Minutes

1. **Establish Quorum:** President Frank Busby, Vice Chair Philip Williams, Treasurer Juli Buzby, Secretary Earl Houser, Board Members Rep. George Rauscher, Jessica Tremaine, Chris Spitzer, Marla Mason
2. **Call to Order:** 1904pm
3. **Pledge:** Frank Busby
4. **Guests:** See Meeting Attendance Attached
5. **Presentations:**
 - o **Andy Anderson**, on motocross race track in Sutton, planning several events throughout the summer, community members are concerned about the number of days the track will be operational besides the scheduled events and the noise established by the number of day open and in operation. Mat-Su Borough has proposal in front of the body to changing the borough code that will change the requirements that govern the operation of a race track as defined by the borough. The new change will allow Mr. Anderson to operate his race track without having to be permitted to operate a track within the city limits of Sutton. At the upcoming assemble meeting on June 5th at 6:30 to 7:30 a public comment period will be held at the borough office concerning the new proposal of change to the Borough code.
 - o **Sutton Historical Park**, On the 16th will be a Health and Safety picnic from 1100am to 3:00pm also on June 30th from 1pm to 4pm is the community picnic at the historical park (three long time member of the community will entered into the hall of fame at the historical park. Everyone is invited.
6. **Borough and State Reports:**
 - a. *Jim Sykes – MSB Assembly District 1 Representative;*
 - o *On borough code change and the community comment period on June 5th.*
 - o *Individuals due to the Matanuska River erosion the property buy out is still going through but nothing to report as to when the transaction will take place.*
 - o *June 12th borough Bonds concerning road Bonds and Police*
 - b. *Emily Austin, Sutton Elementary School;*
 - o *on summer vacation of the Sutton Elementary School*
7. **Officer Reports:**
 - a. **Chair – Frank Busby**
 - o On Borough meeting held concerning
 - o Commented on the passing of SB55 Jonesville Slipper Lake multi use area and the work committed by individuals in the community and Rep. Rauscher efforts to get it passed in legislation.
 - o Frank on Neighborhood Watch program within the Sutton community.
 - o Frank Busby makes motion to hold a Neighborhood Watch Meeting June 14th at 7pm at the Sutton library. Marla Seconds, all in favor motion passes unanimously.
 - b. **Secretary Correspondence – Earl Houser –**
 - o Little correspondence in the mail or through email
 - c. **Treasurer Report– Julie Buzby –**

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JUL 19 2018
CLERKS OFFICE

Sutton Community Council Regular Monthly Meeting
Wednesday, May 30, 2018, 7:00 pm @ Sutton Public Library
Minutes

- o Information on Community Assistance Program awards, information to turn into the borough on allocation of funds.
- o Treasurer report attached

*****Approval of Consent Agenda*****

Julie makes motion to accept consent agenda, Jessica Seconds, all in favor motion passes unanimously.

8. Committee Reports:

- a. *Camp Plan Review* – Frank Busby
- b. *Bylaws Committee* – Jessica Tremaine meeting information update
 - o Will hold a review at Junes monthly meeting
- c. *Jonesville/Slipper Lake Advisory Action Committee* – Rep. George Rauscher,
 - o Special thanks to Rep. George Rauscher and other volunteers within the Sutton Community the Jonesville Slipper lake initiative law SB 55 was passed in legislation and is in front of the Governor for signature.

9. Old Business:

- o By-laws review June Meeting

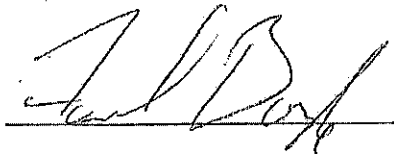
10. General Orders:

11. New Business:

12. Restate motions and voting results

- o Julie makes motion to accept consent agenda, Jessica Seconds, all in favor motion passes unanimously.
- o Frank Busby makes motion to hold a Neighborhood Watch Meeting June 14th at 7pm at the Sutton library. Marla Seconds, all in favor motion passes unanimously.

13. Meeting Adjourned 9:22pm

 6/27/18

President's Signature Date

Earl L. Hansen 6/25/2018

Secretary's Signature Date

**Sutton Community Council
Treasurer's Report April 2018**

		Checking	Saving	Money Market
Beginning	4/1/2018	178.00	25.00	46171.64
Deposits:	Recycling Donation	23.00		
Expenses:				
Daniel Kaasa	Recycling	-50.00		
Matthew Howard	Recycling	-50.00		
Drop Box	SCC	-99.00		
Interest:	4/30/2018		3/31/18 0.01	13.19
Transfer Money		500.00		-500.00
Ending	4/30/2018	502.00	25.01	45684.83

Revenue Sharing Project Update

Project Name	Project FY			Current Month Totals		
	2012-2015	2016	Donations	Total	Dispersed	Remaining
SCC	4488.60			4488.60	99.00	4389.60
Alpine Civic Club	26365.00			26365.00		26365.00
Friends of The Library						
Youth	2500.00			2500.00		2500.00
Easter Baskets	175.00			175.00		175.00
Recycle Sutton		1350.39	33.00	1383.39	100.00	1283.39
Sutton Food Bank		1502.09		1502.09		1502.09
Jonesville/Slipper Lake		8200.00	68.00	8268.00		8268.00
Totals	33528.60	11052.48	101.00	44682.08	199.00	44483.08

Year Totals Remaining updated 12/31/2017	FY 2013	FY 2014	FY 2015	FY 2016	Total
	218.99	12050.00	20200.00	12902.09	45371.08

SUTTON COMMUNITY COUNCIL 5/20/2018 MEETING ATTENDANCE
 DATE _____

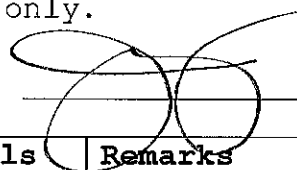
	NAME	EMAIL ADDRESS
1.	Alice Van Cluse	SVC EMTS @ MFA ONLINE.NET
2.	Emily Austin	emily.austin@matzukiz.us
3.	Garrett Blydenenburgh	
4.	Westin Nelson	
5.	Tristen Pendergrass	
6.	Kelly Andersen-Priegs	satoridayspa@gmail.com
7.	Mark Bertels	
8.	Eli rebecca Samuel	
9.	Trinity Pendergrass	
10.	Audly Anderson	9070camp@barnes.com
11.	John SYKES	jimsykesdistrict1@gmail.com
12.	JAN MULDER	
13.	Shayne La Croix	lacroixshayne@hotmail.com
14.	Dustin Dunlap	
15.	George Reucher	rep.george.reucher@aklog.gov
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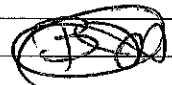
SUBJECT: LAND MANAGEMENT WILL BE CONDUCTING A 10 YEAR PLUS OVER THE COUNTER TAX & LID FORECLOSURE SALE THIS FALL. THE REPURCHASE RIGHTS OF THE FORMER RECORD OWNER HAVE BEEN EXTINGUISHED.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION

MANAGER RECOMMENDATION: For information only.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route to:	Department/Individual	Initials	Remarks
1	Originator	<i>JL</i>	
2	Community Development Director	<i>CP</i>	
3	Finance Director	<i>BB</i>	
4	Borough Attorney	<i>BS</i>	
5	Borough Clerk	<i>JM</i>	<i>8/7/18</i> 

ATTACHMENTS: Sale parcel listing (1 pp)

SUMMARY STATEMENT: The Borough Manager approved the attached list of parcels to be sold under administrative authority provided by MSB 23.10.220(B) and Land Management Policies and Procedures (Tax Foreclosed Properties Where Repurchase Rights Have Been Extinguished).

These parcels have been offered in a prior competitive sale and other over-the-counter sales. The sales price is the appraised value and was determined by the Borough Assessor. A borough departmental review was done and there was no objection to the proposed parcels being sold. These are "all cash" sales and there is no financing offered for these parcels. The Matanuska-Susitna Borough's interest shall be conveyed without any warranty by quitclaim deed.

Sale of Ten Year Plus Properties Parcel Listings

Parcel No.	Tax ID#	Parcel Description	Approximate Lot Size	Purchase Price
18-01	6602B02L014	Lot 14, Block 2 Chandalar Subdivision	1.53	\$ 10,800.00
18-02	3157B02L001	Lot 1, Block 2 Buckwoods Phases II & III	0.93	\$ 5,600.00
18-03	3157B02L002	Lot 2, Block 2 Buckwoods Phase II & III	0.93	\$ 5,600.00
18-04	3157B02L003	Lot 3, Block 2 Buckwoods Phase II & III	1.21	\$ 5,200.00
18-05	3157B02L004	Lot 4, Block 2 Buckwoods Phase II & III	1.01	\$ 5,600.00
18-06	3157B02L005	Lot 5, Block 2 Buckwoods Phase II & III	0.92	\$ 5,600.00
18-07	3157B01L001	Lot 1, Block 1 Buckwoods Phase II & III	0.94	\$ 5,600.00
18-08	3157B01L002	Lot 2, Block 1 Buckwoods Phase II & III	0.92	\$ 5,600.00
18-09	3157B01L003	Lot 3, Block 1 Buckwoods Phase II & III	0.92	\$ 5,600.00
18-10	3157B01L006	Lot 6, Block 1 Buckwoods Phase II & III	1.1	\$ 5,600.00
18-11	3157B01L005	Lot 5, Block 1 Buckwoods Phase II & III	0.99	\$ 5,600.00
18-12	3157B01L004	Lot 4, Block 1 Buckwoods Phase II & III	1.14	\$ 5,600.00
18-13	3157B02L007	Lot 7, Block 2 Buckwoods Phase II & III	1.34	\$ 4,400.00
18-14	3157B02L008	Lot 8, Block 2 Buckwoods Phase II & III	1.97	\$ 7,400.00
18-15	2850B02L009	Lot 9, Block 2 Buckwoods Phase I	1.18	\$ 5,600.00
18-16	2850B04L001	Lot 1, Block 4 Buckwoods Phase I	0.92	\$ 5,600.00
18-17	2850B04L002	Lot 2, Block 4 Buckwoods Phase I	0.92	\$ 5,600.00
18-18	2850B04L003	Lot 3, Block 4 Buckwoods Phase I	0.92	\$ 5,600.00
18-19	3157B04L006	Lot 6, Block 4 Buckwoods Phases II & III	1.02	\$ 5,600.00
18-20	3157B04L008	Lot 8, Block 4 Buckwoods Phases II & III	0.98	\$ 3,800.00
18-21	3157B06L001	Lot 1, Block 6 Buckwoods Phases II & III	6.05	\$ 13,200.00
18-22	2850B03L004	Lot 4, Block 3 Buckwoods Phase I	0.96	\$ 5,600.00
18-23	2850B03L005	Lot 5, Block 3 Buckwoods Phase I	1.13	\$ 5,600.00
18-24	3157B06L003	Lot 3, Block 6 Buckwoods Phases II & III	2.86	\$ 8,000.00
18-25	3157B06L004	Lot 4, Block 6 Buckwoods Phases II & III	2.86	\$ 7,100.00
18-26	3157B06L005	Lot 5, Block 6 Buckwoods Phases II & III	9.42	\$ 15,300.00
18-27	3157B05L006	Lot 6, Block 5 Buckwoods Phases II & III	0.98	\$ 5,600.00
18-28	3157B05L008	Lot 8, Block 5 Buckwoods Phases II & III	0.97	\$ 5,600.00
18-29	3157B05L009	Lot 9, Block 5 Buckwoods Phases II & III	0.98	\$ 5,600.00
18-30	3157B05L010	Lot 10, Block 5 Buckwoods Phases II & III	1.11	\$ 5,600.00
18-31	2850B05L001	Lot 1, Block 5 Buckwoods Phase I	0.93	\$ 5,600.00
18-32	2850B03L006	Lot 6, Block 3 Buckwoods Phase I	1.17	\$ 5,600.00
18-33	2850B05L002	Lot 2, Block 5 Buckwoods Phase I	0.92	\$ 5,600.00
18-34	2850B05L003	Lot 3, Block 5 Buckwoods Phase I	0.92	\$ 5,600.00
18-35	2850B05L005	Lot 5, Block 5 Buckwoods Phase I	0.98	\$ 5,600.00
18-36	6070000L0247	Lot 247 Caswell Lks	0.94	\$ 5,600.00
18-37	6414B03L001	Lot 1, Block 3 Willow Brook Est	0.93	\$ 8,500.00
18-38	6101B03L001	Lot 1, Block 3 Echo Hills Subdivision	0.95	\$ 13,000.00
18-39	1270B01L013	Lot 13, Block 1 Lalen Lake	0.92	\$ 24,200.00
18-40	6419B01L022	Lot 22, Block 1 Birch Harbor Est Unit #1	0.92	\$ 19,200.00
18-41	6420B04L007	Lot 7, Block 4 Birch Harbor Est Unit #2	2.1	\$ 19,800.00
18-42	6540B06L011	Lot 11, Block 6 Skyline Hts	0.92	\$ 15,000.00
18-43	6386000L005	Lot 5 Wolverton Mountain	4.11	\$ 12,200.00

SUBJECT: INFORMING THE ASSEMBLY OF THE BOROUGH MANAGER EXTENDING AN ALASKA DIVISION OF LANDS LEASE AGREEMENT FOR A FIVE-YEAR PERIOD TO ALLOW THE LESSEE THE OPTION TO PURCHASE THE LAND IN ACCORDANCE WITH BOROUGH CODE AND POLICY AND PROCEDURES FOR THE PURCHASE OF THE FEE SIMPLE ESTATE (MSB002015 / ADL 20625).

AGENDA OF:

ASSEMBLY ACTION

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED *for* JOHN MOOSEY, BOROUGH MANAGER: *George [Signature]*

Route to:	Department/Individual	Initials	Remarks
	Originator	<i>JM</i>	
	Community Development Director	<i>EP</i>	
	<i>ACTING</i> Finance Director	<i>BB 8/22/18</i>	
	Borough Attorney	<i>NS</i>	<i>Purchase would be subject to Assembly approval</i>
	Borough Clerk	<i>JAM</i>	<i>8/27/18</i> <i>[Signature]</i>

ATTACHMENTS: Fiscal Note: NO YES (1 pp)
 Map (1 pp)
 Letter Request (1 pp)

SUMMARY STATEMENT:

Certain borough selected lands received patent from the state of Alaska through the Municipal Entitlement Land program that are subject to pre-existing 55-year Alaska Division of Lands (ADL) leases.

Pursuant to MSB 23.10.180 Leases (B), "All provisions, stipulations, and conditions contained in any pre-existing lease of borough-owned real property, entered into by the Alaska State Division of Lands acting as agent for the borough prior to July 1, 1974, shall be binding in all respects on all parties."

DISCUSSION:

The Anchorage Community Y.M.C.A., an Alaska non-profit corporation executed a lease for Charitable and Public Use (AS 38.05.810) with the state of Alaska, ADL 20625, on October 24, 1963, for a 55-year term and expiring on October 23, 2018, at midnight.

The Y.M.C.A. is requesting a lease extension for a five-year term with the option to purchase the 113-acre parcel referred to as Camp Peggy Lake Residential Camp.

The lease terms specify payments are adjusted each five-year interval. The lease rate is calculated at one percent of the estimated fair market value of the land for a charitable and public use. At the request of staff, the Assessment Division estimated the fair market value in the amount of \$130,000 for 2018. The annual rate for the lease is \$1,300 for the term of the five-year extension.

At the time of purchase of the fee simple estate, the value of the parcel will be re-assessed and the request to purchase will be presented to the assembly for approval.

