



MATANUSKA-SUSITNA BOROUGH

Recreation & Library Services

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-8578

E-mail: recreational.services@matsugov.us

<https://ecommerce.matsugov.us>

PAVILION RESERVATION REQUEST

Name of Organization: _____

Name of Representative: _____

E-Mail: _____ Telephone Number: _____

Description of Activity: _____ Estimated Group size: _____

(Pavilion capacity – 60)

Date of Use: _____

Length of Rental (select one):

- Full Day **10 am – 10 pm**
 Half Day (morning) **10 am – 4 pm**
 Half Day (afternoon) **4 pm – 10 pm**

Pavilions :

Matanuska River Park
Jay Nolfi/Fish Creek Park
Talkeetna Village Park
Alcantra Sports Complex
Christiansen Lake
Jordan Lake
Crevasse Moraine

- A** **B** **C** **D** **F**

Fees: \$40.00/half day \$65.00/full day **Total due:** _____

By requesting this pavilion reservation, I agree to abide by all park rules (please see second page) and regulations and accept responsibility for all persons in my party.

Signature

Printed Name

Date

Payment Received By: (staff signature)

Pavilion Rules and Regulations

In order to make your visit enjoyable, as well as to ensure the same experience for other park visitors, the following rules and regulations are in affect:

- Pavilions are available for use between the hours of 10:00 am and 10:00 pm
- Reserved pavilions have priority over other users
- Pavilions without a reservation are available for use on a first come, first served basis
- Pavilion reservation refund requests **MUST** be submitted in writing two weeks prior to date of reservation
- Generators are **NOT** permitted
- Maximum capacity for each pavilion is 60 people
- Dogs must be on a leash at all times
- **NO** alcohol is permitted within the park

Each group is responsible for clean up after use. This includes:

- **Clearing all trash and debris from tables and ground surrounding pavilion**
- **All trash and debris must be in the proper trash receptacles**

Failure to leave the area in a clean manner will result in additional fees (to be assessed for time spent cleaning) and possible denial of future use.

