



**Matanuska Susitna Borough
Community Development Department
Land and Resource Management Division
350 East Dahlia Street, Palmer, Alaska 99645**

Telephone 907-861-7869
Facsimile 907-861-8635
E-mail lmb@matsugov.us

APPLICATION TO PURCHASE

MSB#

Business Contact Information

Applicant's name:

Company name:

Phone:

Fax:

E-mail:

Company address:

City:

State:

Zip Code:

Date business commenced:

Registered Agent Information (Corporation, Partnership, LLC)

Registered agent's name:

Registered agent's address:

Business Type

Sole proprietorship:

Partnership:

Corporation:

LLC:

What type?

Corporation or LLC organized under Laws of what State:

Business Information

If partnership, names and addresses of all partners

Name:

Address:

City

State

Zip

If corporation, names and addresses of all authorized representatives

Name

Address

City

State

Zip

If Limited Liability Company (LLC), list all members

Name

Address

City

State

Zip

Is LLC managed by members or manager?

If manager, list manager name and address

BUSINESS/TRADE REFERENCES

Company name:			
Address:			
City:		State:	Zip Code:
Phone:	Fax:	E-mail:	
Type of account:			
Company name:			
Address:			
City:		State:	Zip Code:
Phone:	Fax:	E-mail:	
Type of account:			
Company name:			
Address:			
City:		State:	Zip Code:
Phone:	Fax:	E-mail:	
Type of account:			

REQUESTED USE AND APPLICATION LEGAL DESCRIPTION

T		R		Section		Meridian:		Tract/Lot/Block	
Plat #:		No. of acres:		Recording District:					
Other description									
Tax #:					MSB Map #:				
<p>Use requested:</p> <p>Please attach a brief description/business plan to expand upon the requested use.</p>									

YOU WILL BE REQUIRED TO SPEND FUNDS FOR THE FOLLOWING AS APPLICABLE

<input type="checkbox"/>	Performance bond, if applicable
<input type="checkbox"/>	Damage deposit, if applicable
<input type="checkbox"/>	General liability insurance
<input type="checkbox"/>	Worker's compensation insurance, if applicable
<input type="checkbox"/>	Environmental pollution/remediation insurance, if applicable
<input type="checkbox"/>	Builder's risk insurance, if applicable
<input type="checkbox"/>	United States Longshoreman and Harborworkers Maritime insurance, if applicable
<input type="checkbox"/>	Site inspection costs
<input type="checkbox"/>	Any federal, state, and local permits required
<input type="checkbox"/>	Maintenance costs (present or future)
<input type="checkbox"/>	MSB business license
<input type="checkbox"/>	State of Alaska business license
<input type="checkbox"/>	Other, specify: Public notice postage and advertising cost

OTHER INFORMATION

Has the applicant ever filed a petition for bankruptcy, been adjusted bankrupt, or made an assignment for the benefit of creditors? Yes No

If yes, explain, including dates:

Is applicant, or affiliated entity, now in default on any obligation to, or subject to any unsatisfied judgment or lien?

Yes No

If yes, explain, including dates:

Has applicant previously had a borough permit or lease? Yes No

If yes, status:

Applicant acknowledges having received a copy of the Matanuska-Susitna Borough Privacy Policy Notice required by Title V of the Gramm-Leach-Bliley Act.

Yes No

A NON-REFUNDABLE APPLICATION AND PROCESSING FEE OF \$500.00 IS DUE UPON SUBMISSION OF APPLICATION.

Applicant qualification statement:

I do hereby swear and affirm , as the applicant or representative for the noted organization, that:

The applicant is legally competent under the laws of Alaska; and

has not failed to pay a deposit or payment due the Borough in relation to borough-owned real property in the previous five (5) years; and

is currently not in breach or default on any contract or lease for real property transactions in which the Borough has an interest; and

has not failed to perform under a contract or lease involving borough-owned property in the previous five (5) years and the borough has not acted to terminate the contract or lease or to initiate legal action; and

has not failed to perform under or is not in default of a contract with the Borough; and is not delinquent in any tax payment to the Borough

I HEREBY CERTIFY THE INFORMATION CONTAINED HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF

Name

Title:

Date:

Name

Title:

Date:

MSB acceptance of application and date:

MATANUSKA-SUSITNA BOROUGH
Privacy Policy Notice

Title V of the Gramm-Leach-Bliley Act (GLBA) generally prohibits any financial institution directly or through its affiliates, from sharing nonpublic personal information about you with a nonaffiliated third party unless the institution provides you with a notice of its privacy policies and practices, such as the type of information that it collects about you and the categories of persons or entities to whom it may be disclosed. In compliance with the GLBA, the borough is providing you with this document which notifies you of the privacy policies and practices of Matanuska-Susitna Borough, a municipal corporation, organized and existing under the laws of the state of Alaska.

The borough may collect nonpublic personal information about you from the following sources when processing a request to purchase, lease or otherwise contract to use borough-owned land and resources:

Information it receives from you such as completed applications; income-expense, asset-liability and operating statements; income tax returns; rental and leasing agreements; contracts related to your income and expenses; and employment information and verification.

Information about your transactions with the borough that it secures from its own files, including any department or division of the borough.

Information it receives from credit or consumer reporting agency.

Information it receives from others involved with you or your transaction, such as partners, business associates, title company and escrow company representatives, real estate agents, surveyors, appraisers, contract collection agents, or lenders.

Unless it is specifically stated otherwise in an amended Privacy Policy Notice, no additional nonpublic personal information will be collected about you.

The borough, as a governmental entity, is required by law to meet certain public information statutes. The borough does not disclose any nonpublic personal information about you with anyone for any purpose that is not specifically permitted or required to by law. The Matanuska-Susitna Borough code provides the following:

MSB 1.50.030(B) in part states that "information shall be released, providing its release does not conflict with the privacy rights of ordinary citizens."

MSB 1.50.040(A) in part states that "This chapter shall not be construed to require disclosure of: ... (2) personnel, payroll or medical files, or other files which reveal the financial or medical status of any specific individual, the release of which would constitute an unwarranted invasion of privacy... (7) proprietary information which a manufacturer, consultant or provider reasonably requires to be kept privileged or confidential to protect the property interest or persons or entities providing the information or data; (10) personal information other than name and address given to the borough with the legitimate expectation of privacy in conjunction with licenses, permits, or other borough services."

The borough restricts access to nonpublic personal information about you to those employees who need to know that information to process your requests and provide you with associated services. The borough maintains physical, electronic, and procedural safeguards to guard your nonpublic personal information.