AUTHORITY: 23.10.070

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: INFORMING THE ASSEMBLY OF THE BOROUGH MANAGER EXTENDING AN ALASKA DIVISION OF LANDS LEASE AGREEMENT FOR A FIVE-YEAR PERIOD TO ALLOW THE LESSEE THE OPTION TO PURCHASE THE LAND IN ACCORDANCE WITH BOROUGH CODE AND POLICY AND PROCEDURES FOR THE PURCHASE OF THE FEE SIMPLE ESTATE (MSB002015 / ADL 20625).

ORIGINATOR: Community Development

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$1300	FUNDING SOURCE Lease Revenue
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: 203.000.000.3xx.scf	PROJECT #
VERIFIED BY: Barbara Baumgardner	CERTIFIED BY:
DATE: 8/22/18	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	1.3	1.3	1.3	1.3	1.3	
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FUNDING: (Thousands of Dollars)

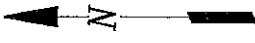
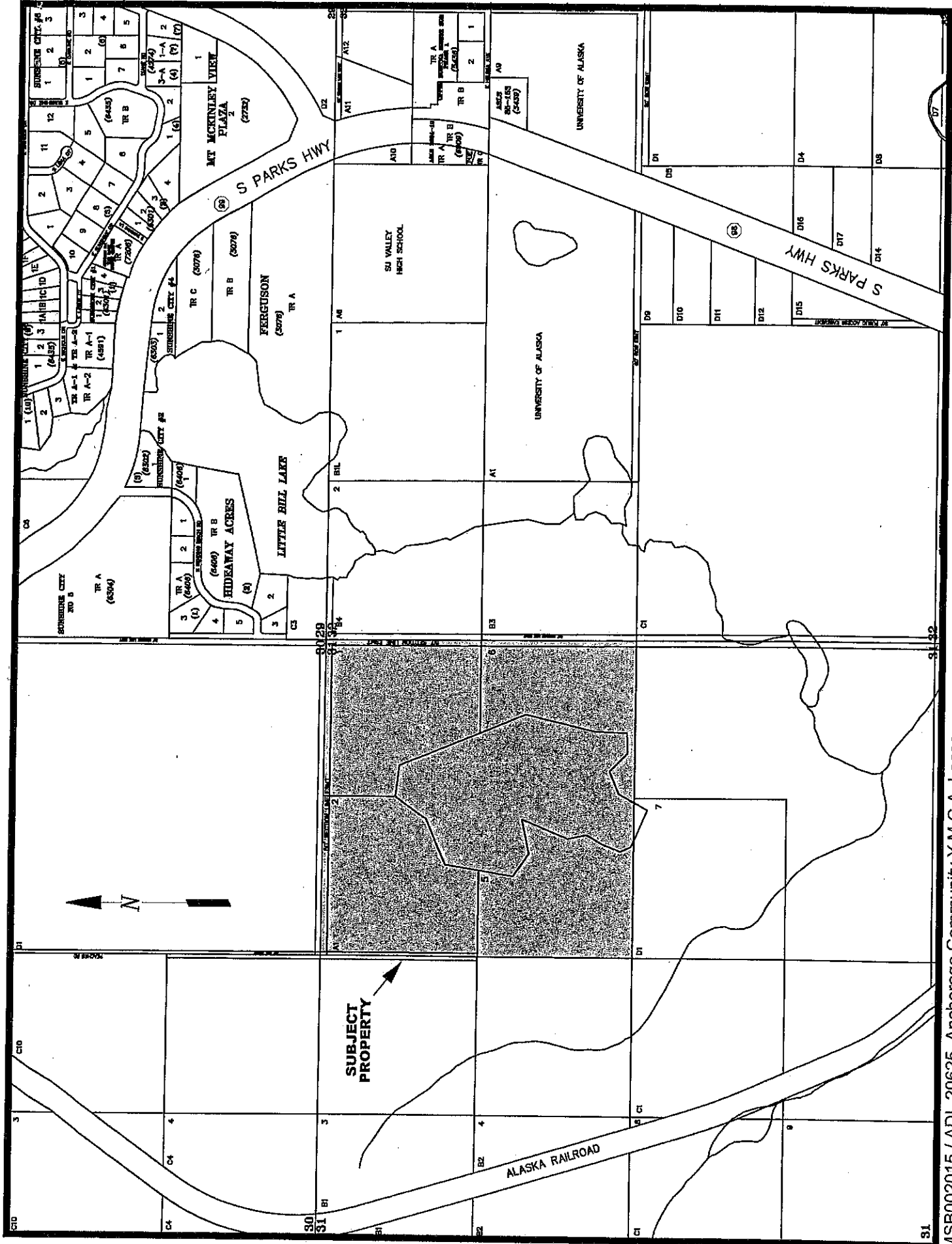
General Grant Funds	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
State/Federal Funds						
Other	1.3	1.3	1.3	1.3	1.3	
TOTAL	1.3	1.3	1.3	1.3	1.3	

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: Barbara Baumgardner DATE: 8/22/18
 Acting Finance Director



**SUBJECT
PROPERTY**

June 7, 2018

IM 18-137

MSB002015 / ADL 20625 Anchorage Community Y.M.C.A. Lease
GLO Lots 1, 2, 5 & 6, Section 31, T24N, R04W, SM, AK.



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

April 9, 2018

**Tracy K. McDaniel, SR/WA
Asset Manager
Matanuska-Susitna Borough
350 East Dahlia Avenue
Palmer, AK 99645**

Tracy,

The YMCA of Anchorage Alaska is requesting a 5-year lease extension with the option to purchase on property for our Acct. No. 224N04W30D001, YMCA Camp Peggy Lake.

**Larry L. Parker
CEO
YMCA of Anchorage, Alaska**


**Anchorage Community YMCA
5353 Lake Otis Parkway
Anchorage, AK 99504
Ph: (907) 563-3211 E-mail: info@ymcaalaska.org website: www.ymcaalaska.org**


SUBJECT: REPORTING OF CONCLUSION OF CONTRACT FOR BID NO. 17-016B TO VALLEY GENERAL CONSTRUCTION, LLC, FOR WEST HAZEL AVENUE.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED ^{for} BY JOHN MOOSEY, BOROUGH MANAGER: 

Route to:	Department/Individual	Initials	Remarks
	Originator	HM	8/22/18
	Public Works Director	JDO	22 Aug 18
	Finance Director	FB	8/22/18
	Borough Attorney	NS	
	Borough Clerk	JAM	8/27/18 

ATTACHEMENTS: None

SUMMARY STATEMENT: Pursuant to Matanuska-Susitna Borough (MSB) Code, 3.08-170(F), the following is a summary of Bid No. 17-016B to Valley General Construction LLC, for West Hazel Avenue.

The MSB entered into a contract with Valley General Construction LLC, on September 22, 2016, for Bid No. 17-016B, for West Hazel Avenue, Project No. 30040. The original contract amount of \$398,816 was approved through Assembly Action AM No.16-080 presented on September 6, 2016.

The project required two (2) change orders totaling -\$38,780.90 for a revised total final contract amount of \$360,035.10. The change orders reduced pay item amounts to match quantities used. Reducing 12 inch corrugated steel pipe, 24 inch corrugated steel pipe, ditch lining, two-person survey party, interim work authorization and extending the contract deadline for seed growth.

SUBJECT: REPORTING OF CONCLUSION OF CONTRACT FOR BID NO. 17-084B TO VALLEY GENERAL CONSTRUCTION LLC, FOR WALDRON COVE COURT, FINGER COVE DRIVE, FINGER COVE COURT, AND FINGER LAKE ROAD.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *George C. Moosey*

Route to:	Department/Individual	Initials	Remarks
	Originator	HM	8/22/18
	Public Works Director	<i>TDL</i>	22 Aug 18
	Finance Director	<i>BB</i>	8/22/18
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JMM</i>	8/27/18 <i>(B)</i>

ATTACHEMENTS: None

SUMMARY STATEMENT: Pursuant to Matanuska-Susitna Borough (MSB) Code, 3.08-170(F), the following is a summary of Bid No. 17-084B to Valley General Construction LLC, for Waldron Cove Court, Finger Cove Drive, Finger Cove Court, and Finger Lake Road.

The MSB entered into a contract with Valley General Construction LLC, on March 28, 2017, for Bid No. 17-084B, for Waldron Cove Court, Finger Cove Drive, Finger Cove Court, and Finger Lake Road, Project No. 30045. The original contract amount of \$310,504.20 was approved through Assembly Action AM No.17-025 presented on March 21, 2017.

The project required two (2) change orders totaling -\$24,652.63 for a revised total final contract amount of \$285,851.57. The change orders reduced pay item amounts to match quantities used. Reducing asphalt, two-person survey party, interim work authorization and extending the contract deadline for soil stabilization and SWAPP maintenance.


SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ESTABLISHING THE COMMERCIAL OUTDOOR SHOOTING FACILITY WORKING GROUP.

AGENDA OF: August 7, 2018

Assembly Action:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator-A. Bradway	B	
	Planning and Land Use Director	EP	
	Borough Attorney	NS	
	Borough Clerk		

ATTACHMENT (S): Fiscal Note: YES _____ NO x
 Ordinance Serial No. 18-086 (7 pp)

SUMMARY STATEMENT:

This ordinance is coming forward at the request of Assemblymember Doty to create a commercial outdoor shooting range working group. This board will be appointed by the Mayor and approved by the Assembly. This board will consider input from the public and do volunteer research on aspects of commercial outdoor shooting range ordinance including, but not limited to, relevant case study research of ordinances in other municipalities, best management practices, environmental effects, land use and design principals, and health and safety standards. This group will offer advice and recommendations to the Assembly and administration on any issue related to the regulation of commercial outdoor shooting ranges.

The board has no authority to act on behalf of the Borough or communicate on the Borough's behalf other than to make recommendations to the Assembly and Administration. The board may only comment and offer advice to the Borough Assembly and administration.

The board will consist of 9 members and convene as often as necessary and practicable until final Assembly adoption of commercial outdoor shooting facility provisions or August 7, 2019, whichever may come first.

RECOMMENDATION OF ADMINISTRATION:

Staff respectfully recommends adoption of Ordinance 18-086.

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 18-086**

**AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY
ESTABLISHING A COMMERCIAL OUTDOOR SHOOTING FACILITY WORKING GROUP.**

WHEREAS, Alaska Statute 29.35.145 provides that the authority to regulate firearms and knives is reserved to the state, except as specifically provided by statute, and a municipality may not enact or enforce an ordinance regulating the possession, ownership, sale, transfer, use, carrying, transportation, licensing, taxation, or registration of firearms or knives; and

WHEREAS, AS 29.35.145(b)(2) allows municipalities to enact and enforce ordinances restricting the discharge of firearms in any portion of their respective jurisdictions where there is a reasonable likelihood that people, domestic animals, or property will be jeopardized, not abridging the right of the individual guaranteed by Art. I, sec. 19 of the Alaska Constitution to bear arms in defense of self or others; and

WHEREAS, AS 29.40.010(a) requires that a second class borough provide for land use regulation as a mandatory area-wide power; and

WHEREAS, AS 29.35.145 does not preempt second-class boroughs from regulating land use concerning commercial outdoor shooting facilities; and

WHEREAS, MSB 15.04.010 establishes the planning commission to perform the area-wide function of planning, platting, and zoning in the Borough; and

WHEREAS, MSB 15.04.015 provides that the planning commission shall recommend to the assembly a zoning ordinance to implement the comprehensive plan; and

WHEREAS, the Matanuska-Susitna Borough has experienced a substantial increase in population density in areas proximate to existing commercial outdoor shooting facilities and therefore has a substantial interest in ensuring the compatibility of commercial outdoor shooting facilities with surrounding land uses and in minimizing potential safety hazards created by the operation of commercial outdoor shooting facilities; and

WHEREAS, public concerns have been raised over the safety and land use compatibility of commercial outdoor shooting facilities located in increasingly populated areas; and

WHEREAS, the Matanuska-Susitna Borough has extensive rural areas where commercial outdoor shooting facilities may be appropriate, but where emergency services are scarce, and adopting a commercial outdoor shooting ordinance would promote public safety and preserve limited emergency services; and

WHEREAS, commercial shooting facilities benefit the Borough by providing its residents the opportunity to learn firearm safety, to practice shooting, and to participate in amateur recreational firearm sports in a safe, controlled setting; and

WHEREAS, the Matanuska-Susitna Borough finds that it is in the public interest to protect and preserve the continued viability of commercial outdoor shooting facilities in the Borough in the face of increasing population pressure and conflicting land uses; and

WHEREAS, the Matanuska-Susitna Borough finds that uniform provisions for the establishment and operation of all commercial outdoor shooting facilities in the Matanuska-Susitna Borough would provide assurance of the safe conduct of recreational and educational shooting activities in the Matanuska-Susitna Borough, provided these provisions: (1) promote safety by establishing a permitting procedure and rules for the siting, design, and operation of commercial outdoor shooting facilities that safeguard participants, spectators, neighboring properties and the public; (2) do not prohibit or expressly regulate the discharge of firearms; (3) involve measures designed to make the discharge of firearms safe; (4) protect from lead contamination; (5) ensure compatibility with neighboring land use; and (6) promote the continued availability of commercial shooting facilities; and

WHEREAS, the Borough recognizes the technical expertise and research required to perfect a code providing for the establishment and operation of commercial outdoor shooting facilities; and

WHEREAS, the Assembly is creating a temporary working group, known as the Commercial Outdoor Shooting Facility Working Group, to utilize technical expertise and research in advising the Assembly and Administration on any and all aspects, effects and concerns related to commercial outdoor shooting ranges. Research topics include, but are not be limited to, relevant case study research of ordinances in other municipalities, best management practices, environmental effects, land use and design principles, and health and safety standards; and

WHEREAS, the Commercial Outdoor Shooting Facility Working Group has no authority to act on behalf of the Borough or communicate on the Borough's behalf other than to make recommendations to the Assembly and Administration.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Establishment. There is established a commercial outdoor shooting facility working group, to be provided secretarial and staff support principally from the Borough Planning Department.

Section 3. Composition. The Commercial Outdoor Shooting Facility Working Group shall be comprised of nine members who are appointed by the Mayor and approved by the Assembly. As feasible, they shall be drawn from the following broad categories:

- Two representatives of commercial outdoor shooting facilities in the Matanuska-Susitna Borough
- One senior official in law enforcement, or their designee
- One with expertise in environmental protection
- One from the National Rifle Association
- One from a local sport shooting or fish & game organization
- Two residents within ½ mile from an existing commercial outdoor shooting facility
- One at-large member.

Section 4. Functions and duties.

(A) The Outdoor Commercial Shooting Facility Working Group shall conduct research pertaining to relevant aspects of commercial outdoor shooting facilities to inform recommendations to the Assembly. Research topics include, but are not be limited to, case study research of ordinances in other municipalities, best management practices, environmental effects, land use and design principles, and health and safety standards.

(B) The Commercial Outdoor Shooting Facility Working Group shall advise the Assembly and Administration regarding uniform provisions for the establishment and operation of commercial outdoor shooting facilities in the Matanuska-Susitna Borough to provide assurance of the safe conduct of recreational and educational shooting activities. Recommendations shall inform Assembly adoption of an ordinance that: (1) provides for and promotes safety by establishing a permitting procedure and rules for the siting, design and operation of commercial shooting range facilities that safeguards participants, spectators, neighboring properties and the public; (2) does not prohibit or expressly regulate the discharge of firearms; (3) involves measures designed to make the discharge of firearms safe; (4) protects from lead contamination; (5) ensures compatibility with neighboring land use; and, (6) promotes the continued availability of shooting facilities for firearm education, practice in the safe use of firearms, and recreational firearm sports.

Section 5. Sunset clause. The Commercial Outdoor Shooting Facility Working Group will disband upon final Assembly adoption of commercial outdoor shooting facility provisions or August 7, 2019, whichever may come first.

Section 6. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this
__ day of _____, 2018.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENT WITH THE SUB-GRANTEE AGENCIES.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY *for* JOHN MOOSEY, BOROUGH MANAGER: *George M. Moosey*

Route to:	Department/Individual	Initials	Remarks
	Originator: P Graham	<i>PG</i>	
	Planning Director	<i>EP</i>	
	<i>ACTING</i> Finance Director	<i>BB 8/22/18</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JMM</i>	<i>8/27/18</i> <i>[Signature]</i>

ATTACHMENTS: Fiscal Note: Yes X No
 Resolution Serial No. 18-060 (3 pp)

SUMMARY STATEMENT: The Matanuska-Susitna Borough is one of three local governments that are eligible to receive the State of Alaska Human Services Community Matching Grant. This grant provides funding to local non-profits for the provision of critically needed essential health and social services. In anticipation of the fiscal year 2019 grant award the Matanuska-Susitna Borough advertised for sub-grant applications. Applications were received from 26 local non-profit agencies, two of the agencies were deemed ineligible due to missing information.

The legislation accepting and appropriating the grant funding is set for public hearing on August 21, 2018; this legislation needs to follow that public hearing.

The eligible applications were scored by the Health and Social services board members, and the top 15 scoring applications were forwarded to the board for further review and discussion.

The Health and Social Services Board met on August 1, 2018 and after considerable discussion, made the following recommendations:

Agency	Program	Recommended Grant Award
Mat-Su Health Services	Psychiatric Emergency Services	\$47,500
United Way of Mat-Su	Youth in Mat-Su	\$47,500
CCS Early Learning Alaska Legal Services	Head Start & Early Head Start Family Advocacy and Education	\$47,500
Alaska Addiction Rehabilitation Services	Mat-Su Borough Families at Risk Project	\$47,500
	Nugen's Ranch	\$47,500
	A Formula for Impact: Standing up to Substance Abuse, Depression & Suicide by	
Boys & Girls Club	Developing Youth Assets	\$47,500
Wasilla Area Seniors	Senior Nutrition Program	\$47,500
Family Promise	Family Shelter Program	\$47,500
	Community Health Programs:	
Sunshine Community Health Center	Medical, Dental & Behavioral Health Preventative Services	\$33,301
Salvation Army	Mat-Su Social Services	0
Kids Kupboard	Child Feeding Programs	0
	Mental Health Services for	
Children's Place	Victims of Child Abuse	0
Mat-Su Senior Services	Nutrition, Chore & Respite Programs	0
Sunshine Community Health Center	SCHC Transportation Program	0
Big Brothers Big Sisters	Youth Mentoring Programs	0

RECOMMENDATION OF ADMINISTRATION: Recommends Assembly approval of the legislation allocating human services community matching grant funds to non-profits human service agencies within the community and authorizing the manager to enter into grant agreement with the sub-grantee agencies.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: September 4, 2018

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENT WITH THE SUB-GRANTEE AGENCIES.

ORIGINATOR: P. Graham

FINCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED \$413,301	FUNDING SOURCE State Grant/AW Budget Approp
FROM ACCOUNT # 475.000.000.4xx,xxx	PROJECT # 20393
TO ACCOUNT:	PROJECT #
VERIFIED BY: <i>Barbara Saenger</i>	CERTIFIED BY:
DATE: 8/22/18	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		413.3				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
State/Federal Funds		289.3				
Other		124.0				
TOTAL		413.3				

POSITIONS:

Full-Time	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: *Barbara Saenger*
 ACTING FINANCE DIRECTOR

PHONE: _____
 DATE: _____
 DATE: 8/22/18

Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 18-060**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENT WITH THE SUB-GRANTEE AGENCIES.

WHEREAS, grant funds from the Alaska State Department of Health and Social Services were accepted and appropriated by Ordinance Serial No. 18-088 for the Human Services Community Matching Grant Program; and

WHEREAS, Resolution Serial No. 18-059 designated \$289,311 in grant funds and \$123,990 in matching funds be awarded for the provision of services which are necessary to alleviate serious mental or physical hardship; and

WHEREAS, one of the duties of the Health and Social Services Board as established by the Assembly and appointed by the Mayor is to guide the allocation of grant funds; and

WHEREAS, a request for applications for a two-year grant cycle was distributed to non-profit human service agencies, advertised in local newspapers, and posted on the Borough website, for the fiscal year 2019 grant program; and

WHEREAS, the fiscal year 2019 grant program is year one of the two-year cycle.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby allocates Human Services Community matching grant funds and authorizes the Manager to enter into grant agreements with the sub-grantees as follows:

- \$47,500 to Mat-Su Health Services for the Psychiatric Emergency Services program; and
- \$47,500 to the United Way of Mat-Su for the Youth in Mat-Su program; and
- \$47,500 to CCS Early Learning for the Head Start & Early Head Start Family Advocacy and Education program; and
- \$47,500 to Alaska Legal Services for the Mat-Su Borough Families at Risk Project; and
- \$47,500 to Alaska Addiction Rehabilitation Services for Nugen's Ranch; and
- \$47,500 to the Boys & Girls Club for the A Formula for Impact: Standing up to Substance Abuse, Depression & Suicide by Developing Youth Assets program; and
- \$47,500 to Wasilla Area Seniors for the Senior Nutrition program; and
- \$47,500 to Family Promise for the Family Shelter program; and

- \$33,301 to Sunshine Community Health Center for Community Health Programs: Medical, Dental & Behavioral Health Preventative Services.

ADOPTED by the Matanuska-Susitna Borough Assembly this __ day of _____, 2018.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, Borough Clerk

SUBJECT: Award of Bid 19-021B to Granite Construction Company in the contract amount of \$506,623.00 for the purchase of Winter Sand and Chips.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route to:	Department/Individual	Initials	Remarks
	Purchasing	<i>[Signature]</i>	<i>8/20/18</i>
	Public Works Director	<i>TD</i>	<i>16 Aug 18</i>
<i>Acting</i>	Finance Director	<i>[Signature]</i>	<i>8/20/18</i>
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	<i>8/27/18</i> <i>[Signature]</i>

ATTACHMENT (S) : Fiscal Note: Yes No
 Advertising: 1 (p)
 Bid Analysis: 1 (p)

SUMMARY STATEMENT: On July 18, 2018, the Matanuska-Susitna Borough issued solicitation 19-021B seeking bids from qualified contractors to supply and deliver winter sand and chips for borough wide winter road maintenance purposes. In response to the advertisement five (5) bids were received.

Award recommendation is being made to Granite Construction Company as the lowest responsive and responsible bid. The contractor shall deliver to various points within the Borough and work shall be completed by October 15, 2018. The Public Works Department, Operations and Maintenance Division will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Award of **BID 19-021B, PURCHASE WINTER SAND AND CHIPS** to **GRANITE CONSTRUCTION COMPANY** for the contract amount of **FIVE HUNDRED SIX THOUSAND SIX HUNDRED TWENTY-THREE AND NO/100 DOLLARS (\$506,623.00)**.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Award of Bid 19-021B to Granite Construction Company in the contract amount of \$506,623.00 for the purchase of Winter Sand and Chips.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$506,623	FUNDING SOURCE RSA Operations Budget
FROM ACCOUNT # 270 to 283.000.000.414.555	PROJECT #
TO ACCOUNT:	PROJECT #
VERIFIED BY: <i>Barbara Saenger</i>	CERTIFIED BY:
DATE: 8/20/18	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual	506.6					
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	506.6					

CAPITAL	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
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REVENUE	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
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FUNDING: (Thousands of Dollars)

General Grant Funds	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
State/Federal Funds						
Other	506.6					
TOTAL	506.6					

POSITIONS:

Full-Time	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Barbara Saenger* DATE: 8/20/18
Acting Finance Director

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Ave.
Palmer, Alaska 99645

ADVERTISEMENT

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Anchorage Daily News		MATA 0070	July 18, 2018
Frontiersman		CONTRACT	July 20, 2018
TYPE OF AD:	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
REQUEST FOR BID 19-021B

Purchase Winter Sand & Chips

The Matanuska-Susitna Borough is soliciting bids to supply winter sand and chips for road maintenance purposes.

Bid documents are available beginning **July 18, 2018** from the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer AK 99645. For information call (907) 861-8601, Fax (907) 861-8617, or e-mail Purchasing@matsugov.us. This bid document shall be available on the internet at www.matsugov.us/contractopportunities.

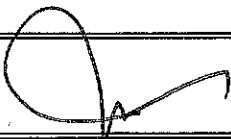
Bids open: **August 6, 2018 @ 2:30 PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Each sealed bid must be received before the date and time due and must be marked with the appropriate Bid Number to be considered.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

7/17/18	Approved by: 
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DEPARTMENT ACCOUNT NUMBER: **100.100.128.422.000**

Am 18-081

Detailed Bid Analysis - 19-021B

Bid Item	Description	Quantity		Western Construction & Equipment		Granite Construction Company		Alaska Pro Trucker Inc.		Northern Gravel & Trucking LLC		Pruhs Construction Company, LLC	
		Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price
Sand Blended with Salt													
1	Delivered to Central Landfill, located @ 1101 North 49th State Street, Palmer	\$ 7.25	\$ 130,500.00	\$ 6.25	\$ 112,500.00	\$ 6.29	\$ 113,220.00	\$ 6.50	\$ 117,000.00	\$ 8.50	\$ 153,000.00		
2	Delivered to Northern Asphalt, located @ 3750 North Meadow Lakes Loop, Wasilla	\$ 10.25	\$ 136,837.50	\$ 8.23	\$ 109,870.50	\$ 9.20	\$ 122,820.00	\$ 8.90	\$ 118,815.00	\$ 10.75	\$ 143,512.50		
3	Delivered to J.A. Spain & Sons, located @ Willow Transfer Site, 15469 North Willow Station Road, Willow	\$ 16.00	\$ 16,000.00	\$ 11.97	\$ 11,970.00	\$ 13.38	\$ 13,380.00	\$ 12.50	\$ 12,500.00	\$ 16.00	\$ 16,000.00		
4	Delivered to Mckenna Bothers, located @ 14868 West Big Lake Lodge Road, Big Lake	\$ 13.00	\$ 13,000.00	\$ 10.45	\$ 10,450.00	\$ 11.99	\$ 11,990.00	\$ 11.85	\$ 11,850.00	\$ 12.00	\$ 12,000.00		
Chips													
5	Delivered to Central Landfill, located @ 1101 North 49th State Street, Palmer	\$ 13.00	\$ 104,000.00	\$ 16.69	\$ 133,520.00	\$ 18.15	\$ 145,200.00	\$ 16.75	\$ 134,000.00	\$ 15.50	\$ 124,000.00		
6	Delivered to Northern Asphalt, located @ 3750 North Meadow Lakes Loop, Wasilla	\$ 16.25	\$ 69,062.50	\$ 17.98	\$ 76,415.00	\$ 20.48	\$ 87,040.00	\$ 18.50	\$ 78,625.00	\$ 16.75	\$ 71,187.50		
7	Delivered to Mckenna Bothers, located @ 14868 West Big Lake Lodge Road, Big Lake	\$ 20.00	\$ 40,000.00	\$ 20.20	\$ 40,400.00	\$ 21.50	\$ 43,000.00	\$ 19.85	\$ 39,700.00	\$ 18.00	\$ 36,000.00		
8	Delivered to D & S Road Services, located @ 35269 South Hopper Drive, Talkeetna	\$ 30.00	\$ 10,500.00	\$ 32.85	\$ 11,497.50	\$ 34.99	\$ 12,246.50	\$ 19.85	\$ 6,947.50	\$ 31.00	\$ 10,850.00		
Total Bid Amount (Lines 1-8)		\$	\$ 519,900.00	\$	\$ 506,623.00	\$	\$ 548,896.50	\$	\$ 519,437.50	\$	\$ 566,550.00		

AM 18-081

SUBJECT: Authorization to purchase self-contained breathing apparatus (SCBA) upgrades and related equipment from Alaska Safety, Inc. for the not to exceed amount of \$2,468,710.00.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED *for* BY JOHN MOOSEY, BOROUGH MANAGER *George W. Hayes*

Route to:	Department/Individual	Initials	Remarks
	Purchasing	<i>KB</i>	
	Emergency Services Director	<i>KB</i>	
<i>re: AM</i>	Finance Director	<i>BB 8/22/18</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JMM</i>	<i>8/27/18</i> <i>(1500)</i>

ATTACHMENT (S) : Fiscal Note: Yes X No (5 pp)
 Cost Proposal: (2 pp)

SUMMARY STATEMENT: The National Fire Protection Associations (NFPA) standard for self-contained breathing apparatus is a 15-year lifecycle for firefighting operations. When that lifecycle ends replacing the equipment is required. The Fire Service Areas within the Matanuska-Susitna Borough are using SCBA and related equipment that is reaching the end of its useful life and needs to be replaced.

The procurement of this equipment will upgrade the emergency air management system to NFPA standards. This project will include the purchase and replacement of SCBA packs, spare bottles, individual masks for each responder per OSHA standard, spare parts for SCBA maintenance, the purchase and installation of a new compressor, cascade filling, storage system and the necessary upgrades to existing compressor fill storage systems in order to bring the Departments into full compliance with NFPA 1981. The project includes "Care Training" expenses for a vendor technician to come and teach equipment use, safety, and maintenance.

A cost proposal was requested, received and deemed acceptable from Alaska Safety, Inc. Alaska Safety Inc., which is located in Wasilla, has the sole responsibility for the borough's geographic territory, has factory certified sales personnel and is an authorized warranty center for this type of equipment.

Delivery of this equipment is expected within 90 days after contract execution.

RECOMMENDATION OF ADMINISTRATION: Authorization to purchase **SELF CONTAINED BREATHING APPARATUS UPGRADES** and **RELATED EQUIPMENT** from **ALASKA SAFETY, INC.** for the not to exceed amount of **TWO MILLION FOUR HUNDRED SIXTY-EIGHT THOUSAND SEVEN HUNDRED TEN AND NO/100 DOLLARS (\$2,468,710.00)**.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Authorization to purchase self-contained breathing apparatus (SCBA) upgrades and related equipment from Alaska Safety, Inc. for the not to exceed amount of ~~\$2,474,385.00~~ 2,468,710

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$2,468,710 (NTE)	FUNDING SOURCE <i>AW/FSA operating budgets / SA Budget</i> <i>Approved</i>
FROM ACCOUNT # 100.160.330/249/405.000.000.4xx.xx	PROJECT # 45051, 45244, 45066, 45243, 45142
TO ACCOUNT:	PROJECT #
VERIFIED BY: <i>Barbara Baumgardner</i>	CERTIFIED BY:
DATE: 8/22/18	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	2,468					
---------	-------	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Grant Funds	21.8					
State/Federal Funds						
Other	2,446.9					
TOTAL	2,468.7					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *Barbara Baumgardner* DATE: 8/22/18
Acting Finance Director

Alaska Safety, Inc.

Alaska Safety, Inc.
4725 Gambell Street
Anchorage, AK 99503
Phone: (907) 561-5661 Fax: (907) 561-8484

Quotation# **036285**

Account ID 00001237	Contact Chief Steel	
Customer PO None	Telephone (907) 745-4801	Facsimile (907) 745-9617

Bill To:

Ship To:

Mat Su Borough
Accounts Payable
350 East Dahlia Avenue
Palmer, AK 99645

Mat Su Borough
350 East Dahlia Avenue
Palmer, AK 99645

ACCOUNTS PAYABLE RECEIVED

AUG 16 2018 AM 11:20

Special Order Drop Ship

Quote Date 8/16/2018	Comments PRIMARY BOROUGH G1 SCBA QUOTE	Special Instructions	Terms NET 30
-------------------------	---	----------------------	-----------------

Ship Via WC	Date Required 08/16/2018	FOB Anchorage	Prepared By WR	Order#	Salesperson Wilson Reece
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Quantity	Item#	Description	Price	Total
220 EACH	MSAG1FS442MA2C0LCR	G1 SCBA w/ Telemetry, Central MSB Spec 4500psi, Cylinder CGA Quick Connect, Standard Harness w/ Chest Strap, Metal Band Cradle, Adjustable Swivel Lumbar Support, Solid Cover Regulator, Continuous Regulator Hose, Speakeer on Left Shoulder, PASS w/ Telemetry, Rechargeable Battery.	\$3,979.00	\$875,380.00
830 EACH	MS10175708	4500 PSI G1 RC Cylinder w/Valve, 66 CUFT	\$779.00	\$646,570.00
561 EACH	MS10156459	MSA G1 Medium Face Piece FM1M401	\$226.00	\$126,786.00
24 EACH	MS10158385	G1 Charging Station, 6 Battery Unit	\$359.00	\$8,616.00
165 EACH	MS10148741SP	G1 Rechargeable Lithium Battery Pack	\$199.00	\$32,835.00
43 EACH	MS10162403	Quick Fill Adapter f/ Fill Station	\$269.00	\$11,567.00
10 EACH	MS10156464	G1 ExtendAire II Connection Upgrade	\$419.00	\$4,190.00
5 EACH	MS10164940	G1 Custom Tool Kit for G1 SCBA Repairs	\$889.00	\$4,445.00
6 EACH	MS10163472	G1 Flow Test Hose Assembly, MP	\$215.00	\$1,290.00
1 EACH	MS10158407	RFID Reader/Writer Kit for G1	\$369.00	\$369.00
39 EACH	MS10169711	G1 RIT System, 4500psi	\$2,849.00	\$111,111.00
39 EACH	MS10175710	QC RC G1 4500psi Cylinder Valve	\$959.00	\$37,401.00
220 EACH	MS10083875	TAG ASSY;ELECTRONIC ID,M7 AIRMASK	\$24.00	\$5,280.00
1 EACH	MS10186214	RFID Contactless Reader Writer	\$0.00	\$0.00
24 EACH	MS10144230	MSA G1 Spectacle Kit for SCBA Face Piece	\$101.00	\$2,424.00

Alaska Safety, Inc.

Alaska Safety, Inc.
4725 Gambell Street
Anchorage, AK 99503
Phone: (907) 561-5661 Fax: (907) 561-8484

Quotation# **036285**

Account ID 00001237	Contact Cheif Steel	
Customer PO None	Telephone (907) 745-4801	Facsimile (907) 745-9617

Bill To:

Mat Su Borough
Accounts Payable
360 East Dahlia Avenue
Palmer, AK 99645

Ship To:

Mat Su Borough
360 East Dahlia Avenue
Palmer, AK 99645

Special Order Drop Ship

Quote Date	Comments	Special Instructions			Terms	
18/16/2018	PRIMARY BOROUGH G1 SCBA QUOTE				NET 30	
Ship Via	Date Required	FOB	Prepared By	Order#	Salesperson	
WC	08/16/2018	Anchorage	WR		Wilson Reece	
Quantity	Item#	Description			Price	Total
479 EACH	MS10144220SP	G1 Neck Strap for Face Piece			\$36.00	\$17,244.00
150 EACH	MSAG1FS442MA2COLAR	MSA G1 4500psi Mat-Su Willow Spec 4500psi System; CGA QC Remote Connection; Standard Harness w/ Chest Strap; Metal Cylinder Band; Adjustable Swivel Lumbar Support; Regulator w/ Solid cover over Left Shoulder; Continuous Regulator Hose; No Emergency Breathing Support; Speaker on Left Chest; PASS on Right Shoulder; Rechargeable Battery Pack			\$3,725.00	\$558,750.00
28 EACH	MS10156458	MSA G1 Small Face Piece FS1S401			\$226.00	\$6,328.00
10 EACH	MS10156460	MSA G1 Large Face Piece FL1L401			\$226.00	\$2,260.00
1 EACH	MS10158409	MSA G1 Flow Test Adapter f/ Posi-Chek			\$225.00	\$225.00
1 EACH	OHD95130130	OHD Fit Test Adapter			\$389.00	\$389.00
10 EACH	NOTE	10 Year Extended iTIC PASS Warranty BUTTE FD			\$550.00	\$5,500.00
10 EACH	MS10175021SP	G1 Control Module w/Integrated TIC, 4500			\$975.00	\$9,750.00

Comments
This quotation is good for 30 days from the date listed above. Thank you for the opportunity!

Sub Total	\$2,468,710.00
EXMT 0% Tax	\$0.00
Freight	\$0.00
Grand Total	\$2,468,710.00
Deposit	\$0.00
Balance	\$2,468,710.00

Approved By: _____

Date: _____

SUBJECT: Award of Proposal No. 19-005P, Management of Mitigation Acquisition Program to Electric Power Systems, Inc. for the contract amount of \$656,100.00.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED *JM* **JOHN MOOSEY, BOROUGH MANAGER:** *George W. Hayes*

Route to:	Department/Individual	Initials	Remarks
	Purchasing Officer	<i>JM</i>	
	Planning Director	<i>EP</i>	
	^{ACTING} Finance Director	<i>BB 8/22/18</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>YMM</i>	8/27/18 <i>(BSC)</i>

ATTACHMENTS: Fiscal Note (1p)
 Advertisement (1p)
 Analysis Sheet (1p)

SUMMARY STATEMENT: On June 19, 2018, the Matanuska-Susitna Borough issued a solicitation requesting proposals from qualified firms to provide management services for the Hazard Mitigation Program Grant (HMGP) awards. The Borough has received a HMGP award for the acquisition, demolition and removal of up to ten homes and associated infrastructure located on nine parcels in the Butte Area. In addition, the Borough has received a second HMGP award for the acquisition, demolition and removal of up to five homes located on five parcels in the Sutton Area. The project will remediate and preserve roughly 80 Acres of privately-owned land. Such land will be preserved as a riparian habitat corridor, with an open space in perpetuity restriction upon the deeds of the applicable properties.

In response to the advertisement, three (3) proposals were received. A proposal evaluation team made up of Borough Staff evaluated the proposals and selected Electric Power Systems, Inc. as the most advantageous firm for the Borough.

The term length for this agreement will begin upon execution of the agreement and will end on September 15, 2019.

The Planning Department, Development Services Division will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Award of Proposal No. 19-005P, Management of Mitigation Acquisition Program to Electric Power Systems, Inc. for the contract amount of **SIX HUNDRED FIFTY-SIX THOUSAND ONE HUNDRED AND 00/100 DOLLARS (\$656,100.00)**.

MATANUSKA-SUSTINA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Award of Proposal No. 19-005P, Management of Mitigation Acquisition Program to Electric Power Systems, Inc. for the contract amount of \$656,100.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$ 656,100	FUNDING SOURCE Dept Homeland Sec. Grant
FROM ACCOUNT # 445.000.000.4xx, 4xx	PROJECT # 20395
TO ACCOUNT:	PROJECT #
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: 8/21/18	DATE:

EXPENDITURES/REVENUES (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	656					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds	656					
Other						
TOTAL	656					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *Barbara Baumgart*
Acting Finance Director DATE: 8/21/18

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia
Palmer, Alaska 99645

A D V E R T I S E M E N T

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Alaska Daily News		MATA 0070	6/19/18
Frontiersman		CONTRACT	6/20/18
TYPE OF AD:	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
#19-005P
MANAGEMENT OF MITIGATION ACQUISITION PROGRAM

The Matanuska-Susitna Borough (MSB) is requesting proposals from qualified firms for project management services for the Hazard Mitigation Program Grant (HMGP) awards. The Borough has received a HMGP award for the acquisition, demolition and removal of up to ten homes and associated infrastructure located on nine parcels in the Butte Area. In addition, the Borough has received a second HMGP award for the acquisition, demolition and removal of up to five homes located on five parcels in the Sutton Area. The project will remediate and preserve roughly 80 Acres if of privately-owned land. Such land will be preserved as a riparian habitat corridor, with an open space in perpetuity restriction upon the deeds of the applicable properties.

Proposal documents are available online beginning **June 19, 2018**. This proposal is available for free at the MSB Purchasing Website: www.matsugov.us/contractopportunities

For additional info, contact MSB Purchasing at (907) 861-8601, or e-mail purchasing@matsugov.us.

Proposal closing: July 10, 2018 @ 4:00 PM in the Purchasing Section

Proposals must be received in the Purchasing Division prior to the time fixed for closing of the RFP to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all proposals, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Approved by: Signature on File
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DEPARTMENT ACCOUNT NO.: 100.180.183.422.00

Am 18-083

19-005P: Management of Mitigation Acquisition Program

RATER #1

Criteria #	Criteria Description	Weight	Electric Power Systems, Inc.	The Boutet Company, Inc.	JW Industries Group
1	Registration	2	1.00	2.00	1.00
2	Objectives and Services	22	0.8	17.6	0.5
3	Relevant Project Experience	21	0.7	14.7	0.3
4	Proposed Project Staff	15	0.8	12	0.5
5	Methods	10	0.8	8	0.3
6	Management	10	0.80	8.00	0.50
7	Cost	20	130.00	16.15	133.00
TOTALS			78.45	84.40	50.59

RATER #2

Criteria #	Criteria Description	Weight	Electric Power Systems, Inc.	The Boutet Company, Inc.	JW Industries Group
1	Registration	2	1.00	2.00	1.00
2	Objectives and Services	22	0.80	17.60	0.30
3	Relevant Project Experience	21	0.80	16.80	0.20
4	Proposed Project Staff	15	0.80	12.00	0.20
5	Methods	10	0.70	7.00	0.20
6	Management	10	0.70	7.00	0.20
7	Cost	20	130.00	16.15	133.00
TOTALS			78.55	65.40	35.59

RATER #3

Criteria #	Criteria Description	Weight	Electric Power Systems, Inc.	The Boutet Company, Inc.	JW Industries Group
1	Registration	2	1.00	2.00	1.00
2	Objectives and Services	22	1.00	22.00	0.20
3	Relevant Project Experience	21	0.70	14.70	0.00
4	Proposed Project Staff	15	0.70	10.50	0.00
5	Methods	10	0.80	8.00	0.00
6	Management	10	0.50	5.00	0.00
7	Cost	20	130.00	16.15	133.00
TOTALS			78.35	78.20	25.19

RATER #4

Criteria #	Criteria Description	Weight	Electric Power Systems, Inc.	The Boutet Company, Inc.	JW Industries Group
TOTAL AVERAGE			235.36	228.00	111.37
Final Score			78.45	76.00	37.12
Final Score			78.45	76.00	37.12

AM 18-083

SUBJECT: Award of Bid No. 19-017B, Annual Maintenance and Operation of Central Landfill to Alaska Construction & Paving, Inc., for the contract amount of \$1,475,263.00.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED ^{for} BY JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route to:	Department/Individual	Initials	Remarks
	Purchasing	<i>[Signature]</i>	
	Public Works Director	<i>TDL</i>	22 Aug 18
	^{Acting} Finance Director	<i>BBB</i>	8/22/18
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JMM</i>	8/27/18 <i>[Signature]</i>

ATTACHMENTS: Fiscal Note (1p)
 Advertisement (1p)
 Analysis Sheet (1p)

SUMMARY STATEMENT: On July 16, 2018 the Matanuska-Susitna Borough issued a solicitation requesting bids from qualified contractors to provide services necessary for the successful operation of the Solid Waste Landfill, the Construction & Demolition cells, the asbestos cell and other routine maintenance as required by Solid Waste Division (SWD) management.

In response to the advertisement, two (2) responsive bids were received. Award recommendation is being made to Alaska Construction & Paving, Inc. as the lowest responsive and responsible bidder. The agreement shall be in effect upon execution of the contract and shall expire on June 30, 2020. The Borough may renew this agreement for three (3) additional one (1) year terms subject to agreement by both parties.

RECOMMENDATION OF ADMINISTRATOR: Award of BID NO. 19-017B, ANNUAL MAINTENANCE AND OPERATION OF CENTRAL LANDFILL to ALASKA CONSTRUCTION & PAVING, INC., for the contract amount of ONE MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND TWO HUNDRED SIXTY-THREE AND 00/100 DOLLARS (\$1,475,263.00).

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Award of Bid No. 19-017B, Annual Maintenance and Operation of Central Landfill to Alaska Construction & Paving, Inc., for the contract amount of \$1,475,263.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$ 1,475,263	FUNDING SOURCE Solid Waste Operating Fund 510
FROM ACCOUNT # 510.150.401.4xx.xxx	PROJECT #
TO ACCOUNT:	PROJECT #
VERIFIED BY: <i>Barbara Saenger</i>	CERTIFIED BY:
DATE: 8/22/18	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual	1,475					
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	1,475					

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds						
Other	1,475					
TOTAL	1,475					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *Barbara Saenger* DATE: 8/22/18
Acting Finance Director

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia
Palmer, Alaska 99645

ADVERTISEMENT

VENDOR	ACCOUNT #	DATE FOR ADVERTISEMENT
Anchorage Daily News	MATA 0070	7/17/18
Frontiersman	CONTRACT	7/20/18
TYPE OF AD:	<input type="checkbox"/> Display <input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
BID #19-017B
Annual Maintenance and Operation of Central Landfill

The Matanuska-Susitna Borough (MSB) is requesting bids from interested contractors to providing services necessary for the successful operation of the Solid Waste Landfill, the C&D cells, the asbestos cell and other routine maintenance as required by Solid Waste Division (SWD) management.

Bid documents are available to download for free beginning **July 16, 2018** from the MSB Purchasing Division's website, at <https://www.matsugov.us/contractopportunities>. For more information call (907) 861-8601, Fax (907) 861-8617, or e-mail purchasing@matsugov.us.

Pre-bid: **July 25, 2018 at 11:00 AM** **at the MSB Solid Waste Division located at the Central Landfill**

Bids open: **August 6, 2018 at 3:00 PM** **in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Approved by:
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DEPARTMENT ACCOUNT NO.: **100.100.128.422.000**

MATANUSKA-SUSITNA BOROUGH
 BID #19-017B
 Annual Maintenance and Operation of Central Landfill

ANALYSIS SHEET

BIDDER		ALASKA CONST & FOUND	CENTRAL RECKLING
Signed Bid Form		✓	✓
Receipt of Addendum (1)		✓	✓
Bid Guarantee		✓	✓
Work Plan, Quality Assurance Statement. Any other items required in ITB.		✓	✓
LINE ITEM	DESCRIPTION	BID PRICE	BID PRICE
1.	Total Bid Amount (Sum of Items 1, 2, 3)	\$1,475,263.00	\$2,995,584.00

RECOMMENDATION: All bids taken under advisement.

PURCHASING OFFICER _____ BUYER _____
 ASST PURCHASING OFFICER _____ WITNESS _____
 DATE 8-10-2018 WITNESS _____
 CONST. PROCUREMENT SPECIALIST OFFICE ASSISTANT _____
 WITNESS _____

AM 18-084

SUBJECT: Approval of a contract amendment for The Boutet Company, Contract No. 18-085P-A (the Construction Management Term Contract), to add \$51,000, add up to five percent (5%) in additional change order authority, and extend the completion time to October 1, 2018, for Construction Management of the Reddane Road Extension project, Project No. 75001, Fund 490.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED *for* JOHN MOOSEY, BOROUGH MANAGER: *George W. Hayes*

Route to:	Department/Individual	Initials	Remarks
	Originator: Bob Walden	<i>BW for BW</i>	
	Capital Projects Director: Jude Bilafer	<i>JB for JB</i>	8/22/2018
	Purchasing Division		
	Finance Director	<i>BB</i>	8/22/18
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>AM</i>	8/27/18 <i>(BWA)</i>

ATTACHMENTS: Fiscal Note: Yes x No

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) are required by MSB 3.08.170(c)(1) for contracts with an original award value of \$100,000 or less; a contract amendment or change order, or cumulative contract amendments or change orders, that will cause the total contract amount, as amended, to exceed \$100,000; the department shall recommend, with concurrence of the purchasing officer, the maximum contract amendment or change order value that can be executed without assembly approval. This value shall be established and approved concurrently with the contract award under MSB 3.08.161.

On April 25, 2018, the Matanuska-Susitna Borough (Borough) Capital Projects Department, Pre-Design and Engineering Division entered into a Construction Management Term Contract 18-085P with The Boutet Company (TBC) in the amount of \$89,367.00 for the Reddane Road Extension project, Project 75001.

The Construction Management contract fee for this project was based on 1) fulltime construction observation and inspection from May 22 through August 15 and 2) the contractor working five (5) 10-hour shifts per week.

There have been no contract amendments to this contract to date.

TBC made the Borough aware that the project has been faced with numerous unknown conditions requiring mitigation; primarily the Contractor ran into substantial unsuitable materials within the road alignment of the project. In an effort to meet their contract deadlines, the Contractor switched to working six (6) 12-hour shifts per week approximately one month ago.

Because of these challenges to the scope of work, TBC now requires additional funds and time to complete the construction management of the Contractor constructing the Reddane Road Extension project.

In accordance with MSB 3.08.170(c)(4), staff requests the approval of this Contract Amendment for Contract No. 18-085P-A in the amount of \$51,000 to The Boutet Company, Inc. and an extension of the completion time to October 1, 2018 for Construction Management of the Reddane Road Extension project, Project No. 75001, Fund 490.

In addition, due to future possible unknown conditions, and in order to avoid any further delays, staff requests up to five percent (5%) in additional change order authority.

RECOMMENDATION OF ADMINISTRATION: Approval of a contract amendment for The Boutet Company, Contract No. 18-085P-A (the Construction Management Term Contract), to add \$51,000, add up to five percent (5%) in additional change order authority, and extend the completion time to October 1, 2018 for Construction Management of the Reddane Road Extension project, Project No. 75001, Fund 490.

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date: Sept. 4, 2018

ORIGINATOR: Bob Walden, P.E.

SUBJECT: Approval of a contract amendment for the Boutet Company, Contract No. 18-085 P-A (the Construction Management Term Contract), to add \$51,000, add up to five percent (5%) in additional charge order authority, and extend the completion time to October 1, 2018 for Construction Management of the Reddane Road Extension project, Project No. 75001, Fund 490.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT: <u>YES</u> NO
AMOUNT REQUESTED \$ <u>51,000</u>	FUNDING SOURCE: <u>Grant</u>
FROM ACCOUNT # <u>490.000.000.4XX.XXX</u>	PROJECT # <u>75001</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Juenig</u>	CERTIFIED BY:
DATE: <u>8/22/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>51</u>				
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds		<u>51</u>				
Other						
TOTAL		<u>51</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: Barbara Juenig
 Acting Finance Director

Phone: _____
 Date: 8/22/18
 Date: _____

AM 18-085

SUBJECT: Approval of a contract amendment for Clark Engineering Corporation, Contract No. 17-086P, to add \$675,414 and up to \$25,000 in additional change order authority to complete the Engineering Services for the Septage and Leachate Treatment and Disposal Facility project, Project No. 25054, Fund 420.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED *for* BY JOHN MOOSEY, BOROUGH MANAGER *George A. Hays*

Route to:	Department/Individual	Initials	Remarks
	Originator: Mike Campfield	<i>MC</i>	8/22/18
	Capital Projects Director: Jude Bilafer	<i>JB for</i> <i>JB</i>	8/22/2018
	Purchasing Division		
	^{ACTING} Finance Director	<i>FB</i>	8/22/18
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>SM</i>	8/27/18 <i>(Signature)</i>

ATTACHMENTS: Fiscal Note: Yes x No
 Assembly IM No. 18-095 (2 pp)
 Assembly Resolution No. 18-042 (5 pp)
 WSAB Resolution Serial Nos. 18-01, 18-02 (6 pp)

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) are required by MSB 3.08.170(c)(1) for contracts with an original award value of \$100,000 or less; a contract amendment or change order, or cumulative contract amendments or change orders, that will cause the total contract amount, as amended, to exceed \$100,000; the department shall recommend, with concurrence of the purchasing officer, the maximum contract amendment or change order value that can be executed without

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assembly approval. This value shall be established and approved concurrently with the contract award under MSB 3.08.161.

On June 21, 2017, the Matanuska-Susitna Borough (Borough) Purchasing Officer entered into Contract 17-086P with Clark Engineering Corporation (Clark), the sole proposer on this project, and awarded to them Task One: Preliminary Design of the Septage and Leachate Treatment and Disposal Facility to be located at the Central Landfill in the amount of \$62,000.

Task One included establishing the analysis and design of the project to approximately the 35% level, illustrating the scale and relationship of project components. Project components included treatment and disposal systems and their major components, such as storage tanks, pumps, pipes, valves, reactors, filters, chemical injection devices, effluent outfall, monitoring equipment, power supplies and control and user interface panels, as well as transportation system components, such as dump station, access roads, pump station and piping for leachate, at a minimum. Task One was satisfactorily completed in early 2018 with the production of their Preliminary Engineering Report (PER).

There have been two contract amendments to this contract to date. One was to extend the time of the contract to June 30, 2018; the other was to add \$25,000 for work that was done in addition to the original contract.

In June 2018, the Assembly passed Resolution Serial No. 18-042 in support of furthering the leachate treatment project.

The Borough is now ready to proceed with the rest of the tasks in this contract: Final Design, Analysis, Survey, Permitting and a pilot test for the new leachate treatment and disposal facility. Additional funds are now needed for Clark to complete these remaining tasks.

In accordance with MSB 3.08.170(c)(4), staff requests the approval of this Contract Amendment for Contract No. 17-086P in the amount of \$675,414 to Clark Engineering Corporation for the Septage and Leachate Treatment and Disposal Facility project, Project No. 25054, Fund 420.

In addition, due to future possible unknown conditions, and in order to avoid any further delays, staff requests up to \$25,000 in additional change order authority.

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RECOMMENDATION OF ADMINISTRATION: Approval of a contract amendment for Clark Engineering Corporation, Contract No. 17-086P, to add \$675,414 and up to \$25,000 in additional change order authority to complete the Engineering Services for the Septage and Leachate Treatment and Disposal Facility project, Project No. 25054, Fund 420.

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MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date: Sept. 4, 2018

ORIGINATOR: Mike Campfield, P.E.

SUBJECT: Approval of a contract amendment for Clark Engineering Corporation, Contract No. 17-086P, to add \$675,414 and up to \$25,000 in additional charge order authority to complete the Engineering Services for the Septage and Leachate Treatment and Disposal Facility project, Project No. 25054, Fund 420.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>YES</u> NO
AMOUNT REQUESTED \$ <u>675,414</u>	FUNDING SOURCE: <u>DEC Loan</u>
FROM ACCOUNT # <u>420.000.600.4XX.XXX</u>	PROJECT # <u>25054</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Saenger</u>	CERTIFIED BY:
DATE: <u>8/22/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>675</u>				
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other		<u>675</u>				
TOTAL		<u>675</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: Barbara Saenger
 ACTING FINANCE DIRECTOR

Phone: _____
 Date: _____
 Date: 8/22/18

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waste streams. Simultaneously, Burns & McDonnell, another engineering firm, conducted an analysis of business operations for the Solid Waste Division, including waste to energy methods typical among the solid waste industry. The findings of both reports indicate that anaerobic digestion of septage and organic solid waste is a strong possibility and could garner interest from the private sector. Other types of technology, such as combustion, may also be feasible. This type of arrangement would benefit the Borough in many ways. Local treatment of septage would reduce hauling distances and associated costs for the public. Landfill tipping fees could also be held steady by minimizing future borrowing for cell expansion and closures. Additionally, some revenue may be generated through the production and sale of energy.

Recommendation of Administration: The Capital Projects Department recommends the Assembly endorse completion of the leachate treatment facility using the filtration method and exploration of a public/private partnership for septage treatment using a waste-to-energy method in conjunction with solid waste disposal.

Adopted: 06/05/18

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 18-42**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ENDORSING COMPLETION OF THE LEACHATE TREATMENT FACILITY USING THE FILTRATION METHOD AND EXPLORATION OF A PUBLIC/PRIVATE PARTNERSHIP FOR SEPTAGE TREATMENT USING A WASTE-TO-ENERGY METHOD IN CONJUNCTION WITH SOLID WASTE DISPOSAL.

WHEREAS, in 2011 the Matanuska-Susitna Borough (Borough) Assembly adopted Resolution Serial No. 11-087 establishing the Wastewater and Septage Advisory Board (WSAB) for the purpose of advising the Assembly on issues relating to wastewater and septage issues within the Borough; and

WHEREAS, in February 2012 the WSAB passed Resolution No. 12-01 in support of acquiring land for the construction of a regional wastewater and septage treatment facility, which the Assembly provided funding for in August 2014 through Resolution Serial No. 14-084; and

WHEREAS, in May 2012 the WSAB passed Resolution No. 12-02 in support of conducting a site feasibility study for a regional wastewater and septage treatment facility, which the Assembly approved in July 2012 through Resolution Serial No. 12-083; and

WHEREAS, in October 2014 the WSAB passed Resolution 14-04 recommending co-treatment of leachate and septage in a combined facility which the Assembly approved in December 2014 through Resolution Serial No. 14-117; and

WHEREAS, in October 2014 the WSAB recommended the Borough Assembly authorize a loan application to the Alaska State Department of Environmental Conservation, Alaska Clean Water Fund, which the Assembly authorized through Resolution Serial No. 14-110 in the amount of \$22,000,000 for design and construction of a septage and leachate treatment and disposal facility; and

WHEREAS, in April 2015 the WSAB recommended the Borough Assembly designate the landfill as the preferred site for the septage and leachate facility through Resolution No 15-02, which the Assembly approved through Resolution Serial No. 15-060; and

WHEREAS, in August 2017 the Borough received the first loan of the Alaska Clean Water Fund in the amount of \$5,000,000 for preconstruction expenditures (e.g., planning, design and related tasks); and

WHEREAS, in March 2017 the Capital Projects Department solicited for engineering consultants to design a septage and leachate facility, and Clark Engineering submitted the only proposal; and

WHEREAS, in January 2018 Clark Engineering completed a Preliminary Engineering Report (PER) evaluating septage and leachate treatment alternatives, as well as the potential for waste-to-energy technology in conjunction with solid waste disposal; and

WHEREAS, current leachate disposal costs associated with hauling to Anchorage average approximately \$400,000 per year and will rise with landfill expansion; and

WHEREAS, the estimated total cost for the leachate treatment facility is \$4,000,000, which is anticipated to be paid for within 10 years through the savings on hauling costs; and

WHEREAS, the PER recommends proceeding with a filtration method for leachate treatment based on a competitive cost and a high effluent quality; and

WHEREAS, in May 2018 the WSAB passed Resolution 18-01 recommending advancement of the design and construction of the preferred leachate treatment facility utilizing the filtration system identified in the PER; and

WHEREAS, all septage generated in the Borough is currently hauled to Anchorage for disposal at the Turpin Street station; and

WHEREAS, the Municipality of Anchorage plans to close the Turpin Street station, which will escalate septage disposal costs; and

WHEREAS, the PER identified anaerobic digestion as a potential means of energy recovery from septage, along with organic solid waste, to generate gas for heat and electricity; and

WHEREAS, a separate analysis of the landfill operations commissioned by the Solid Waste Division and authored by Burns & McDonnell in 2018, identified anaerobic digestion as a viable

energy recovery method for organic solid waste in conjunction with septage treatment; and

WHEREAS, the anaerobic digestion of organic waste, such as food, paper product, and yard trimmings would divert an estimated 50 percent of the solid waste from the landfill; and

WHEREAS, an anaerobic digestion system would reduce the need to discharge septage treatment effluent underground and also eliminate a significant portion of solid waste that would otherwise take up valuable air space in the landfill; and

WHEREAS, a public/private partnership minimizes the costs and risks to the Borough for construction of a septage treatment facility; and

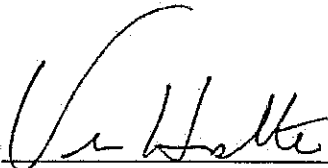
WHEREAS reduction of the amount of waste will extend the life of the landfill, significantly reduce opening and closing cell costs and is expected provide opportunities for a public/private partnership that will reduce overall landfill and septage treatment costs.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly supports continuing efforts to find the best long-term, cost-effective means to process septage and municipal waste, as well as extending the life of the landfill and its associated costs.

BE IT FURTHER RESOLVED, that the Assembly endorses advancing the project through final design and construction of the preferred leachate treatment facility using a filtration system and

exploration of a public/private partnership for septage treatment using a waste-to-energy method in conjunction with solid waste disposal.

ADOPTED by the Matanuska-Susitna Borough Assembly this 5 day of June, 2018.


VERN HALTER, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)



PASSED UNANIMOUSLY: Sykes, McKee, Leonard, Mayfield, Doty, and Kowalke

MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 18-01

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD (WSAB) RECOMMENDING ADVANCMENT OF THE DESIGN AND CONSTRUCTION OF THE PREFERRED LEACHATE TREATMENT FACILITY UTILIZING THE LEACHBUSTER SYSTEM AS IDENTIFIED IN CLARK ENGINEERING'S PRELIMINARY ENGINEERING REPORT.

WHEREAS, in 2011 the Borough Assembly adopted resolution 11-087 establishing the wastewater and septage advisory board, for the purpose of advising the assembly on issues relating to wastewater and septage issues within the borough; and

WHEREAS, in 2012 the Matanuska-Susitna Borough's Wastewater and Septage Advisory Board passed Resolution 12-01 in support of acquiring land for the construction of a regional wastewater and septage treatment facility which the Assembly provided funding for in August 2014 through Resolution 14-084; and

WHEREAS, in May 2012 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 12-02 in support of conducting a site feasibility study for a regional wastewater and septage treatment facility which the Assembly approved in July 2012 through Resolution 12-083; and

WHEREAS, in October 2014 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 14-04 recommending co-treatment of leachate and septage in a combined facility which the Assembly approved in December 2014 through Resolution 14-117; and

WHEREAS, in October 2014, the Wastewater and Septage Advisory Board recommended the Borough Assembly authorize a loan application to the State of Alaska, Department of Environmental Conservation, Alaska Clean Water Fund which the Assembly authorized through Resolution 14-110 in the amount of \$22,000,000

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AM 18-086

for design and construction of a septage and leachate treatment and disposal facility; and

WHEREAS, the Matanuska-Susitna Borough will be allowed to apply for \$5,000,000 of the Alaska Clean Water Fund per year; and

WHEREAS, in October 2015, a \$5,000,000 loan application and Alaska Clean Water Fund agreement was initiated; and

WHEREAS, in August 2017, the Matanuska-Susitna Borough received the first loan of the Alaska Clean Water Fund in the amount of \$5,000,000 for preconstruction expenditures (e.g., planning, design and related tasks); and

WHEREAS, in 2017, Clark Engineering initiated and completed a Preliminary Engineering Report (PER); and

WHEREAS, the Wastewater and Septage Advisory Board reviewed the PER; and


WHEREAS, the PER recommends proceeding with the Leachbuster System based on a competitive cost and a high effluent quality; and

WHEREAS, the operating costs of the Leachbuster System are lower than other previously-evaluated options,

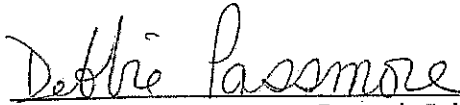
NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board respectfully requests that the Matanuska-Susitna Borough Assembly approve advancing the project through final design and construction of the preferred leachate treatment facility utilizing the Leachbuster system as identified in Clark Engineering's Preliminary Engineering Report.

ADOPTED by the Matanuska-Susitna Borough Wastewater and Septage Advisory Board this 2nd day of May, 2018.

J RS 18-042
JM 18-095


Mr. Mike Campfield, P.E., Chair

ATTEST:


Debbie Passmore, Board Administration

RS18-042
IM18-095

**MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 18-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD (WSAB) RECOMMENDING THE EXPLORATION OF WASTE-TO-ENERGY ANAEROBIC DIGESTION AS A PUBLIC-PRIVATE PARTNERSHIP.

WHEREAS, in 2011 the Borough Assembly adopted resolution 11-087 establishing the wastewater and septage advisory board, for the purpose of advising the assembly on issues relating to wastewater and septage issues within the borough; and

WHEREAS, in 2012 the Matanuska-Susitna Borough's Wastewater and Septage Advisory Board passed Resolution 12-01 in support of acquiring land for the construction of a regional wastewater and septage treatment facility which the Assembly provided funding for in August 2014 through Resolution 14-084; and

WHEREAS, in May 2012 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 12-02 in support of conducting a site feasibility study for a regional wastewater and septage treatment facility which the Assembly approved in July 2012 through Resolution 12-083; and

WHEREAS, in October 2014 the Matanuska-Susitna Borough Wastewater and Septage Advisory Board passed Resolution 14-04 recommending co-treatment of leachate and septage in a combined facility which the Assembly approved in December 2014 through Resolution 14-117; and

WHEREAS, in October 2014, the Wastewater and Septage Advisory Board recommended the Borough Assembly authorize a loan application to the State of Alaska, Department of Environmental Conservation, Alaska Clean Water Fund which the Assembly authorized through Resolution 14-110 in the amount of \$22,000,000 for design and construction of a septage and leachate treatment

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DM 18-095
AM 18-086

and disposal facility; and

WHEREAS, the Matanuska-Susitna Borough will be allowed to apply for \$5,000,000 of the Alaska Clean Water Fund per year; and

WHEREAS, in October 2015, a \$5,000,000 loan application and Alaska Clean Water Fund agreement was initiated; and

WHEREAS, in August 2017, the Matanuska-Susitna Borough received the first loan of the Alaska Clean Water Fund in the amount of \$5,000,000 for preconstruction expenditures (e.g., planning, design and related tasks); and

WHEREAS, in 2017, Clark Engineering initiated and completed a Preliminary Engineering Report (PER); and

WHEREAS, the Wastewater and Septage Advisory Board reviewed the PER; and

WHEREAS, the cost to build a Leachbuster Septage Facility does not provide clear financial advantage compared to other alternatives evaluated; and

WHEREAS, the PER includes a discussion of potential waste-to-energy facilities to convert septage and organic solid waste to a biogas fuel; and

WHEREAS, the fuel could be used to create heat, electricity and other valuable commodities that generate revenue; and

WHEREAS, diversion of solid waste could extend the life of the landfill and therefore reduce tipping fees; and

WHEREAS, a public-private minimizes the costs and risks to the Matanuska-Susitna Borough.


NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board respectfully requests that the Matanuska-Susitna Borough Assembly approve the exploration of waste-to-energy anaerobic digestion as a public-private partnership.

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ADOPTED by the Matanuska-Susitna Borough Wastewater and Septage Advisory Board this 2nd day of May, 2018.


Mr. Mike Campfield, P.E., Chair

ATTEST:


Debbie Passmore, Board Administration

RS 18-042
IM 18-095
AM 18-086

SUBJECT: Authorization to purchase four (4) precast concrete restrooms from CXT Precast Concrete Products for the amount of \$147,211.68.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route to:	Department/Individual	Initials	Remarks
	Purchasing	<i>[Signature]</i>	8/21/18
	Community Development Director	<i>[Signature]</i>	
	Finance Director	<i>[Signature]</i>	8/23/18
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	8/27/18 <i>[Signature]</i>

ATTACHMENT (S): Fiscal Note: Yes No
 Cost Proposal: (3 pp)

SUMMARY STATEMENT: In order to provide a better level of service to our patrons, replace worn out facilities and respond to the increased usage of our recreation sites, the Recreational Services Division of the Community Development Department is requesting authorization to purchase permanent precast restrooms for the following sites:

- A new single vault restroom to support the new campground at Jim Creek.
- A new single vault restroom to replace the obsolete outhouse at the Pioneer Ridge Trail Head.
- A new single vault restroom to support the Government Peak Recreation Area during times the building is closed.
- A new single vault restroom to replace the porta john service at the West Butte Trail Head.

MSB 3.08.360 allows the borough to enter into procurement agreements when it is in the best interest of the borough. The National Joint Powers Alliance (NJPA) solicits, evaluates and awards contracts through a national competitive solicitation

process on behalf of its members. Members can choose these contracts and procurement processes which satisfy thorough solicitation requirements and avoid duplication of the process.

A cost proposal was requested, received and deemed acceptable from CXT Precast Concrete Products.

Delivery and placement of the restrooms is expected within 60 days of contract execution.

RECOMMENDATION OF ADMINISTRATION: Authorization to purchase **FOUR (4) PRECAST CONCRETE RESTROOMS** from **CXT PRECAST CONCRETE PRODUCTS** for the amount of **ONE HUNDRED FORTY-SEVEN THOUSAND TWO HUNDRED ELEVEN AND 68/100 DOLLARS (\$147,211.68)**.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Authorization to purchase four (4) precast concrete restrooms from CXT Precast Concrete Products for the amount of \$147,211.68.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$147,211.68	FUNDING SOURCE AW Budget Approp/Fund Bal Approp
FROM ACCOUNT # 440/480.000.000.4xx.xx	PROJECT # 15015/15035
TO ACCOUNT:	PROJECT #
VERIFIED BY: <i>Barbara Saunper</i>	CERTIFIED BY:
DATE: 8/23/18	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	147				
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REVENUE					
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FUNDING: (Thousands of Dollars)

General Grant Funds					
State/Federal Funds					
Other	147				
TOTAL	147				

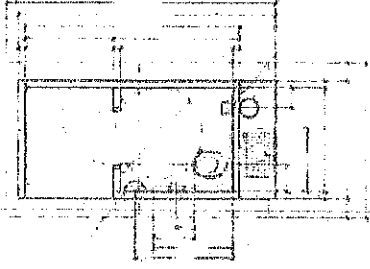
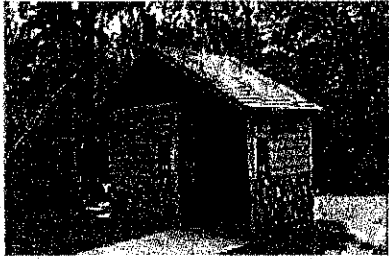
POSITIONS:

Full-Time					
Part-Time					
Temporary					

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Barbara Saunper* Acting Finance Director DATE: 8/23/18

ROCKY MOUNTAIN



Rocky Mountain single vault. Standard features include ABS lined concrete vault, board and batt upper and rock lower textured walls, cedar shake textured roof, off loaded and set up at site.

Base Price	Price per unit	Click to select	
Rocky Mountain	\$ 20,130.00	<input type="checkbox"/>	20,130.00

Added Cost Options:			
Installation	\$ 2,000.00	<input type="checkbox"/>	0.00
Optional Roof Texture <input type="checkbox"/> Delta Rib	\$ 900.00	<input type="checkbox"/>	0.00
R-19 Roof Insulation	\$ 510.00	<input type="checkbox"/>	0.00
Room Wastebasket	\$ 60.00	<input type="checkbox"/>	0.00
Owl Guard	\$ 34.50	<input type="checkbox"/>	0.00
Hand Sanitizer	\$ 35.00	<input type="checkbox"/>	0.00
Marine Package for Extra Corrosion Resistance	\$ 2,700.00	<input checked="" type="checkbox"/>	2,700.00
Solar Light Kit	\$ 670.00	<input type="checkbox"/>	0.00
Solar Fan Kit	\$ 645.00	<input type="checkbox"/>	0.00
Paint Touch-up Kit - Single Color	\$ 55.00	<input type="checkbox"/>	0.00
Paint Touch-up Kit - Two Tone Color	\$ 61.00	<input type="checkbox"/>	0.00
Total Cost of Selected Accessories from Accessories Price List:			\$ 2,700.00
Estimated One-way Transportation Costs to Site (quote):			\$ 13,520.92
Custom Options: (Jim Creek) Raised Wet Hatch Stainless Steel \$284.00. Does not include Installation or offload:			\$ 284.00

Estimated monthly payment on 5 year lease \$ 736.36 Total Cost per Unit Placed at Job Site: (excludes all taxes) \$ 36,634.92

No Cost Options:

Single Color: (select one)	Two-Tone Color: Walls (select one) Roof (select one)	Floor Plan: (select one)	*Signage: <input type="checkbox"/> Men <input type="checkbox"/> Women <input type="checkbox"/> Unisex <input type="checkbox"/> Accessible	Wall Vent Location: (upon entering door) <input type="checkbox"/> Right Side <input type="checkbox"/> Rear <input type="checkbox"/> Left Side <input type="checkbox"/> Door
Top Section of Building: (select one)	Bottom Section of Building: (select one)	Rock Color Selection: (select one)	Paper Holders: (select one)	*Building Includes restroom signs in Braille and roman lettering.
Deadbolt Lock: <input type="checkbox"/> CXT Supplied (Schlage) <input type="checkbox"/> Customer Supplied Lock	Door Opener: (select one)			

This price quote is good for 60 days from date below, and is accurate and complete.

Eric M Kuester
 Digitally signed by Eric M Kuester
 Date: 2018.07.13 10:45:16 -07'00'

CXT Sales Representative
 Date

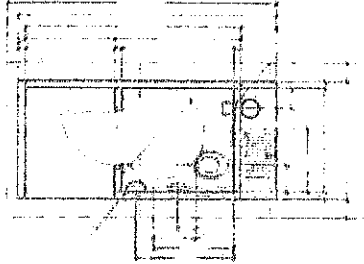


I accept this quote. Please process this order.

NJPA Member Number
 Company Name
 Customer
 Date

780-81-087

ROCKY MOUNTAIN



Rocky Mountain single vault. Standard features include ABS lined concrete vault, board and batt upper and rock lower textured walls, cedar shake textured roof, off loaded and set up at site.

Base Price	Price per unit	Click to select	
Rocky Mountain	\$ 20,130.00	<input type="checkbox"/>	20,130.00
Added Cost Options:			
Installation	\$ 2,000.00	<input type="checkbox"/>	0.00
Optional Roof Texture <input type="checkbox"/> Delta Rib	\$ 900.00	<input type="checkbox"/>	0.00
R-19 Roof Insulation	\$ 510.00	<input type="checkbox"/>	0.00
Room Wastebasket	\$ 60.00	<input type="checkbox"/>	0.00
Owl Guard	\$ 34.50	<input type="checkbox"/>	0.00
Hand Sanitizer	\$ 35.00	<input type="checkbox"/>	0.00
Marine Package for Extra Corrosion Resistance	\$ 2,700.00	<input checked="" type="checkbox"/>	2,700.00
Solar Light Kit	\$ 670.00	<input type="checkbox"/>	0.00
Solar Fan Kit	\$ 645.00	<input type="checkbox"/>	0.00
Paint Touch-up Kit - Single Color	\$ 55.00	<input type="checkbox"/>	0.00
Paint Touch-up Kit - Two Tone Color	\$ 61.00	<input type="checkbox"/>	0.00
Total Cost of Selected Accessories from Accessories Price List:			\$ 2,700.00
Estimated One-way Transportation Costs to Site (quote):			\$ 14,072.92
Custom Options: (Government Peak) Raised Wet Hatch Stainless Steel \$284.00. Does not included Installation			\$ 284.00
Estimated monthly payment on 5 year lease \$ 747.46		Total Cost per Unit Placed at Job Site: <i>(excludes all taxes)</i>	\$ 37,186.92

No Cost Options:

Single Color: (select one)	Two-Tone Color: Walls (select one) Roof (select one)	Floor Plan: (select one)	*Signage: <input type="checkbox"/> Men <input type="checkbox"/> Women <input type="checkbox"/> Unisex <input type="checkbox"/> Accessible	Wall Vent Location: (upon entering door) <input type="checkbox"/> Right Side <input type="checkbox"/> Rear <input type="checkbox"/> Left Side <input type="checkbox"/> Door
Top Section of Building: (select one)	Bottom Section of Building: (select one)	Rock Color Selection: (select one)	Paper Holders: (select one)	
Deadbolt Lock: <input type="checkbox"/> CXT Supplied (Schlage) <input type="checkbox"/> Customer Supplied Lock	Door Opener: (select one)			

**Building includes restroom signs in Braille and roman lettering.*

This price quote is good for 60 days from date below, and is accurate and complete.

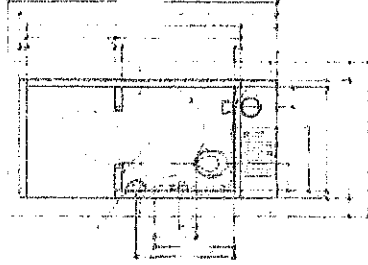
Eric M Kuester
Digitally signed by Eric M Kuester
Date: 2018.07.13 10:45:16 -07'00'
CXT Sales Representative
Date

I accept this quote. Please process this order.

NJPA Member Number _____
Company Name _____
Customer _____
Date _____

E80-81 WTA 2018

ROCKY MOUNTAIN



Rocky Mountain single vault. Standard features include ABS lined concrete vault, board and batt upper and rock lower textured walls, cedar shake textured roof, off loaded and set up at site.

Base Price	Price per unit	Click to select	
Rocky Mountain	\$ 20,130.00		20,130.00
Added Cost Options:			
Installation	\$ 2,000.00	<input type="checkbox"/>	0.00
Optional Roof Texture <input type="checkbox"/> Delta Rib	\$ 900.00		0.00
R-19 Roof Insulation	\$ 510.00	<input type="checkbox"/>	0.00
Room Wastebasket	\$ 60.00	<input type="checkbox"/>	0.00
Owl Guard	\$ 34.50	<input type="checkbox"/>	0.00
Hand Sanitizer	\$ 35.00	<input type="checkbox"/>	0.00
Marine Package for Extra Corrosion Resistance	\$ 2,700.00	<input checked="" type="checkbox"/>	2,700.00
Solar Light Kit	\$ 670.00	<input type="checkbox"/>	0.00
Solar Fan Kit	\$ 645.00	<input type="checkbox"/>	0.00
Paint Touch-up Kit - Single Color	\$ 55.00	<input type="checkbox"/>	0.00
Paint Touch-up Kit - Two Tone Color	\$ 61.00	<input type="checkbox"/>	0.00
Total Cost of Selected Accessories from Accessories Price List:			\$ 2,700.00
Estimated One-way Transportation Costs to Site (quote):			\$ 13,580.92
Custom Options: (Brodenburg and Pioneer Peak) Raised Wet Hatch Stainless Steel \$284.00. Does not include:			\$ 284.00
Estimated monthly payment on 5 year lease \$ 737.57		Total Cost per Unit Placed at Job Site: (excludes all taxes)	\$ 36,694.92

No Cost Options:

Single Color: (select one)	Two-Tone Color: Walls (select one) Roof (select one)	Floor Plan: (select one)	*Signage: <input type="checkbox"/> Men <input type="checkbox"/> Women <input type="checkbox"/> Unisex <input type="checkbox"/> Accessible	Wall Vent Location: (upon entering door) <input type="checkbox"/> Right Side <input type="checkbox"/> Rear <input type="checkbox"/> Left Side <input type="checkbox"/> Door
Top Section of Building: (select one)	Bottom Section of Building: (select one)	Rock Color Selection: (select one)	Paper Holders: (select one)	
Deadbolt Lock: <input type="checkbox"/> CXT Supplied (Schlage) <input type="checkbox"/> Customer Supplied Lock	Door Opener: (select one)			

**Building includes restroom signs in Braille and roman lettering.*

This price quote is good for 60 days from date below, and is accurate and complete.

Eric M Kuester
Digitally signed by Eric M Kuester
Date: 2018.07.13 10:45:16 -07'00'
CXT Sales Representative
Date

I accept this quote. Please process this order.

NJPA Member Number _____
Company Name _____
Customer _____
Date _____

780-81 WJ
2018

SUBJECT: Approval of a contract amendment for Moffatt & Nichol, Contract No. 18-099P, to add \$39,936 for Construction Management of the Port MacKenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY *JMC* JOHN MOOSEY, BOROUGH MANAGER *George W. King*

Route to:	Department/Individual	Initials	Remarks
	Originator: Mike Campfield	<i>MJC</i>	8/22/18
	Capital Projects Director: Jude Bilafer	<i>JJB</i>	8/22/2018
	Purchasing Division		
	Finance Director	<i>RB</i>	8/22/18
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JM</i>	8/27/18 <i>(Signature)</i>

ATTACHMENTS: Fiscal Note: Yes No

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) are required by MSB 3.08.170(c)(1) for contracts with an original award value of \$100,000 or less; a contract amendment or change order, or cumulative contract amendments or change orders, that will cause the total contract amount, as amended, to exceed \$100,000; the department shall recommend, with concurrence of the purchasing officer, the maximum contract amendment or change order value that can be executed without assembly approval. This value shall be established and approved concurrently with the contract award under MSB 3.08.161.

On April 27, 2018, the Matanuska-Susitna Borough (Borough) Capital Projects Department, Pre-Design and Engineering Division

entered into Construction Management contract 18-099P with Moffatt & Nichol (M&N) in the amount of \$96,838 for the Port MacKenzie Cell Dock Repairs, Phase II project, Project 70012.

There has been one contract amendment to this contract to date which added a \$1,704 permit fee provision for the Port office usage.

M&N made the Borough aware that the project has been faced with numerous delays due to various reasons requiring additional time for construction. The delays were due to equipment problems, weight restrictions on roads, and the presence of marine mammals. In an effort to meet their contract deadlines, the Contractor switched to working seven (7) 12-hour shifts per week approximately one month ago.

Because of these challenges to the scope of work, M&N now requires additional funds to complete the construction management of the Contractor constructing the Port MacKenzie Cell Dock Repairs, Phase II project.

In accordance with MSB 3.08.170(c)(4), staff requests the approval of this Contract Amendment for Contract No. 18-099P in the amount of \$39,936 to Moffatt & Nichol for Construction Management of the Port MacKenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

RECOMMENDATION OF ADMINISTRATION: Approval of a contract amendment for Moffatt & Nichol, Contract No. 18-099P, to add \$39,936 for Construction Management of the Port MacKenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

Agenda Date: Sept. 4, 2018 MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE
 ORIGINATOR: Mike Campfield, P.E.

SUBJECT: Approval of a contract amendment for Moffatt & Nichol, Contract No. 18-099P, to add \$39,936 for Construction Management of the Port Mackenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>(YES)</u> NO
AMOUNT REQUESTED \$ <u>39,936</u>	FUNDING SOURCE: <u>Fund Bal Appropriation</u>
FROM ACCOUNT # <u>450.000.000.4XX.XXX</u>	PROJECT # <u>70012-2106-2101</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Saenger</u>	CERTIFIED BY:
DATE: <u>8/22/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>39.9</u>				
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other		<u>39.9</u>				
TOTAL		<u>39.9</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: Barbara Saenger
 Acting Finance Director

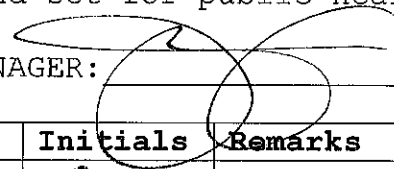
Phone: _____
 Date: _____
 Date: 8/22/18


SUBJECT: REALLOCATE FUNDS FROM PROJECT NOS. 15043 AND 15046; AND APPROVE THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 15041 PALMER AND WASILLA POOL IMPROVEMENTS TO ALLOW FOR ADDITIONAL IMPROVEMENTS AND TO ADDRESS PUBLIC CONCERNS THAT WERE BROUGHT BEFORE THE ASSEMBLY AND AT PUBLIC MEETINGS.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route to:	Department/Individual	Initials	Remarks
	Originator	BS	
	Community Development Director	EP	
	^{ACTING} Finance Director	BB	
	Borough Attorney	NS	
	Borough Clerk	JMM	9/7/18 

ATTACHEMENTS: Fiscal Note: Yes X No
 Ordinance Serial No. 18-090 (3 pp)
 Resolution Serial No. 18-063 (4 pp)

SUMMARY STATEMENT: On June 21, 2016, Ordinance 16-085 was approved by the Assembly authorizing the issuance of areawide general obligation bonds of the borough, in one or more series, in the aggregate principal amount of not to exceed \$22,160,000, to finance the cost, in whole or in part, of such parks and recreational capital facilities and related capital improvements, and for providing for the submission to the voters of the borough of a proposition ratifying the authorization of such bonds at the October 4, 2016, borough regular election.

On October 4, 2016, voters ratified the authorization of such bonds.

The original scope of work for the pool projects was developed through a series of public meetings, user surveys, and utilizing user group input. Despite these efforts, after the recreational bond passed, substantial public outcry developed as to the proposed scope of the pool projects. The scope for the projects was therefore revised in attempt to address the public's concerns that were brought before the Assembly and at public meetings. To meet the public's decisions, the revised scope includes improvements to the locker room and staff and public areas.

Project No. 15043, Herning Trail funds are available to complete the project scope of work as included in the recreational bond leaving \$100,000 to reallocate. Mat-River North/South Trail work to be accomplished in-house and the land acquisition has been completed, leaving \$100,000 to reallocate. Wasilla Creek Headwaters Trail, state agencies disagree on bridge types and resolution will not occur in the needed time frame preventing this project from being complete; funds in the amount of \$150,000 remain for parking or other project costs with \$350,000 available to reallocate. Brasil Springs Trail project will not be completed leaving \$150,000 to reallocate.

Project No. 15046 Big Lake Trail Bridges project has gone out to bid and a contractor has been selected, there is ample funding remaining to complete the project and \$350,000 is available to be reallocated.

RECOMMENDATION OF ADMINISTRATION: Staff recommends reallocating funds from the Recreational Bond, Trail Projects, Project Nos. 15043 and 15046 in the amount of \$1,050,000 to provide the necessary funding for the revised scope of work to include additional improvements for the Recreational Bond, Palmer and Wasilla Pools Project No. 15041.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: REALLOCATE FUNDS FROM PROJECT NOS. 15043 AND 15046; AND APPROVE THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 15041 PALMER AND WASILLA POOL IMPROVEMENTS TO ALLOW FOR ADDITIONAL IMPROVEMENTS AND TO ADDRESS PUBLIC CONCERNS THAT WERE BROUGHT BEFORE THE ASSEMBLY AND AT PUBLIC MEETINGS.

ORIGINATOR:

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$1,050,000	FUNDING SOURCE Bonds
FROM ACCOUNT # 440.000.000.4XX.XXX	PROJECT # 15043/15046
TO ACCOUNT: 440.000.000.3XX.XXX	PROJECT # 15041
VERIFIED BY: <i>Barbara Baumgardner</i>	CERTIFIED BY:
DATE: 8/16/18	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	1,050					
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds						
Other	1,050					
TOTAL	1,050					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *Barbara Baumgardner* Acting Finance Director DATE: 8/16/18

IM No. 18-134
Ordinance Serial No. 18-18-090
Resolution Serial No. 18-063

NONCODE ORDINANCE

By:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 18-090**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REQUESTING A REALLOCATION OF \$1,050,000 FROM THE COMMUNITY DEVELOPMENT RECREATIONAL BOND, NINE TRAIL PROJECTS, FUND 440, PROJECT NOS. 15043 AND 15046; TO PROJECT NO. 15041, FUND 440, TO ALLOW FOR ADDITIONAL IMPROVEMENTS TO THE PALMER AND WASILLA POOLS PROJECT.

WHEREAS, in 2016, Ordinance 16-085 was approved by the Assembly authorizing the issuance of general obligation bonds and for providing for the submission to the voters of the borough of a proposition ratifying the authorization of such bonds at the October 3, 2016, borough regular election; and

WHEREAS, on October 4, 2016, voters ratified the authorization of such bonds; and

WHEREAS, the original scope of work for the pool projects was developed through a series of public meetings, user surveys, and user group input; and

WHEREAS, despite these efforts, after the recreational bonds passed, substantial public outcry developed as to the proposed scope of work for the pools; and

WHEREAS, the scope of work for the projects was therefore revised in attempt to address the public's concerns that were brought before the Assembly and at public meetings; and

WHEREAS, to meet the public's decisions, the revised scope of work includes improvements to the locker room and staff and public areas; and

WHEREAS, funds are available to reallocate from the recreational bond nine trail projects, and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

<u>Project/ Account No.</u>	<u>Previously Approved Budgets</u>	<u>Reallocate</u>	<u>Amended Budgets</u>
<u>Wasilla Creek Headwaters Trail</u>			
<u>Project No. 15043.1001</u>			
Bond 2017 Series A			
Appropriation	\$500,000	(\$350,000)	\$150,000
<u>Herning Trail</u>			
<u>Project No. 15043.1006</u>			
Bond 2017 Series A			
Appropriation	\$250,000	(\$100,000)	\$150,000
<u>Mat River Front North</u>			
<u>Project No. 15043.1008</u>			
Bond 2017 Series A			
Appropriation	\$150,000	(\$100,000)	\$50,000
<u>Brasil Springs</u>			
<u>Project No. 15043.1009</u>			
Bond 2017 Series A			
Appropriation	\$150,000	(\$150,000)	\$0
<u>Big Lake Trail Bridges</u>			
<u>Project No. 15046.1001</u>			
Bond 2017 Series A			
Appropriation	\$1,250,000	(\$350,000)	\$900,000

Palmer and Wasilla Pool Improvements

Project No. 15041-1001

Bond 2017 Series A

Appropriation \$12,830,900 \$1,050,000 \$13,880,900

Total **\$15,130,900** **\$0** **\$15,130,900**

BE IT ENACTED:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Re-appropriation Source. The Assembly does hereby reallocate \$1,050,000 from Bond 2017 Series A, fund 440, Project Nos. 15043 and 15046; to Project No. 15041, fund 440 to allow for the revised scope of work to the Palmer and Wasilla Pool Improvements.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this 4th day of September, 2018.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 18-063**

AN RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AMENDING THE BUDGETS FOR PROJECT NOS. 15043 AND 15046; AND APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 15041 TO ALLOW FOR ADDITIONAL IMPROVEMENTS AT THE PALMER AND WASILLA POOL IMPROVEMENTS PROJECT.

WHEREAS, in 2016, Ordinance 16-085 was approved by the Assembly authorizing the issuance of general obligation bonds and for providing for the submission to the voters of the borough of a proposition ratifying the authorization of such bonds at the October 3, 2016, borough regular election; and

WHEREAS, on October 4, 2016, voters ratified the authorization of such bonds; and

WHEREAS, the original scope of work for the pool projects was developed through a series of public meetings, user surveys, and user group input; and

WHEREAS, despite these efforts, after the recreational bonds passed, substantial public outcry developed as to the proposed scope of work for the pools; and

WHEREAS, the scope of work for the projects was therefore revised in attempt to address the public's concerns that were brought before the Assembly and at public meetings; and

WHEREAS, to meet the public's decisions, the revised scope of work includes improvements to the locker room and staff and public areas; and

WHEREAS, funds are available to reallocate from the recreational bond nine trail projects, and

WHEREAS, Project No. 15043, Herning Trail funds are available to complete the project scope of work as included in the recreational bond leaving \$100,000 to reallocate; and

WHEREAS, Mat-River North/South Trail work to be accomplished in-house and the land acquisition has been completed, leaving \$100,000 to reallocate; and

WHEREAS, Wasilla Creek Headwaters Trail, state agencies disagree on bridge types and resolution will not occur in the needed time frame preventing this project from being complete and funds in the amount of \$150,000 remain for parking or other project costs with \$350,000 available to reallocate; and

WHEREAS, Brasil Springs Trail project will not be completed leaving \$150,000 to reallocate, and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED: that the Assembly hereby approves the following amended budgets for Project Nos. 15043 and 15046, and approves the scope of work and budget for Project No. 15041.

SCOPE OF WORK

Project No. 15041-1001 - Improvements to the Palmer and Wasilla Pools locker rooms and staff and public areas.

<u>Project/ Account No.</u>	<u>Previously Approved Budgets</u>	<u>Reallocate</u>	<u>Amended Budgets</u>
<u>Wasilla Creek Headwaters Trail</u>			
<u>Project No. 15043.1001</u>			
Bond 2017 Series A			
Appropriation	\$500,000	(\$350,000)	\$150,000
<u>Herning Trail</u>			
<u>Project No. 15043.1006</u>			
Bond 2017 Series A			
Appropriation	\$250,000	(\$100,000)	\$150,000
<u>Mat River Front North</u>			
<u>Project No. 15043.1008</u>			
Bond 2017 Series A			
Appropriation	\$150,000	(\$100,000)	\$50,000
<u>Brasil Springs</u>			
<u>Project No. 15043.1009</u>			
Bond 2017 Series A			

Appropriation	\$150,000	(\$150,000)	\$0
<u>Big Lake Trail Bridges</u>			
<u>Project No. 15046.1001</u>			
Bond 2017 Series A			
Appropriation	\$1,250,000	(\$350,000)	\$900,000
<u>Palmer and Wasilla Pool Improvements</u>			
<u>Project No. 15041-1001</u>			
Bond 2017 Series A			
Appropriation	\$12,830,900	\$1,050,000	\$13,880,900
Total	\$15,130,900	\$0	\$15,130,900

ADOPTED by the Matanuska-Susitna Borough Assembly this 4th day of September, 2018.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$50,000 FROM THE WEST LAKES FIRE SERVICE AREA FUND BALANCE, FUND 249, TO THE WEST LAKES FIRE SERVICE AREA FISCAL YEAR 2019 OPERATING BUDGET, FUND 249 TO REIMBURSE FOR SELF CONTAINED BREATHING APPARATUS EXPENSES.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route to:	Department/Individual	Initials	Remarks
	Originator/Feather	JH	
Acting	Finance Director	RB	8/20/18
	Borough Attorney	NS	
	Borough Clerk	JM	8/27/18

ATTACHEMENTS: Fiscal Note: Yes X No _____
 Ordinance Serial No. 18-091 (3 pp)

SUMMARY STATEMENT:

The fire service areas of the Matanuska-Susitna Borough are upgrading their self-contained breathing apparatus equipment (SCBA) to meet National Fire Protection Association (NFPA) standards. The West Lakes Fire Service Area has a large amount of equipment to replace, and anticipated the replacement to cover three fiscal years. The vendor has provided a substantial price credit and the West Lakes Fire Service Area would like to take advantage of this credit by decreasing the three-year replacement to two years.

In the Fiscal Year 2019 Capital Projects budget, \$50,000 was appropriated to the West Lakes Fire Service Area for radios and pagers, and the West Lakes Chief and Board of Supervisors determined that a more appropriate use of this project funding would be to purchase SCBA equipment. The vendor placed a strict

timeframe on the quote and therefore, there was not time to re-scope project 45244-6641 for the purchase of the SCBA equipment. In order to meet the timeline of the quote, the upgraded equipment was purchased, and in part, funded by using Fiscal Year 2019 Operating Funds that were intended for other necessary equipment purchases.

To reimburse the operating budget for these expenses, it is requested that a \$50,000 Fund Balance Supplemental Appropriation be made from Fund 249 to the West Lakes Fire Service Area 2019 Fiscal Year Operating budget. It is also requested that project 45244-6641 be closed and returned to the fund balance of Fund 249.

RECOMMENDATION OF ADMINISTRATION:

The administration supports this legislation which will approve a supplemental appropriation in the amount of \$50,000 from the fund balance of Fund 249, to the West Lakes Fire Service Area 2019 Fiscal Year Operating Budget to reimburse for self-contained breathing apparatus expenses.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Approving a supplemental appropriation in the amount of \$50,000 from the West Lakes Fire Service Area fund balance Fund 249, to the West Lakes Fire Service Area Fiscal Year 2019 Operating Budget, Fund 249, to reimburse for Self Contained Breathing Apparatus expenses.

ORIGINATOR: Otto Feather

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <u>\$50,000</u>	FUNDING SOURCE <u>F. 249 West Lakes FSA Fund Balance</u>
FROM ACCOUNT # <u>249 572000</u>	PROJECT # <u>45244 *</u>
TO ACCOUNT: <u>249.00000.442.444</u>	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>8/20/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies	50					
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	50					

CAPITAL	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
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REVENUE	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
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FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds						
Other	50					
TOTAL	50					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *Close Project 45244-6641 to fund 249

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: [Signature] DATE: 8/20/18

NONCODE ORDINANCE

By:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 18-091**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A SUPPLEMENTAL APPROPRIATION OF \$50,000 FROM THE WEST LAKES FIRE SERVICE AREA FUND BALANCE, FUND 249, TO THE WEST LAKES FIRE SERVICE AREA FISCAL YEAR 2019 OPERATING BUDGET, FUND 249, TO REIMBURSE FOR SELF CONTAINED BREATHING APPARATUS EXPENSES.

WHEREAS, the fire service areas of the Matanuska-Susitna Borough are upgrading their self-contained breathing apparatus equipment (SCBA) to meet National Fire Protection Association (NFPA) standards; and

WHEREAS, the West Lakes Fire Service Area has a large amount of equipment to replace and anticipated the replacement to cover three fiscal years; and

WHEREAS, the vendor has provided a substantial price credit and the West Lakes Fire Service Area would like to take advantage of this credit by decreasing the three-year replacement to two years; and

WHEREAS, in the Fiscal Year 2019 Capital Projects budget, \$50,000 was appropriated to the West Lakes Fire Service Area for radios and pagers; and

WHEREAS, the West Lakes Chief and Board of Supervisors determined that a more appropriate use of this project funding would be to purchase SCBA equipment; and

WHEREAS, the vendor placed a strict timeframe on the quote and therefore, there was not time to re-scope project 45244-6641 for the purchase of the SCBA equipment; and

WHEREAS, in order to meet the timeline of the quote, the upgraded equipment was purchased, and in part, funded by using Fiscal Year 2019 Operating Funds that were intended for other necessary equipment purchases; and

WHEREAS, to reimburse the operating budget for these expenses, it is requested that a \$50,000 Fund Balance Supplemental Appropriation be made from Fund 249 to the West Lakes Fire Service Area 2019 Fiscal Year Operating budget; and

WHEREAS, it is also requested that project 45244-6641 be closed and returned to the fund balance of Fund 249.

BE IT ENACTED:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Appropriation Source. The Matanuska-Susitna Borough Assembly hereby approves a supplemental appropriation of \$50,000 from Fund 249 to the West Lakes Fire Service Area 2019 Operating Budget, fund 249, to reimburse for the expenses of upgrading their self-contained breathing apparatus.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ____
day of ____, 2018.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk
(SEAL)

SUBJECT: Request Assembly approval of the loan offer from the Alaska Department of Environmental Conservation, Alaska Clean Water Fund ACWF project no. 561131, authorizing the manager to incur debt in the amount of \$924,000, accept and appropriate the loan proceeds and set the scope of work and budget for the Talkeetna Wastewater Treatment Facility Upgrade Project, project no. 25053.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route to:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Director of Public Works	<i>[Signature]</i>	24 Aug 18
	Finance Director	<i>[Signature]</i>	8/24/18
	Borough Attorney	<i>[Signature]</i>	8/28/18
	Borough Clerk	<i>[Signature]</i>	8/27/18 <i>[Signature]</i>

ATTACHEMENTS: Fiscal Note: Yes X No
 Ordinance Serial No. 18-092 (3 pp)
 Resolution Serial No. 18-064 (pp)
 IM 17-202, 2 pp

SUMMARY STATEMENT: The Talkeetna Wastewater Treatment Facility is outdated and no longer performs in compliance with Alaska Department of Environmental Conservation (ADEC) Wastewater permit AKG573033. Discharges have exceeded permit parameters for fecal coliform bacteria for the last four years.

The Public Works Department has implemented industry expert and engineer recommended maintenance and repairs with operating funds. These efforts have reduced the amount of noncompliant discharge but have not completely resolved the violations.

Resolution No. 17-081 was adopted by the Assembly on November 21, 2017 authorizing the Manager to apply for loan funds through the Alaska Department of Environmental Conservation (ADEC), Alaska Clean Water Fund, to upgrade the Talkeetna Wastewater Treatment Facility.

The Matanuska-Susitna Borough was notified by the ADEC on August 24, 2018 that \$924,000 the \$924,000.00 loan request was approved for the upgrade to the Talkeetna Wastewater Treatment Facility, Project 25053.

The total loan request and complete project costs to include construction is \$7,700,000. Additional loan funds in the amount of \$6,776,000 are expected under a separate agreement, pending ADEC Environmental Review which is expected to be completed by August 31, 2018.

The attached ordinance and resolution will accept and appropriate the loan funds to allow for the design and construction of an upgrade to the Talkeetna wastewater treatment facility and identify the scope of work and budget for the Talkeetna Wastewater Treatment Facility Upgrade Project as outlined in alternative no. 1 in the November 2017 Preliminary Engineering Report prepared by HDL Engineering.

The loan payments will be made by the Talkeetna Sewer and Water Service Area, fund 293, service fees and sales tax revenues. The first loan payment will be due one year after completion of the project and the final loan payment will be no later than 20 years after the first payment. The interest rate is 1.5 percent.

RECOMMENDATION OF ADMINISTRATION: Request Assembly approval of the loan offer from the Alaska Department of Environmental Conservation, Alaska Clean Water Fund ACWF project no. 561131, authorizing the manager to incur debt in the amount of \$924,000.00, accept and appropriate the loan proceeds and set the scope of work and budget for the design of the Talkeetna Wastewater Treatment Facility Upgrade Project, project no. 25053.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: September 4, 2018

SUBJECT: Request Assembly approval of the loan offer from the Alaska Department of Environmental Conservation, Alaska Clean Water Fund ACWF project no. 561131, authorizing the manager to incur debt in the amount of \$924,000.00, accept and appropriate the loan proceeds and set the scope of work and budget for the Talkeetna Wastewater Treatment Facility Upgrade Project, project no. 25053.

ORIGINATOR: J Ballinger, Public Works

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$924,000	FUNDING SOURCE <u>DEC LOAN</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: <u>415,000.000 3XX.XXX</u>	PROJECT # 25053
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>8/24/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>924</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds						
Other <u>LOAN</u>	<u>924</u>					
TOTAL	<u>924</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: [Signature] DATE: 8/24/18

IM No. 18-140
Ordinance Serial No. 18-092
Resolution No. 18-064

SUBJECT: AUTHORIZATION TO SUBMIT A LOAN APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC), CLEAN WATER FUND FOR \$7,700,000 FOR THE DESIGN AND CONSTRUCTION OF A PROJECT UPGRADE TO THE TALKEETNA WASTEWATER TREATMENT FACILITY, PROJECT 25053.

AGENDA OF: November 21, 2017

Assembly Action:
RS 17-081 - Adopted under consent agenda w/o objection @ 11/21/17 RM

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>MB</i>	<i>11/3/17</i>
	Public Works Director	<i>TDO</i>	<i>3 Nov 17</i>
	Finance Director	<i>CA</i>	
	Borough Attorney	<i>RS</i>	
	Borough Clerk	<i>JMM</i>	<i>10/9/17</i>

ATTACHMENT(S): Fiscal Note: YES _____ NO X
 Resolution Serial No. 17-081(2pp)

SUMMARY STATEMENT: The current Talkeetna Wastewater Treatment Facility is outdated and no longer performs at a level that enables us to discharge in compliance with our Alaska Department of Environmental Conservation (ADEC) Wastewater permit AKG573033. We have exceeded permit parameters for fecal coliform the last four years. The Public Works Department has followed industry expert and engineer recommended maintenance and repairs with operating funds. These efforts have reduced the amount of our noncompliance discharge but have not completely addressed the problems and we are still discharging above permit parameters. Therefore we are requesting authorization to apply for a loan from the ADEC, Clean Water Fund for the total estimated cost of this project of \$7,700,000. The repayments for this loan will be made from fund 293, Talkeetna Sewer and Water utility fees and sales tax revenues.

*Im 18-140
 OR 18-092
 RS 18-064*

The Public Works Department respectfully request you authorize the manager to submit a loan application to the State of Alaska, Department of Environmental Conservation, Clean Water Fund, in the amount of \$7,700,000 for the design and construction of a project upgrade to the Talkeetna Wastewater Treatment Facility, project 25053.

Adopted: 11/21/17

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-081**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY RECOMMENDING THE ASSEMBLY AUTHORIZE A LOAN APPLICATION TO THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, ALASKA CLEAN WATER FUND, IN THE AMOUNT \$7,700,000, FOR THE DESIGN AND CONSTRUCTION OF A CAPITAL PROJECT UPGRADE TO THE TALKEETNA WASTEWATER TREATMENT FACILITY, PROJECT NO. 25053.

WHEREAS, the current system does not perform at a level that enables us to discharge in compliance with our Alaska State Department of Environmental Conservation Wastewater permit no. AKG573033; and

WHEREAS, the system has exceeded permit parameters for fecal coliform the last four years; and

WHEREAS, we have completed multiple industry expert and engineer recommendations for maintenance and repairs; and

WHEREAS, these efforts have reduced the occasions and severity of our noncompliance but we are still discharging above our permit parameters; and

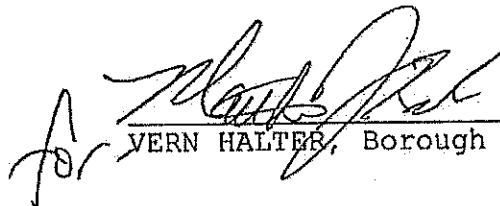
WHEREAS, the final Preliminary Engineering and Environmental Report on the Talkeetna Wastewater Treatment Facility System has been received; and

WHEREAS, the Alaska State Department of Environmental Conservation requires a resolution from the Assembly authorizing an application for this loan to be submitted with the loan application; and

WHEREAS, an ordinance will be submitted to the Assembly for authorization to incur debt once loan approval has been received from the state of Alaska.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska Susitna Borough Assembly authorizes the Manager to apply for a \$7,700,000 loan to be used for the design and construction of an upgrade to the Talkeetna Wastewater Treatment Facility from the Alaska State Department of Environmental Conservation, Alaska State Clean Water Fund. Payments are expected to be made by the Talkeetna Service Area, fund no. 293, service fee and sales tax revenues.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21 day of November, 2017.


VERN HALTER, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

PASSED UNANIMOUSLY: Sykes, Beck, McKee, Leonard, Mayfield, Doty, and Kowalke

NONCODE ORDINANCE

By:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 18-092**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A LOAN OFFER FROM THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION, CLEAN WATER FUND PROJECT NO. 561131, AUTHORIZING THE MANAGER TO INCUR DEBT IN THE AMOUNT OF \$924,000, AND ACCEPT AND APPROPRIATE THE LOAN PROCEEDS TO THE UPGRADE TALKEETNA WASTEWATER TREATMENT FACILITY PROJECT.

WHEREAS, the intent and rationale of this ordinance are found in the accompanying Informational Memorandum No. 18-140.

BE IT ENACTED:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Authorization to Incur Indebtedness. For the purpose of providing funds required for Talkeetna Wastewater Treatment Facility upgrades, and to pay all costs incidental thereto, the Assembly hereby authorizes indebtedness in the principal amount of \$924,000 and authorizes the Manager to enter into a loan agreement with the state of Alaska.

Section 3. Appropriation Source. The Assembly hereby appropriates the loan proceeds in the amount of \$924,000 from the Alaska Department of Environmental Conservation, Clean Water Fund

at the time of payment is legal tender for the payment of public and private debt. The payment of principle and interest thereon shall be made to the state of Alaska. The Talkeetna Sewer and Water Public Utility shall repay the principle amount and the finance charges on a 20-year amortization schedule provided by the state ADEC loan officer and agreed to by the Borough.

Section 8. Security for loan. The manager may only pledge either revenues from the Talkeetna Sewer and Water Public Utility System or funds subject to annual appropriations as security for the loan. Neither the full faith and credit nor the taxing power of the Borough may be pledged to the payment.

Section 9. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this _ day of , 2018.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 18-064**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE TALKEETNA WASTEWATER TREATMENT FACILITY UPGRADE PROJECT.

WHEREAS, the Talkeetna Wastewater Treatment Facility is outdated and no longer performs in compliance with Alaska Department of Environmental Conservation (ADED) Wastewater Permit AKG573033; and

WHEREAS, Resolution No. 17-081 was adopted by the Assembly on November 21, 2017 authorizing the Manager to apply for loan funds through the Alaska Department of Environmental Conservation (ADEC), Alaska Clean Water Fund, to upgrade the Talkeetna Wastewater Treatment Facility; and

WHEREAS, the Matanuska-Susitna Borough was notified by the ADEC on August 24, 2018 that a \$924,000 loan had been approved for design of the upgrade to the Talkeetna Wastewater Treatment Facility Project, project no. 25053; and

WHEREAS, Ordinance No. 18-092 authorizes the Borough to accept the loan offer and incur debt in the amount not to exceed \$924,000 from the Alaska Department of Environmental Conservation, Clean Water Fund; and

WHEREAS, approval and acceptance of the loan offer will allow advancement of this project.

NOW, THEREFORE, BE IT RESOLVED: that the Assembly hereby approves the following scope of work and budget for the Talkeetna Wastewater Treatment Facility.

SCOPE OF WORK

Design a new treatment facility to include, design, engineering, surveys, investigations, testing, legal expenses and miscellaneous expenditures

BUDGET

Alaska State Department of Environmental Conservation, Clean Water Fund	<u>\$924,000</u>
Total	\$924,000

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of ,2018.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)